



HUGHSON PARKS & RECREATION COMMISSION

A G E N D A

6:00 P.M.
Council Chambers
City Hall
7018 Pine Street

April 10, 2012
Regular Meeting

CALL TO ORDER:

ROLL CALL:

Chair Commissioner Billy Redding
Vice Chair Commissioner Raymond Lopez
Commissioner Todd Brownell
Commissioner Juan Hernandez-Codallos
Commissioner Mark Fontana

PLEDGE OF ALLEGIANCE:

AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT NOTIFICATION FOR THE CITY OF HUGHSON

This agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a Parks & Recreation Commission meeting, please contact the City Clerk's office at 209 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

RULES FOR ADDRESSING THE COMMISSION

Members of the audience who wish to address the Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. Completion of the card is voluntary.

PUBLIC COMMENT

Members of the Audience may address the Commission on any item of interest to the public pertaining to the City and may step to the podium, State their name and City of Residence for the record (requirement of Name and City of Residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Commission cannot take action on matters not on the Agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained at the entrance of the Council Chambers.

- 1) Promoting Healthier Living in Hughson.
(Presentation by Cindy Gipp)
- 2) Approval of the Minutes of the April 11, 2011 meeting.
(Motion Needed)
- 3) Accept the Parks and Recreation 2011 Annual Report and forward to the City Council.
- 4) Discuss the current status of the Parks & Recreation Commissioners Terms of Office.
- 5) Discuss dedicating an area of Andrew Fontana Park in memory of former Parks & Recreation Commissioner Keith Crabtree.

DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:

PARKS AND RECREATION COMMISSIONER'S REPORTS:

ADJOURNMENT:

The next regularly scheduled session of the Parks & Recreation Commission is **May 8, 2012** at 6:00 p.m. at the City Hall, 7018 Pine Street, Hughson, CA. 95326.

SPECIAL NOTE:

The City does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangement will be at the sole expense of the Individual requesting the recordation. Questions about this Agenda will be directed to City Hall.

CERTIFICATION

I, Dominique Spinale, or his/her designee, do hereby declare under penalty of perjury that the foregoing Agenda was posted on the outdoor bulletin board at the Hughson City Hall, 7018 Pine Street, Hughson, CA, and made available for Public Review, prior to or on this 6th day of April, 2012 at or before 6:00 p.m.

Dominique Spinale, Deputy City Clerk



HUGHSON PARKS & RECREATION COMMISSION

MINUTES

6:00 P.M.
Council Chambers
City Hall
7018 Pine Street

April 12, 2011
Regular Meeting

CALL TO ORDER:

ROLL CALL:

Present: Todd Brownell
Raymond Lopez
Mark Fontana

Absent: Billy Redding (Excused)
Juan Hernandez-Codallos (Excused)

Staff Present: Thom Clark, Community Development Director
Michele Winterbottom, Interim City Clerk

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- 1) Administer the Oath of Office and re-seating of Parks and Recreation Commissioners Todd Brownell and Juan Hernandez-Codallos.
(City Clerk to administer Oaths) (No Motion Needed)

Interim City Clerk Winterbottom administered the Oath of Office to Commissioner Brownell. Commissioner Hernandez-Codallos was excused from this meeting due to a family emergency. He was not administered the Oath of Office.

- 2) Annual Election of Officers for the seats of Chair and Vice Chair.
(Staff Report w/ Agenda) (Motions Needed)

This item was continued to the next meeting in order for all Commissioners to be present for nominations.

CONSIDER THE FOLLOWING:

- 3) Approval of the Minutes of the Parks & Recreation regularly scheduled session held on February 8, 2011.
(Motion Needed)

Brownell/Fontana 3-0-0-2 (Redding/Codallos -absent) motion passes to approve the amended minutes of the February 8, 2011 meeting.

- 4) Consideration of a recommendation to the City Council regarding a Fee Waiver and Sale of Beer and Wine at Starn Park by the Hughson High Athletic Boosters.
(Staff Report w/ Agenda) (Motion Needed)

Director Clark provided the Staff Report on this item. He reviewed with the Commission the sections of the Hughson Municipal Code that were related to this item. The Commission discussed the events, locations, and the selling of alcohol with the representative from the Hughson High Athletic Boosters, Jennifer Batteate.

