



CITY OF HUGHSON  
**CITY COUNCIL MEETING**  
City Hall Council Chambers  
7018 Pine Street, Hughson, CA

**AGENDA**  
**MONDAY, AUGUST 13, 2012 – 7:00 P.M.**

**CALL TO ORDER:** Mayor Ramon Bawan

**ROLL CALL:** Mayor Ramon Bawan  
Mayor Pro Tem Matt Beekman  
Councilmember Jill Silva  
Councilmember George Carr  
Councilmember Jeramy Young

**FLAG SALUTE:**

**INVOCATION:**

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the Audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, State their name and City of Residence for the record (requirement of Name and City of Residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS:** None.

**3. CONSENT CALENDAR:**

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

**3.1:** Approval of the July 23, 2012 Regular City Council Minutes.

**3.2:** Approval of the Warrants.

**3.3:** Approval of the Treasurer's Report for June 2012.

- 3.4: Approval of the Industrial Waste Hauler Permit Applications for the collection of Industrial Refuse from Gilton's Solid Waste and Bertolotti's Disposal.
- 3.5: Receive the FY 2011-2012 Consolidated Annual Performance Evaluation Report (CAPER), open a 15 day public comment period as scheduled, and schedule a Public Hearing for September 10.
- 3.6: Approval of Resolution No. 2012-39 authorizing the City Manager to execute and amendment agreements with Caltrans on the following projects; Hatch Road Overlay, 4th Street from Whitmore to 5th Street, and 5th Street from Hughson to Locust.
- 3.7: Approval of a blanket purchase order with Geoanalytical Laboratory for Water Sampling and Testing for the Municipal Water System as well as the Wastewater Treatment Plant.

**4. UNFINISHED BUSINESS:**

- 4.1: Consider Awarding the Well #7 Replacement-Exploratory Test Well Project to Low Bidder Johnson Drilling Company in the Amount of \$109,000; authorize a 10% set-aside for Construction Contingency, as well as a 10% set-aside for Construction Testing and Inspection; and authorize the City Manager to Sign the Contract.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:** None.

**6. NEW BUSINESS:**

- 6.1: Discuss the Sister City Program.
- 6.2: Provide direction to Staff on the applications received for the vacant seat on the Hughson Planning Commission.

**7. CORRESPONDENCE:** None.

**8. COMMENTS:**

- 8.1: Staff Reports and Comments: (Information Only – No Action)

**City Manager:**

**City Clerk:**

**Community Development Director:**

**Director of Finance:**

**Police Services:**

**City Attorney:**

**8.2:** Council Comments: (Information Only – No Action)

**8.3:** Mayor’s Comments: (Information Only – No Action)

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING:** None.

**10. REPORT FROM CLOSED SESSION:** None.

**ADJOURNMENT:**

**WAIVER WARNING**

If you challenge a decision/direction of the City Council/Redevelopment Agency in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**UPCOMING EVENTS:**

August 21	▪ Planning Commission Meeting, Council Chambers, 6:00pm
August 22	▪ Oversight to the RDA Board Meeting, Council Chambers, 6:00pm
August 23	▪ Budget & Finance Subcommittee Meeting, Council Chambers, 6:00pm
August 24	▪ Hughson Historical Society 12 <sup>th</sup> Annual Appreciation Night of Longstanding Citizens, more information to come.
August 27	▪ City Council Meeting, Council Chambers, 7:00pm
September 10	▪ City Council Meeting, Council Chambers, 7:00pm
September 11	▪ Parks and Recreation Meeting, Council Chambers, 6:00pm
September 15-16	▪ HUGHSON HARVEST FESTIVAL
September 18	▪ Planning Commission Meeting, Council Chambers, 6:00pm
September 24	▪ City Council Meeting, Council Chambers, 7:00pm

**RULES FOR ADDRESSING CITY COUNCIL**

Members of the audience who wish to address the City Council are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT  
NOTIFICATION FOR THE CITY OF HUGHSON**

This agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**AFFIDAVIT OF POSTING**

**DATE:** August 10, 2012 **TIME:** 5:30pm

**NAME:** Dominique Spinale **TITLE:** Deputy City Clerk

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

**General Information:** The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise noticed.

**Council Agendas:** The City Council agenda is now available for public review at the City's website at [www.hughson.org](http://www.hughson.org) and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054





CITY OF HUGHSON  
**CITY COUNCIL MEETING**  
City Hall Council Chambers  
7018 Pine Street, Hughson, CA

**MINUTES**  
**MONDAY, JULY 23, 2012 – 7:00 P.M.**

**CALL TO ORDER:** Mayor Pro Tem Beekman

**ROLL CALL:**

Present: Mayor Pro Tem Matt Beekman  
Councilmember Jeramy Young  
Councilmember Jill Silva  
Councilmember George Carr

Absent: Mayor Ramon Bawan

Staff Present: Bryan Whitemyer, City Manager  
Dan Schroeder, City Attorney  
Darin Gharat, Chief of Police Services  
Thom Clark, Community Development Director  
Dominique Spinale, Deputy City Clerk  
Sam Rush, Public Works Superintendent  
Lisa Whiteside, Finance Manager

**FLAG SALUTE:** Mayor Pro Tem Beekman

**INVOCATION:** Mayor Pro Tem Beekman

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

No Public Comment.

**2. PRESENTATIONS:** None.

### **3. CONSENT CALENDAR:**

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approval of the July 9, 2012 Regular City Council Minutes.
- 3.2: Approval of the Warrants.
- 3.3: Rejection of claim for Damages filed by Jesse Lewis-Hassler.
- 3.4: Rejection of claim for Damages filed by Curtis Rogers.
- 3.5: Rejection of claim for Damages filed by Jim Groff.
- 3.6: Adopt Resolution No. 2012-34 approving an additional appropriation in the amount of \$100,000 to Fund 91, Miscellaneous Grants, in Fiscal Year 2012-2013 for Purchase of Five Electric Vehicles through the San Joaquin Valley Air Pollution Control District's Public Benefit Grant Program.
- 3.7: Approve an On-Call Planning Services Agreement with the City of Modesto and Authorize the City Manager to Sign the Agreement.

**Beekman/Silva 4-0-1 (Bawan-an-Absent) motion passes to approve Consent Calendar Items 3.2 through 3.7.**

**Consent Calendar Item 3.1 was pulled by Attorney Schroeder for corrections to be made by Staff.**

**Beekman/Young 4-0-1 (Bawan-an-Absent) motion passes to approve Consent Calendar Item 3.1 as amended.**

**4. UNFINISHED BUSINESS:** None.

### **5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:**

- 5.1: Adoption of Resolution No. 2012-35, approving a rate increase for Waste Management Inc., for refuse, recycling, yard waste, transportation services, and the addition of new ancillary services rates.

**Tom Sanchez with Waste Management, Inc presented a PowerPoint presentation to the Council regarding the request for the increase of rates.**

**Council discussed and deliberated on this Item. Mayor Pro Tem Beekman opened and closed the Public Hearing at 7:55p.m., with no comments from the audience.**

**Council continued to deliberate on this item.**

**Mayor Pro Tem called for a motion on this Item. No motions were made. Motion failed, no action was taken.**

**6. NEW BUSINESS:**

- 6.1:** Discuss and provide direction to Staff on the National Night-Out Street Closure Procedures.

**Council deliberated on this Item and discussed it with the City Manager. Council preferred that these procedures be applied to all future National Night Out Events in the future, as well as this year's event. Staff will amend the procedures accordingly.**

**Beekman/Young 4-0-1(Bawanan-Absent) motion passes to approve the National Night Out Street Closure Procedures as amended.**

- 6.2:** Consider Resolution No. 2012-36 Adopting an Amended Classification Plan for the City of Hughson.

**This Item was pulled and continued by City Manager Whitemyer.**

- 6.3:** Consider Resolution No. 2012-37 Ratifying a Short Term Loan from the City of Hughson to the Successor Agency of the Hughson Redevelopment Agency.

**Council discussed this Item with City Manager Whitemyer and Attorney Schroeder.**

**Beekman/Silva 4-0-1 (Bawanan-Absent) motion passes to adopt Resolution No. 2012-37 ratifying a Short Term Loan from the City of Hughson to the Successor Agency of the Hughson Redevelopment Agency.**

- 6.4:** Consider Resolution No. 2012-38 delegating to the City Manager authority to administer and manage claims and actions against the City of Hughson or its officers or Employees, and claims and actions of the City of Hughson under the amount of \$2,500.

**Silva/Carr 4-0-1 (Bawanan-Absent) motion passes to adopt Resolution No. 2012-38 delegating to the City Manager authority to administer and manage claims and actions against the City of Hughson or its officers or Employees, and claims and actions of the City of Hughson under the amount of \$2,500.**

**7. CORRESPONDENCE:** None.

**8. COMMENTS:**

**8.1:** Staff Reports and Comments: (Information Only – No Action)

**City Manager:**

**City Clerk:**

**Community Development Director:**

**Director of Finance:**

**Police Services:**

**City Attorney:** Attorney Schroeder explained to Council that three of the Items listed in Closed Session were the claims previously agenized for rejection on the Consent Calendar. They were agenized into Closed Session so members of the Council could discuss or ask questions if necessary. Since Council approved the consent calendar and the Council had no questions about the claims, Closed Session Item 9.1 was pulled from the Agenda.

**8.2:** Council Comments: (Information Only – No Action)

**Councilmember Carr updated the Council on his attendance at the Turlock Mosquito Abatement District and the Fire 2+2 meeting.**

**Councilmember Young updated the Council on his attendance at the Alliance and the Economic Development Committee meeting. He also provided updates on the Hughson Harvest Festival.**

**Mayor Pro Tem Beekman updated the Council on his attendance at the Economic Development Committee Meeting.**

**8.3:** Mayor’s Comments: (Information Only – No Action)

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING:** **8:30 p.m.**

**~~9.1: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION~~**  
~~Initiation of litigation pursuant to subdivision (c) of Section 54956.9:~~

~~Three (3) potential cases~~

**This Item was pulled by City Attorney Schroeder under City Attorney Reports.**

**9.2: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Section 54956.9:

One (1) case

**10. REPORT FROM CLOSED SESSION:**

The Council returned from Closed Session at approximately 8:55p.m. All four (4) Council members were present for the duration of session.

The Council unanimously voted to initiate litigation against the County and State regarding the forced payment under AB 1484.

**ADJOURNMENT:** This meeting adjourned at approximately 8:55p.m.

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**MATT BEEKMAN, Mayor Pro Tem**

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**DOMINIQUE SPINALE, Deputy City Clerk**

REPORT.: Aug 01 12 Wednesday  
 RUN.....: Aug 01 12 Time: 11:21  
 Run By.: KATHY DAHLIN

City of Hughson  
 Cash Disbursement Detail Report  
 Check Listing for 07-12 Bank Account.: 0100

PAGE: 001  
 ID #: PY-DP  
 CTL: HUG

*fw*

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
42675	7/26/2012	AVA00	AVAYA, INC	\$ 76.49	273200472	PHONE-CITY HALL
				\$ 60.11	273200571	PHONE/POLICE DEPT
			Check Total:	\$ 136.60		
42676	7/26/2012	BLU02	BLUE SHIELD OF CALIFORNIA	\$ 116.00	B20724	HEALTH PREMIUMS 8/12
42677	7/26/2012	BLU03	BLUE SHIELD OF CALIFORNIA	\$ 108.20	B20724	HEALTH PREMIUMS 8/12
42678	7/26/2012	CAB03	CABRAL GEM-JEEP-CHRYSLER	\$ 99,999.95	13257	5 2012 GEM ELECTRIC CARS
42679	7/26/2012	CAN01	MARY JANE CANTRELL	\$ 394.43	B20724	MEDICAL BANK REIMB. FINAL PMT
42680	7/26/2012	COD00	CODE PUBLISHING COMPANY	\$ 300.00	41102	WEB HOSTING MUNICIPAL CODE
42681	7/26/2012	EXP00	EXPRESS PERSONNEL SERVICE	\$ 432.00	112312962	EXTRA HELP - WWTP 7/1/12
				\$ 432.00	112576723	EXTRA HELP WWTP 7/8
				\$ 432.00	112772140	WWTP EXTRA HELP 7/15/12
			Check Total:	\$ 1,296.00		
42682	7/26/2012	FAR03	FARMERS BROTHERS COFFEE	\$ 54.57	56619162	COFFEE
42683	7/26/2012	HUG11	HUGHSON FARM SUPPLY	\$ 10,222.01	0399385IN	RIDING LAWN MOWER
42684	7/26/2012	RIC04	RICOH USA, INC	\$ 1,999.35	87335333	COPIER LEASE
42685	7/26/2012	TID01	TURLOCK IRRIGATION DIST.	\$ 24,301.14	B20725	ELECTRIC
42686	7/26/2012	USH00	US HEALTHWORKS MEDICAL	\$ 55.00	2118821CA	PROFESSIONAL SVCS
42687	7/26/2012	VSP01	VISION SERVICE PLAN	\$ 404.09	B20724	MEDICAL INSURANCE WITHHELD
42688	7/26/2012	WIL01	CORBIN WILLITS SYSTEM	\$ 571.40	B207151	SERVICE & ENHANCEMENT FEES
42689	7/26/2012	WIL05	WILLE ELECTRIC	\$ 168.54	S14294042	STREET LIGHT REPAIR
42690	7/26/2012	DUR00	DURON, LUIS	\$ 210.00	B20726	REFUND DEPOSIT 7/7/12
42691	7/30/2012	EMP01	STATE OF CALIFORNIA	\$ 1,448.03	B20730	PAYROLL TAXES
42692	7/30/2012	HAR02	THE HARTFORD	\$ 604.63	B20730	DEFERRED COMPENSATION
42693	7/30/2012	PER01	P.E.R.S.	\$ 7,881.88	B20730	RETIREMENT
42694	7/30/2012	STA23	CitiStreet	\$ 20.00	B20730	DEFERRED COMPENSATION
42695	7/30/2012	UNI07	UNITED WAY OF STANISLAUS	\$ 9.00	B20730	UNITED WAY
			Cash Account Total:	\$ 150,300.82		
			Total Disbursements:	\$ 150,300.82		

REPORT.: Aug 09 12 Thursday  
 RUN....: Aug 09 12 Time: 14:47  
 Run By.: KATHY DAHLIN

City of Hughson  
 Cash Disbursement Detail Report  
 Check Listing for 08-12 Bank Account.: 0100

PAGE: 001  
 ID #: PY-DP  
 CTL.: HUG

Check Number	Check Date	Vendor Number	Name	Net Amount	-----Payment Information-----	
					Invoice #	Description
42696	8/3/2012	\E004	EDLING, CRAIG & JULIE	\$ 68.77	000B20701	MQ CUSTOMER REFUND FOR EDL0002
42697	8/3/2012	ABS00	ABS PRESORT	\$ 1,492.95	82465	CCR 2011 MAILING
42698	8/3/2012	BEN00	BENCHMARK ENGINEERING, IN	\$ 505.14	5206	PARCEL MAP
42699	8/3/2012	CAR08	CAROLLO ENGINEERS	\$ 1,490.30	123393	WWTP UPGRADES & EXPAN PROJ
42700	8/3/2012	CDP00	CALIFORNIA DEPARTMENT OF	\$ 1,852.20	1270434	WATER SYSTEM FEES 7/1/11-6/30/12
42701	8/3/2012	CON14	CONDOR EARTH TECHNOLOGIES	\$ 318.93	64103	WWTP GROUNDWATER MONITORING 6/12
42702	8/3/2012	ENV01	ENVIRONMENTAL MANAGEMENT	\$ 5,766.81	929	WATER & WW SYSTEM CONSULTING SVCS JAN-JUNE/2012
42703	8/3/2012	EXP00	EXPRESS PERSONNEL SERVICE	\$ 324.00	111177283	WWTP EXTRA HELP 6/3/12
				\$ 324.00	111707881	WWTP EXTRA HELP 06/20/12
			Check Total:	\$ 648.00		
42704	8/3/2012	HUG03	HUGHSON CHRONICLE	\$ 109.45	100183	LEGAL #6545 ENGINEERS REPORT
42705	8/3/2012	MCR01	MCR ENGINEERING, INC	\$ 19,970.00	9219	ENGINEERING SVCS 6/12
42706	8/3/2012	QUA03	QUAD KNOPF	\$ 467.60	68075	LOCUST STREET DBE FORMS 2/12
42707	8/3/2012	SHO02	SHORE CHEMICAL COMPANY	\$ 634.53	34421	C12 FOR WELL SITES
42708	8/3/2012	STA47	STANISLAUS COUNTY SHERIFF	\$ 2,037.42	1112393	VEHICLE CHARGES 6/12
				\$ 13,028.46	1112396	SLESF-EXTRA PATROL & RECORDS MGMT 6/12
			Check Total:	\$ 15,065.88		
42709	8/3/2012	ABS00	ABS PRESORT	\$ 660.84	82651	FLUSHING NOTICE
42710	8/3/2012	BRE01	W.H. BRESHEARS	\$ 3,207.84	225801	FUEL
42711	8/3/2012	CAL08	CALAVERAS MATERIALS, INC.	\$ 167.46	1281430	ASPHALT FOR STREET PATCHING
42712	8/3/2012	CHA01	CHARTER COMMUNICATION	\$ 84.99	B20801	IP ADDRESS 8/12
42713	8/3/2012	CIT07	CITY SIGNS	\$ 294.42	23106	DECALS
42714	8/3/2012	CON14	CONDOR EARTH TECHNOLOGIES	\$ 1,129.96	5320361	WWTP GROUNDWATER MONITORING
42715	8/3/2012	ENV02	ENVIRONMENTAL SYSTEMS	\$ 1,788.93	26165	STREET SWEEPING 7/12
42716	8/3/2012	EXP00	EXPRESS PERSONNEL SERVICE	\$ 324.00	113057038	WWTP EXTRA HELP 7/22
42717	8/3/2012	EZN00	EZ NETWORK SOLUTIONS	\$ 104.63	24912	DOMAIN REGISTRATION RENEWAL
42718	8/3/2012	FED02	FED EX	\$ 35.17	795848151	SHIPPING
42719	8/3/2012	HOM01	THE HOME DEPOT CRC	\$ 19.34	31931	CONCRETE
42720	8/3/2012	HUG03	HUGHSON CHRONICLE	\$ 84.58	100300	LEGAL #6603 RATE INCREASE WM
				\$ 84.58	100301	LEGAL #6602 NOTICE OF ELECTION
				\$ 283.58	100358	LEGAL #6632
				\$ 39.80	100392	LEGAL #6658 2011 CCR ON WATER SYSTEM
				\$ 77.11	100393	LEGAL #6600
			Check Total:	\$ 569.65		

42721	8/3/2012	HUG11	HUGHSON FARM SUPPLY	\$ 16.60	0399580IN	PARTS TO RELOCATE FILL TUBE
				\$ 4.94	0400983IN	PARTS FOR WELL #8
			Check Total:	\$ 21.54		
42722	8/3/2012	HUG28	HUGHSON TIRE	\$ 15.00	2918-31	TIRE REPAIR
42723	8/3/2012	HUG34	HUGHSON AUTO & TRUCK SUPP	\$ 65.28	62653	FITTING
				\$ 39.35	63329	FUSE KIT
				\$ 15.01	63834	VBELT
			Check Total:	\$ 119.64		
42724	8/3/2012	MAI00	MAIN STREET DELI	\$ 71.50	B20801	CITY MGRS MEETING 7/5/12
				\$ 71.50	C20801	CITY MGRS MEETING 6/7
			Check Total:	\$ 143.00		
42725	8/3/2012	MEN05	DARIO MENDOZA	\$ 99.90	000B208011	MEDICAL REIMB 2/2012
42726	8/3/2012	MOD01	THE MODESTO BEE	\$ 132.83	TB2440723	NOTICE OF ELECTION
42727	8/3/2012	NBS00	NBS LOCAL GOVERNMENT SOLU	\$ 4,582.91	61200238	ADMIN FEES 7/1-9/30/12
42728	8/3/2012	PGE01	PG & E	\$ 100.23	B20801	UTILITIES
42729	8/3/2012	SAN05	SAN JOAQUIN VALLEY	\$ 479.00	N92579	12/13 ANNUAL PERMITS TO OPERATE #N7426
42730	8/3/2012	SEE01	SEEGER'S	\$ 48.32	0107664IN	BUSINESS CARDS J.VELAZQUEZ
42731	8/3/2012	STA02	STAPLES	\$ 570.74	14105	PUBLIC RECORDS REQUEST
42732	8/3/2012	UND01	UNDERGROUND SERVICE ALERT	\$ 205.50	12007213	ANNUAL MEMBERSHIP FEE
42733	8/3/2012	UNI11	UNIVAR USA, INC	\$ 471.45	SJ298293	BLEACH FOR WELL #8
42734	8/9/2012	COO02	COOK, MD., M.D.	\$ 55.03	B20809	MEDICAL EXP. NOT PAID BY TASC
42735	8/9/2012	MOS01	MOSS, LEVY & HARTZHEIM, L	\$ 12,000.00	3785	PRELIMINARY AUDIT WORK FYE 6/30/12
42736	8/9/2012	STA47	STANISLAUS COUNTY SHERIFF	\$ 34,137.36	1112-407	LAW ENFORCEMENT SVCS 6/12
42737	8/9/2012	SYN02	SYNAGRO SOUTHWEST	\$ 4,714.47	30-100344	SLUDGE REMOVAL
42738	8/9/2012	TES00	TESCO CONTROLS, INC	\$ 2,080.00	48560-IN	PROGRAMMING FOR WELL #8
42739	8/9/2012	ALL05	ALLIED ADMINISTRATORS	\$ 2,336.66	B20807	DELTA DENTAL 9/12
42740	8/9/2012	ATT03	AT&T	\$ 18.12	3562592	PHONE
42741	8/9/2012	BAY02	BAY ALARM CO	\$ 295.00	421207151	ALARM MONITORING WWTP
				\$ 128.65	42120715M	ALARM MONITORING WWTP
			Check Total:	\$ 423.65		
42742	8/9/2012	CAL10	CALIFORNIA RURAL WATER	\$ 500.00	B20807	WATER DISTRIBUTION CLASS GARZA/FONTANA
42743	8/9/2012	CON14	CONDOR EARTH TECHNOLOGIES	\$ 1,480.00	64420	GROUNDWATER MONITORING 7/12
42744	8/9/2012	GEO01	GEOANALYTICAL LABORATORIE	\$ 60.00	Y2G1205	ARSENIC TEST
				\$ 60.00	Y2G1603	ARSENIC TEST
				\$ 60.00	Y2G1809	ARSENIC TESTS
			Check Total:	\$ 180.00		
42745	8/9/2012	GIB00	GIBBS MAINTENANCE CO	\$ 1,075.00	13413	JANITOR SVCS 7/12

42746	8/9/2012	HDL00	HDL SOFTWARE, LLC	\$	2,541.92	19824-IN	CONTRACT 3RD QTR/AUDIT SVCS 1ST QTR
42747	8/9/2012	HUG03	HUGHSON CHRONICLE	\$	447.75	100431	LEGAL #6681 HATCH RD OVERLAY
				\$	159.20	100432	LEGAL #6687 NOTICE OF ELECTION
			Check Total:	\$	606.95		
42748	8/9/2012	HUG08	CITY OF HUGHSON	\$	4,795.28	B20808	LLD WATER SERVICE
42749	8/9/2012	JOR02	JORGENSEN & CO.	\$	125.07	5295629	SEMI-ANNUAL SERVICE
42750	8/9/2012	MEN05	DARIO MENDOZA	\$	67.42	B20807	MEDICAL REIMB
42751	8/9/2012	OPE01	OPERATING ENGINEERS LOCAL	\$	389.00	B20807	LOCAL UNION #3 DUES
42752	8/9/2012	PAC05	PACIFIC PLAN REVIEW	\$	5,135.44	B20807	INSPECTIONS & PLAN CHECK 7/12
42753	8/9/2012	SAU00	SAUNDERS A/C & HEATING	\$	84.00	T2329	A/C SERVICE CALL
42754	8/9/2012	SHR02	SHRED-IT CENTRAL CA	\$	111.72	940064340	SHREDDING
42755	8/9/2012	STA47	STANISLAUS COUNTY SHERIFF	\$	75,117.75	1213-005	LAW ENFORCEMENT SVCS 7/12
42755	8/9/2012	STA47	STANISLAUS COUNTY SHERIFF	\$	75,117.75	1213-009	LAW ENFORCEMENT SVCS 8/12
			Check Total:	\$	150,235.50		
42756	8/9/2012	USA02	USA MOBILITY	\$	11.63	V0190776H	PAGER SERVICE
42757	8/9/2012	WIL01	CORBIN WILLITS SYSTEM	\$	65.00	B20731	TROUBLESHOOT PROBLEM WITH FINANCE
			Cash Account Total:	\$	286,937.07		
			Total Disbursements:	\$	286,937.07		



## CITY OF HUGHSON AGENDA ITEM NO. 3.3 SECTION 3: CONSENT CALENDAR

**Meeting Date:** August 13, 2012  
**Presented By:** Lisa Whiteside, Finance Manager  
**Subject:** Treasurer's Report – June 2012

**Approved:** \_\_\_\_\_

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Enclosed you will find the City of Hughson Treasurer's Report for June 2012. After review and evaluation of the report, I have researched the following Fund's with a deficit balance. After discussion with other management staff personnel, I submit the following detailed explanation:

### **Misc. Grants:**

The Energy Efficiency Conservation Block Grant or EECBG grant work is complete. We have applied for reimbursement from the California Energy Commission.