Brownell/Lopez 3-0-0-2 (Redding/Codallos -absent) motion passes to approve the issuing of a park permit and recommending to the City Council that they waive the park rental fees for the Hughson High Athletic Boosters event.

DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:

Director Clark discussed the application the City is preparing for park grant funding through Proposition 84.

PARKS AND RECREATION COMMISSIONER'S REPORTS:

Chair Fontana and the Commission discussed the status of the Affordable Housing project to be located on the corner of Fox and Euclid.

COMMUNITY EVENTS CALENDAR:

- ✚ April 30, 2011 - Hughson Children's Health and Safety Festival - 9:00a.m – 2:00p.m., 3rd Street Closure.
- ✚ April 30, 2011 - Hughson Arboretum Open House – 1:00p.m-5:00 p.m.
- ✚ April 30, 2011 - Community Yard Sale
- ✚ May 7, 2011 - Community Clean Up Day (No computer monitors or TV's)
- ✚ May 7, 2011 - Annual Hughson Volunteer Fire Department Chicken BBQ– Hughson Fire Station - 4:00p.m.-8:00 p.m. Call 883-2863 for more information.
- ✚ May 15, 2011 – Garden Tour 1:00p.m-4:00 p.m. (The proceeds will benefit Hughson High School's Sober Grad Night)
- ✚ May 25, 2011 – Graduation Ceremony - Billy Joe Dickens School
- ✚ May 26, 2011 – Graduation Ceremony - Ross Junior High
- ✚ May 27, 2011 – Graduation Ceremony - Hughson High School

ADJOURNMENT: **This meeting was adjourned by Chair Fontana at 7:00pm.**

MARK FONTANA, Chair

DOMINIQUE SPINALE, Deputy City Clerk



PARKS AND RECREATION COMMISSION 2011 ANNUAL REPORT

This annual report is prepared in accordance with Municipal Code Section 2.14.090 and the Parks and Recreation Commission's adopted Rules and Responsibilities.

ACTIVITIES:

1. Administration.

A. Recreational Activities

Recreational activities offered in 2011 include:

- Ping Pong (table tennis) at the Community Senior Center
- Hughson Youth Baseball Association activities at Lebright
- Youth Football activities at Starn Park

2. Facilities.

The City of Hughson has three major facilities that are available for reservation and use by the public: Starn Park, the Community Senior Center, and the United Samaritan Foundation's (USF) Community Center building on 3rd Street. A fourth facility, Fontana Park, is available for use by the public but does not offer facility rental.

A. Starn Park.

Starn Park is a 8.2 acre facility with a number of amenities including a lighted baseball/softball field, concession stand, covered and non-covered picnic areas and BBQ areas, a tot lot, walking trails, and open areas which are used by youth soccer and football groups. All or part of the park is available for reservation and rental by the public. In 2011, the park and its facilities were reserved 175 times. That is about a 5% increase over 2010 rentals. A usage pie chart is attached to this report.

B. Community Senior Center.

The Community Senior Center is a group facility available to the public for rental. It is located on Fourth Street next to City Hall and the Police Station. Daily lunches are served in the Center, with music provided by a local country/western band on Wednesdays and Thursdays.

Other programs at the Senior Center in 2011 included:

- A Senior Meals Program
- Bingo on Friday's
- Services to Older Adults Advisory Council meeting
- Stanislaus County Travel and Tourism Council meeting
- Stanislaus Elder Abuse Prevention Alliance (SEAPA) monthly meetings
- SEAPA Safe Banking Seminar
- Services To Older Adults Advisory Council (STO AAC) meeting
- Healthy Aging – Young at Heart exercise classes
- Friday night and two Sunday music sessions
- Informational meetings for Medicare Part D
- Several small Shop-Till-You-Drop events for the Seniors
- Hughson Youth Football and Baseball held monthly board meetings and equipment disbursement days

There were 163 reservations of the Center made in 2011 compared to 190 in 2010. The majority of the drop in usage was in the high income producing category of weddings and parties. A usage pie chart is attached to this report.

Note that the Senior Club was responsible for grant funding that helped build the building, so no fees are charged for their various uses. At least one room is reserved exclusively for senior activities in accordance with the grant. There is also a Memorandum of Understanding (MOU) with Hughson Youth Center, Inc., who owned the land that the Center was built on and subsequently conveyed title to the City. The MOU specifies that the building must be maintained as a senior center or title will revert back to Hughson Youth Center, Inc.

C. United Samaritan Foundation (USF) Community Center (3rd Street Samaritan Center).

The City manages the USF Center for the owners, United Samaritan Foundation. Stanislaus County and the non-profit Family Resource Center are daily users of the office space. There are also rooms available for community meetings with rental rates set by the City.

2008 was the first full year that the City booked the meeting rooms. Prior to that, bookings were done by the staff of the lease holders. This facility is open to approved groups only such as clubs, youth groups and government organizations. No private functions are allowed.

The attached usage chart contains a breakdown of uses for 2011, compared to the usage in 2010. Usage in 2011 is down across the board, with paid uses dropping by 40%.

STATE OF THE PARKS:

In 2010, the City of Hughson owned two parks: 8.2 acre Rolland Starn Memorial Park and 2 acre Andrew Fontana Memorial Park. Both are conjunctive use facilities that serve as storm drainage basins in the wet season, as well as providing open space for recreation in dryer months. Both parks provide for passive and active recreational uses such as baseball, softball, soccer, football, picnicking, walking/jogging and a children's play equipment area.

A. Starn Park is a heavily used facility, especially during the warmer months. The park is fully developed and well maintained. Current planning is for an irrigation and wall covering project to protect the block walls from graffiti. These walls did not benefit from anti-graffiti coating, as the restroom walls were, at the time of installation.

B. Fontana Park is a 2 acre facility that is fully developed, including sidewalks on all four sides, numerous trees throughout the park, barbeques, benches, picnic tables, a play structure, horseshoe pits, shade structures and a park monument sign. This park is not a rental facility like Starn Park.

C. There are two recreational facilities within the community which are privately owned. They are the Rhapsody Basin and Tot Lot (1.28 acres) and the Hughson Arboretum and Gardens (13 acres). The Rhapsody Basin and Tot Lot is maintained by a private homeowner's association.

The Hughson Arboretum and Gardens has developed a system of trails, as well as a tree and shrub planting program that is ongoing. No structures or other hardscape improvements have been installed, other than benches. It is maintained by the property owner, who has recently completed the formation of non-profit status for the gardens. A new interpretive trail was added this year with the leadership of Eagle Scouts from Turlock's Troop 21.

D. Hughson Unified School District also provides for recreational facilities needs in the City. They own the 2 acre Carrie Shrader Park

and adjacent property where the old swimming pool was located; the 8.5 acre Billy Joe Dickens Continuation School/Lebright school site where most of the little league baseball activities take place; and the various school sites: 8.52 acres at Hughson High School, 6.05 acres at Ross Middle School/Fox Road Elementary, and 3.68 acres at Hughson Elementary. Additionally, the High School site has been recently expanded by an additional 14.5 acres that will be used for future athletic fields.

Through a lease agreement, the City maintains Lebright Fields, which is used as the main ballfields for Hughson Youth Baseball. The facility is also open to the general public when Hughson Youth Baseball is not in season.

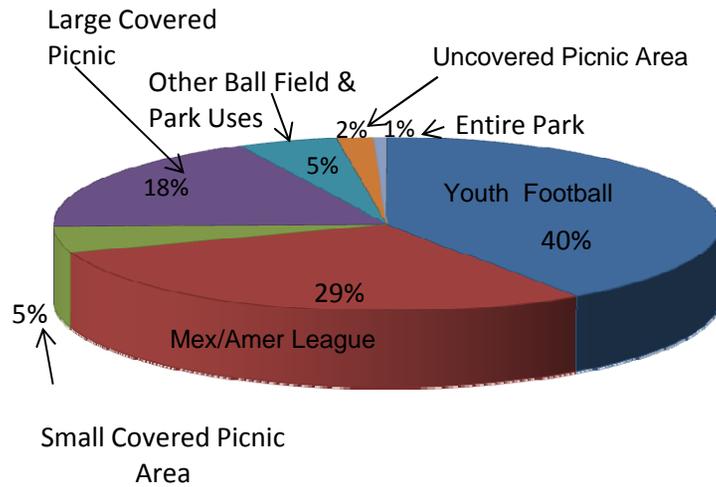
E. All recreational acreage within the City, private and public, totals about 67.5 acres. City owned acreage is 10.2 of that total.