### **Public Facilities Development Streets Fund:**

The Public Facilities Development Streets Fund currently reflects a negative balance of (\$883,949.33). The deficit is a result of the Euclid Bridge Project, which was constructed in Fiscal Year 2006/2007, for approximately \$1.3 million. The project was completed in anticipation of funding from Developer Impact Fees collected from new development. Unfortunately, the housing market declined significantly and the new development never materialized. Once the economy strengthens and new building starts again, we can recognize additional developer impact fees and reduce the deficit more quickly.

### **Water Developer Impact Fee Fund:**

The Water Developer Impact Fee Fund currently reflects a negative balance of (\$546,618.38). The City has received the final claim for Well #8 in June.

After extensive review City staff discovered that the remaining deficit is attributable to settlement arrangements that were made in FY 2008/2009 and FY 2009/2010 for the

Water Tank on Fox Road near Charles Street. During that period the City paid out \$650,000 in settlements.

This account will be in a deficit position until additional development occurs and developer impact fees are collected to cover those costs.

**Transportation Capital Project Fund:**

The Transportation Capital Project Fund currently reflects a negative balance of (\$216,409.16). The City has submitted additional claims for reimbursement of our expenditures to the State of California. Additional entries may be necessary to cover the "Match" portion of expenditures.

**Recommendation:**

Staff recommends the City Council review and receives the enclosed City of Hughson Treasurer's Report for June 2012.

**City of Hughson  
Treasurer's Report  
June 2012**

	<b>MONEY MARKET</b>	<b>GENERAL</b>	<b>REDEVELOPMENT**</b>	<b>TOTAL</b>
Bank Statement Totals	\$ 5,307,851.45	\$ 647,482.19	\$ 206,385.52	\$ 6,161,719.16
Adjustment-Direct Deposit Payroll	\$ -			\$ -
Outstanding Deposits +	\$ 262.10	\$ -	\$ -	\$ 262.10
Outstanding Checks/transfers -	\$ (14,675.75)	\$ (51,398.73)	\$ -	\$ (66,074.48)
<b>ADJUSTED TOTAL</b>	<b>\$ 5,293,437.80</b>	<b>\$ 596,083.46</b>	<b>\$ 206,385.52</b>	<b>\$ 6,095,906.78</b>
Investments: Various				\$ 983,106.71
California Bank Trust				\$ 355,068.45
Multi-Bank WWTP				\$ 1,386,259.28
Investments: L.A.I.F.		\$ 39,134.25	\$ 39,009.81	\$ 78,144.06

**TOTAL CASH & INVESTMENTS** **\$ 8,898,485.28**

<u>Books - All Funds</u>	<u>June 2011</u>	<u>June 2012</u>
2 Water/Sewer Deposit	26,559.81	27,184.74
4 Sale of Vehicle	0.00	0.00
5 AB939 Source Reduction	0.00	0.00
7 Public Safety Augmentation	0.00	0.00
8 Vehicle Abatement	31.00	-3,114.92
11 Traffic Congestion Fund	72,306.68	142,157.99
13 Redevelopment - Debt Service	339,799.26	142,747.11
14 Redevelopment - Housing	804,766.67	0.00
15 Redevelopment - Capital Projects	-279,740.83	0.00
17 Federal Officer Grant	6,620.00	6,620.00
19 Asset Forfeiture	1,660.43	1,660.43
25 Gas Tax 2106	51,722.70	31,454.43
30 Gas Tax 2107	32,185.11	-3,866.24
31 Gas Tax 2105	113,804.80	42,692.61
35 Gas Tax 2107.5	10,672.14	12,672.14
40 General Fund	126,231.48	555,580.06
401 General Fund Contingency Reserve	668,152.03	670,217.40
48 Senior Community Center	-2,142.63	4,280.77
49 IT Reserve	0.00	28,393.50
50 U.S.F. Resource Com. Center	6,768.91	5,209.79
51 Self-Insurance	107,847.09	107,036.31
52 CLEEF(California Law Enforcement Equipment Program)	0.00	0.00
53 SLESF (Supplemental Law Enforcement Services Fund)	168,995.44	193,512.80
54 Park Project	309,300.85	366,199.64
60 Sewer O & M	-478,154.35	307,688.98
61 Sewer Fixed Asset Replacement	942,717.40	246,195.16
66 WWTP Expansion 2008	3,575,122.95	3,914,266.55
70 Local Transportation	39,686.03	127,570.18
71 Transportation	-288,073.54	-216,409.16
100/200 LLD's and BAD's	170,584.56	84,443.88
80 Water O & M	38,474.77	143,102.20
82 Water Fixed Asset Replacement	-20,122.00	112,177.64
80 Water Reserve-USDA GRANT	21,524.50	21,524.50
90 Garbage/Refuse	-6,424.78	-8,114.47
91 Misc. Grants	-36,898.02	-29,502.00
92 98-EDBG-605 Small Bus. Loans	93,585.12	93,585.12
94 96-EDBG-438 Grant	403.43	403.43
95 94-STBG-799 Grant	154,002.50	158,249.99
96 HOME Program Grant (FTHB)	37,810.91	36,927.91
97 96-STBG-1013 Grant	9,919.29	17,812.58
98 HOME Rehabilitation Fund	-1,084.71	-2,084.71
Developer Impact Fees ***	733,840.38	1,560,008.94
<b>TOTAL ALL FUNDS:</b>	<b>7,552,455.38</b>	<b>8,898,485.28</b>

I hereby certify that the investment activity for this reporting period conforms with the Investment Policy adopted by the Hughson City Council, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the City of Hughson's budgeted and actual expenditures for the next six months.

<u>Break Down of Impact Fees ***</u>		
10 Storm Drain	25,083.62	110,879.29
20 Community Enhancement	86,761.35	111,036.53
41 Public Facilities Development	2,174,998.09	1,668,266.43
42 Public Facilities Development-Streets	-1,009,891.43	-883,949.33
55 Parks DIF	102,886.04	187,715.09
62 Sewer Developer Impact Fees	843,604.46	912,679.31
81 Water Developer Impact Fees	-1,489,601.75	-546,618.38
<b>Break Down of Impact Fees ***</b>	<b>733,840.38</b>	<b>1,560,008.94</b>

\*\*Cash Held by Fiscal Agent-2006 Bond Issue

\_\_\_\_\_  
Lisa Whiteside, Treasurer

\_\_\_\_\_  
Date



## CITY OF HUGHSON AGENDA ITEM NO. 3.4

### SECTION 3: CONSENT CALENDAR

**Meeting Date:** August 13, 2012  
**Presented By:** Dominique Spinale, Management Analyst  
**Subject:** Approval of Industrial Waste Hauler Permit Applications

**Approved:** \_\_\_\_\_

---

#### **Staff Recommendation:**

Staff recommends approving the applications received by Gilton's Solid Waste and Bertolotti's Disposal to allow the issuance of their Industrial Waste Hauler permits.

#### **Discussion:**

Section 8.12.010 of the Hughson Municipal Code specifies that the City Council may grant a permit for the collection of industrial refuse separately from the solid waste franchise agreement that the City currently holds with Waste Management Inc.

Applicants for a permit to collect industrial refuse are required to provide information as outlined in Section 8.12.320. Permitted haulers are required to pay the City an amount equal to eight percent (8%) of the gross receipts derived from the furnishing of such industrial refuse collection services within the incorporated areas of the City, as well as a permit fee of \$100.00.

Once approved, the companies will be issued a notice that their application has been approved subject to the conditions of the Hughson Municipal Code and will be required to submit their evidence of insurance and pay the permit fee.

We have attached the following companies Industrial Waste Hauler Permit Applications for review and approval:

- *Gilton's Solid Waste Management, Inc.*
- *Bertolotti's Disposal*

#### **Fiscal Impact:**

The permitted haulers are required to pay the City 8% of their gross receipts from the prior year.



**APPLICATION FOR INDUSTRIAL WASTE COLLECTION PERMIT**

(Please provide all relevant information and attach in response to the following)

- A. Name and description of Applicant Gilton Solid Waste Management, Inc.
- B. Permanent home and business address and full local address of the Applicant  
755 S. Yosemite Avenue, Oakdale, CA 95361
- C. Trade or Firm Name Gilton Solid Waste Management, Inc.
- D. If applying for a permit renewal, total dollar amount and total tonnage collected in Hughson during previous permit period. \$ See Attached See Attached Tons.
- E. If joint venture, a partnership, or limited partnership, the names of all partners and their permanent addresses. If a corporation, the names and permanent addresses of all the stockholders and the officers and the percentage of participation of each  
See Attached
- F. A detailed explanation of the manner in which the applicant will conduct the activity for which the permit is requested  
See Attached
- G. The Applicant's arrangements for the disposal of all refuse collected or transported by him at an approved disposal site or his arrangements for other authorized disposal  
See Attached
- H. Facts showing that the Applicant is able to render efficient refuse service  
See Attached
- I. That the Applicant owns or has under his control in good mechanical condition sufficient equipment to adequately conduct the business for which the permit is requested  
See Attached
- J. That his vehicles and equipment conform to all applicable provisions of this chapter  
See Attached
- K. That the Applicant shows to the satisfaction of the council that the issuance of a permit is in the public interest, and there is need for a permit to be issued  
See Attached

**Submit evidence of insurance Naming City of Hughson as Additionally Insured, subject to each of the following:**

1. One million dollars on account of bodily injuries to or death of one person;
2. One million dollars covering total liability of the franchise holder on account of bodily injuries to or death of more than one person as a result of any one accident;
3. Five hundred thousand dollars, for one accident resulting in damage or destruction of property, whether the property of one or more than one claimant.
4. A liability insurance policy required by this section shall insure to the benefit of any persons who are injured or sustain damage to property proximately caused by the negligence of the franchise holder insured by the policy, his employees or agents.
5. Satisfactory evidence that the liability insurance required by this section is at all times in full force and effect shall be furnished the council by the franchise holder.
6. The policy of insurance shall contain certain provisions against cancellation except upon 10 days' prior written notice thereof to the city.

# ATTACHMENT

## Responses In Support Of A Permit Renewal Application to the City of Hughson To Collect Industrial Wastes

### Question D:

FY 11-12 Activity\*

Type	Tons	Charges
MSW	FY not complete	FY not complete
Sludge	FY not complete	FY not complete
	Total for FY 11-12	

\* Will report and pay fees when FY 11-12 is complete

### Question E:

Gilton Solid Waste Management, Inc. is a California Corporation. The current stockholders are:

- Richard Gilton - President / General Manager - 25% Ownership  
12725 Sierra View Drive, Oakdale, CA 95361
- Tedford Gilton - Vice President - 25% Ownership  
12724 Sierra View Drive, Oakdale, CA 95361
- Donna Love - Vice President / Secretary / Treasurer - 25% Ownership  
2524 Beatrice Lane, Modesto, CA 95355
- Karen Gilton-Hardister - Vice President - 25% Ownership  
7106 Del Rio Drive, Modesto, CA 95356

### Question F:

Refuse is collected in 10 to 50 cubic yard boxes then transported to the Gilton Resource Recovery / Transfer Facility (GRR) or other fully permitted solid waste facilities for processing, recycling and/or disposal.

Question G:

Most of the refuse is delivered to the GRR facility for processing and recycling. Refuse and residuals requiring disposal are transported to public and private disposal facilities that have been fully approved and permitted by the California Integrated Waste Management Board. Solid Waste Facilities that may be used in the next twelve (12) months include:

Gilton Resource Recovery / Transfer Facility, Inc.  
800 S. McClure Road, Modesto, CA

Bertolotti Disposal Transfer Station  
231 Flamingo Drive, Modesto, CA

Turlock Transfer Facility  
1020 S. Walnut, Turlock, CA

Lovelace Materials Recovery and Transfer Station  
2323 E. Lovelace Road, Manteca, CA

Sacramento Recycling & Transfer Station  
8491 Fruitridge Road, Sacramento, CA

Forward, Inc. Landfill  
9999 S. Austin Road, Manteca, CA

Billy Wright Landfill  
17173 S. Billy Wright Road, Los Banos, CA

Highway 59 Landfill  
6040 N. Highway 59, Merced, CA

Fink Road Sanitary Landfill  
4000 Fink Road, Crows Landing, CA

Gilton Resource Recovery / Compost Facility, Inc.  
800 S. McClure Road, Modesto, CA

Modesto Co-Composting Facility  
7007 Jennings Road, Modesto, CA

Covanta Waste-To-Energy Facility  
4040 Fink Road, Crows Landing, CA

Question H:

Gilton Solid Waste Management, Inc. (GSW) has been providing fully integrated waste management service throughout the Central Valley since 1947. The current owners are the third generation of the family to own and operate the business and collectively have more than 100 years of experience in the field. GSW currently holds franchises and/or service agreements with seven (7) cities and three (3) counties. In addition we serve customers from as far south as Tulare County and jurisdictions north of Sacramento. GSW, along with her sister business, Gilton Resource Recovery / Transfer Facility, Inc. (GRR) provide fully integrated waste management services to all our customers including collection, transportation, reuse, recycling, composting and safe, environmentally approved disposal.

Questions I & J:

Trucks Used for Industrial Hauling

Truck Number	Vehicle Description	Year	VIN Number	License Number
305	FREIGHTLINER / ROLL OFF	2003	1FVJACA863DK72190	7D47529
306	FREIGHTLINER / ROLL OFF	2003	1FVJACA8X3DK72192	7D47530
307	FREIGHTLINER / ROLL OFF	2000	1FU5NWEB0YPF86606	7L16480
308	FREIGHTLINER / ROLL OFF	2000	1FU5NWEB9YPF86605	7L16481
309	FREIGHTLINER / ROLL OFF	1998	1FUY3EDB2WP899021	8X81137
310	FREIGHTLINER / ROLL OFF	2003	1FUJACA883LK44028	59930A1
313	FREIGHTLINER / ROLL OFF	2003	1FUJACA893LK44040	8V15852
364	VOLVO / ROLL OFF	1997	4VMDCMBE5VR739395	5L38467
365	FREIGHTLINER / ROLL OFF	1991	2FUPACYB1MV395367	59876A1
366	FREIGHTLINER / ROLL OFF	1989	1FUMACYB1KP354246	8V15854
367	FREIGHTLINER / ROLL OFF	1989	1FUMACYB5KP354248	8V15853
368	FREIGHTLINER / ROLL OFF	1996	1FUY3MCB3TP576894	7F85402
369	FREIGHTLINER / ROLL OFF	2000	1FVXTEDB0YHF04728	8V15855
372	VOLVO / ROLL OFF	1997	4VMDCMBE9VR739397	5L38233
373	VOLVO / ROLL OFF	1997	4VMDCMBE3VR739394	5L38235
374	VOLVO / ROLL OFF	2011	4V5NC9EH0BN298720	28144B1
375	VOLVO / ROLL OFF	2011	4V5NC9EH2BN298721	98664C1
376	VOLVO / ROLL OFF	2011	4V5NC9EH4BN298722	98664C1
377	VOLVO / ROLL OFF	1997	4VMDCMBE7VR739396	5S87809
378	VOLVO / ROLL OFF	1997	4VMDCMBE0VR739398	7B11417

### Drop Boxes Used for Industrial Hauling

<b>SIZE</b>	<b>QUANTITY</b>
10 CY	54
15 CY	4
18 CY	5
20 CY	58
25 CY	312
30 CY	65
35 CY	258
40 CY	14
50 CY	160

### Question K:

Gilton Solid Waste Management, Inc. can provide value-added, cost competitive industrial waste management services to all of Hughson's residents and businesses. As a locally owned and operated company we can meet the individual, specialized needs of those in the City of Hughson. And, since we operate our own materials recovery facility and composting facility, we have the capability to assist the City in their efforts to meet the waste diversion goals required by AB 939.



**APPLICATION FOR INDUSTRIAL WASTE COLLECTION PERMIT**  
(Please provide all relevant information and attach in response to the following)

- A. Name and description of Applicant See attached (Bertolotti Disposal)
- B. Permanent home and business address and full local address of the Applicant  
\_\_\_\_\_
- C. Trade or Firm Name \_\_\_\_\_
- D. If applying for a permit renewal, total dollar amount and total tonnage collected in Hughson during previous permit period. \$ \_\_\_\_\_ Tons.
- E. If joint venture, a partnership, or limited partnership, the names of all partners and their permanent addresses. If a corporation, the names and permanent addresses of all the stockholders and the officers and the percentage of participation of each  
\_\_\_\_\_
- F. A detailed explanation of the manner in which the applicant will conduct the activity for which the permit is requested  
\_\_\_\_\_
- G. The Applicant's arrangements for the disposal of all refuse collected or transported by him at an approved disposal site or his arrangements for other authorized disposal  
\_\_\_\_\_
- H. Facts showing that the Applicant is able to render efficient refuse service  
\_\_\_\_\_
- I. That the Applicant owns or has under his control in good mechanical condition sufficient equipment to adequately conduct the business for which the permit is requested  
\_\_\_\_\_
- J. That his vehicles and equipment conform to all applicable provisions of this chapter  
\_\_\_\_\_
- K. That the Applicant shows to the satisfaction of the council that the issuance of a permit is in the public interest, and there is need for a permit to be issued  
\_\_\_\_\_

**Submit evidence of insurance Naming City of Hughson as Additionally Insured, subject to each of the following:**

1. One million dollars on account of bodily injuries to or death of one person;
2. One million dollars covering total liability of the franchise holder on account of bodily injuries to or death of more than one person as a result of any one accident;
3. Five hundred thousand dollars, for one accident resulting in damage or destruction of property, whether the property of one or more than one claimant.
4. A liability insurance policy required by this section shall insure to the benefit of any persons who are injured or sustain damage to property proximately caused by the negligence of the franchise holder insured by the policy, his employees or agents.
5. Satisfactory evidence that the liability insurance required by this section is at all times in full force and effect shall be furnished the council by the franchise holder.
6. The policy of insurance shall contain certain provisions against cancellation except upon 10 days' prior written notice thereof to the city.

City of Hughson

**APPLICATION FOR INDUSTRIAL WASTE COLLECTION PERMIT**

- A. Bertolotti Disposal, Inc.
- B. 231 Flaming Drive, Modesto CA 95358
  - a. Mailing Address: PO Box 127, Ceres CA 95307
- C. Same
- D. N/A
- E. Bert Bertolotti 100% Owner & President, Steve Holloway Secretary/CFO
- F. Will provide service with roll-off trucks & containers. We also have the ability to provide residential & commercial service if necessary.
- G. We only dispose of refuse collected at approved disposal sites or recycling centers
- H. We provide services to over 45,000 customers in the Cities of Modesto, Ceres, Patterson, Newman, and to the County of Stanislaus.
- I. We have over 80 vehicles and 90 employees.
- J. All of our vehicles are inspected by the Highway Patrol and conform to our 5 Franchises.
- K. Our services have been requested and customers will have a choice.

Signed: \_\_\_\_\_

Steve Holloway  
General Manager



## **CITY OF HUGHSON AGENDA ITEM NO. 3.5**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 13, 2012  
**Presented By:** Dominique Spinale, Management Analyst  
**Subject:** FY 2011-2012 Draft Consolidated Annual Performance Evaluation Report (CAPER)

**Approved:** \_\_\_\_\_

---

#### **Staff Recommendation:**

Staff recommends receiving the FY 2011-2012 Draft CAPER for review, opening the 15 day public review period, and setting the Public Hearing on the CAPER for September 10.

#### **Discussion:**

Stanislaus County Department of Community Development is in process of the public review process and presentation of the fiscal year 2011-2012 CDBG Draft CAPER and Substantial Amendment (SA) to the fiscal year 2010-2011 Annual Action Plan for the Neighborhood Stabilization Program 3.

The County is required to ask all participating cities (Ceres, Newman, Patterson, Hughson, Oakdale, and Waterford) to present the Draft CAPER for review and approval.

Staff is beginning this process now, by presenting the Draft CAPER to the Council and public for review, opening a 15 day public comment period from August 15 to August 29, and setting a public hearing on the CAPER for September 10. Any questions regarding this report will be addressed at the September 10 Public Hearing.

# STANISLAUS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT



## **Fiscal Year 2011-2012 Consolidated Annual Performance Evaluation Report (CAPER)**

**Prepared by:  
Stanislaus County  
Planning and Community Development  
Department**

**1010 10<sup>th</sup> Street,  
Suite 3400  
Modesto, CA 95354**



## SEPTEMBER 2012

### STANISLAUS COUNTY BOARD OF SUPERVISORS

District 1 William O'Brien, Vice-Chair  
District 2 Vito Chiesa  
District 3 Terry Withrow  
District 4 Dick Monteith, Chairman  
District 5 Jim DeMartini



### CITY OF CERES

Mayor Chris Vierra  
Vice Mayor Ken Lane  
Councilmember Mike Kline  
Councilmember Bret Durossette  
Councilmember Eric Ingwerson



### CITY OF HUGHSON

Mayor Ramon Bawanana  
Mayor Pro Tem Matthew Beekman  
Councilmember George Carr  
Councilmember Jill Silva  
Councilmember Jeramy Young



### CITY OF NEWMAN

Mayor Ed Katen  
Mayor Pro Tem Robert Martina  
Councilmember Roberta Davis  
Councilmember Nick Candea  
Councilmember Donald Hutchins



### CITY OF OAKDALE

Mayor Pat Paul  
Mayor Pro Tem Tom Dunlop  
Councilmember Michael Brennan  
Councilmember Katherine Morgan



### CITY OF PATTERSON

Mayor Luis Molina  
Mayor Pro Tem Dominic Farinha  
Councilmember Annette Smith  
Councilmember Deborah Novelli  
Councilmember Larry Buehner



### CITY OF WATERFORD

Mayor Charlie Goeken  
Councilmember Murray Day  
Councilmember Michael Van Winkle  
Councilmember Ken Krause  
Councilmember Jose Aldaco



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# Fourth Program Year 2011-2012 Consolidated Annual Performance Evaluation Report

## GENERAL

### Executive Summary

Stanislaus County, recognized as an eligible Urban County by the U.S. Department of Housing and Urban Development (HUD), annually receives Community Development Block Grant (CDBG) funds and Emergency Solutions Grant (ESG) funds. In 2002, Stanislaus County formed the Stanislaus County Community Development Block Grant Consortium, which now includes Stanislaus County unincorporated communities and the Cities of Ceres, Hughson, Newman, Oakdale, Patterson, and Waterford, collectively hereafter referred to as the "Stanislaus Urban County". The City of Hughson is the newest member of the Urban County, which joined in Fiscal Year 2011-2012.

As a program condition, HUD requires Stanislaus County to prepare and submit either a three or five-year Consolidated Plan (CP) and Annual Action Plans as applications for these funds. Stanislaus County is also required to annually prepare the Consolidated Annual Performance and Evaluation Report (CAPER) to report the progress made in accomplishing the goals set forth in the CP and Annual Action Plan (AAP) for the CDBG and the ESG Programs. This CAPER is for Fiscal Year 2011-2012, beginning July 1, 2011, and ending June 30, 2012.

The Stanislaus Urban County members are also members in the City of Turlock/Stanislaus County HOME Consortium (hereafter referred to as the "HOME Consortium"). As the lead agency, the City of Turlock administers the HOME program for the Stanislaus Urban County and reports comprehensive HOME activity for the partnering jurisdictions in the HOME Consortium CAPER. The HOME Consortium CAPER may be accessed by contacting the City of Turlock's Housing Program Services Division. Although the City of Turlock is responsible for reporting HOME activity to HUD, this document includes some of Stanislaus Urban County members' HOME housing activity accomplishments.

In Fiscal Year 2011-2012, the Stanislaus Urban County continued its focus on effectively administering and implementing the traditional CDBG, ESG, and HOME programs as well as the more recent funded programs which include the Neighborhood Stabilization Program (NSP), Homeless Prevention and Rapid Rehousing (HPRP), and Community Development Block Grant - Recovery (CDBG-R) programs.

The Fiscal Year 2011-2012 grant allocation amounts for each respective entitlement program were:

CDBG	\$ 2,297,203
ESG	\$ 109,046
HOME	\$ 1,386,713 (allocation amount for entire HOME Consortium)
<b>TOTAL</b>	<b>\$3,792,962</b>

CDBG, ESG, and HOME funds are designed to primarily serve the low-income community as defined by the Area Median Income (AMI) limits for Stanislaus County, determined by the U.S. Department of Housing and Urban Development (HUD). The AMI's are broken down into the following categories (2011-2012 AMI limits):

Median Income	Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$61,100	Extremely Low (30%)	\$12,850	\$14,700	\$16,550	\$18,350	\$19,850	\$21,300	\$22,800	\$24,250
	Very Low (50%)	\$21,400	\$24,450	\$27,500	\$30,550	\$33,000	\$35,450	\$37,900	\$40,350
	Low (80%)	\$34,250	\$39,150	\$44,050	\$48,900	\$52,850	\$56,750	\$60,650	\$64,550

The above named funding sources assisted in helping effect change within our local community challenges including but not limited to the troubled housing market through acquisition, rehabilitation, down payment assistance, energy efficiency improvements, homeless prevention, and rapid re-housing opportunities, as well as essential public services for the low-income community.

These programs have also had an impact on the local workforce and economy as they have created job opportunities for those in the construction, solar, real estate, and social service industries.

Specific Fiscal Year 2011-2012 projects and their accomplishments are identified in the respective program sections (CDBG and ESG) of this document.

The format of this document is tailored after a HUD document template that includes a series of questions in relation to specific funding programs (CDBG, ESG, and HOME). Responses to those questions are provided directly below each question.

**PERFORMANCE & EXPERIENCE**

**Consolidated Plan Progress Summary**

- 1. Assessment of the one-year goals and objectives:**
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.**
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.**

A summary of the accomplishments per jurisdiction for the Stanislaus Urban County is contained in the Community Development Summary section of this CAPER. The referenced section includes a breakdown of grant funds spent on grant activities.