STARN PARK USAGE/RENTALS - 2010/2011

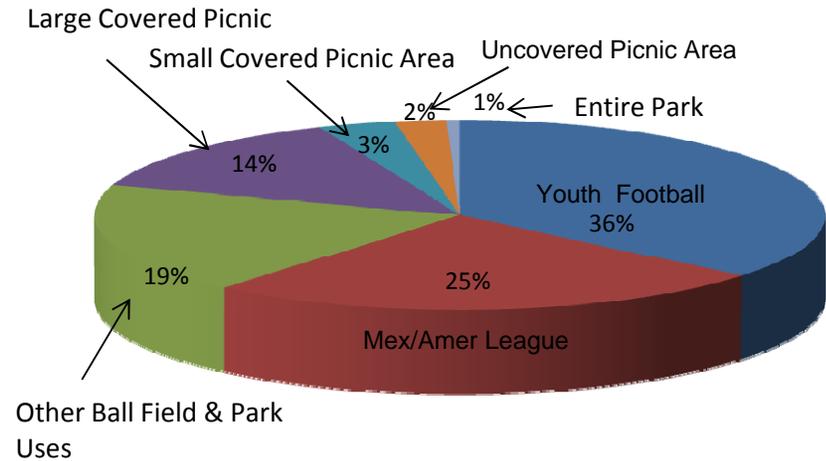
	2010	
1 Youth Football	67	
2 Mexican American Baseball League	49	
3 Other Base Field & Park Uses	8	
4 Large Covered Picnic Area	30	
5 Small Covered Picnic Area	8	
6 Uncovered Picnic Area	3	
7 Entire Park	1	
Total Yearly Uses:	166	

	2011	
1 Youth Football	63	
2 Mexican American Baseball League	44	
3 Other Base Field & Park Uses	33	
4 Large Covered Picnic Area	24	
5 Small Covered Picnic Area	6	
6 Uncovered Picnic Area	4	
7 Entire Park	1	
Total Yearly Uses:	175	

2010 Usage



2011 Usage

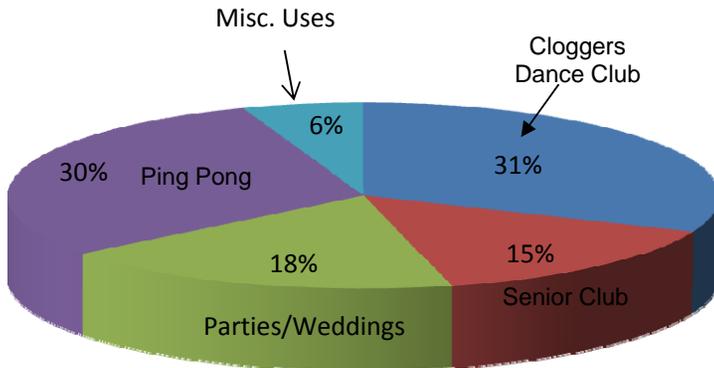


COMMUNITY SENIOR CENTER USAGE - 2011

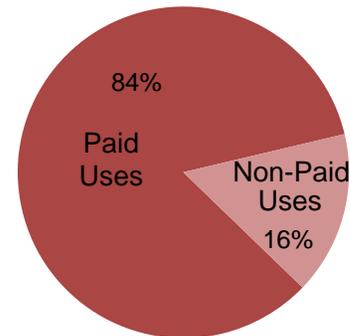
1 Clogger's Club - senior dance	51	
2 Senior's Club	24	
3 Parties - weddings, birthdays, etc	30	
4 Ping Pong	49	
5 Miscellaneous uses	9	
Total Yearly Uses:	163	

Paid	51	Total paid uses	137
No-fee use	24	Total No-fee Uses	26
Paid	30	Grand total	163
Paid	49		
Paid	7	No-fee use	2

2011 Usage



Paid & Non-Paid Usage

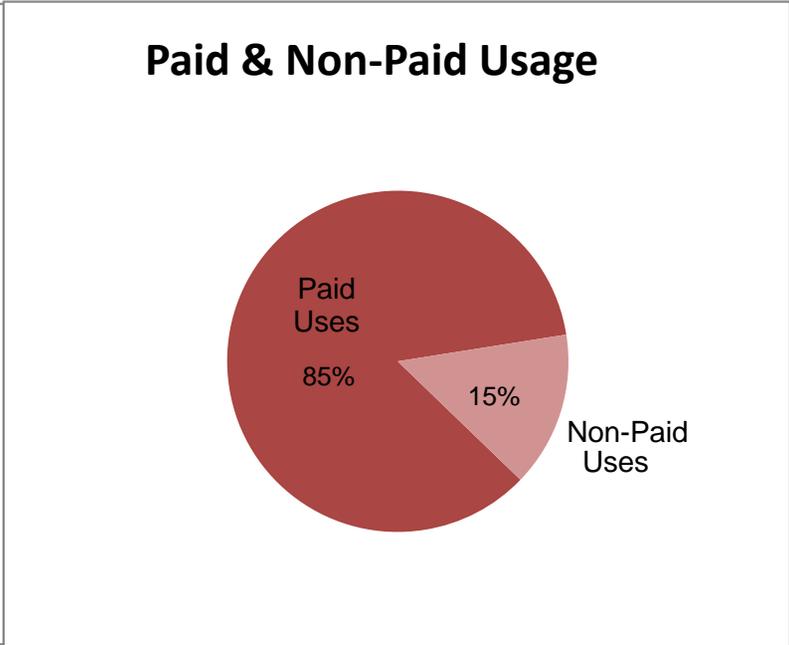
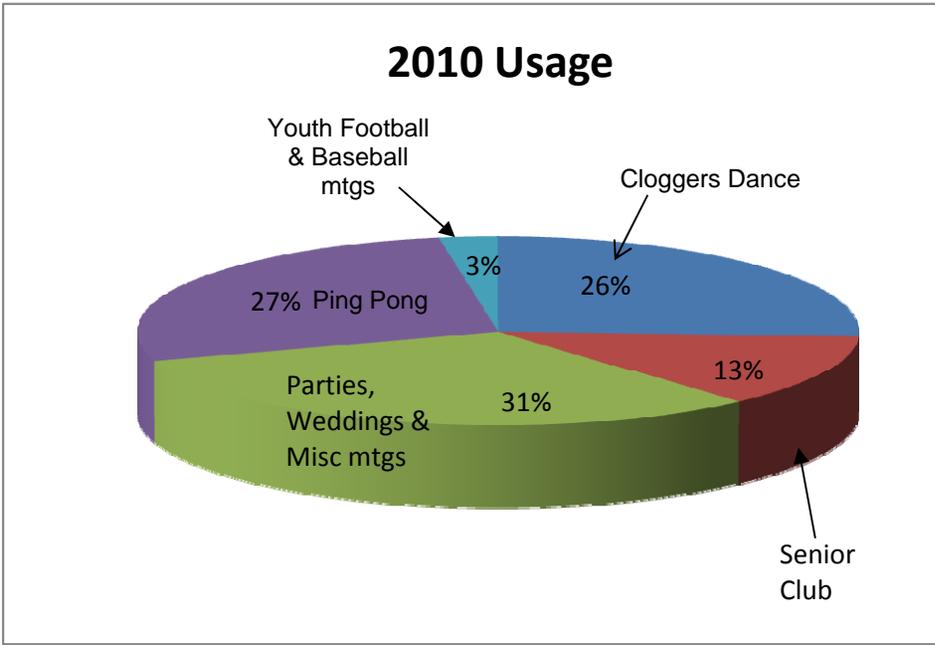


COMMUNITY SENIOR CENTER USAGE - 2010

WITHOUT SENIOR MEAL PROGRAM

1 Clogger's Club - senior dance	49	
2 Senior's Club	24	
3 Parties - weddings, birthdays, etc	60	
4 Ping Pong	52	
5 Youth Baseball and Football Mtgs	5	
Total Yearly Uses:	190	

Paid	49				
No-fee use	24				Total paid uses
Paid	56 N/C	4			Total No-fee Uses
Paid	52				28
Paid	5				Grand total
	190				190