- 2. Describe the manner in which the recipient would change its program as a result of its experiences.**

As a result of its experiences over the last eight (8) fiscal years, Stanislaus County staff has moved towards an infrastructure timeline that provides a timeliness framework for our Stanislaus Urban County members to follow. This timeline helps outline a process that will ensure timely use of funds and increase project efficiency.

Without this in place, CDBG funded infrastructure projects may not be prioritized to meet the CDBG timeliness deadline every fiscal year.

Fiscal constraints at the federal, state and local level continue to be a challenge, especially considering the current State of California financial crisis. During 2011, the State of California lawmakers approved legislation that abolished redevelopment agencies as a means to remedy its budget troubles. Redevelopment was a valuable tool that localities across California used in combination with CDBG and HOME funds to further their affordable housing and community development goals, and also allowed localities meet the HOME and CDBG match obligation requirements for housing related programs. With the elimination of Redevelopment, Stanislaus Urban County members have been further constrained in accomplishing the revitalization, economic development, and community development needs of low-income communities and neighborhoods.

Experiences with new HUD funded programs such as Neighborhood Stabilization Program (NSP), Homeless Prevention and Rapid Re-housing (HPRP) and Community Development Block Grant – Recovery (CDBG-R) have brought new and exciting opportunities for Stanislaus Urban County communities. Stanislaus County Staff sets and follows firm timelines for program administration and implementation that allow for timely expenditure of funds and project completion.

**3. Affirmatively Furthering Fair Housing:**

**a. Provide a summary of impediments to fair housing choice.**

The prevalent impediments to fair housing choice identified within the 2009 Analysis of Impediments to Fair Housing (AI) include high foreclosure rates, high unemployment rates, and distressed economic circumstances within our County. According to Realtytrac, there were 5,712 foreclosure homes in Stanislaus County (one in every 140 homes) in June 2011. The unemployment rate for Stanislaus County in May 2011 was 16.7%, according to the California Employment Development Department.

Although not exclusively correlated, economic trends go hand in hand with housing and employment trends. Thus, the unemployment and foreclosure figures noted above speak to the bleak economic conditions in Stanislaus County which in turn have an effect on individual's access to quality affordable housing.

There has been progress in decreasing the number of barriers in affordable housing over the past several years in Stanislaus County. Although the affordable housing movement has stirred changes, the need for affordable housing is still present.

The barriers identified in the recently completed 2012 AI included a lack of new multi-family housing construction for very-low income households, a lack of incentives for the construction of secondary units in a few Urban County jurisdictions, and continued struggling housing market with high rates of foreclosure.

**b. Identify actions taken to overcome effects of impediments identified.**

The Stanislaus Urban County members have continued to provide and/or acquire funding to continue the provision of affordable housing programs and/or projects

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such as Housing Rehabilitation Programs (HRP) and Down Payment Assistance (DPA) programs.

Funding from Neighborhood Stabilization Program (NSP), Community Development Block Grant-Recovery (CDBG-R), and Homeless Prevention and Rapid Re-Housing (HPRP) have provided the Stanislaus Urban County new resources for the provision of additional affordable housing opportunities for low and moderate income families and individuals. Without these programs, many of those assisted would otherwise not have been able to receive such assistance given the local and national economic situation. These programs are positively impacting the lives of those served and are directly contributing toward healthier and more stable communities.

#### **Successor Housing Agency**

Stanislaus County and Stanislaus Urban County members are currently working on the dissolution process of their former redevelopment agencies. All seven (7) Stanislaus Urban County members have decided to designate themselves as the Successor Housing Agency and are currently working through the process of establishing their respective Successor Housing Agencies (SHA). Upon reconciliation from the State regarding what is ultimately recognized as an enforceable obligation, Stanislaus Urban County members will be better positioned to determine what, if any, SHA funds will be available to utilize as a local resource for addressing some of the identified needs within the CP and AAP.

#### **Multi-Family Housing Development**

To address the need for multi-family housing, the City of Oakdale is nearing the completion of a fifty unit multi-family affordable housing project for extremely low, very low, and low-income seniors. The estimated project cost is \$11.2 million and is being financed through a variety of sources including Redevelopment Agency Housing Set-Aside, HOME Investment Partnerships Program, and low-income housing tax credits.

The cities of Newman and Patterson, in recent years, have also shown commitment to providing affordable housing opportunities through their undertaking of multi-family affordable housing projects. These projects continue to be utilized by low income families and are at full capacity.

In reference to the above mentioned correlation between housing and employment trends, the Stanislaus Urban County began an Economic Development pilot program in partnership with the local workforce agency (The Alliance Worknet), the local Housing Authority of the County of Stanislaus (HACS), and local non-profit providers. With this program, the Stanislaus Urban County leveraged funds from The Alliance Worknet to provide internship opportunities that resulted in full-time employment within one fiscal year. With this success, our team plans to expand the model incrementally into the rest of our Stanislaus Urban County partner areas throughout the next CP cycle. Specific Fiscal Year 2011-2012 accomplishments can be found in respective program sections of this document.

#### **4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.**

#### **FUNDING**

One of the biggest challenges in meeting the needs of the underserved is the lack of sufficient funding for services provided by local governments, non-profits and other

agencies. Service providers faced with this challenge are expected to provide more and more services with the same, if not smaller, budgets every year (currently about 15% decline per annum). Many non-profits and agencies struggle to operate and provide services in the face of lack of funding. In fact, public service funding is over-subscribed each year. Most recently, the California Supreme Court's decision to eliminate Redevelopment via ABx1 26 (Redevelopment Agency Dissolution Act) has the potential to greatly reduce available local funding source match opportunities for both HOME and CDBG. Without this source of funding, the longevity of programs such as HOME may become limited as they have programmatic match requirements.

### **INDEPENDENT DECISION-MAKING**

Each jurisdiction makes their funding decisions independently. This may not have the benefit of having a wider perspective of the surrounding communities, or the planning area. However, each Stanislaus Urban County member is remote and separate from the other. In all cases, each jurisdiction opts to conduct infrastructure construction/rehabilitation that is specific in nature and does not negatively impact its Stanislaus Urban County partners.

### **INFORMATION SHARING**

Some non-profits and community organizations are not familiar with the HUD grant process or other funding resources that may be available to them. As a result, many organizations and non-profits have not used HUD funds and other types of financial assistance. Stanislaus County staff and those agencies familiar with the HUD process share information with others. The CoC disseminate information effectively on a monthly basis throughout Stanislaus County.

### **TECHNICAL ASSISTANCE**

Technical assistance is provided at every opportunity. Stanislaus County staff responds to inquiries made by community organizations with both answers and suggestions relative to the inquiry. Educational and support materials are provided upon request, either via access at our local office, or via the internet.

### **PARTNERSHIPS**

More ways need to be identified in order to encourage public and private partnerships and joint ventures between non-profit and profit housing developers. Partnerships offer more of a variety of services than individual agencies acting on their own and at times at a more affordable cost.

### **AFFORDABLE HOUSING**

There is a limited number of non-profit and for profit developers of affordable housing in Stanislaus County. Additional incentives for affordable housing in order to attract more development require consideration (please refer to the current Analysis of Impediments available at the following location: <http://www.stancounty.com/planning/cdbg/archive/Other/Analysis-impediments-2012-2013.pdf>)

## **Leveraging**

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### **5. Leveraging Resources**

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**a. Identify progress in obtaining "other" public and private resources to address needs.**

The Stanislaus Urban County members make continued efforts to further affordable housing by offering a first time homebuyer DPA and housing rehabilitation programs. These programs have proven to be effective tools for leveraging other public resources to address affordable housing needs within the Stanislaus Urban County partner's service areas. Leveraging includes the following sources:

**CALHOME FUNDS – Down Payment Assistance (DPA)**

In Fiscal Year 2011-2012 the County was awarded a CalHome grant, through the California Department of Housing and Community Development, in the amount of \$1,000,000. This funding was awarded and became available in March 2011 and was incorporated into the existing DPA Program. This was Stanislaus County's second CalHome Program DPA Grant as the County was awarded its first Grant in 2007 in the amount of \$600,000.

**CALHOME FUNDS – Housing Rehabilitation**

In Fiscal Year 2008-2009 the County was awarded a CalHome grant, through the State of California Department of Housing and Community Development, in the amount of \$750,000. This funding was awarded and became available in May 2009 and was incorporated into the existing Housing Rehabilitation Programs. As loan funds from both programs are distributed, the repayment of principal and interest will be made by the program participants.

**REDEVELOPMENT AGENCY FUNDS**

Until Fiscal Year 2011-2012, Stanislaus Urban County jurisdictions leveraged HUD funds with local Redevelopment Agency funds wherever possible. Redevelopment funds augmented the use of federal funds for infrastructure and affordable housing activities. Most recently, the California Supreme Court's decision to eliminate Redevelopment via ABx1 26 (Redevelopment Agency Dissolution Act) has the potential to greatly reduce available local funding source match opportunities for both HOME and CDBG. Without this source of funding, the longevity of programs such as HOME may become limited as they have programmatic match requirements.

**PUBLIC FACILITY FEES**

Stanislaus County partners with the Stanislaus Urban County cities and/or affordable housing developers to develop affordable housing projects by deferring the collection of Public Facilities Fees. If affordability agreements are violated, payment is due immediately and enforced via the utilization of recorded deeds of trust and promissory notes.

**CALIFORNIA WATER RESOURCES CONTROL BOARD**

During Fiscal Year 2010-2011 Stanislaus County staff had been working with the State of California Water Resources Board (WRB) to secure leverage funding for the Airport and Parklawn Neighborhoods' sewer infrastructure projects. In Fiscal Year 2011-2012, the County was notified that its two applications, for a combined total of \$744,559, were approved by the WRB. These funds were used to fund the planning, engineering, specifications and design work for shelf ready plans of the sanitary sewer infrastructure improvements for both of these much needed projects.

**NEIGHBORHOOD STABILIZATION PROGRAM 3 (NSP3)**

In Fiscal Year 2011-2012, the Stanislaus Urban County was allocated a total of \$4,175,947 under the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010, for the purchase of foreclosed or abandoned homes to rehabilitate, redevelop, and resell to first time home buyers with incomes up to 120% of the Area Median Income (AMI). NSP3 funds are being used in 14 different target areas. Program income funds are being used in 12 additional target areas. The objective of the Neighborhood Stabilization Program is to mitigate the negative effects of high foreclosure rates. The program design takes foreclosed, vacant homes that are deteriorating due to neglect, and in turn rehabilitates the homes utilizing local workers and material suppliers. The program then sells these rehabilitated homes to qualified first time homebuyers. The program benefits; the local economy by providing work for local workers, the first time homebuyer by providing the opportunity to buy an affordable, move in ready home, and the neighborhood by installing motivated homeowners into previously vacant homes to help stabilize the community.

**b. How Federal resources from HUD leveraged other public and private resources.**

Collectively, these resources assist the Stanislaus Urban County in addressing its affordable housing needs and to provide services to the most vulnerable of our community.

Most Stanislaus Urban County members were able to complete public infrastructure projects by leveraging CDBG funds with local redevelopment and state eligible funds. Without the combination of multiple funding sources many projects could not be implemented. The elimination of redevelopment has forced jurisdictions to re-strategize the implementation of infrastructure projects which may include carrying out smaller scale projects as well as conducting projects in several phases in the coming fiscal years.

Federal resources also leveraged other state and local resources in the provision of affordable housing programs such as DPA, housing rehabilitation, homeless prevention, and rapid re-housing. Without the availability of these funds, individuals may not have been able to purchase their first home, maintain a decent living environment, or keep a roof over their head.

**c. How matching requirements were satisfied.**

The Stanislaus Urban County's main objective is to make the most efficient and effective use of CDBG, and HOME. Each program is subject to a selection process that evaluates proposals that can best maximize all available funding sources.

During Fiscal Year 2011-2012, the Stanislaus Urban County received public service applications, affordable housing proposals, housing rehabilitation bids, capital improvement project bids and requests for DPA. Stanislaus County staff, Urban County partner city staff, and public service review committee members review these projects to determine eligibility and the best "mix" of "other" funding sources. The Stanislaus Urban County also considers impacts of the projects and activities on the needs of the community.

Under the Emergency Solutions Grant (ESG) Program, fifty percent (50%) of the costs related to the project are reimbursed as the remainder—of—the—costs

are remainders of the costs are paid by non-ESG match funding sources (i.e. - local unrestricted donations). In this manner, the sub-recipient in turn commits their dollar-to-dollar match by paying the remainder of the expenses from non-ESG sources. Stanislaus County staff reviews quarterly ESG statistical tables, narratives, Request for Funds forms, and budget printouts which identify the total funds used/requested by each grantee during that reporting period. Stanislaus County staff verifies and cross-references the information on the quarterly budget activity reports. Monitoring visits are also scheduled quarterly by Stanislaus County staff for each grantee to ensure appropriate expenditure of funds. As part of the ESG monitoring process, invoices and accompanying receipts were reviewed for reimbursement eligibility.

## **Managing the Process**

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### **1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.**

Stanislaus County staff conducts program and project monitoring on a quarterly basis to ensure statutory and regulatory requirements are met and that information submitted to the County is accurate and complete.

Agreements are executed with all sub-recipients which clearly state the project scope of work, performance measurement standards, reporting requirements, draw-down requirements, and all applicable federal requirements. The monitoring process consists of on-site field visits, desk audits, open communication and assistance to sub-recipients to create an acceptable data collection and reporting system.

Specifically, the objective of the County's monitoring program is to:

- Ensure that sub-recipient implements its program and its individual activities, as described in the application and the sub-recipient Agreement.
- Ensure that sub-recipient conducts its activities in a timely manner, and in accordance with the schedule included in the Agreement.
- Ensure that sub-recipient charges costs to the project, which are eligible under applicable laws and CDBG regulations, and reasonable in light of the services or products delivered.
- Ensure that sub-recipient conducts activities with adequate control over program and financial performance, and reasonable in light of the services or products delivered.
- Ensure that sub-recipient has continuing capacity to carry out the approved project, as well as other grants for which it may apply.
- Identify potential problem areas and assist the sub-recipient with applicable laws and regulations compliance.
- Assist sub-recipients in resolving compliance problems through discussion, negotiation, and the provision of technical assistance and training.
- Provide adequate follow-up measures to ensure that performance and compliance deficiencies are corrected and not repeated.
- Comply with the federal monitoring requirements of 24 CFR 570.501(b) and 24 CFR 85.40.
- Determine if any conflicts of interest exist in the operation of the CDBG program per 24 CFR 570.611.
- Ensure that required records are maintained to demonstrate compliance with applicable regulations.
- Verify that the outputs and outcomes are realized in a timely manner.

- Track grantee's progress in fulfilling its goals and objectives set forth in The Plan measured with established guidelines to assure that the program remains on task. Additionally, with data collected by the grantee during monitoring visits is entered into the IDIS system; this program is capable of presenting the data to defend its progression towards accomplishment of its goals and objectives set forth in The Plan. On a semi-annual basis this information is compiled and compared with the goals and objectives in The Plan. If this information reflects the accomplishments set forth in The Plan, the programs will proceed as planned. If this information falls short of the goals set forth, appropriate adjustments will be made and notification sent to the respective sub-recipients to be made aware of their need to meet certain milestones and timeliness requirements to ensure receipt of expected funds for their respective programs. The coordinated monitoring process has been established to verify and confirm that grant funds have been used in an eligible and appropriate manner for each and every program funded with CDBG, HOME, and ESG funds.
- Under the Emergency Solutions Grant (ESG) Program, Stanislaus County staff reviews quarterly ESG statistical tables, narratives, Request for Funds forms and budget printouts, which identify the total funds used/requested by each grantee during that reporting period. Stanislaus County staff verifies and cross-references the information on the quarterly budget activity reports. Monitoring visits are also scheduled quarterly by Stanislaus County staff for each grantee to ensure appropriate expenditure of funds. As part of the ESG monitoring process invoices and accompanying receipts were reviewed for reimbursement eligibility. Once eligibility was confirmed, fifty percent (50%) of the costs related to the project are reimbursed, as the remainder of the costs is paid by a non-ESG match funding sources (i.e. - local unrestricted donations).

In this manner, the sub-recipient in turn commits their dollar-to-dollar match by paying the remainder of the expenses from non-Federal sources. In Fiscal Year 2011-2012, ESG recipients utilized approximately \$1,012,049 dollars in matching funds, or almost nine (9) times the amount of grant funds awarded, from other public and/or private sources to ensure successful programs. Half of the match funds came from non-federal funding sources.

## **Citizen Participation**

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- 1. Provide a summary of citizen comments.**
- 2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan (CP). For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.**

In order to elicit public participation in the preparation of the Draft CAPER, public notices were published defining the process and how persons, agencies and

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interested groups could participate. The County posted announcements regarding the CDBG program on the County's Planning and Community Development internet homepage, which facilitated the receipt of citizen input online. A series of public meetings were scheduled to be held in August and September 2012 to discuss the Draft CAPER. These include:

<u>JURISDICTION</u>	<u>DATE</u>	<u>LOCATION</u>	<u>ADDRESS</u>
<b>Stanislaus</b>	8/6/12 <i>10:00 am &amp; 6:00pm</i>	County Admin. Building Tenth Street Place	Basement Training Room 1010 10 <sup>th</sup> St., Modesto
<b>Ceres</b>	8/7/12 <i>4:00pm</i>	Ceres Community Ctr Chambers	2701 4 <sup>th</sup> St., Ceres
<b>Hughson</b>	8/7/12 <i>5:30pm</i>	Hughson City Council Chambers	7018 Pine St., Hughson
<b>Patterson</b>	8/8/12 <i>6:00pm</i>	City Hall	1 Plaza, Patterson
<b>Newman</b>	8/7/12 <i>5:00pm</i>	Newman Council Chambers	1200 Main St., Newman
<b>Oakdale</b>	8/16/12 <i>4:30pm</i>	Community Dev. Dep. Conference Room	120 S. Sierra Ave., Oakdale
<b>Waterford</b>	8/16/12 <i>5:30pm</i>	Beard Community Center	540 C St., Waterford

**MUNICIPAL ADVISORY COUNCILS**

<b>Hickman</b>	8/2/12 <i>7:00pm</i>	Hickman Charter School Office	13306 4 <sup>th</sup> Street, Hickman
<b>South Modesto</b>	8/9/12 <i>6:00pm</i>	Stanislaus County Ag Center	3800 Cornucopia Way., Modesto
<b>Empire</b>	8/13/12 <i>7:00pm</i>	Empire Community Center	18 S. Abbie, Empire
<b>Keyes</b>	8/16/12 <i>7:00pm</i>	Keyes Sub-station	5463 7 <sup>th</sup> St., Keyes
<b>Salida</b>	8/28/12 <i>7:00pm</i>	Salida Library Community Room	4835 Sisk Rd., Salida
<b>Denair</b>	9/4/12 <i>7:00pm</i>	Denair Leadership Center	3460 Lester Rd. Denair

The Stanislaus Urban County followed its citizen participation plan by releasing the Draft CAPER for a 20 day public comment period (exceeding the minimum requirement of 15 days) commencing on August 29, 2012 and ending on September 18, 2012. Also, the Draft CAPER was made available on August 28, 2012 for public review and input, via the internet, on the County's Planning and Community Development website. An English and Spanish public hearing notice was published in The Modesto Bee on August 29, 2012 announcing the release of the Draft CAPER and opening of the public comment period.

Copies of the Draft CAPER are also made available for review at the County Planning and Community Development Department, the Planning Departments of all the Stanislaus Urban County participants and the Stanislaus County Main Library. The Draft CAPER has also been taken to the city councils of all the respective Stanislaus Urban County participants for review and opening of their public review period. A final public hearing to consider approval of the CAPER will be held September 18, 2012 before the Stanislaus County Board of Supervisors.

As part of the approval process, the County's Board of Supervisors will consider any oral and written public comments. A summary of responses to public comments on

the review of the Draft CAPER is located in the section entitled "Summary of Citizen Comments" below.

## **SUMMARY OF CITIZEN COMMENTS**

### **Stanislaus County**

The County held a morning and evening community meeting on August 6, 2012 regarding the Draft CAPER. Comments were received regarding the need to continue funding services for the homeless and senior populations within the community.

### **City of Newman**

A community meeting was held on August 7, 2012. No comments were received.

### **City of Patterson**

A community meeting was held on August 8, 2012. No comments were received.

### **City of Waterford**

A community meeting is scheduled for August 16, 2012. Meeting pending.

### **City of Ceres**

A community meeting was held on August 7, 2012. No comments were received.

### **City of Oakdale**

A community meeting is scheduled for August 16, 2012. Meeting pending.

### **City of Hughson**

A community meeting was held on August 7, 2012. No comments were received.

### **Town of Hickman**

A community meeting was held on August 2, 2012. No comments were received.

### **Town of Empire**

A community meeting is scheduled for August 13, 2012. Meeting pending.

### **South Modesto**

A community meeting is scheduled for August 9, 2012.

### **Town of Keyes**

A community meeting is scheduled for August 16, 2012.

### **Town of Denair**

A community meeting was scheduled for September 4, 2012.

### **Town of Salida**

A community meeting is scheduled for August 28, 2012.

### **Stanislaus County- Final Public Hearing**

A public hearing is scheduled for September 18, 2012.

**Other Comments (written/via internet)**

No comments received.

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**Institutional Structure**

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**1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.**

One of the strategies of the CP is to take actions to overcome any gaps that may exist in the institutional structures and enhance coordination within Stanislaus County network of public service providers.

For instance, during the program's monitoring reviews, agency-to-agency referrals are reviewed to verify that participants receiving services do not experience any gaps as they strive to reach their goal of independence from the need of public services within the community. Thus, the development of the Stanislaus Homeless Management Information System (HMIS) also has the potential to actively refer consumers of homeless services in a way that greatly reduces, if not eliminates, the needs of those transitioning from the streets towards permanent housing. Formal approval for agency-to-agency referral information via the HMIS system has been approved through the HPRP – HMIS CoC sub-committee.

There is considerable work going on in Stanislaus County to bring together governmental agencies, non-profit service providers, and consumers of services to identify where there are gaps and how they can be best filled. Stanislaus County is actively involved throughout the year with different service networks in the community. One of these is the Stanislaus Housing and Support Services Collaborative (SHSSC) Continuum of Care (CoC), a very strong network of County-wide service providers, through which any identified institutional gaps may be addressed. Another network is the Stanislaus County Mental Health Services Act (MHSA) collaborative whose purpose is to expand and develop innovative, integrated services for children, adults and older adults. California's voters passed MHSA in November 2004.

One of the major issues seen in the community is not a lack of agencies but a lack of prioritizing by the agencies. Many agencies tend not to look at long-term funding due to either lack of staff or capacity. Building the capacity of local non-profits has also become an important issue for the Stanislaus Urban County and other entitlement cities. The Stanislaus Urban County also has an excellent working relationship with both the cities of Turlock and Modesto, which are separate CDBG entitlement jurisdictions, to strategically prioritize projects and programs more efficiently and effectively for the region. The Stanislaus Urban County is able to: a) effectively strategize to fill in institutional gaps; and, b) continue to work and build cooperatively and collaboratively; c) provide technical assistance to the non-profit community; d) provided seed funds via the public service cycle to expand their capacity to provide a greater variety of housing related services for the population they directly serve.

## **Monitoring**

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### **1. Describe how and the frequency with which you monitored your activities.**

A coordinated monitoring process has been established to verify and confirm that grant funds have been used in an eligible and appropriate manner for each of the following programs:

#### **STANISLAUS URBAN COUNTY INFRASTRUCTURE PROJECTS**

Stanislaus County staff reviews quarterly project progress reports, request for funds reports and budget printouts, which identify the total funds used by all jurisdictions during a given month. Stanislaus County staff verifies and cross-references the information on the monthly budget activity reports. Monitoring visits are also held quarterly by Stanislaus County staff for each jurisdiction to track expenditure of funds as well as to ensure compliance with applicable federal requirements such as Section 3 regulations, labor standards enforcement (i.e.- certified payroll and worker interviews), and any other applicable federal requirements.

#### **STANISLAUS URBAN COUNTY PUBLIC SERVICE GRANT PROGRAM**

Stanislaus County staff reviews quarterly CDBG statistical data, narratives, requests for funds forms and budget printouts which identify the total funds used/requested by each grantee during that reporting period. Stanislaus County staff verifies and cross-references the information on the quarterly budget activity reports and data tables. Quarterly monitoring visits are also scheduled by Stanislaus County program staff for each grantee to ensure appropriate expenditure of funds. Non-profits that reach a certain performance threshold become eligible for bi-annual monitoring reviews in place of the quarterly visits.

#### **STANISLAUS URBAN COUNTY EMERGENCY SOLUTIONS GRANT PROGRAM**

Under the Emergency Solutions Grant (ESG) Program, Stanislaus County staff reviews quarterly ESG statistical tables, narratives, Request for Funds forms and budget printouts, which identify the total funds used/requested by each grantee during that reporting period. Stanislaus County staff verifies and cross-references the information on the quarterly budget activity reports. Monitoring visits are also scheduled quarterly by Stanislaus County staff for each grantee to ensure appropriate expenditure of funds. As part of the ESG monitoring process invoices and accompanying receipts were reviewed for reimbursement eligibility. Once eligibility was confirmed, fifty percent (50%) of the costs related to the project are reimbursed, as the remainder of the costs is paid by non-ESG match funding sources (i.e. - local unrestricted donations). In this manner, the sub-recipient in turn ensures that dollar to dollar matching requirements are satisfied by paying the remainder of the expenses from non-ESG sources.

#### **HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

Stanislaus County staff meets with the HOME Consortium every other month to track activity and expenditure progress. The HOME Consortium collaboratively works to ensure timeliness deadlines are met. Improvements to the HOME Program have been implemented over the past two fiscal years as the Consortium continuously works together to administer the program more effectively and as the City of Turlock

has requested technical assistance from HUD to improve their policies and procedures to undertake the various housing activities.

The Housing Authority of the County of Stanislaus (HACS) administers the Housing Rehabilitation Program on behalf of the County, which is funded by HOME, and CalHome. Redevelopment Agency funds (redevelopment funds no longer apply due to the State's elimination of the program). The HACS provides quarterly reports to Stanislaus County program staff during monitoring. Progress on current loans and funding availability are provided, as well as any other issues that may arise from projects.

There are monitoring procedures tailored to the above-mentioned programs. Stanislaus County staff is continually working on improving program oversight by attending training on compliance topics, keeping up to date with amendments to regulations and/or Office of Management and Budget (OMB) circulars, and developing written procedures and forms.

**2. Describe the results of your monitoring including any improvements.**

The monitoring process in place has proven to be effective. Conducting monitoring visits quarterly allows Stanislaus County staff to be informed of the programs and projects' activity and status. It also allows for sub-recipients to be on track with timeliness requirements and deadlines. In the event of a shortfall in any of the projects/programs, Stanislaus County staff provides technical assistance as needed. The process also allows for an open line of communication among Stanislaus Urban County staff throughout the year.

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**Self-Evaluation**

**3. Self-Evaluation**

**a. Describe the effect programs have in solving neighborhood and community problems.**

All CDBG, HOME, and ESG funded programs contribute to the improvement of neighborhoods & communities and address community problems. CDBG, HOME, and ESG funded programs and projects address the objective of benefiting low and moderate income persons. Without the assistance, many individuals and families would be deprived of valuable services that address some of their basic needs. As a result, these services provide them with a safer and more suitable living environment. The improved living environment via the provision of public services, infrastructure improvements in low income neighborhoods, and housing programs have the potential to provide improved educational and economic opportunities that in the long term, may lead to improving the lives of individuals and the community as a whole.

As the lead agency, Stanislaus County staff supports Stanislaus Urban County members on their path towards the goals identified by the community during the CP process. Those goals included infrastructure improvements, public services, and affordable housing programs considered the most important for the community as a whole. With that framework in mind, the Stanislaus Urban County and the public service review panel (made up of representatives throughout the Stanislaus Urban County) assures that the CP priorities become a reality for the community.

**b. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.**

The Stanislaus Urban County provides decent affordable housing through partnerships with local non-profits such as Habitat for Humanity and government agencies such as the Housing Authority of the County of Stanislaus. Examples of these projects include a combination of sweat-equity programs through Habitat for Humanity to provide first time home buyers their first home. HACS partners with the Stanislaus Urban County to provide a rent-to-own homeownership program along with various rehabilitation programs to improve existing income eligible homeowners a suitable living environment free from health and safety concerns within their home.

The door to economic opportunities is opened to eligible participants through the Stanislaus Urban County's Workforce Development and Technology Training Program. Without programs such as this, low and moderate-income persons would not be prepared for jobs as they become available to the community to earn a livable wage for their family.

**c. Indicate any activities falling behind schedule.**

In general, all activities on an annual timeline are on schedule. Activities that span more than one fiscal year may fall behind schedule for reasons out of Stanislaus Urban County staff's control such as staffing reductions, general fund limitations, or third party delays (i.e. utility companies' delays). Infrastructure projects can experience periodic delays due to weather conditions beyond the control of Stanislaus Urban County staff. If this occurs it will be reflected in the respective project's summary section of this CAPER.

All Recovery Act programs (NSP, CDBG-R, and HPRP) are currently on schedule to meet proposed timelines and objectives.

**d. Describe how activities and strategies made an impact on identified needs.**

The Stanislaus Urban County allocates approximately 10% of its annual allocation for public service grants; this funding was made available to non-profit organizations to provide services to low income individuals. In Fiscal Year 2011-2012, a total of eighteen (18) public service programs were awarded \$229,720 and 5 homeless service programs were awarded \$103,594 in ESG funds. Over 41,867 individuals received a form of service through the funded organizations. Services ranged from meals and shelter for low income children to emergency food assistance programs. The services provided through the funded programs positively impact the lives of the individuals served. Without the assistance to non-profit service providers, low income individuals may not otherwise have access to the services.

Activities of this nature, combined with fair housing, workforce development, and various infrastructure projects that serve extremely low to low-income individuals within the community, have a potential to improve the living conditions of the underprivileged.

**e. Identify indicators that would best describe the results.**

Stanislaus County develops a brochure that provides direct testimonials supporting the results outlined in the CAPER. In the CAPER the numbers of individuals served sets a baseline for indicators showing the consortia is successful in improving the environment in which CDBG funds serve.

**f. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.**

Generally, the only negative impact the community faces annually in its goal to fulfill their strategy and overall vision is the shortage of funding to consistently improve and progress worthwhile programs within the community. With continued State cutbacks to essential services, and substantial cuts to CDBG funds, it is getting more challenging on an annual basis to bridge the "need" gap.

The elimination of redevelopment in California has posed a challenge to all Stanislaus Urban County participants' ability to carry out important projects and community development programs. Most recently, the California Supreme Court's decision to eliminate Redevelopment via ABx1 26 (Redevelopment Agency Dissolution Act) has the potential to greatly reduce available local funding source match opportunities for both HOME and CDBG. Without this source of funding, the longevity of programs such as HOME may become limited as they have programmatic match requirements.

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## **Five Year Consolidated Plan Objectives Assessed**

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The Stanislaus County CP was adopted by the Board of Supervisors, on April 17, 2012. As part of the CP there were several goals and housing objectives outlined for Fiscal Years 2012-20125 by Stanislaus Urban County. The following are the objectives and assessments of accomplishments listed by participating members of Stanislaus Urban County:

### **STANISLAUS COUNTY OBJECTIVES**

<b>AFFORDABLE HOUSING:</b> To increase and maintain the supply of affordable housing.
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#### ***Analysis and Actions***

One of the Stanislaus Urban County's prominent partners in affordable housing development is the Housing Authority of the County of Stanislaus (HACS), the largest property manager in Stanislaus County. In Fiscal Year 2011-2012, the HACS continued to partner with Stanislaus County in the operation of the housing rehabilitation program. In Fiscal Year 2011-2012, Stanislaus County funded a total of six (6) owner occupied housing rehabilitation projects, two (2) of which were demolition and rebuild projects.

Stanislaus County also funds a Down Payment Assistance (DPA) Program for first time homebuyers. The program provides up to \$50,000 to qualified low-income households to purchase a home in County unincorporated communities. Further partnerships with cities within the County via programs such as Public Facility Fee deferrals also allow the increase in supply of affordable housing.

Neighborhood Stabilization Program (NSP) funds have further allowed members of the Stanislaus Urban County to increase the supply of affordable housing. In Fiscal Year 2011-2012, Stanislaus Urban County in partnership with the HACS, acquired 10 foreclosed properties within NSP target areas. All of these homes have undergone or will undergo rehabilitation of some sort. Stanislaus Urban County-wide, a total of 17 NSP homes were re-sold in Fiscal Year 2011-2012 to low and moderate income households. To date, a total of 91 foreclosed units have been acquired via the NSP Program and 57 of those have been purchased by local first time home buyers.

Community Development Block Grant – Recovery (CDBG-R) funds further enable the Stanislaus Urban County to maintain affordable housing as these funds are utilized for solar system and weatherization improvements on NSP housing units. These improvements are provided to NSP homebuyers as a 20 year amortized loan, and will help these households reduce/offset their related energy costs and foster energy independence.

Stanislaus County continues to partner with Habitat for Humanity whenever possible for the provision of affordable housing within unincorporated areas of the County. During Fiscal Year 2011-2012 Habitat for Humanity completed work on two HOME funded projects (one demo/rebuild) and one NSP funded project (demo/rebuild).

<b>INFRASTRUCTURE:</b> To retrofit communities and neighborhoods with public infrastructure.
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***Analysis and Actions***

*Robertson Road Infrastructure Project:* One of the County's major infrastructure projects, Robertson Road, completed its development (design) phase during the 2003-2004 Fiscal Year. Although it had originally been scheduled to start in 2003, the project had delays. In Fiscal Year 2008-2009 the lateral connection program was underway and under contract with our local HACS for its final year of lateral connections and concluded in June 2009. Approximately 184 sewer connections were completed and are now receiving sewer service.

*Shackelford Sewer Connection Program:* The County completed the construction of sewer, storm drain, curb, gutter, and sidewalk infrastructure to serve approximately 400 low and moderate-income households in the Shackelford Neighborhood as well as completing the lateral connection program assisting a total of 273 eligible households.

*Empire Infrastructure Program:* The construction phase of the Empire Infrastructure Project, Phase IA, began in Fiscal Year 2009-2010 and was completed in Fiscal Year 2011-2012. The project consisted of the installation of a storm-water management system in the area bounded by: E St. to the west, Hwy. 132 (Yosemite Blvd.) to the South, I St. and G St. to the East, and Center Ave. to the North. The underground work, including the installation of the storm-water collection lines and a horizontal drain system were completed in Fiscal Year 2009-2010. Construction of the topside improvements including grinding and re-grading of roads, installation of catch basins, pouring of the concrete curb and gutter, forming of ADA accessible ramps and installation of signage and striping was completed in the first half of Fiscal Year 2011-2012.

The Empire Infrastructure Project Phase 1A has directly benefited 69 properties (approximately 242 individuals) and indirectly benefited the entire community of Empire by improving road conditions and eliminated flooding concerns within the target neighborhood. The project has eliminated many of the problems caused by inadequate drainage of storm water including traffic problems and health concerns caused by standing water.

*Airport and Parklawn Infrastructure Projects:*

Construction of the sanitary sewer system in the Airport and/or Parklawn Neighborhood(s) is anticipated to begin during the upcoming fiscal year. Planning, engineering and design of both systems are now complete (this portion of the project was funded by a State of California Water Board Clean-up and Abatement Account Program funds). Construction of each system will occur in phases as construction funds become available. CDBG funds will be leveraged with other funds to the greatest extent possible.

**SENIOR PROGRAMS:** To provide activities, essential social services, including informational and referral services to low-income seniors.

***Analysis and Actions***

The Stanislaus Urban County has been able to achieve progress through the CDBG Public Service Grant program. Several grants have been awarded throughout multiple Fiscal Years, dating back to 2002 to service providers such as the Healthy Aging Association, the Howard Training Center and Catholic Charities, which offer services countywide. These services include, but are not limited to, senior meals, fall prevention, and transportation services. In Fiscal Year 2011-2012, 2 out of 18 CDBG public service providers offered programs that targeted the senior community throughout the Stanislaus Urban County. A total of 3,717 seniors were served by the Public Service and Emergency Shelter programs funded by the Urban County during Fiscal Year 2011-2012.

**YOUTH PROGRAMS:** To provide essential social services, such as a day care and recreational opportunities to low-income persons and families.

***Analysis and Actions***

The Stanislaus Urban County has been able to achieve progress through the CDBG Public Service Grant program. Several grants have been awarded throughout multiple Fiscal Years, dating back to 2002 to youth programs such provided by the Children's Crisis Center and the Center for Human Services. These services include, but are not limited to providing health screenings, case management for the family, domestic violence prevention, and homeless prevention. In Fiscal Year 2011-2012, 10 out of 18 CDBG public service providers offered programs that targeted youth and their families throughout the Stanislaus Urban County. Of 5 ESG recipients, 2 offered programs that targeted families with at-risk infants, toddlers, and youth.

**ECONOMIC DEVELOPMENT/WORKFORCE DEVELOPMENT:** To encourage economic development activities to create and retain jobs.

***Analysis and Actions***

Workforce Development Program - In 2002 through 2006, Stanislaus County provided technical and monetary support to the Workforce Development Program.

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Redevelopment funds were used for land acquisition by Habitat for Humanity, which is the agency that provides onsite, pre-construction experience for program participants. This program is a collaborative effort between Stanislaus County and various agencies that include, but are not limited to the Alliance Worknet, and Modesto Junior College. Program participants in the pre-construction training course are low income and receive vocational training in the construction trades associated with residential construction. They also are provided courses in academic and personal improvement needed to progress in the construction field, including Construction Math, English as a Second Language, and GED preparation.

In 2010, and continuing into Fiscal Year 2011-2012, several Stanislaus Urban County members used CDBG funds to expand into the technology field, offering a program to low-income residents to receive training from Computer Tutor to gain a command of programs such as Excel and Microsoft Word. These skills enable participants to receive the qualifications to enter the workforce within the community.

*Economic Development Pilot Program* – During the 2011-2012 Fiscal Year, Stanislaus County continued a pilot program to provide economic development opportunities for eligible low-income individuals that have participated in the Alliance Worknet program. The program was designed as a second step to the Stanislaus Urban County's Workforce Development Program by seeking to provide job opportunities to qualified individuals, through a partnership with the Stanislaus County Alliance Worknet, the T3 Program, and a local non-profit or government agency. This program provided up to \$20,000 for a local non-profit to place eligible participants in an internship position to assist the participant in developing the necessary knowledge and skills to start a career of their own. This internship allows for resume and skillset development, with the focus of obtaining the prerequisite skills to leverage a livable wage job within the related field of training. Upon the conclusion of the internship, the goal is to place the participant into permanent employment with the local non-profit. Since Fiscal Year 2010-2011 the program has served 4 low-income individuals, of which 1 has been hired for full-time permanent employment. Another program participant is scheduled to be hired for full-time permanent employment within the first 2 quarters of the 2012-2013 Fiscal Year.

Agencies providing case management services, funded through CDBG Public Services and ESG grants, were able to connect 66 clients to employment throughout the 2011-2012 Fiscal Year.

The Stanislaus Urban County has also contributed to the maintenance of a strong local economy through the Neighborhood Stabilization Program. Through this program, 20 homes, (all of which were foreclosed and vacant), were acquired and have been rehabilitated or are in the process of being rehabilitated in Fiscal Year 2011-2012. Since the start of the program, 81 previously vacant and foreclosed homes have been acquired by the Stanislaus Urban County. In addition to the standard rehabilitation work completed on these units, a minimum of 20 of the homes will have Solar Photovoltaic systems installed along with retrofitting work for energy efficiency through the utilization of Recovery Act funding (currently 19 homes have solar units). This innovative program provided an opportunity for dislocated workers referred from the Alliance Worknet to obtain hands on training in the "green" occupations of solar panel installation and home weatherization. This program benefits the local economy by reducing blight, assisting first time home buyers in the purchase of their first home, and by providing economic benefit to local

workers, material suppliers, and small businesses. Nine (9) workers gained full-time employment upon completion of this program.

**SPECIAL NEEDS/SUPPORTIVE SERVICES:** To provide support services and facilities for the homeless and increase the supply of transitional housing.

**Analysis and Actions (Actions (Non-homeless Special Needs))**

Through CDBG Public Service funds the Disability Resource Agency for Independent Living (DRAIL) provided assistive technology to 21 low-income disabled residents who would otherwise, due to income and insurance limitations, be unable to receive such items. These devices increase the client's ability to live full and independent lives. In addition, agencies funded through CDBG Public Services and ESG grants, provided services to 4,557 individuals with disabilities.

**Analysis and Actions (Actions (Homeless and Special Needs))**

During Fiscal Year 2011-2012, the Stanislaus Urban County utilized both CDBG Public Services funds and ESG funds to offer Stanislaus Urban County residents overnight emergency winter shelter for the months of December-March at We Care and the Salvation Army. The shelters provided a safe and clean environment, provided meals, and referrals for social services. The Salvation Army also received ESG funding for their transitional shelter, which provided a total of 40 beds as a "next step" in the continuum of care for homeless adults who have stabilized in the emergency shelter or another facility and are committed to moving towards self-sufficiency and permanent housing. The transitional living program offered quality housing and supportive services for up to 24 months. The program provides homeless individuals with a place where they can learn skills, gain income, and receive assistance that will enable them to transition from homelessness to obtaining and remaining in permanent housing with case management and skills training. Fiscal Year 2011-2012 ESG funding allowed the Salvation Army's transitional shelter to provide on-site security for the facility. The Children's Crisis Center, We Care, Family Promise and the Community Housing and Shelter Services also received ESG funds that were utilized to provide homeless shelter and homeless prevention services. In addition to emergency or transitional shelter, these homeless service providers also provide case management services which assist clients in obtaining and maintaining permanent housing.

Throughout the 2011-2012 Fiscal Year, agencies providing case management services, funded through CDBG Public Services and ESG grants, prevented 88 clients from becoming homeless and provided rapid re-housing services to 179 clients.

Homeless Strategic Plan/Homeless Management Information System (HMIS) Project: The project will enter its sixth (6) year of operation. Data input for the Stanislaus County Continuum of Care (CoC) began during the 2005-2006 Fiscal Year for all Stanislaus Urban County ESG Grantees, and HACS Homeless Related Programs (SPC). In 2008, the City of Modesto ESG participants began participating in Homeless Management Information System (HMIS) data entry and continue to do so, making it a more comprehensive homeless data collection system. During the 2011-2012 Fiscal Year, extensive efforts were made by the HPRP Sub-committee and Stanislaus Housing and Support Services Collaborative to upgrade the system to allow for increased capacity to meet HPRP & upcoming ESG reporting and monitoring requirements. Part of this update requires HPRP grant providers coordinate limited

client level HMIS data elements to prevent duplication of services. Dedicated HACS staff continually works to improve the HMIS software for both homeless service providers and grant administrators. Client Track, the CoC's HMIS provider, offered HMIS trainings in both a group and one-on-one settings. Both grant administrators and non-profits, which enter into HMIS, were allowed the opportunity to identify issues with the current system with Client Track staff. The HACS HMIS technician was able to resolve the majority of these issues, greatly improving the performance level of the HMIS system throughout the 2011-2012 Fiscal Year. The Stanislaus Urban County will continue to explore ways to expand the usefulness of the HMIS system to service those currently using it.

*10 Year Plan to End Homeless - Stanislaus Housing & Supportive Services Collaborative:* The Collaborative has approved the final draft of the 10 Year Plan to End Long-Term Homelessness and it was also presented to the Turlock Collaborative during Fiscal Year 2005-2006 for review and approval. The review committee made final changes and has taken the document to the Stanislaus County Board of Supervisors, the City Council of Modesto, and all Stanislaus Urban County City Councils within the Stanislaus Urban County (Ceres, Hughson, Newman, Oakdale, Patterson, and Waterford), where it received unanimous approval. The 10 Year Plan to end homelessness would reach completion by Fiscal Year 2014-2015. With the inclusion of NSP and HPRP funds, many of the target numbers outlined by the plan have already been met or exceeded. A possible indication of program progress may be seen from a review of reduced homeless count numbers, as indicated during the most recent point-in-time count conducted by the CoC and its partners during the morning of the last Thursday in January 2011, which reported a 20% reduction in homeless individuals since the last count in 2009.

### **CITY OF CERES OBJECTIVES**

**INFRASTRUCTURE:** To retrofit communities and neighborhoods with public infrastructure.

#### **Analysis and Actions**

During this fiscal year the City of Ceres completed the Downtown Infrastructure Project. This project consisted of infill improvements including installation of curb, gutter, storm drain and sidewalks including ADA accessible ramps in the downtown residential area (specific street sections and project scope details outlined in the Summary of CDBG Program Accomplishments City of Ceres Section of this document).

**AFFORDABLE HOUSING:** To increase and maintain the supply of affordable housing.

#### **Analysis and Actions**

DPA Program: The City of Ceres provided first time homebuyers approximately 20% of the purchase price of a home. In Fiscal Year 2011-2012, the City of Ceres provided DPA to two (2) first time home buyers.

### **CITY OF NEWMAN OBJECTIVES**

**INFRASTRUCTURE:** To retrofit communities and neighborhoods with public infrastructure.

**Analysis and Actions**

In Fiscal Year 2011-2012, the City completed Phase III of the PQRST, Fresno, and Merced Infrastructure project which consisted of installation of curb, gutter, and sidewalk in the residential area of P, Q, R, S, and T Streets specific street sections and project scope details outlined in the Summary of CDBG Program Accomplishments City of Ceres Newman Section of this document).

**AFFORDABLE HOUSING:** To increase and maintain the supply of affordable housing.

**Analysis and Actions**

DPA Program: The City of Newman provided first time homebuyers approximately 20% of the purchase price of a home. In Fiscal Year 2011-2012, the City of Newman provided DPA to two (2) first time home buyers.

**CITY OF OAKDALE OBJECTIVES**

**INFRASTRUCTURE:** To retrofit communities and neighborhoods with public infrastructure.

**Analysis and Actions**

The City of Oakdale has completed the design for the Davitt Street Improvement Project. The project will be completed to two (2) phases and includes asphalt rehabilitation, water main and service replacement, sewer main and service replacement, storm drain improvements, concrete repair, and new ADA pedestrian ramps. The City is currently in the bid process for engineering. Bids for construction will be submitted and selected during the second quarter of Fiscal Year 2011-2012, followed by construction of Phase 1 during the third quarter.

**AFFORDABLE HOUSING:** To increase and maintain the supply of affordable housing.

**Analysis and Actions**

DPA Program: The program provides a maximum of \$50,000 to first time homebuyers. In Fiscal Year 2011-2012, the City of Oakdale provided DPA to six (6) first time home buyers.

During Fiscal Year 2011-2012, the City of Oakdale constructed Heritage Oaks a fifty (50) unit senior affordable housing project.

**CITY OF PATTERSON OBJECTIVES**

**INFRASTRUCTURE:** To retrofit communities and neighborhoods with public infrastructure.

**Analysis and Actions**

In Fiscal Year 2011-2012 the City of Patterson completed construction of the Downtown Infrastructure project (specific project scope details are outlined in the Summary of CDBG Program Accomplishments City of Patterson Section of this document). This project will be completed in the first quarter of Fiscal Year 2011-2012.

**AFFORDABLE HOUSING:** To increase and maintain the supply of affordable housing.

***Analysis and Actions***

DPA Program: The City of Patterson provides DPA Program with HOME, CDBG, and local RDA funds. The program provides a maximum of \$30,000 to first time homebuyers. The City provided two (2) DPA loans in Fiscal Year 2011-2012.

The City of Patterson also administers a housing rehabilitation program. In Fiscal Year 2011-2012, the City was able to assist two (2) low income households with rehabilitation loans to assist with health and safety related repairs.

**CITY OF WATERFORD OBJECTIVES**

**INFRASTRUCTURE:** To retrofit communities and neighborhoods with public infrastructure.

***Analysis and Actions***

The City of Waterford and Stanislaus County staff focused on the development and approval of a valid Low/Mod Area (LMA) survey tool to assist in carrying out LMA based infrastructure projects as current Census data disqualifies all areas of Waterford as eligible low income areas. City and County staff were successful in developing a valid tool approved by the HUD field office. As a result, the City of Waterford will carry out two infrastructure projects. Project specifics may be found in Summary of CDBG Program Accomplishments City of Waterford Section of this document).

**AFFORDABLE HOUSING:** To increase and maintain the supply of affordable housing.

***Analysis and Actions***

DPA Program: The City of Waterford provided first time homebuyers approximately 20% of the purchase price of a home. In Fiscal Year 2011-2012, the City of Waterford provided DPA to four (4) first time home buyers.

The City of Waterford also administers a housing rehabilitation program. In Fiscal Year 2011-2012, the City was able to assist one (1) low income households with rehabilitation loans to assist with health and safety related repairs.

**Lead-based Paint**

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- 1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.**
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The Health Services Agency of Stanislaus County is the lead agency for Stanislaus County in the identification, documentation and prevention of lead poisoning. The Childhood Lead Poisoning Prevention Program of Stanislaus County, administered through the Health Services Agency, becomes involved with childhood lead-based poisoning when notification of an elevated screening blood level is received either from the laboratory or physician. If the blood level is 10ug/dL (micrograms per deciliter), notification is made to the family. Once a child meets the case definition, an environmental investigation is performed by a Registered Environmental Health Specialist to determine, if possible, the source of lead exposure. The Stanislaus County Health Services Agency in partnership with the Department of Environmental Resources conducts the investigation of residences where children with elevated levels of lead reside.

Within the Stanislaus Urban County jurisdiction, there were four cases of childhood lead-based poisoning investigated by Stanislaus County in Fiscal Year 2011-2012. The cause of the lead exposure was connected to the housing unit in 3 of these cases. In these cases, the Housing Rehabilitation Program information was given to the household. The cause of the poisoning in the remaining case was not determined.

During the Fiscal Year 2011-2012, the Stanislaus Urban County partnered with the Childhood Lead Poisoning Prevention Program to distribute information in the unincorporated areas and the participating jurisdictions. If the source of lead exposure is related to the residential physical environment (e.g. peeling paint that indicates the presence of lead) then the Housing Rehabilitation Program may participate in source eradication.

The lead-based paint regulation that became effective April 22, 2010 added a requirement that requires contractors bidding on rehabilitation of homes built prior to 1978 provide documentation of EPA Lead Renovation and Repair and Painting certification. During the implementation of local housing rehabilitation programs, appropriate steps are taken when the presence of lead-based paint is detected. Steps include full encapsulation, complete abatement (removal), painting or spot-repair (as per HUD-sponsored abatement course protocol). These actions are part of the overall strategy of the CP and will continue in funded housing activities.

## HOUSING

### Housing Actions

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#### **1. Describe Actions taken during the last year to foster and maintain affordable housing.**

All participating Stanislaus Urban County jurisdictions have continued to provide and/or acquire funding to continue the provision of affordable housing programs and/or projects such as housing rehabilitation programs, Down Payment Assistance (DPA) programs, and public facility fee deferrals.