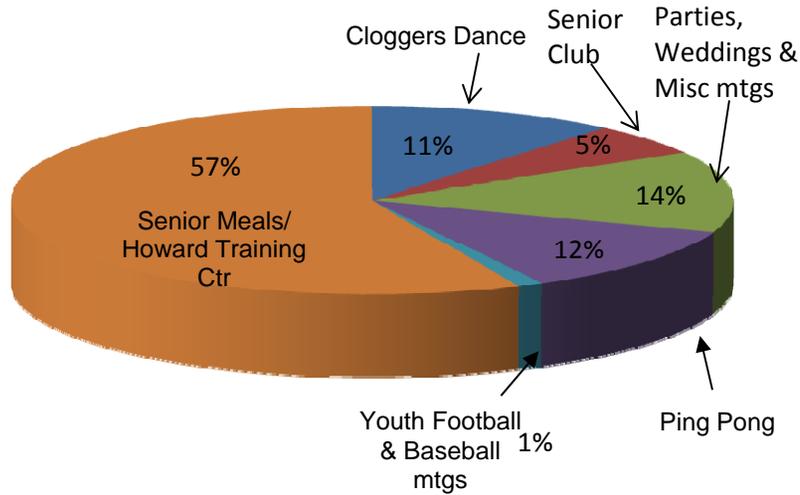


COMMUNITY SENIOR CENTER USAGE - 2010

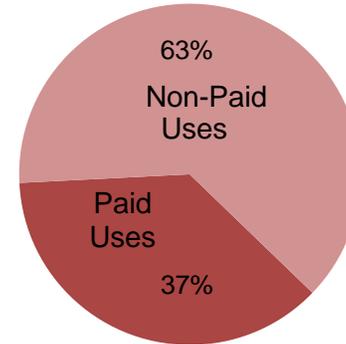
1 Clogger's Club - senior dance	49
2 Senior's Club	24
3 Parties - weddings, birthdays, etc	60
4 Ping Pong	52
5 Youth Baseball and Football Mtgs	5
6 Senior Meals Served/Howard Training Center	<u>248</u>
Total Yearly Uses:	438

Paid	49		Total paid uses	162
No-fee use	24		Total No-fee Uses	<u>276</u>
Paid	56 N/C	4	Grand total	<u>438</u>
Paid	52			
Paid	<u>5</u>			
No-fee use	248			

2010 Usage



Paid & Non-Paid Usage

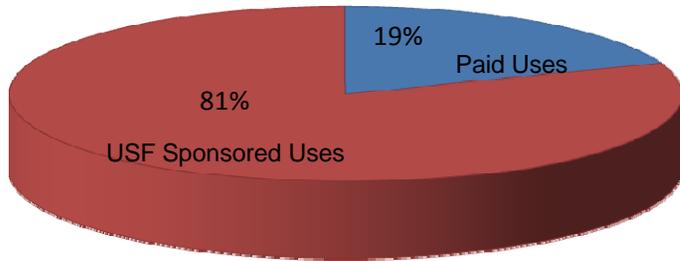


SAMARITAN 3RD STREET CENTER USAGE - 2010 & 2011

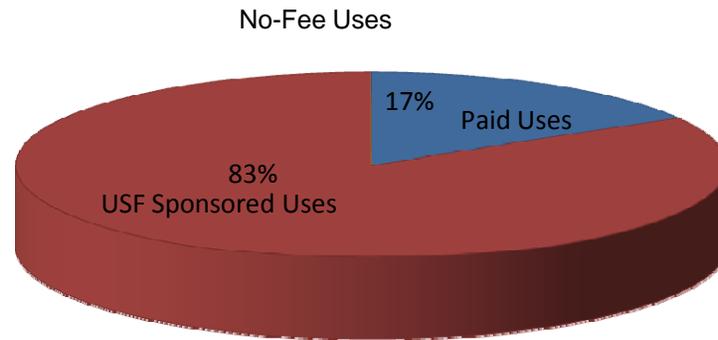
2010	
1 Paid Uses	45
2 USF Sponsored Uses	<u>186</u>
Total Yearly Uses:	231

2011	
1. Paid Uses	27
2. USF Sponsored Uses	<u>135</u>
Total Yearly Uses:	162

2010 Usage



2011 Usage



**Parks & Recreation Commissioners 2011
TERM OF OFFICE**

1. Todd Brownell
(**TERM STARTED: 4/12/2011 *** TERM ENDS: 2/28/2013**)

2. Juan Hernandez-Codallos
(**TERM STARTED: 4/12/2011 *** TERM ENDS: 2/28/2013**)

3. Mark Fontana
(**TERM STARTED: 3/9/2010 *** TERM ENDS: 2/28/2012**)

4. Raymond Lopez
(**TERM STARTED: 4/26/2010***TERM ENDS: 2/28/2012**)

5. Billy Redding
(**TERM STARTED: 3/9/2010 *** TERM ENDS: 2/28/2012**)