Funding from Neighborhood Stabilization Program (NSP), Community Development Block Grant-Recovery (CDBG-R), and Homeless Prevention and Rapid Re-Housing (HPRP) have provided the Stanislaus Urban County new resources for the provision

of additional affordable housing opportunities for low and moderate income families and individuals. These programs make it possible to assist families and individuals most affected by the national and local economic crisis.

### **Progress of Specific Housing Objectives**

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**1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.**

During the reporting period, the Stanislaus Urban County's various affordable housing programs were able to assist families in acquiring their first home or to enable a family/individual to maintain their affordable home, through the assistance of rehabilitation grants or low interest deferred loans, or loans with payments. Refer to Table 1 (Attachment A) attached to this CAPER for an overview of the Stanislaus Urban County's Accomplishments and Five Year Goals.

**2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.**

All families assisted under the various Stanislaus Urban County first time homebuyer DPA programs meet the Section 215 definitions of affordable housing. All related program goals were met. Refer to Table 1 (Attachment A) attached to this CAPER for an overview of the Stanislaus Urban County's Accomplishments and Five Year Goals.

### **Available Resources/Use of Funds**

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The following are the actions taken during Fiscal Year 2011-2012 in the area of affordable housing:

#### **NEIGHBORHOOD STABILIZATION PROGRAM (NSP)**

In an effort to maximize the overabundance of vacant single-family properties in the Stanislaus Urban County as a potential resource for affordable housing for moderate, low and very-low income households, the Stanislaus Urban County has been participating in the Neighborhood Stabilization Program (NSP). NSP connects first time homebuyers to DPA and affordable single family homes within the Stanislaus Urban County cities and unincorporated areas of the county. Stanislaus Urban County was awarded a total of \$9,744,482 million, under the Housing and Economic Recovery Act (HERA) of 2008, for the purchase of foreclosed or abandoned homes to rehabilitate, redevelop, and resell to first time home buyers with incomes up to 120% of the Area Median Income (AMI). At the end of Fiscal Year 2011-2012, the Stanislaus Urban County had drawn \$9,655,760.10 of NSP funds, or approximately 99% of the grant. In addition, the Stanislaus Urban County has drawn \$3,467,496.63 of PI for a combined amount of \$13,119,978.63. In Fiscal Year 2011-2012, the Stanislaus Urban County was awarded a total of \$4,175,947 under the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010 to expand its Neighborhood Stabilization Program. The Urban County drew \$277,157.19 of these funds during Fiscal Year 2011-2012.

During Fiscal Year 2011-2012, the Stanislaus Urban County acquired 10 additional homes through the NSP program. Stanislaus Urban County-wide, 17 first time homebuyers purchase NSP homes in Fiscal Year 2011-2012. The rehabilitation of NSP homes has had an economic benefit to local workers, material suppliers, and small business owners. As of June 30, 2012 a total of 93 NSP homes have been acquired by Stanislaus Urban County members and 57 of those homes have been sold to first time homebuyers.

The Stanislaus Urban County has expended more of its grant than the national average for NSP grantees, and plans to meet the objectives of households and persons benefiting from the program. At the conclusion of this fiscal year, the Stanislaus Urban County had served approximately 66% of the number of households that had been projected in the program plan.

The rehabilitation of NSP homes has had an economic benefit to local workers, material suppliers, and small business owners. The NSP program created or expanded the jobs of approximately 60 local workers of different construction trades. These trades included, but were not limited to: general contractors, HVAC technicians, flooring installers, glazing installers, plumbers, painters, and landscapers. NSP rehabilitation processes included weatherizing homes and installing energy efficient appliances to decrease the energy use of NSP units.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT – RECOVERY (CDBG-R)**

The Stanislaus Urban County was awarded \$669,134 in Community Development Block Grant-Recovery Program funding under the American Recovery and Reinvestment Act (ARRA) of 2009. Following the intent of the Recovery Act, the Stanislaus Urban County designed a program utilizing CDBG-R funds to modernize and improve energy efficiency and expand educational opportunities within the housing industry. These services are being provided in the form of rehabilitation or retrofitting of NSP acquired units with solar systems and other related energy efficiency improvements. These improvements will help those impacted by the economic downturn by reducing their energy costs and foster energy independence for first time home buyers.

The Stanislaus Urban County CDBG-R Program's initial goal was to retrofit a minimum of twenty (20) Neighborhood Stabilization Program (NSP) housing units with solar systems and other related energy efficiency improvements. To date a total of twenty-two (22) NSP housing units have been retrofitted with weatherization and solar improvements. Currently, four (4) more units are being administered for solar and will be completed during Fiscal Year 2012-2013.

#### **HOMELESS PREVENTION & RAPID RE-HOUSING PROGRAM (HPRP)**

The Stanislaus Urban County was awarded \$1,023,163 under the American Recovery and Reinvestment Act of 2009 (Recovery Act). The funding is being utilized to prevent individuals and families from becoming homeless and to help those who are experiencing homelessness to be quickly re-housed and stabilized. Since the program began in September of 2009, 436 individuals, made up of 122 households, have received Homeless Prevention assistance and 256 individuals, made up of 102 households, have received Rapid Re-housing assistance. Assistance included case management, housing search and placement, and rental and utility financial assistance. The HPRP program concluded in August of the 2012-2013 Fiscal Year.

In addition to the numbers assisted, out of 365 homeless prevention clients who have exited the program, 353 were stably housed. Out of 210 homeless assistance clients who have exited the program, 187 were stably housed.

One such success story, regarding a homeless assistance client who exited from the program, is Eddie Lopez. Eddie was a participant in HPRP since early December 2009 and had previously been staying at the We Care Emergency Cold Weather Shelter. The HPRP program has given Eddie the opportunity to re-establish permanent housing and move forward with his life. In his words, "Getting your life together is hard when you are living in a shelter." The HPRP program allowed Eddie the opportunity to become proactive in seeking permanent housing and employment. Since his enrollment in the program, Eddie returned to work in early March, has reconnected with his family and is looking forward to walking his daughter down the aisle when she gets married later this year.

### **DOWN PAYMENT ASSISTANCE (DPA) PROGRAM**

Stanislaus County provides a DPA Program for first time home-buyers which provides assistance of up to \$50,000. The County utilizes HOME, CalHome, and Wish funds to finance assistance to eligible buyers in the form of low interest silent second loans. During the 2011-2012 Fiscal Year, seven (7) DPA loans were funded to qualifying households. The program is designed for low-income households to purchase a home in County unincorporated communities.

The City of Oakdale funds a DPA Program for income eligible households. The City provides up to \$50,000 in assistance to first time homebuyers for homes in the City of Oakdale. This program was able to assist two (2) families during Fiscal Year 2011-2012.

The City of Newman funds a DPA Program for income eligible households. The City provides up to \$40,000 in assistance to first time homebuyers for homes in the City of Newman. This program was able to assist two (2) families during Fiscal year 2011-2012.

The City of Patterson also provides up to \$30,000 in loan assistance to residents that qualify to purchase a home within the city limits. The program assisted one (1) eligible family.

The City of Ceres also administers a DPA Program for income eligible households. The City provides up to \$80,000 in assistance to first time homebuyers for homes in the City of Ceres. This program was able to assist one (1) family during Fiscal Year 2011-2012.

The City of Waterford funds a DPA program for income eligible households. The City provides up to \$30,000 in assistance for first time homebuyers in the City of Waterford. This program began fiscal year 2011-2012. This program was able to assist four (4) families during fiscal year 2011-2012.

### **HOUSING REHABILITATION PROGRAM**

Stanislaus County funds a Housing Rehabilitation Program in partnership with the HACS. This program is available to homeowners who need assistance with the costs of repairing emergency health and safety issues into their homes. Repairs and improvements may include but are not limited to items such as handicap ramps, restroom grab bars, plumbing repairs, new roofs, and HVAC repairs. The amount of

assistance varies depending on the health and safety repairs needed. In cases where the cost to rehabilitate the home exceeds 75% of the value of the home, a rebuild of the home is recommended.

This program only assists owner-occupied and is available to residents of County unincorporated communities. This fiscal year, a total of six (6) households, Stanislaus Urban County-wide were approved for assistance to conduct health and safety home repairs through this program.

The Housing Rehabilitation Program assisted owner-occupied households with energy efficient improvements such as weatherization retrofitting and solar system upgrades. This work was conducted in combination with the health and safety repairs needing to be addressed. The intent is to allow low income homeowners who are willing and wish to install these improvements realize energy independence while offsetting rising energy costs.

The City of Oakdale also offered a Housing Rehabilitation Program to income eligible residents. A loan of \$45,000-60,000 was made available for qualifying seniors. Low-income households were offered a loan at 0%, and low and moderate income households can qualify for a deferred payment loan at 3% interest that is due and payable after 20 years.

### **MULTI-FAMILY HOUSING DEVELOPMENT**

Since 2005 there have been two high density affordable housing projects for seniors, either approved or in the process of construction. One is located within the City of Oakdale and one is located within the City of Patterson. In addition to these two developments, the Stanislaus Urban County also acquired a multi-family unit in the City of Waterford. The multi family unit will be replaced with a multi-family senior housing complex through the Neighborhood Stabilization Program and City of Waterford funds and the units will be rented to low income seniors. The management of this complex will be conducted by the HACS. The Urban County also acquired a 3 acre vacant lot through the NSP. The Urban County and the City of Oakdale have been in negotiations with an affordable housing developer to develop a multi-family housing project on this lot.

### **Efforts to Address "Worst-case" Housing Needs**

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#### **3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.**

In efforts to address "worst-case" housing needs and housing needs of persons with disabilities, the Stanislaus Urban County partners with organizations such as the HACS and Disability Resource Agency for Independent Living (DRAIL). Project Sentinel and DRAIL work closely with one another through client referral to ensure individuals with disabilities are not suffering from discrimination related to housing. In addition, Catholic Charities Senior Assisted Transportation program and the ARC's Senior Meals program provide food delivery services and transportation services to home bound seniors and persons with disabilities who would otherwise be unable to access services. Throughout the 2011-2012 Fiscal Year 6,386 individuals with disabilities received food assistance, shelter, housing or case management services through agencies that received CDBG Public Services or ESG funds from the County.

## **Public Housing Strategy**

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### **1. Describe actions taken during the last year to improve public housing and resident initiatives.**

The Stanislaus Urban County actively partners with the Stanislaus Housing and Support Services Collaborative (CoC) in all activities related to improving public housing and resident initiatives. During past fiscal years, Stanislaus Urban County cities have partnered with HACS to rehabilitate public housing units.

The HACS is the largest landlord of multi-family and single household public housing units for the lower income population of Stanislaus County. The HACS is committed to provide decent affordable housing to its residents and in doing so; the HACS keeps public housing units in favorable conditions so that its residents have a safe and healthy living environment. During Fiscal Year 2009-2010, the HACS had a total of thirteen (13) public housing modernization projects. Modernization activity included from replacement of windows with new energy efficient units, re-roofing, interior improvements, installation of new energy star rated appliances, and replacement of outdated HVAC systems with high efficiency Energy Star rated systems.

Public housing improvements were conducted at different sites throughout Stanislaus County which include: Riverbank, Patterson, Westley, Hughson, Turlock, Ceres, and Modesto. HACS was able to fund these improvements on a total of 662 housing units, via American Recovery and Reinvestment Act and HUD Capital Fund Program funds.

## **Barriers to Affordable Housing**

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### **1. Describe actions taken during the last year to eliminate barriers to affordable housing.**

The changed economic circumstances confronting the Stanislaus Urban County, especially those affecting homeownership and rental housing markets, must be viewed as potential threats to fair housing choice. Clearly, vacancy rates in single-family dwellings have been rising rapidly throughout the County as more and more homes have gone into foreclosure or been abandoned, while the number of properties teetering on the verge of delinquency and default remains high.

In response to the foreclosure crisis in the Northern San Joaquin Valley, there have been local efforts to address the crisis. In partnership with local, state, federal, and private entities the County and some Stanislaus Urban County cities have been involved in the efforts to assist homeowners that are in foreclosure and/or at risk of foreclosure. Stanislaus County staff regularly attends Northern California Housing Counseling Network meetings to learn about the resources available to people facing foreclosure. This allows Stanislaus County staff to provide information and referrals to individuals seeking assistance of this sort.

- 1. Assessment of Relationship of HOME Funds to Goals and Objectives**
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.**

Stanislaus Urban County participating jurisdictions are members in the City of Turlock/Stanislaus County HOME Consortium. As the lead agency, the City of Turlock administers the HOME program and reports the partnering jurisdictions' activities in the HOME Consortium's CAPER.

## ADDRESSING HOMELESSNESS

### **1. Identify actions taken to prevent homelessness.**

Throughout this Fiscal Year, Stanislaus Urban County continued to implement the HPRP program, provide funding to the Community Housing and Shelter Services Agency (CHSS), who utilizes ESG funds to provide homeless prevention services, and staff worked closely with the Continuum of Care, homeless service providers, the City of Modesto, and the City of Turlock to prepare for the new ESG regulations, including the second Fiscal Year 2011-2012 allocation, as amended by the HEARTH Act.

The Community Housing & Shelter Services, provided rental assistance to 197 individuals, made up of 68 households, at-risk of homelessness. We Care and the Children's Crisis Center also continued to implement the HPRP program throughout the 2011-2012 Fiscal Year, serving 105 individuals, made up of 33 households. Each of these homeless prevention programs connects clients to case managers who work with each household to develop a goal oriented housing action plan, which centers on identifying and connecting clients with any needed services such as TANF, Food Stamps, Veteran's Benefits, budgeting, job training, employment opportunities, etc. Although the HPRP program concluded in August 2012, revised ESG regulations allow for the program to continue throughout the 2012-2013 Fiscal Year, at a much more limited scale.

The Center for Human Services provided utility assistance payments to 379 individuals residing in the communities of Patterson, Newman, Ceres and Oakdale. This emergency assistance allowed households struggling with the decision to either pay rent or utilities, to stabilize their housing situations and remain in their current housing.

The Children's Crisis Center's Marsha's, Guardian and Cricket's House facilities utilized ESG and CDBG Public Service funds to operate a daycare and shelter facility for infants, toddlers and children at-risk of homelessness. In conjunction with HPRP funds, the facility provided parents case management services, allowing them to find and maintain jobs, housing and other necessary services. Throughout the 2011-2012 Fiscal Year, the Guardian House shelter facility served 90 adults and youth, the Cricket's House shelter facility served 142 children and adults, and Marsha's house served 63 infants and toddlers who were either homeless or were at-risk of homelessness with ESG funds.

The Stanislaus Urban County partnered with five (5) homeless service providers through the Emergency Solutions Grant Program. A more detailed description of what each ESG funded program accomplished is provided under ESG Program Performance section of this document.

Additionally, Urban County staff worked closely with the CoC, made up of representatives from the City of Modesto, the City of Turlock, the Housing Authority of the County of Stanislaus (HACS), Stanislaus County Behavioral Health and Recovery Services (BHRS), Stanislaus County Child Support Services, housing

service providers, social service providers, fair housing service providers, health service providers and homeless service providers, to draft Emergency Solutions Grant Policies and Procedures.

The ESG Sub-committee, of the CoC, has met throughout the Fiscal Year with the goal of integrating lessons learned from the HPRP program into common practices for intake, data collection and assessments for the revised Emergency Solutions Grant program.

The Homeless Management Information System (HMIS) Sub-committee, of the CoC, has worked diligently throughout the Fiscal Year to improve the data quality of the current HMIS system and to evaluate the current HMIS Policies and Procedures. Commitments have been made for non-HUD funded homeless service providers to enter into HMIS, which will allow the CoC's homeless data collection to act as a much more valuable tool for tracking individuals patterns into and out of homelessness. Improving data quality will allow funding to be prioritized based on trends of homeless populations within Stanislaus County.

## **2. Identify actions to help homeless persons make the transition to permanent housing and independent living.**

The Stanislaus Urban County partnered with We Care, and the Children's Crisis Center in efforts to help homeless persons and families make a transition to permanent housing and independent living. With the use of Homeless Prevention and Rapid Re-Housing Program (HPRP) grant funds, both the chronically homeless populations and temporarily homeless households were provided the opportunity to be placed into permanent housing. While enrolled in the program, case managers work with each household to set goals and work on a housing action plan in order to identify and connect with any needed services such as Temporary Assistance for Needy Families (TANF), Food Stamps, Veteran's Benefits, future employment opportunities, etc. Since the program began in September of 2009, 256 individuals, made up of 102 households, have received Rapid Re-housing assistance. The HPRP program concluded in August of the 2012-2013 Fiscal Year. Out of 210 homeless assistance clients who have exited the program, 187 were stably housed.

Agencies funded under the HPRP program were also awarded Emergency Solutions Grant (ESG) funds through a competitive grant application process. ESG funds were utilized to provide emergency and transitional shelter to homeless individuals and households. Clients that show progress and motivation toward self-sufficiency receive extended case management in conjunction with HPRP funds to assist in the placement of job and permanent housing placement.

We Care of Turlock, provides emergency shelter to chronically homeless adult males during the worst winter months. Case Managers work with these individuals on a plan for self-sufficiency. During Fiscal Year 2011-2012 a total of 138 individuals were sheltered at the We Care facility. Many entering the emergency shelter were permanently housed through the HPRP program.

The Children's Crisis Center's Marsha House facility utilized ESG funds to operate a daycare and shelter facility for homeless infants and toddlers, and for infants and

toddlers at-risk of homelessness. Through the facility and with HPRP funds, parents receive case management services, allowing them to find and maintain jobs, housing and other necessary services. Marsha's House shelter facility served 63 infants and toddlers throughout the 2011-2012 Fiscal Year

Through their Berberian Transitional Living Facility, the Salvation Army assisted 70 homeless individuals, throughout the 2011-2012 Fiscal Year; begin the process of transitioning from homelessness to permanent housing. With a total of 40 beds available for up to 24 months per client, their transitional program aims to assist clients in meeting the three goals as set by HUD: 1) obtain and remain in permanent housing; 2) increase their skills and/or income; and 3) achieve greater self-determination. These program components are designed to provide the "next step" in the continuum of care for homeless adults who have stabilized in the emergency shelter or another facility and are committed to moving towards self-sufficiency and permanent housing. In addition to housing accommodations and three meals a day, The Salvation Army provided extensive case management, needs assessment, including follow-up services led by a dedicated case manager; job readiness instruction; life skills training, including personal budgeting, landlord/tenant relations and household management; assistance with legal issues; HIV/AIDS testing and counseling; medical screening; assistance accessing government benefits; assistance accessing permanent housing; substance abuse recover supports and transportation assistance. The program plans to accomplish introducing homeless individuals to a place where they can learn skills, gain income, receive assistance that will enable them to transition from homelessness to obtaining and remaining in permanent housing with case management and skills training.

Family Promise provided transitional shelter for families in combination with intensive case management, job search and transportation assistance, and general resource and referrals. This program sheltered 66 individuals throughout this Fiscal Year.

### **3. Identify new Federal resources obtained from Homeless SuperNOFA.**

The following chart indicates the resources acquired through the Stanislaus Housing and Support Services Collaborative (also referred to as the Continuum of Care) through from the Homeless SuperNOFA to assist those individuals/families directly suffering from homelessness along with those in jeopardy of becoming homeless.

#### **Turlock/Modesto/Stanislaus**

<b><u>Program</u></b>	<b><u>Source</u></b>	<b><u>Amount Received</u></b>
Berberian Transitional Housing Program	SHPR	\$100,000
Pathways-Support Services Only	SHPR	\$42,879
Turning Point Affordable Housing Project	SHPR	\$97,292
Stanislaus Homeless Collaborative	SHPR	\$95,313
Shelter plus Care 7 2011 Renewal	S+CR	\$126,720
Shelter plus Care 6 2011 Renewal	S+CR	\$243,744
Shelter plus Care 1-4 2011 Renewal	S+CR	\$592,620

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Permanent Housing #1	SHPR	\$90,682
Miller Pointe SPC PRA 2011 Renewal	S+CR	\$145,440
Homes for Homeless	SHPR	\$88,247
HALO Housing 2011	SHPR	\$118,333
HALO Homes 2011	SHPR	\$190,017
Pathways	SHPR	\$77,500
Families in Transition	SHPR	\$68,341
HALO 4 2011	SHPR	\$156,929
		<b>Total: \$2,234,057</b>

SHP: Supporting Housing Program  
 SHPR: Supporting Housing Program Renewal  
 S+CR: Shelter Plus Care Renewal

**4. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).**

As described above, the Stanislaus Urban County partnered with the We Care Program, the Children’s Crisis Center’s Marsha’s House, Family Promise and the Salvation Army’s Transitional Living Facility to address emergency and transitional housing needs of homeless individuals and families. Many of these clients were then entered into the HPRP program and became stably housed.

The Homeless Management Information System (HMIS) Sub-committee, of the CoC, has worked diligently throughout the Fiscal Year to improve the data quality of the current HMIS system. Commitments have been made for non-HUD funded homeless service providers to enter into HMIS, which will allow the CoC’s homeless data collection to act as a much more valuable tool for tracking individuals patterns into and out of homelessness. Improving data quality will allow funding to be prioritized based on trends of homeless populations within Stanislaus County.

**5. Assessment of Relationship of ESG Funds to Goals and Objectives**  
**a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the CP.**

Needs, goals, and specific objectives established in the CP include: Education and Outreach, Partnerships, Prevention and Supportive Services, and Vocational and Employment Training. The following is a summary of activity in each area:

**EDUCATION AND OUTREACH**

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In order to better serve the homeless population outreach is required by service providers. Most agencies that deal with the homeless population are non-profits and community groups. The Stanislaus Urban County awarded grants to non-profit homeless service providers that among other services, provided education and outreach to the general public, homeless population, and public agencies. Services to be provided by awarded agencies are announced in the Annual Action Plan which is shared with multiple stakeholders at Municipal Advisory Committees, local homeless action committees as well as at city public review meetings for comment and input. In addition, the County publishes a public services pamphlet every year highlighting the services available through our ESG funded programs.

### **PARTNERSHIPS**

The Stanislaus Urban County is involved with collaboration service providers, community groups, and partnerships throughout the County. By creating and retaining partnerships, the Stanislaus Urban County has been better able to provide services to communities and agencies.

The County and other local jurisdictions coordinate with local service providers in the area to improve homeless services by communicating upcoming events and available services at a number of local collaborative meetings; including the Stanislaus County Housing and Supportive Services Collaborative (SHSSC), the Ceres Collaborative and the Turlock Collaborative. By allowing a regular open forum for networking, providers and administrators of ESG funds are able to identify homeless service gaps and to discuss solutions to homeless service issues in the area.

Stanislaus County staff continually collaborates with the City of Modesto and the City of Turlock staff on the ESG & CDBG Public Services application process, as well as on common data collection and reporting forms. The HPRP Sub-committee also provides a forum to communicate issues and identify shared solutions regarding the implementation of the County, City of Modesto and City of Turlock's HPRP programs.

On a regional level, Stanislaus Urban County staff attends quarterly Northern California/Central Valley Homeless Roundtable meetings where issues of the implementation, state and federal regulations and strategic planning for homeless programs are shared and discussed.

### **PREVENTION AND SUPPORTIVE SERVICES**

The Stanislaus Urban County awarded ESG and HPRP grants to several service providers such as Community Housing and Shelter Services (CHSS), We Care, Salvation Army, Catholic Charities and Children's Crisis Center, all of which provide prevention and supportive services. The agencies provided services such as permanent housing search, employment training and placement, and mental health referrals. Utilized in conjunction with HPRP grant funds, these agencies have made great improvements in their outreach, intake & resource & referral processes to help persons at risk of becoming homeless and who were homeless to find and maintain permanent housing.

Homeless prevention activities are provided by various non-profits within the community. These non-profits accept referrals from publicly funded institutions that would otherwise have to release very-low income individuals onto the streets, with nowhere to reside upon release. These non-profits such as Community Housing and Shelter Services regularly attend P.A.C.T. meetings to assist those leaving incarceration in their quest to find stable housing.

## **VOCATIONAL & EMPLOYMENT TRAINING**

The Stanislaus Urban County's CDBG-R funds designed a program utilizing CDBG-R to modernize and improve energy efficiency and expand educational opportunities within the housing industry. These services are being provided in the form of rehabilitation or retrofitting of Neighborhood Stabilization Program (NSP) acquired units with solar systems and other related energy efficiency improvements. These improvements will help those impacted by the recession by reducing their energy costs and foster energy independence for first time home buyers.

The Stanislaus Urban County's CDBG-R program has a goal of retrofitting a minimum of twenty (20) Neighborhood Stabilization Program (NSP) housing units with solar systems and other related energy efficiency improvements. To date a total of 19 NSP housing units have been retrofitted with weatherization and solar system improvements. Program activity will continue and be completed during Fiscal Year 2012-2013.

**b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.**

The Stanislaus Urban County participating jurisdictions are members of the CoC (also known as the Housing and Support Services Collaborative of Stanislaus County). At the local level, this collaborative provides the most comprehensive analysis of the homeless population and service availability in Stanislaus County. This collaborative is comprised of the HACS of Stanislaus County, Community Housing and Shelter Services, Behavioral Health and Recovery Services, Center for Human Services, We Care, Children's Crisis Center, Stanislaus County Redevelopment Agency, the City of Turlock, the City of Modesto, faith-based organizations, and over a dozen service providers.

One of purposes of the CoC Collaborative is to fund projects that assist homeless persons in self-sufficiency and permanent housing. Funds may be allocated through a competitive process and used for the Supportive Housing Program (SHP) and Shelter Plus Care.

The CoC System consists of three components. They are:

- 1) Emergency shelter/assessment effort which provides immediate shelter and can identify an individual's needs; or,
- 2) Offering transitional housing and necessary social services. Such services include substance abuse treatment, short-term mental health services, independent living skills, job training; or,
- 3) Providing permanent supportive housing arrangements. ESG funded projects are related to the CoC System as they provided emergency shelter while working on identifying needs of the homeless (We Care Program), offered transitional housing and necessary social services (Redwood Family Center), and provided permanent supportive housing arrangements (Community Housing & Shelter Services – Homeless Prevention Program).

**EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)**

The Emergency Solutions Grant (ESG) Program is intended to supplement state, local and private efforts to improve the quality and number of emergency shelters and transitional facilities for homeless people. The purpose of ESG funds is to help operate these facilities, to provide essential support services to residents, and to help prevent at-risk families or individuals from becoming homeless. The following are the five categories of eligible activities and their relative percentage caps of total ESG funds:

- Rehabilitation/Renovation/Conversion (no cap)
- Essential Services (30%)
- Operational Costs (10%)
- Homeless Prevention Activities (30%)
- Administrative Costs (5%)

During the 2011-2012 Fiscal Year, Stanislaus Urban County's ESG funds included \$103,594 for Operational, Essential, Prevention and Rehabilitation costs and \$5,452 for administrative funds.

Funds were set aside to allow non-profits and service providers to apply through a competitive process for ESG grants. Funds must be utilized to assist eligible Stanislaus Urban County residents within the framework of HUD approved ESG activities. Grant applications were made available in a CDBG/ESG Technical Workshop, which was held on November 17, 2010. Applications received were reviewed and scored by a committee consisting of four (4) representatives from the Stanislaus Urban County (from four of five participating cities), a representative from the County's CEO office, and a representative from the County's Behavioral Health and Recovery Services office and County's Planning and Community Development. The top scoring applications were then presented to the County Board of Supervisors for final approval.

A total of five (5) programs, including two (2) emergency homeless shelter facilities, two (2) transitional shelter facilities, and one (1) homeless prevention and assistance provider, received funds during the fiscal year to provide ESG services throughout the County. Fiscal Year 2011-2012 ESG recipients utilized approximately \$1 million in matching funds from other public and/or private sources to ensure successful programs. Out of the total 544 individuals served by the five (5) programs funded with ESG funding during the 2011-2012 Fiscal Year the following were served within each Stanislaus Urban County area:

Ceres	79
Newman	4
Oakdale	14
Patterson	19
Waterford	1
Salida	13
Empire	2
Keyes	32
Denair	2
South Modesto	61
Other unincorporated areas	317
<b>Total</b>	<b>544</b>

**6. Matching Resources**

- a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.

Under the Emergency Solutions Grant (ESG) Program, match funding is required to be provided for all ESG grant amounts paid out. The following is a breakdown of the match funding by type provided for ESG activities funded during the 2011-2012 Fiscal Year:

Federal Funds	\$505,095
State/Local Funds	\$238,200
Private Funds	\$263,254
Other Funds	\$5,500
<b>Total Match Funds</b>	<b>\$1,012,049</b>

**7. State Method of Distribution**

- a. States must describe their method of distribution and how it rated and selected its local government agencies and private non-profit organizations acting as subrecipients.

Not Applicable.

**ESG PROGRAM PERFORMANCE**

**8. Activity and Beneficiary Data**

- A. Completion of attached Emergency Solutions Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.

**B.**

Organization Name	Program/Project	Essential Services	Operational Costs	Homeless Prevention	Renovation /Rehabilitation	Total
Children's Crisis Center	Marsha's House	\$12,442	\$2,200		\$9,577	\$24,220
Community Housing and Shelter Services	Homeless Prevention	\$7,850		\$32,713		\$40,563
Family Promise	Shelter for Homeless Families	\$12,420	\$6,480			\$18,900
Salvation Army	Berberian Transitional Living Facility		\$8,942 (Security)			\$8,942
We Care Program	Emergency Winter Shelter Security		\$2,224 \$8,745 (Security)			\$10,969
Stanislaus County	Administration					\$5,452
<b>Total</b>		<b>\$32,713 (30%)</b>	<b>\$10,904 (10%) \$17,687 (Security)</b>	<b>\$32,713 (30%)</b>	<b>\$9,577</b>	<b>\$109,046</b>

The following is a summary of the accomplishments of ESG program grantees:

**STANISLAUS COUNTY**

**ESG Administration**

*Activity 435*

**Grant Funds Awarded**     **\$5,452**  
**Grant Funds Expended**   **\$5,452**

ESG funds were used to pay for administration costs for Stanislaus County staff involved with the program. This includes, but is not limited to time that is devoted to the coordination and administration of the ESG program, preparation for implementation of the revised Emergency Solutions Grant program, and Homeless Management Information System (HMIS).

**CHILDREN'S CRISIS CENTER**

**Marsha's Protective Infant/Toddler Project**

*Activity 432*

**Grant Funds Awarded**     **\$24,220**  
**Grant Funds Expended**   **\$24,220**

This project provided shelter and specialized care to 63 low-income high-risk infants and toddlers, made up of 46 households, living in Newman, Crowslanding, Ceres, Patterson, Waterford, Salida, and the unincorporated areas of Modesto. Each infant and toddler's physical, emotional, therapeutic, and nutritional needs were attended to by qualified, caring staff, trained in early childhood development, crisis management and emergency intervention. Case Management staff provided families with crisis counseling, resource identification, referral services, and parent education. Out of the 63 individuals served through this program, 44 participants were members of a single parent female head household. Two (2) households were provided housing stabilization and relocation services and were entered into the Homeless Prevention and Rapid Re-housing Program.

**COMMUNITY HOUSING AND SHELTER SERVICES**

**Homeless Prevention Program**

*Activity 434*

**Grant Funds Awarded**     **\$40,563**  
**Grant Funds Expended**   **\$37,212.73**

This program provided rental assistance to 68 households, made up of 78 individuals who were at-risk of homelessness and 119 homeless individuals who were re-housed. Each participating household receives case management in combination with short-term rental assistance. Of the 197 individuals served throughout the 2011-2012 Fiscal Year, 31 were victims of domestic violence, 54 were connected to employment, 26 were disabled, and 6 were 62 or over.

## **FAMILY PROMISE OF GREATER MODESTO**

*Activity 432*

### **Shelter Services for Homeless Families**

**Grant Funds Awarded \$18,900**

**Grant Funds Expended \$18,900**

Family Promise of Greater Modesto provided transitional shelter to 14 homeless families, made up of 66 individuals, with the support of a network of multi-denominational churches. Participants received food, overnight accommodations, case management, and access to a Day Center which included showers and laundry facilities, phone and internet access and transportation to and from the shelter location. Weekly group meetings provided participants crucial Life Skills training to assist them in moving out of homelessness. Out of the 14 families served, 8 successfully found permanent housing.

## **SALVATION ARMY**

### **Berberian Transitional Living Facility**

*Activity 432*

**Grant Funds Awarded \$8,942**

**Grant Funds Expended \$3,816**

The Berberian Transitional Living Facility assisted 70 homeless individuals throughout the 2011-2012 Fiscal Year, beginning the process of transitioning individuals from homelessness to permanent housing. In addition to housing accommodations, which includes 40 available beds (20 for VA and 20 for non-VA) for up to 24 months, the program provided clients three meals a day, extensive case management, needs assessment, including follow-up services led by a dedicated case manager; job readiness instruction; life skills training, including personal budgeting, landlord/tenant relations and household management; assistance with legal issues; HIV/AIDS testing and counseling; medical screening; assistance accessing government benefits; assistance accessing permanent housing; substance abuse recover supports and transportation assistance. Approximately 60% of all participants in the transitional shelter originally stayed in the Salvation Army's emergency shelter. Of the total 70 individuals served, 56 were veterans, 30 were chronic substance abusers, 4 were victims of domestic violence, 22 were persons with disabilities, and 9 had severe mental illness. The program has a goal to permanently re-house 70% of all of participants upon completion of the 24 month long program.

## **WE CARE**

### **Emergency Cold Weather Shelter**

*Activity 432*

**Grant Funds Awarded \$10,969**

**Grant Funds Expended \$10,969**

Throughout the 2011-2012 Fiscal Year, the We Care Program (WCP) program provided emergency shelter during the coldest months of the winter to 138

chronically homeless men over the age of 18. The WCP's Cold Weather Shelter operated from December 1, 2011 to March 31, 2012; seven days a week from 6:30 p.m. to 8:00 a.m. Volunteers provided participants nutritious meals each evening. Out of the total 138 individuals served, 8 were elderly, 51 were persons with disabilities, and 1 was successfully re-housed through the HPRP program.

- c. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.**

**Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.**

Every jurisdiction receiving McKinney-Vento Homeless Assistance Act, ESG, Supportive Housing, SPC, or Section 8 SRO Program funds must develop and implement a Discharge Coordination Policy, to the maximum extent practicable. Such a policy should include "policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons." The jurisdiction should describe its planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how the community will move toward such a policy.

Representatives from BHRS and the CSA regularly attend the monthly CoC Housing Collaborative meetings and are active participants in program planning for homeless fund utilization throughout Stanislaus County. The HSA has been contacted in regard to recent and upcoming health care reform legislation, some of which encourages incorporating rental assistance and case management into discharge planning. Because Stanislaus County does not have a public hospital, private hospitals will ultimately need to be consulted in the future as to which health care reform measures they will be implementing. On October 1, 2011 California passed a corrections realignment plan, which shifts responsibility from the state to counties for the custody, treatment, and supervision of individuals convicted of specified nonviolent, non-serious, non-sex crimes. In anticipation for the huge impact this will have on Stanislaus County in terms of discharging persons released from County jails into homelessness the CoC is pursuing collaborating with Stanislaus County Sheriff's and Probation Departments to develop a coordinated discharge policy.

Stanislaus County's has transitional living procedures in place for juveniles exiting foster care to address youth in placement where the long term plan is emancipation. These procedures are required by both the State and Federal governments. Stanislaus County develops a 90 day transition plan that includes a housing component. Procedurally, a lead officer receives a list of those eligible minors from

the case officers and he works with the case officer, minor, family, and any service providers to develop the plan prior to the minor's last status review (usually at 18 years old). A status review is a court hearing to review the minor's status in placement. The plans are submitted to the court and all involved parties, including the minor.

For adults recently released from custody, Stanislaus County addresses housing issues through the Day Reporting Center (DRC). The Sheriff's Department conducts Probation Orientation Meetings at the DRC in which several programs have participated in the past including Solidarity, Teen Challenge, and Gospel Mission.

## COMMUNITY DEVELOPMENT

### **1. Assessment of Relationship of CDBG Funds to Goals and Objectives**

#### **a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the CP, particularly the highest priority activities.**

The priorities for "Non-Housing Community Development Needs" identified in the CP are public infrastructure and public services. In many neighborhoods and communities of the planning area, public infrastructure is minimal or non-existent, causing this to be a high priority need. Infrastructure such as sewer, water, curb, gutter, sidewalk, and storm drainage are typical development standards in newer neighborhoods, but are non-existent in older neighborhoods. The cities of Ceres, Hughson, Newman, Oakdale, Patterson, Waterford, as well as Stanislaus County utilized CDBG funds for infrastructure improvement related projects. As a result of these improvements, residents of the surrounding project area enjoy an improved quality of life.

Through the Public Services Program, the Stanislaus Urban County sets aside approximately 10% of its annual CDBG allocation for programs that provide services to low to moderate-income families or individuals. In Fiscal Year 2011-2012, a total of twenty (20) public service programs were awarded \$269,154. Over 57,000 individuals received a form of service through the funded agencies. Funded services ranged from meal and shelter for low-income children to emergency food assistance programs. The services provided through the funded programs positively impact the lives of the individuals served.

#### **b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.**

Activity during the fourth year of the CP cycle has met or exceeded the goals set by the community and Stanislaus County staff within the Stanislaus Urban County Entitlement area. The funds used to provide affordable housing, however, were non-CDBG funds. The funding sources used to further the Stanislaus Urban County's affordable housing goals included but were not limited to NSP, HOME, CalHome, and redevelopment. In Fiscal Year 2011-2012 the Stanislaus Urban County members provided a total of 33 low income households with assistance through its affordable housing programs such as housing rehabilitation and down payment assistance.

- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.**

All Entitlement funds utilized in projects and programs served those of extremely low, low, or moderate-income. In particular, CDBG Public Service Program funds served over 60,000 persons within these income groups received assistance through the Stanislaus Urban County Public Services Program.

## **2. Changes in Program Objectives**

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.**

One area in which there is a slow shift in program objectives is workforce development towards economic development opportunities. The Stanislaus Urban County's goal has been to expand technology training opportunities throughout the County unincorporated areas and within the boundaries of the five partner Cities.

The primary reason for this change in methodology is a result of seeing a need for the population to receive the skills necessary for them to receive a livable wage to provide for their needs. Workforce technology development training was expanded this Fiscal Year 2011-2012 into the City of Waterford and will be expanded Fiscal Year 2011-2012 into the city of Ceres. The Economic Development Pilot Project is also an attempt to address this changing program objective workforce development and economic development opportunities.

## **3. Assessment of Efforts in Carrying Out Planned Actions**

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.**

Stanislaus Urban County staff actively pursues state and federal funding sources for all programs that are offered as well as offering incentives for public service programs to provide local leverage to help sustain their program as demand for services grow. During the past three Fiscal Years Stanislaus County staff was successful in securing \$2,350,000 in CalHome funds to use in combination with HOME and local Redevelopment funds. Stanislaus County staff was also successful in securing \$1,000,000 in Prop 84 Planning Incentive Grant funds to complete a Stanislaus County Regional Sustainability Toolkit, in collaboration with the County and all nine (9) incorporated cities. The grant funds will allow all jurisdictions within the County to collaboratively develop planning documents that layout greenhouse gas reduction strategies.

- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.**

All certification requests submitted to Stanislaus County staff for consideration and acknowledgement that their program is consistent with the CP were reviewed and compared with the CP document and reviewed again by a second Stanislaus County

staff person for consensus. To date all requests for certifications have met consistency standards and have been approved by the Stanislaus Urban County.

Stanislaus Urban County staff meet and exceed all public noticing requirements and also attend many community meetings (that include but are not limited to the following: Housing & Support Services Collaborative, various Municipal Advisory Committee meetings, community meetings throughout Stanislaus Urban County jurisdictions, City Council meetings, Board of Supervisor meetings, Services to Older Adults Advisory Council (STO AAC) meetings, Mental Health Services Act (MHSA) Stakeholder Committee meetings, and other various community meetings throughout Stanislaus Urban County to assure that Stanislaus Urban County staff does not hinder implementation of the CP and stays in touch with the needs of the target population. Also, noticing is provided in Spanish and Spanish interpretation services are provided upon request.

### **Summary of CDBG Program Accomplishments**

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A summary of the accomplishments by jurisdiction for the Stanislaus Urban County is contained in this section of the CAPER. All projects included in the 2011-2012 Annual Action Plan were scheduled for implementation during that fiscal year. However, there were some projects (e.g. extensive infrastructure) that require funding from multiple years in order to complete. Preliminary work was begun in the year that the projects were initially funded.

#### **STANISLAUS COUNTY**

##### **Planning and Project Administration**

Activity # 384

**\$376,815.00 Funds Budgeted**

**\$267,645.60 Funds Expended**

CDBG funds were used to pay for administration costs for Stanislaus County staff involved with the program. Time that is devoted to the implementation or project planning by the jurisdictions and public agencies on behalf of the CDBG program are eligible for reimbursement. Remaining funds will be rolled over into Stanislaus County's Fiscal Year 2012-2013 infrastructure project(s).

##### **Fair Housing Program**

Activity # 386

**\$29,496 Funds Budgeted**

**\$29,496 Funds Expended**

Stanislaus County contracted with Project Sentinel to provide fair housing services that enabled and empowered members of the community to have open and informed housing opportunities and to overcome housing discrimination. This is accomplished by in-depth conciliation/mediation, and when necessary, litigation. The main objective of the agency is to raise the level of awareness of fair housing rights and responsibilities among home seekers, owners, managers, and the general public.

During the fiscal year, Project Sentinel provided information and referral services to 518 individuals. The agency's fair housing consultation and investigation services assisted 89 unduplicated Stanislaus County residents during the 2011-2012 funding

year. Services provided for these cases included testing, canvassing, statistical analysis, witness interviews and counseling. Of the 26 cases that were opened, seventeen (17) were handicap/disability related; two (2) were race related; one (1) was related to family status; one (1) was related to gender; and five (5) were related to source of income. Thirty-eight (38) tenant and landlord cases were opened during the 2011-2012 Fiscal Year. ~~Forty~~Forty-five (45) tenant-landlord cases were successfully counseled and educated in fair housing and/or reached conciliatory agreements. The Fair Housing hotline received a total of 202 landlord/tenant and fair housing calls during the year. In addition, ~~twenty-two~~twenty-two (22) Fair Housing presentations were conducted to client groups or other agencies. Tester training and recruitment was conducted throughout the year as needed. Also, throughout the year, the agency attended and participated in numerous community activities, meetings, and presentations where educational materials, fair housing literature, agency flyers, or business cards were distributed to the attendees or left at sites for public display. Out of the total 518 individuals served by Project Sentinel during the 2011-2012 Fiscal Year the following were served within each Consortium area:

Ceres	108
Newman	36
Oakdale	109
Patterson	89
Waterford	11
Salida	28
Empire	10
Keyes	15
Denair	17
Hickman	4
Other unincorporated areas	91
<b>Total</b>	<b>518</b>

**Analysis of Impediments to Fair Housing**

Activity #387

**\$8,500.00 Funds Budgeted**  
**\$8,500.00 Funds Expended**

The Analysis of Impediments (A.I.) was updated during Fiscal Year 2011-2012. The AI sought to identify any obstacles/impediments to fair housing choice through a comprehensive review and analysis of policies, procedures and practices, in both the public and private sectors and the Urban County member jurisdictions. These included but were not limited to land use, zoning, lending, complaint referrals, advertising, and housing affordability. Demographic information such as income, housing stock and geographic concentration of ethnic groups was also be reviewed.

**Empire Infrastructure Project – Phase 1B**

Activity # 385

**\$571,908 Funds Budgeted**  
**\$0.00 Funds Expended**

With the completion of Empire Phase 1A Storm Drainage Infrastructure project in Fiscal Year 2010-2011, the County considered the possibility of conducting future phases, which will require attachment to a Modesto Irrigation District Storm Drainage Outfall located adjacent to the Town of Empire off of Santa Fe Road. Future project phases would not be part of the current self-contained system (Phase 1A).

The County is currently waiting on the completion of environmental clearance and the Department of Fish and Game's acceptance of future phases of the project (they would prefer the project to begin after the salmon run - January through June). Once environmental clearance is completed and Fish and Game acceptance is cleared, Stanislaus County will conclude the CEQA and NEPA process. The State of California Governor's most recent actions eliminating Redevelopment Agency funds that would have leveraged our CDBG Entitlement resources will cause additional delays of future phases. The final consideration related to project delay is the need for the community to raise funds to conduct a Community Service District or Area vote to determine if the public is willing to assess themselves for the ongoing operations and maintenance of the storm drainage improvements. Once all of these items have been addressed, the community may reconsider project eligibility in a future FY.

It is likely that unutilized funds for this project will be reallocated to the FY 2012-2013 Annual Action Plan (AAP) for the construction of Phase I of both the Parklawn and Airport Neighborhoods sewer mainline project. Both of these communities are experiencing septic tank and leach line failures that pose considerable health and safety related risks to the community. Construction of Project Phase I is due to begin in Spring 2013.

**Stanislaus County T3 Program**

*Activity #388*

**\$56,229.00 Funds Budgeted**  
**\$49,280.00 Funds Expended**

This program provided job and career development opportunities to low and moderate income residents within the Stanislaus Urban County communities. The Targeted Technology Training Program (T3) conducted training sessions 2-3 times weekly throughout the low-income areas of the community. A total of 1201 individuals were served in the Stanislaus Urban County jurisdictions participating in this program.

The T3 classes range from learning basic computer terminology and troubleshooting to Internet basics and word processing for beginners. Intermediate-level classes in spreadsheets, databases, and web design have been added to assist those preparing for more challenging work assignments. The program is offered in both English and Spanish language. A strong relationship with Computer Tutor, a private computer software training provider, ensures that qualified instructors and professionally developed curriculum are at the core of each class.

T3 has found a way to reach out to those who are falling further behind in technology awareness by providing them with a way to become more competitive in the work force. T3 instills, on those who attend workforce classes, a boost of confidence and accomplishment, which serves as an important catalyst for further self-improvement and a more competitive employability.

**Stanislaus County Economic Development Program**

Activity #389

**\$17,229.00 Funds Budgeted**

**\$ 9,147.12 Funds Expended**

The program was designed as a second step in the Urban County's Workforce Development Program by seeking to provide entrepreneurial opportunities to qualified individuals, through a partnership with the Stanislaus County Alliance Worknet, the T3 Program, and a local non-profit or government agency. This program placed the eligible participant within a non-profit or government agency to assist the participant in developing the necessary knowledge and skills to start a career of their own. Out of a total of four (4) program participants, three (3) have exited the program, one (1) of which was hired as a full-time permanent employee. The remaining participant is scheduled to become a permanent hire upon completion of the program.

**CITY OF CERES**

**Project Administration**

Activity #390

**\$17,229 Funds Budgeted**

**\$224.56 Funds Expended**

This expenditure includes costs associated with general management, oversight, and coordination of the CDBG program. City staff track the time spent for project administration and submits to Stanislaus County staff for verification and processing. Due to City budgetary cuts and restraints, a majority of staff related activity was undertaken by partnering Stanislaus County staff. Remaining funds will be rolled over into Ceres' Fiscal Year 2012-2013 infrastructure project(s).

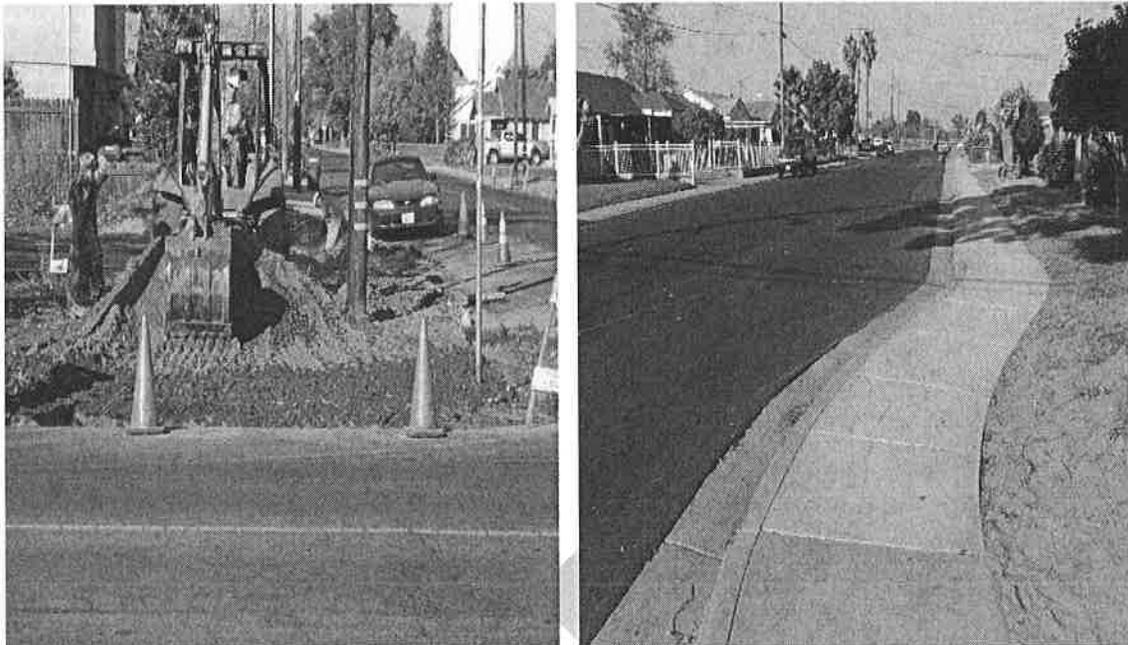
**Downtown Infrastructure Project**

Activity #339

**\$0.00 Funds Budgeted**

**\$523,161.67 Funds Expended\***

\* No Fiscal Year 2011-2012 funds were used. Funds expended were from previous years' allocations. The City of Ceres completed construction of the Downtown Infrastructure Project in Fiscal Year 2011-2012. This project consisted of the following: Replacement of 1,304 linear feet of water main line, 1,162 linear feet of curb infill, 10,730 square feet of sidewalk infill, installation of 9 ADA curb ramps, installation of 22,730 square feet of new paving, and 58,468 square feet of street overlay.



*Photos reflect before and after work in downtown residential streets lacking curb, gutter, storm drain, sidewalks, and ADA ramps in Ceres.*

**FY 2011-2012 Infill Infrastructure Project**

*Activity #391*

***\$203,657.00 Funds Budgeted***  
***\$ 35,146.00 Funds Expended\****

The City of Ceres conducted engineering and design for its Infill Infrastructure Project during this fiscal year. The city's goal in Fiscal Year 2011-2012 was to complete the Downtown Infrastructure Project, therefore only conducted engineering and design on this project in order to begin construction in early Fiscal Year 2012-2013. The project was awarded in June 2012. Construction is scheduled to start in August 2012 and conclude by the end of October 2012.

**CITY OF HUGHSON**  
**Project Administration**

*Activity #393*

***\$17,229.00 Funds Budgeted***  
***\$2,987.82 Funds Expended***

This expenditure includes costs associated with general management, oversight, and coordination of the CDBG program. City staff track the time spent for project administration and submits to Stanislaus County CDBG staff for verification and processing. Remaining funds will be rolled over into Newman's Fiscal Year 2012-2013 infrastructure project(s).

**Pine Street Infrastructure Project**

*Activity #394*

***\$109,204.00 Funds Budgeted***

**\$ 4,090.00 Funds Expended**

The City of Hughson conducted engineering and design work of the Pine Street Infrastructure Project during its first year as a member of the Stanislaus Urban County. The City has got off to a good start and should be able to easily meet its CDBG timeliness by Spring 2013. The City will fund this project with a combination of State Regional Surface Transportation Program and CDBG funds. The project was awarded in late May 2012 and construction will begin August 2012. Construction is scheduled to conclude by the end of October 2012. The project scope consists of the installation of approximately 2,460 linear feet of curb, gutter and sidewalk, installation of 6 curb returns with ADA ramps, install approximately 15,000 of pavement connecting existing pavement to new curb & gutter, install 950 linear feet of storm drain, and install 30,000 square feet of AC overlay.



*Photos reflect the need for infrastructure improvements such as curb, gutter, storm drain and ADA curb cuts along Pine Street, between 4<sup>th</sup> and 7<sup>th</sup> Streets.*

**Fourth Street Infrastructure Project**

*Activity #395*

**\$20,000.00 Funds Budgeted**  
**\$ 5,250.00 Funds Expended**

The City of Hughson also conducted engineering and design work of the Fourth Street Infrastructure Project during its first year as a member of the Stanislaus Urban County. The City will fund this project with a combination of Congestion Mitigation and Air Quality Improvement (CMAQ) Program funds and CDBG funds. The project will go out to bid in August 2012, construction will begin in September, and conclude in by end of October 2012. The project scope consists of the installation of approximately 1,100 linear feet of curb, install approximately 15,000 of pavement connecting existing pavement to new curb & gutter, replace curb and pedestrian DAA ramp, and install 30,000 square feet of AC overlay.



**CITY OF NEWMAN**  
**Project Administration**

Activity # 396

**\$17,229.00 Funds Budgeted**  
**\$ 8,295.71 Funds Expended**

This expenditure includes costs associated with general management, oversight, and coordination of the CDBG program. City staff track the time spent for project administration and submits to Stanislaus County CDBG staff for verification and processing. Remaining funds will be rolled over into Newman's Fiscal Year 2012-2013 infrastructure project(s).

**PQRST, Fresno, Merced, West Ave Project**

Activity # 299

**\$60,000.00 Funds Budgeted**  
**\$57,825.55 Funds Expended**

The City of Newman completed the final phase of this project - Phase III. Phase III was funded with Fiscal Year 2011-2012 and previous fiscal year funds. Remaining funds will be reallocated to Newman's active infrastructure projects.

Phase III consisted of the installation curb, gutter, and sidewalks on:

- P Street, from Yolo Street to Stanislaus Street
- Q Street, from Yolo Street to Kern Street
- R Street, from Yolo Street to Merced Street

Phase III project scope specifics included the installation of 355 linear feet of curb and gutter, 918 square feet of sidewalk, 2,650 square feet of asphalt concrete, and 10 ADA accessible ramps.



*Photos reflect the installation curb, gutter, and sidewalk improvements in Newman.*

**PQRST... Street Reconstruction**

*Activity # 300*

**\$60,000.00 Funds Budgeted**

**\$73,638.44 Funds Expended**

In concurrence with the construction of the PQRST, Fresno, Merced, and West Avenue Infrastructure Phase III project, street reconstruction was carried out in the project area of:

- P Street, from Yolo Street to Stanislaus Street
- Q Street, from Yolo Street to Kern Street
- R Street, from Yolo Street to Merced Street

Phase III was funded with Fiscal Year 2011-2012 and previous fiscal year funds. A total of \$73,638.44 was expended in Fiscal Year 2011-2012, of which \$60,000 were Fiscal Year 2011-2012 funds.

**Tulare Street Infrastructure Project**

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Activity # 397

**\$24,066.00 Funds Budgeted**  
**\$ 0.00 Funds Expended**

The City of Newman conducted engineering and design for the Tulare Street Infrastructure project. The project is scheduled to go out to bid in the Fall 2012 with construction beginning in Spring 2013. The Tulare Street Infrastructure Project is bounded between S and T Streets. Project improvements will consist of installation of curb, gutter, sidewalks, and street repaving.

**CITY OF OAKDALE**  
**Project Administration**

Activity #399

**\$17,229.00 Funds Budgeted**  
**\$17,229.00 Funds Expended**

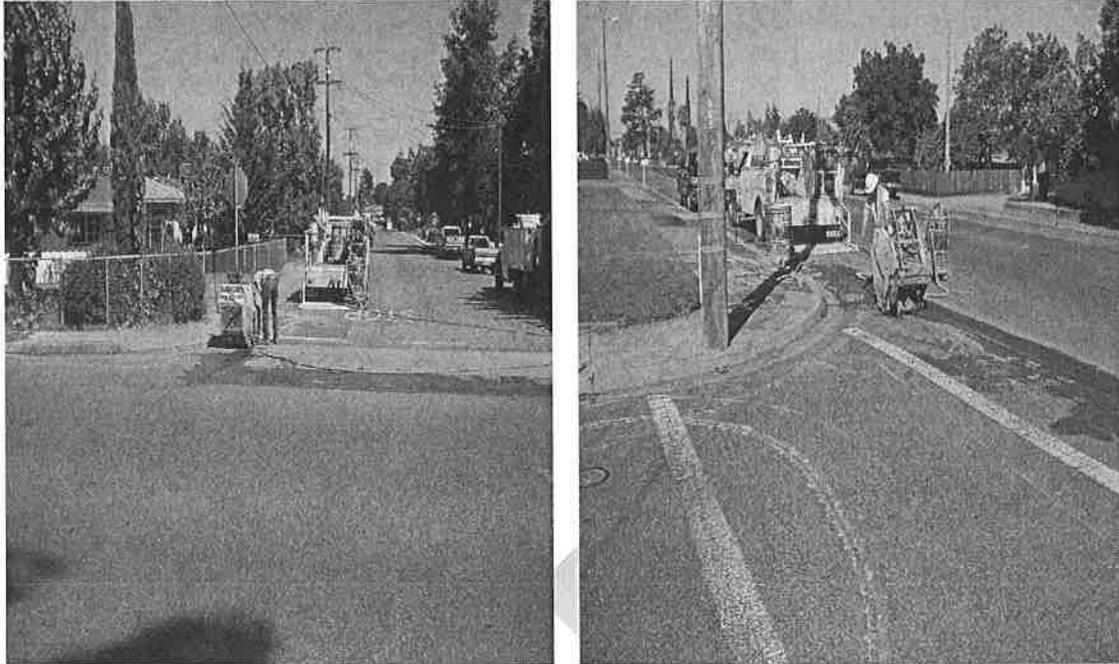
This expenditure includes costs associated with general management, oversight, and coordination of the CDBG program. City staff track the time spent for project administration and submits to Stanislaus County staff for verification and processing.

**7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> Ave Infrastructure Project**

Activity #343

**\$0.00 Funds Budgeted**  
**\$229,114.88 Funds Expended\***

\* No Fiscal Year 2011-2012 funds were used. Funds expended were from previous years' allocations. The City of Oakdale completed construction work on the 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, & 10<sup>th</sup> Avenues Infrastructure Project. Project scope of work consisted of 845 linear feet of water main replacement, 1,337 linear feet of sewer main replacement, installation of 12 ADA accessible ramps, installation of 1,460 linear feet of curb and gutter, installation of 4,897 square feet of sidewalk, and 41 linear feet of storm drain improvements.



*Photos reflect working crew during project construction.*

**Davitt Avenue Infrastructure Project – Phase I**

*Activity # 344*

**\$20,000.00 Funds Budgeted**  
**\$12,641.56 Funds Expended**

The City of Oakdale also completed predevelopment work on a second infrastructure project: Davitt Avenue Infrastructure Project. This project was originally planned to be leveraged with redevelopment and CDBG funds. However, due to the loss of redevelopment, the project was scaled back and construction was delayed. Due to the loss of RDA funds, this project will now have to be completed in two construction phases combining funds from four fiscal years (Phase I: FY 11-12 & FY 12-13 funds; Phase II FY 13-14 & FY 14-15).

Construction on Phase I of this project is expected to begin during the second quarter of Fiscal Year 2012-2013. Improvements will consist of water main replacement, sewer main replacement, and installation of curb, gutter, sidewalk, and storm drain as needed.

**CITY OF PATTERSON**  
**Project Administration**

*Activity #401*

**\$17,229.00 Funds Budgeted**  
**\$17,229.00 Funds Expended**

This expenditure includes costs associated with general management, oversight, and coordination of the CDBG program. City staff track the time spent for project administration and submits to Stanislaus County staff for verification and processing.

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**Downtown Infrastructure Project**

Activity #232

**\$0.00 Funds Budgeted**  
**\$326,327.14 Funds Expended\***

\* No Fiscal Year 2011-2012 funds were used. Funds expended were from previous years' allocations. The Downtown Infrastructure Project was completed in the second quarter of Fiscal Year 2011-2012. Project scope of work consisted of replacement of 2,100 linear feet of water main line, installation of 1,025 linear feet of curb, gutter, and sidewalk, installation of 8 ADA accessible ramps, and 82,500 of AC overlay.



Photos reflect 3<sup>rd</sup> Street ADA accessible ramp installations.

**Downtown Infrastructure Project**

Activity #232

**\$181,873.00 Funds Budgeted**  
**\$ 0.00 Funds Expended\***

The City of Patterson conducted engineering and design of the Fourth Street Infrastructure Project. This project is scheduled to be released for bid in Fall 2012 and construction to begin Spring 2013. The project will consist of the replacement of water main line and installation of curb, gutter, storm drain, sidewalks, and street repaving. This project is bounded by E Street to the north and Sperry Avenue to the south, and is part of the greater Downtown Infrastructure Improvements Project.

**CITY OF WATERFORD**  
**Project Administration**

Activity #404

**\$17,229.00 Funds Budgeted**  
**\$ 7,973.71 Funds Expended**

This expenditure includes costs associated with general management, oversight, and coordination of the CDBG program. City staff track the time spent for project administration and submits to Stanislaus County CDBG staff for verification and processing. Remaining funds will be rolled over into one of Waterford's infrastructure projects.

During Fiscal Year 2011-2012, Stanislaus County and City of Waterford staff worked on the development of a survey method to be reviewed and approved by HUD in order to conduct door-to-door surveys of two Waterford project areas (C and Covey Streets Project and La Gallina Avenue Project). On November 2011 Stanislaus County submitted the survey tool to HUD for review. Before approval, several items were addressed and the survey tool was approved in early March 2012. Stanislaus County and City of Waterford staff conducted door-to-door surveys in late March and tabulated the results which confirmed Low/Moderate Area (LMA) income eligibility of both project areas.

The City of Waterford conducted engineering and design work for C and Covey Streets projects and subsequently released the project to bid and awarded the project in May 2012. Construction began early June 2012 and is expected to conclude by the end of August 2012. The project consists of replacement of sewer main line, installation of curb, gutter, sidewalks, storm drain, and street paving.



*Photos reflect C and Covey Streets construction underground work in progress.*

**PUBLIC SERVICE GRANTEES**

The Stanislaus Urban County set-aside \$229,720, or approximately 10% of its CDBG Entitlement funds, for the Public Service Grant Program. Under the program, Stanislaus Urban County public service grants are awarded to non-profit organizations that provide new or expanded services to eligible Stanislaus Urban County area residents. The activities funded must be targeted for one of the following CDBG national objectives: directly benefit low income individuals; elimination of blighting conditions; or, response to economic distress and dislocation. During Fiscal Year 2011-2012, the Stanislaus Urban County provided funding to eleven (11) non-profit service providers for 18 different programs. Non-profits and service providers applied for the grants through a competitive process, with a maximum grant amount award of \$20,000. Grant applications were made available in a CDBG/ESG Technical Workshop, which was held on November 17, 2010. Applications received were reviewed and scored by a committee consisting of four (4) representatives from the Urban County (from four of six participating cities), a representative from the county's CEO office, and a representative from the County's Behavioral Health and Recovery Services Agency/Stanislaus Housing and Support Services Collaborative. The recommendation for funding was approved by the Board of Supervisors on February 15, 2011 at a public hearing. Out of the total 49,916 individuals served by the eleven (11) agencies funded with CDBG Public Services during the 2011-2012 Fiscal Year, the following were served within each Stanislaus Urban County area:

Ceres	9,424
Hughson	161
Newman	206
Oakdale	13,243
Patterson	12,858
Waterford	4,974
Salida	998
Empire	2,745
South Modesto	289
Keyes	1,848
Denair	216
La Grange	2
Hickman	1,845
Other unincorporated areas	1,107
Total	49,888

Fiscal Year 2011-2012 public service program accomplishments are provided below:

**CENTER FOR HUMAN SERVICES**

**Ceres Partnership for Healthy Children Utility Assistance**

*Activity #407*

**\$12,801**      **Funds Awarded**  
**\$12,777**      **Funds Expended**

CPHC's Family Resource Center provided case management services to 37 low-income families, made up of 156 individuals, including utility assistance, strength based assessments, and budget and financial planning training. Out of the 156 individuals served, eight (8) were persons with disabilities, one (1) was over 62, and 16 were female heads of household.

**CENTER FOR HUMAN SERVICES**  
**Oakdale Family Resource Center**

*Activity #408*

**\$13,654**      **Funds Awarded**  
**\$13,106**      **Funds Expended**

The Oakdale Family Resource Center provided case management services to 98 low-income families, made up of 307 individuals, including utility assistance, resource and referral services, and budget and financial planning training. Out of the 307 individuals served, 26 were persons with disabilities, 12 were elderly, three (3) were victims of domestic violence, and 65 were female heads of household.

**CENTER FOR HUMAN SERVICES**  
**Westside Family Resource Center**

*Activity #409*

**\$12,801**      **Funds Awarded**  
**\$10,385**      **Funds Expended**

The Westside Family Resource Center provided case management services to 554 individuals, including utility assistance, resource and referral services, crisis intervention, and budget and financial planning training. Out of the 554 individuals served, 46 were persons with disabilities, 30 were elderly, three (3) were victims of domestic violence, 105 were female heads of household, 12 were connected to employment, and two (2) persons at-risk of homelessness and two (2) homeless persons were stably housed.

**CHILDREN'S CRISIS CENTER**  
**Child Victims of Violence Project @ the Stanislaus Family Justice Center**

*Activity #410*

**\$11,948**      **Funds Awarded**  
**\$11,948**      **Funds Expended**

As a partner in the newly formed Stanislaus Family Justice Center (SFJC), the Children's Crisis Center (CCC) is one of the committed community partners from the public and private sectors, including law enforcement, the District Attorney's office, Haven Women's Center, CAIRE Center, and Behavioral Health & Recovery Services (BHRS), all housed under one roof to better facilitate service delivery to victims of violence, and dedicated to ending the cycle of abuse. Throughout the 2011-2012

Fiscal Year the Children's Crisis Center assisted 54 families, made up of 75 individuals, who had been victimized by physical or sexual abuse, directly or indirectly, or were fleeing from domestic violence. All children served through this project received individualized care by qualified, caring staff, trained in early childhood development, crisis management and emergency intervention. Out of the 75 individuals served, 47 were female heads of household.

**CHILDREN'S CRISIS CENTER**  
**Essential Child Shelter Project – Southwest County**

Activity #411

**\$18,198      Funds Awarded**  
**\$17,068      Funds Expended**

This project served 113 very low to moderately low income households, experiencing numerous traumas such as domestic violence, substance abuse, poverty, mental illness or homelessness, made up of 142 individuals, with case management, shelter, crisis intervention, education, and resource and referral services. Out of the 113 families served, 20 were headed by single female parents. One homeless family was entered into the Homeless Prevention and Rapid Re-housing program and was successfully re-housed.

**CHILDREN'S CRISIS CENTER**  
**Essential Child Shelter Project – East County**

Activity #412

**\$15,361      Funds Awarded**  
**\$15,361      Funds Expended**

This project served 76 very low to moderately low income households, experiencing numerous traumas such as domestic violence, substance abuse, poverty, mental illness or homelessness, made up of 90 individuals, with case management, shelter, crisis intervention, education, and resource and referral services. Out of the 76 families served, 42 were headed by single female parents. One homeless family and one family at risk of homelessness became stably housed after being entered into the Homeless Prevention and Rapid Re-housing program.

**DISABILITY RESOURCE AGENCY FOR INDEPENDENT LIVING (DRAIL)**  
**Assistive Technology Program**

Activity #413

**\$12,801      Funds Awarded**  
**\$12,801      Funds Expended**

The Assistive Technology Program served 21 extremely low and low income individuals with disabilities who were in need of durable medical equipment and other devices. These devices have empowered each participant to become more independent and self-sufficient. Out of the total 21 individuals served, 9 were elderly and 13 were female heads of households.

**FAMILY PROMISE**

**Case Management**

Activity #414

**\$12,680**      **Amount Awarded**  
**\$10,493**      **Amount Expended**

Throughout the 2011-2012 Fiscal Year, Family Promise of Greater Modesto provided case management to 32 households, made up of 124 individuals. Of those, 14 homeless families, made up of 66 individuals, were entered into the transitional shelter program. Case management services provided included resource and referral services, assistance with job and housing search, life skills education, and transportation assistance. Of the total 124 individuals served, two (2) were elderly, and 11 were members of families headed by single females.

**HUGHSON FAMILY RESOURCE CENTER**

**Family Wellness for Hughson & Waterford**

Activity #415

**\$11,948**      **Amount Awarded**  
**\$11,947**      **Amount Expended**

The Hughson Family Resource Center's Family Wellness program provided health education and training to 119 low and very-low income families, made up of 358 individuals residing in the Hughson and Waterford areas. Summer bootcamps allowed families to bond while participating in health education and group sports and exercise. Many of the participating families, who previously had stated that they rarely engaged with their children or other families, continued to meet weekly with one another to engage in sports and socializing. Many participants of the Zumba classes continued their participation and became licensed Zumba instructors. In addition to the exercise classes and fitness camps, the Hughson Family Resource Center provided case management, health education, resource and referral services and assistance with budgeting, applications for health insurance and food assistance, substance abuse counseling, English as Second Language classes, computer skills training and resume development to increase employability and self-sufficiency of individuals. Out of the 358 individuals served, 41 were headed by single females. One family, made up of 5 individuals, were able to stabilize their housing after the Family Resource Center assisted with unpaid utility debt.

**PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE)**

**(Waterford) Promoting Self Sufficiency through Parent Engagement in Education**

Activity #416

**\$8,534**      **Amount Awarded**  
**\$8,534**      **Amount Expended**

Throughout the 2011-2012 Fiscal Year, PIQE's Parent Engagement in Education Program held three nine week parent education courses in the Waterford school district. A total of 37 parents participated in PIQE's curriculum, which teaches

parents how to more effectively communicate with teachers and counselors so that they can accurately determine their child's progress relative to grade level standards. Lessons for parents included instruction on how to enhance their child's reading, writing, and math skills; better communicate with their child, offering positive discipline techniques that enhance self-esteem; and help their child avoid drugs, violence, and gang involvement. Many of the parents who have participated in the program report that the course made them aware of the importance of college and of the process for enrollment. Further many children of participants have successfully graduated from high school and enrolled in college.

**PARENT RESOURCE CENTER**  
**Airport Neighborhood Partnership**

Activity #417

**\$13,654**      **Amount Awarded**  
**\$13,654**      **Amount Expended**

Throughout the 2011-2012 Fiscal Year, the Parent Resource Center provided parenting classes to 125 extremely-low income, non-English speaking, residents and residents of the Airport neighborhood. In conjunction with parenting education, the Center also provided intensive case management, and supportive services and onsite childcare while parents attend parent education groups. The parent education curriculum is a research based, nurturing, positive parenting curriculum.

**SECOND HARVEST FOOD BANK**  
**Food 4 Thought**

Activity #418

**\$17,068**      **Amount Awarded**  
**\$17,067**      **Amount Expended**

Second Harvest's Food 4 Thought Program provided supplemental food assistance and nutrition education to 550 children participating in after-school tutoring programs at three (3) elementary school sites located in very low-income areas. This innovative program addresses the nutritional needs of hungry school children while offering the incentive to improve their academic skills. Each participating child received a 15-18 pound bag of nutritious supplemental groceries twice a month, which contained staples like cereals, breads, fresh fruits and vegetables, canned fruits and vegetables, and dry supplemental groceries for the children.

**SECOND HARVEST FOOD BANK**  
**Food Assistance Program**

Activity #419

**\$12,801**      **Amount Awarded**  
**\$12,801**      **Amount Expended**

Throughout the 2011-2012 Fiscal Year, the Food Assistance program provided emergency food assistance to 38,447 food insecure individuals throughout Stanislaus County, distributed by 22 non-profit members who are able to purchase food at the

food pantry for a few cents a pound. Through the Food Assistance program, Second Harvest Food Bank is able to collect, store, and distribute a large quantity and diversity of food product, and in turn make these groceries available to local non-profit charities.

**UNITED CEREBRAL PALSY OF STANISLAUS COUNTY**  
**Community Project for Safe Seniors (North County)**

Activity #420

**\$8,534**      **Amount Awarded**  
**\$6,715**      **Amount Expended**

The Community Project for Safe Seniors served 24 seniors throughout the northern areas of Stanislaus County. A work crew consisting of three persons with disabilities and one job coach performed yard work, general home maintenance, and trip and fall safety checks in the homes of low-income seniors who are no longer able to maintain their homes by themselves. Tasks performed ranged from installing light bulbs, to testing smoke alarms and changing their batteries, clearing walkways, identifying potential safety hazards (loose rugs, tripping potentials, etc.), and performing basic housekeeping (such as vacuuming and cleaning windows). Out of the 24 seniors served, 6 were also disabled.

**UNITED CEREBRAL PALSY OF STANISLAUS COUNTY**  
**Community Project for Safe Seniors (South County)**

Activity #421

**\$8,534**      **Amount Awarded**  
**\$5,975**      **Amount Expended**

The Community Project for Safe Seniors served 19 seniors throughout the southern portions of Stanislaus County. A work crew consisting of three persons with disabilities and one job coach performed yard work, general home maintenance, and trip and fall safety checks in the homes of low-income seniors who are no longer able to maintain their homes by themselves. Tasks performed ranged from installing light bulbs, to testing smoke alarms and changing their batteries, clearing walkways, identifying potential safety hazards (loose rugs, tripping potentials, etc.), and performing basic housekeeping (such as vacuuming and cleaning windows). Out of the 19 seniors served, 6 were also disabled.

**UNITED SAMARITANS FOUNDATION**  
**Daily Bread Mobile Lunch Program (Hughson Truck)**

Activity #422

**\$12,801**      **Amount Awarded**  
**\$12,801**      **Amount Expended**

Throughout the 2011-2012 Fiscal Year, the Daily Bread Mobile Lunch Program served a nutritious lunch to 225 individuals. The lunch truck provided food 5-days a week,

throughout the year, to low income and homeless people throughout Hughson, Waterford, Hickman and Denair area.

**UNITED SAMARITANS FOUNDATION**  
**Daily Bread Mobile Lunch Program (Keyes/Ceres Truck)**

Activity #423

**\$11,948**      **Amount Awarded**  
**\$11,948**      **Amount Expended**

Throughout the 2011-2012 Fiscal Year, the Daily Bread Mobile Lunch Program served a nutritious lunch to 266 individuals. The lunch truck provided food 5-days a week, throughout the year, to very low income, low income and homeless people throughout the Keyes and Ceres area.

**WESTSIDE FOOD PANTRY**  
**Emergency Food Program**

Activity #424

**\$13,654**      **Amount Awarded**  
**\$13,654**      **Amount Expended**

The Westside Food Pantry provided emergency food assistance 1462 very-low and low income individuals in the Patterson area who are out of work, single mothers unable to make ends meet, senior citizens stretching budgets to cover medical expenses and the terminally ill. Out of the 1462 individuals served, 642 were seniors, 609 were persons with disabilities, and 1,332 were households headed by single mothers. The food pantry also provided books to children under 13 who visited the pantry with their parents, to assist with English language development.

- 4. For Funds Not Used for National Objectives**  
**a. Indicate how use of CDBG funds did not meet national objectives.**  
**b. Indicate how did not comply with overall benefit certification.**

All CDBG funds utilized by the Stanislaus Urban County met the national objectives primarily servicing individuals/households of low or moderate incomes.

- 5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property**  
**a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.**

The Stanislaus Urban County includes regulatory language in all of its program documents addressing the anti-displacement and relocation laws. Per program guidelines, Stanislaus Urban County members will not provide assistance through any of its programs if the assistance will cause the displacement of a family or individual.

- 6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons**
-

Not applicable.

**7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit**

All CDBG activities fell within limited clientele or low and moderate area benefit.

**8. Program income received**

- a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.**

Stanislaus County anticipated receiving up to \$60,000 in CDBG program income in Fiscal Year 2011-2012. The actual amount of CDBG program income received was \$52,094.77. All program income funds were expended in housing rehabilitation activities.

The Stanislaus Urban County membership also received a total of \$1,828,676.24 of NSP program income. All funds were expended in NSP housing activity including housing acquisition, rehabilitation, and administration.

In Fiscal Year 2011-2012, the Stanislaus Urban County also received \$42,665.85 of CDBG-R program income. These funds will be expended in Fiscal Year 2011-2012 to assist low-income households with solar and weatherization activities.

**HOUSING REHABILITATION**

**9. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year**

- a. Identify the type of program and number of projects/units completed for each program.**

Sixteen (16) households were assisted by Stanislaus Urban County members via their respective Housing Rehabilitation Program (not all Stanislaus Urban County members operate a housing rehabilitation program). These households received assistance addressing health and safety related home repairs.

- b. Provide the total CDBG funds involved in the program.**

Stanislaus Urban County members primarily utilize HOME, CalHome or WISH funds for its housing rehabilitation programs.

In Fiscal Year 2011-2012 Stanislaus County provided \$814,791.05 in rehabilitation loans, including \$52,094.77 CDBG program income.

The City of Oakdale utilized \$35,019.99 of CDBG funds for housing rehabilitation activity loans.

**Antipoverty Strategy**

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**1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.**

To reduce the number of persons living under poverty level, Stanislaus County has continued its partnership with the Stanislaus Housing and Support Services collaborative in support of activities such as "point in time counts" as well as assists with application of Super NOFA funding opportunities to offset the outstanding need for homeless shelter and services within the community. As well as, provide a portion of CDBG and ESG funding to various non-profits that have a proven track record of assisting the homeless on their path towards toward work and full time housing.

**Coordination Efforts**

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**1. Include any CAPER information that was not covered by narratives in any other section.**

The Stanislaus Urban County recognizes it cannot work alone in achieving the goals outlined in the CP. Therefore the Stanislaus Urban County is a member of and participates with various collaborative throughout the County. Stanislaus Urban County participates in the following in order to better serve and coordinate the needs of the community:

**HUD TELECASTS**

Stanislaus County began offering the availability of HUD telecasts at the City-County Administration building. The County believed it would be more convenient and affordable for agencies to view the broadcast locally. The local telecasts also encourage the agencies to discuss any issues and questions that arise from the broadcast.

**TURLOCK COMMUNITY COLLABORATIVE**

Stanislaus County is a member of the Turlock Community Collaborative. This collaborative was begun initially to deal with homeless issues facing Turlock. A group of concerned community members, faith-based groups, and government agencies formed the collaborative to effectively deal with current and future issues concerning the homeless and the community.

**HOUSING AND SUPPORTIVE SERVICES**

Stanislaus Urban County jurisdictions are members of the Housing and Supportive Services Collaborative, which is the governing body of the Continuum of Care plan for the area. The Collaborative consists of service providers, the Sheriff's Department, affordable housing developers, government agencies, and community advocates. This collaborative has developed a homeless and consumer survey that is distributed by member agencies on an annual basis. The information is then collected and shared among the agencies for efficient service delivery, as well as for purposes of resource identification and development. During Fiscal Year 2011-2012 Stanislaus County staff has played a key role in the functionality of the countywide Homeless Management Information System (HMIS) that was implemented in October 2004. The Planning Department, Behavioral Health and Recovery Services Agency (BHRS), and HACS have worked throughout the fiscal year to ensure the operation of a Homeless Management Information System (HMIS) for the Collaborative in order to meet HUD's mandate that all ESG program participants are part of, and actively enter the pertinent universal data elements into the Homeless Management Information System (HMIS). Stanislaus County staff serves on several

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subcommittees of the Collaborative such as the Homeless Management Information System (HMIS), Special Populations, Grant Review, Funding and Clearinghouse, HPRP Sub-committee and the Executive Committee.

**HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS**

The Housing Authority of the County of Stanislaus and Stanislaus County have a strong relationship and continue to work towards furthering decent, safe, and affordable housing throughout the County. The County funds several programs such as the Housing Rehabilitation Program and Emergency Sewer Lateral Connection program that HACS administers. HACS also serves on several housing and community development related committees for the County.

DRAFT



## CITY OF HUGHSON AGENDA ITEM NO. 3.6

### SECTION 3: CONSENT CALENDAR

**Meeting Date:** August 13, 2012  
**Presented By:** Dominique Spinale, Deputy City Clerk  
**Subject:** Authorization of Program Supplement Agreements with Caltrans for Specific Projects listed.

**Approved By:** \_\_\_\_\_

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#### **RECOMMENDATION:**

Staff is recommending that the Council adopt Resolution No. 2012-39 authorizing the City Manager to execute and amendment agreements with Caltrans on the following projects; Hatch Road Overlay, 4th Street from Whitmore to 5th Street, and 5th Street from Hughson to Locust.

#### **BACKGROUND:**

When the City receives federal or state funding for transportation projects from the California Department of Transportation (Caltrans), the City will often enter into various agreements with Caltrans on the designated project to ensure the funding and completion of the project.

Caltrans has recently advised the City that they have enacted a new policy requirement on the Program Supplement Agreements (PSAs), by requiring the adoption of resolutions that specifically identify the projects by title and authorize the City Manager to sign the PSAs for those projects specifically identified.

This policy also applies to projects the City Manager may have previously signed agreements for. The projects needing authorization at this time are the following:

STPL 5411(016)	- Hatch Road Overlay
CML 5411(017)	- 4th Street from Whitmore to 5th Street
CML 5411(018)	- 5th Street from Hughson to Locust

**CITY OF HUGHSON**  
**CITY COUNCIL**  
**RESOLUTION NO. 2012-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON DELEGATING AUTHORIZATION TO THE CITY MANAGER TO EXECUTE AND AMEND AGREEMENTS FOR FEDERAL AND STATE FUNDED TRANSPORTATION PROJECTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION ON THE HATCH ROAD OVERLAY PROJECT AND THE 4<sup>TH</sup> STREET AND 5<sup>TH</sup> STREET PROJECT IMPROVEMENTS**

**WHEREAS**, City of Hughson is eligible to receive Federal and /or State funding for certain Transportation Projects, through the California Department of Transportation; and

**WHEREAS**, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed; and

**WHEREAS**, the City of Hughson wishes to delegate authorization to execute these agreements and any amendments thereto to the City Manager, authorizing him to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements, and any amendments thereto with the California Department of Transportation; and

**WHEREAS**, the City Council of the City of Hughson delegates said authorization to the City Manager on the projects specifically identified as follows:

STPL 5411(016)	- Hatch Road Overlay
CML 5411(017)	- 4th Street from Whitmore to 5th Street
CML 5411(018)	- 5th Street from Hughson to Locust

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hughson does hereby approve the delegation of authorizations to the City Manager to execute and amend said agreements and amendments with the California Department of Transportation on said projects identified in this resolution.

**PASSED AND ADOPTED** by the Hughson City Council at a regular meeting thereof held on August 13, 2012, by the following vote:

**AYES:**

**NOES:**

**ABSTENTIONS:**

**ABSENT:**

ATTEST:

\_\_\_\_\_  
RAMON BAWANAN, Mayor

\_\_\_\_\_  
DOMINIQUE SPINALE, Deputy City Clerk



## **CITY OF HUGHSON AGENDA ITEM NO. 3.7**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 13, 2012  
**Presented By:** Thom Clark, Community Development Director  
**Subject:** Consideration of Authorization for Issuing a Blanket Purchase Order to Geoanalytical Laboratory for Water Sampling and Testing for the Municipal Water System as well as the Wastewater Treatment Plant

**Approved By:** \_\_\_\_\_

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#### **RECOMMENDATION:**

Authorize a blanket purchase order to Geoanalytical Laboratory for water sampling and testing for the municipal water system as well as the wastewater treatment plant.

#### **BACKGROUND AND OVERVIEW:**

The City of Hughson, like other public water purveyors and operators of wastewater treatment facilities, is required to test groundwater for certain contaminants.

In the case of the wastewater treatment plant (WWTP), our Discharge Permit requires us to maintain groundwater monitoring wells in all directions around the WWTP and periodically sample the water in the monitoring wells to see how the water percolating under the WWTP is affecting the ground water. This monitoring has shown that contrary to the concerns of the State, the WWTP is actually cleaning up the groundwater underneath it.

Testing in the municipal water system is for a different purpose. We test each of our water wells for a myriad number of constituents in an effort to determine the water quality produced by each well. Lately, our municipal water system has suffered the loss of two wells from exceedance of the Maximum Contamination Level (MCL) for nitrates. That leaves us with four municipal water wells; one of which is approaching the MCL with nitrates; and two are exceeding the MCL in arsenic. The fourth well is Well #8 with the arsenic treatment facility built in.

We are extremely concerned about the number of water wells still in production and the quality of the water they are producing. We need to insure that our testing laboratory is responsive to our needs as we test operational efforts to lower contaminants in our drinking water. For some time we have struggled with the unresponsiveness of our current testing lab. We have attempted to get them to understand our needs and wishes to no avail. We are at the point of wanting to switch to a different testing company.

Our current testing laboratory is called Field Grower's Lab (FGL). This is the company we are having issues with. FGL is a very large company with offices in northern, central, and southern California. Staff is requesting a change of testing labs from FGL to Geoanalytical Lab. Geoanalytical Lab is located in Turlock. Geoanalytical Lab will turn around our water tests quicker than FGL. They are being used by several other cities in the area and we have not heard of issues from other cities with them, as we have with FGL. We have asked our State regulators of their opinion of Geoanalytical and they had nothing negative to say.

### **FISCAL IMPACT:**

Attached to this staff report are two spreadsheets showing the testing costs from both FGL and Geoanalytical: one for groundwater monitoring at the WWTP and one for municipal water well testing. The comparison shows that on a yearly basis Geoanalytical will be \$4,928 lower for groundwater monitoring at the WWTP and \$378 higher for testing our drinking water. Since the WWTP and our municipal water system are both Enterprise Funds, one cannot combine the two yearly costs into a net figure.

Normally purchase orders do not come to the City Council for authorization but are instead handled at staff level. In this case, we thought the issue important enough to bring to you for your approval.

Monies are available in this fiscal year's preliminary budget.

### **CONCLUSION:**

If we switch our water testing to Geoanalytical the Sewer Enterprise will realize almost \$5,000 per year in rate payer relief. The municipal water system will realize almost \$400 per year in additional testing costs but the quality of service will be much higher. Staff believes the latter benefit is worth much more than \$400 per year.

## WATER SAMPLING PRICE COMPARASON

CATEGORY	TOTAL ANNUAL TESTS	FGL COST PER TEST	FGL TOTAL COST	GEOANALYTICAL COST PER TEST	GEOANALYTICAL TOTAL COST
General mineral	6	\$130	\$2,262	\$200	\$1,200
General physcal	6	\$100	\$600	\$55	\$330
Inorganic chemicals	6	\$374	\$2,244	\$200	\$1,200
Percholate	1	\$135	\$135	\$30	\$135
Iorn and Maganese	3	\$24	\$141	\$30	\$120
Arsenic	71	\$19	\$1,349	\$30	\$2,130
Nitrate	65	\$23	\$1,495	\$20	\$1,300
VOC's	2	\$2	\$400	\$250	\$500
SOC's	2	\$2	\$1,412	\$350	\$1,340
DBCP and EDB's	17	\$70	\$1,190	\$85	\$1,445
Gross Alpha	4	\$43	\$172	\$75	\$300
Radium 228	4	\$185	\$740	\$200	\$800
Lead and Copper	14	\$40	\$560	\$60	\$840
TTHM and HAA5	1	\$400	\$400	\$335	\$335
Colilert	156	\$30	\$4,680	\$40	\$6,240
HPC	1	\$45	\$45	\$40	\$40
Clorine resuduals	156	\$20	\$3,120	\$20	\$3,120
Field PH	4	\$23	\$92	\$10	\$40
GRAND TOTALS	519		\$21,037		\$21,415
DIFFERENCE	0		(\$378)		\$378

## WASTEWATER SAMPLING PRICE COMPARASON

CATEGORY	TOTAL ANNUAL	FGL COST PER TEST	FGL TOTAL COST	GEOANALYTICAL COST PER TEST	GEOANALYTICAL TOTAL COST
BOD	64	\$37	\$2,368	\$35	\$2,240
TDS	52	\$23	\$1,196	\$20	\$1,196
NO3-N	12	\$30	\$360	\$25	\$300
NH4	12	\$40	\$480	\$35	\$420
N2	4	\$20	\$80	\$20	\$80
DO	260	\$20	\$5,200	\$15	\$3,900
PH	260	\$23	\$5,980	\$10	\$2,600
DIG	4	\$15	\$60	\$10	\$60
GRAND TOTALS	668		\$15,724		\$10,796
DIFFERENCE	0		\$4,928		(\$4,928)

\* Geo charges sampling on a time and travel basis. Additional savings may be realized.

\*\* FGL charges a per sample charge of \$30.00



## **CITY OF HUGHSON AGENDA ITEM NO. 4.1**

### **SECTION 4: UNFINISHED BUSINESS**

**Meeting Date:** August 13, 2012  
**Presented By:** Thom Clark, Director of Community Development  
**Subject:** Consideration of Awarding a Bid to Johnson Drilling Company in the Amount of \$109,000 for the Well #7 Replacement – Exploratory Well Project; Authorizing a 10% Construction Contingency, as well as a 10% Set-aside for Construction Testing and Inspection; and Further Authorizing the City Manager to Sign the Contract

**Approved:** \_\_\_\_\_

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#### **Background:**

Well No. 7, located on Seventh Street just north of Fox Road, tested over the maximum contaminates level (MCL) for nitrates earlier this year. Well No. 7 was one of six municipal water wells at that time and was subsequently taken off-line in accordance with permit requirements from the California Department of Public Health (CDPH).

This project is to drill a test well down to 900 feet to explore multiple strata for water with the least contaminates. We currently have no municipal water well drawing water from strata below 300 feet. Nitrates are not naturally occurring in ground water. The main causes of nitrates in groundwater are septic tanks, dairies, and agricultural fertilization.

The intent of this project is to find clean water at lower depths than our existing municipal wells, at a level below the strata carrying man-made pollutants.

Our current drinking water supply is provided by four wells after also losing Well No. 5 to nitrate contamination very recently. Although these four wells produce a sufficient quantity of water to meet the needs of the City, the quality is of great concern. Well No. 3 is currently testing just below the MCL for nitrates and Wells No. 4 and 6 are testing over the MCL for arsenic. Nitrates, unlike arsenic, are considered an immediate health risk. Arsenic is not an immediate health risk but because Wells 4 and 6 are producing water over the arsenic MCL, we are required to send notices to water customers on a quarterly basis.

Well No. 8, with its arsenic removal treatment system, is our only well that does not currently produce water with a potential health risk. CDPH requires municipalities to calculate water production quantity based on the highest daily demand with the largest source off-line. Our demand is at a level currently that

requires production from two of our municipal wells, so with one of those off-line, we need a third well to meet the CDPH requirements for demand. The non-potable water system project, currently under design, is intended to reduce the demand on the drinking water system by the equivalent of one production well, thereby reducing our potable water needs to just one well plus the CDPH required additional well.

The City has recently made pre-application to the State Revolving Loan Fund for replacement of both Wells 5 and 7. We are hoping the funding for these wells will be approved as a grant, as opposed to a loan. We are awaiting review of the replacement well projects by the State, at which time we will be notified of the funding particulars.

Additionally, our expert water consultants, The H2O Group, are also examining the possibility of a major blending facility which could lower the MCL from multiple wells to acceptable limits.

**Discussion:**

Only one bid was received for the Well 7 Replacement – Exploratory Test Well Project. The bid was from Johnson Drilling Company in the amount of \$109,000. The engineer's estimate for the project was \$110,000.

The low bid has been analyzed and found to be responsive and complete. Johnson Drilling Company has an excellent reputation in the industry.

Contract documents specify that the contractor is to commence work within 10 days after the Notice to Proceed and will complete the work within 60 days.

**Fiscal Impact:**

Monies for this project are available in this fiscal year's budget from Fund 82 – Water Fixed Asset Replacement.

Staff is requesting a 10% construction contingency on this project, as well as a 10% set-aside for construction testing and inspection. Total cost of the project is therefore \$130,800.

**Staff Recommendation:**

Award the bid for the Well #7 Replacement – Exploratory Test Well Project to low bidder Johnson Drilling Company in the amount of \$109,000; authorize a 10% set-aside for construction contingency, as well as a 10% set-aside for construction testing and inspection; and further authorize the City Manager to sign the contract.



## CITY OF HUGHSON AGENDA ITEM NO. 6.1

### SECTION 6: NEW BUSINESS

**Meeting Date:** August 13, 2012  
**Subject:** Discuss Sister City Program  
**Presented By:** Bryan Whitemyer, City Manager

**Approved By:** \_\_\_\_\_

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#### **RECOMMENDATION:**

Discuss Sister City Program and provide direction to staff.

#### **BACKGROUND:**

At the July 23, 2012 Economic Development Committee meeting Council member Beekman brought forward information about becoming a sister city. Many cities throughout the country have developed long standing relationships with cities in other countries. One reason for these relationships is to explore how individual citizens and cities can build economic partnerships and support developing communities.

#### **Sister Cities International:**

Founded by President Dwight D. Eisenhower, *Sister Cities International* serves as the national membership organization for individual sister cities, counties, and states across the United States. *Sister Cities International* is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities, promoting peace through mutual respect, understanding, and cooperation – one individual, one community at a time. This network unites thousands of citizen diplomats, educators, political and business leaders, youth, and volunteers in programs in 136 countries across 6 continents.

Over its 56 year history, *Sister Cities International* has supported the work of its members and explored new ways to promote citizen diplomacy worldwide. In its second fifty years, *Sister Cities International* is finding new ways citizen diplomacy can positively impact our nation's foreign relations—going beyond traditional programs like cultural and academic exchanges and exploring how individual

citizens and cities can build economic partnerships and support developing communities.

*Sister Cities International* empowers individual citizens to become diplomats and represent their community and their country in new and meaningful ways.

### **What is a Sister City Program?**

A sister city program is a volunteer group of ordinary citizens who, with the support of their local elected officials, form long-term relationships with people and organizations in a city abroad. Each sister city program is independent and pursues the activities and thematic areas that are important to them and their community. A city may have anywhere from one to an unlimited number of sister cities, ranging from a few members to hundreds of volunteers, and may receive some support from local government.

Sister city programs promote peace through people-to-people relationships—with program offerings varying greatly from basic cultural exchange programs to shared research and development projects between cities with relationships. Sister cities offer the flexibility to allow connections to form between communities that are mutually beneficial and take on issues that are most relevant for the partners.

### **Fiscal Impact:**

Sister Cities International offers a variety of membership categories and fees to allow anyone to join the network! U.S. communities, including cities, towns, counties, and villages, pay membership dues based on the population of their jurisdiction.

Staff is in the process of contacting Sister Cities International and at the writing of this report did not have the membership cost for Hughson.

### **Things to Consider:**

A successful Sister City Program requires significant assistance from volunteers even if the City does provide some funding for the program. For example, in Modesto a non-profit organization called Modesto Sister Cities International was established to develop sister city relationships. This organization is led by eighteen board members and has helped develop sister city relationships with seven international cities. They include Aguascalientes, Mexico; Khmelnytskyi, Ukraine; Kurume, Japan; Laval, France; Mengzi, China; Vernon, Canada; and Vijayawada, India.

# The Hive

A community site of The Modesto Bee and Modbee.com

## Modesto's new sister city

[Home](#) » [The Hive Blogs](#) » [Tabs\\_On\\_10th\\_Street's blog](#)

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Modesto and the city of Mengzi in southwest China both have an agricultural heritage and are fairly close to the same size. With the signing of an agreement this month, Mengzi became the sixth sister city for Modesto.

Officials from both cities will start exploring potential cultural exchanges. "One of the biggest things we can do now is have people go back and forth, so we get acclimated to Mengzi and they get acclimated to Modesto," said Paul Kuehn, president of Modesto Sister Cities International.

The city of Mengzi, which is pronounced Mung-sa, has more than 320,000 residents and is about 100 miles from China's border with Vietnam. Mining is a principal industry, pomegranates are grown there and the area has a wine industry.

"There is a lot of building going on there, especially apartment buildings," said Modesto resident Casey Giffen, who has traveled there four times to teach English to students. "Mengzi wants to be the gateway to southern China."

Modesto Sister Cities International hosted a delegation from Mengzi for a three-day visit culminated with the signing of a sister city pact Nov. 15 at the McHenry Mansion. The guests were given tours of the E.&J. Gallo Winery, Hilmar Cheese Co., California State University, Stanislaus, the Modesto Junior College agricultural center and other sites.

Another highlight was skeet-shooting and a county western dinner at the Old Fisherman's Club west of Modesto.

The relationship between the two cites slowly developed after officials from China made the initial overtures. Modesto Mayor Jim Ridenour and Councilman Brad Hawn took an exploratory trip to southwest China in 2005.

Mengzi is in the Yunnan Province, which is known for its alpine mountain ranges, tropical forests, Asian elephants and golden monkeys. About 42 million people live in the province.

Submit Query

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### Navigation

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### Search

Search

### Local Modesto News

Officials see potential for student and teacher exchanges between the two cities. The group from China was able to talk with a Chinese exchange student during a visit to Enochs High School.

Modesto's other sister cities are Aguascalientes in Mexico; Vernon in British Columbia; Khmelnytskyi in Ukraine; Kurume in Japan; and Vijayawada in India. Modesto Sister Cities International also helps Stanislaus County with a sister county agreement in France, which led Modesto officials to sign a friendship pledge with the city of Laval in October.

The program currently relies on funding from memberships, an annual fund-raiser and grants. Budget constraints prompted Modesto officials to cut financial support for the sister city program several years ago.

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Comment viewing options

Flat list - expanded Date - newest first 300 comments per page

Save settings

Select your preferred way to display the comments and click "Save settings" to activate your changes.

July 21, 2012 - 10:22am **hziHwxTqMAhK** Anonymous Says:  
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Post new comment

Subject:

Comment: \*



## CITY OF HUGHSON AGENDA ITEM NO. 6.2

### SECTION 6: NEW BUSINESS

**Meeting Date:** August 13, 2012  
**Presented By:** Dominique Spinale, Management Analyst  
**Subject:** Direction on Planning Commission Applications

**Approved:** \_\_\_\_\_

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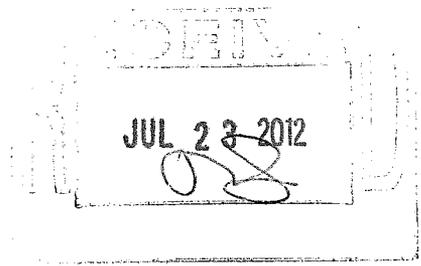
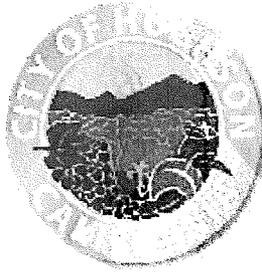
#### **Staff Recommendation:**

Staff recommends reviewing the applications received for the vacant seat on the Hughson Planning Commission and directing staff on how the Council would like to proceed with the with selection process.

#### **Discussion:**

The City has received three (3) applications for the vacant seat available on the Hughson Planning Commission. In the past, the Council has scheduled public interviews with applicants and pre-selected questions to be asked of each applicant. The Council then holds a nomination process and appoints the applicant they believe is the best candidate for the position.

Staff would like Council to discuss how they would like to proceed with the selection process.



APPLICATION FOR  
PLANNING COMMISSION

NAME: HAROLD D. "BLUD" HILL

HOME ADDRESS: \_\_\_\_\_ ZIP CODE: 95326

EMAIL: \_\_\_\_\_ PHONE NUM \_\_\_\_\_

LIVE WITHIN CITY LIMITS? YES  NO \_\_\_\_\_ REGISTERED VOTER? YES  NO \_\_\_\_\_

ARE YOU RELATED TO CURRENT CITY EMPLOYEE? NO IF YES, PERSON'S NAME AND RELATIONSHIP: N/A

LENGTH OF TIME AT: RESIDENCE 3 YRS IN HUGHSON \_\_\_\_\_ IN COUNTY 41 YRS

CURRENT OCCUPATION: RETIRED

BUSINESS ADDRESS \_\_\_\_\_ PHONE: \_\_\_\_\_

EDUCATION (Highest level of education, degree(s), etc.): B.S. POLITICAL SCIENCE / HISTORY

EMPLOYMENT HIGHLIGHTS: 4 YRS USAF (SGT), 1 YR INTERN SEC. ADMINISTRATION ANALYST, 4 YRS DEL MONTE, 30 YRS FRITO LAY

PRIOR PUBLIC SERVICE (If any): ANALYST INTERN; STANISLAUS COUNTY ADMINISTRATION; STANISLAUS COUNTY CIVIL GRAND JURY

PRESENT AND PAST COMMUNITY ACTIVITIES (DO NOT LIST PARTISAN POLITICAL ACTIVITIES): USAFF-TRACK + FIELD OFFICIAL, COACH MODESTO GIRLS SOFTBALL, GRANGE MASTER

WHAT ARE THE MOST IMPORTANT ISSUES FACING HUGHSON? (Relative to the position being sought): PLANNED ORGANIZED GROWTH, COMMUNITY DEVELOPMENT, GENERAL WELL BEING OF HUGHSON AS A WHOLE, PROPER LAND USE DEVELOPMENT BOTH IN CITY AND THE SPHERE OF INFLUENCE.

SIGNATURE: [Signature] DATE: 7/23/12

DELIVER TO: CITY CLERK'S OFFICE, CITY HALL, 7018 PINE STREET, HUGHSON  
OR MAIL TO: CITY CLERK, P.O. BOX 9, HUGHSON, CA 95326

CANDIDATE'S STATEMENT

As a Candidate for the PLANNING COMMISSION of the City of Hughson, I submit the following statement.

My name is: HAROLD D. "Bud" HILL

My education and qualifications are: BS. POLITICAL SCIENCE/HISTORY (CSUS)

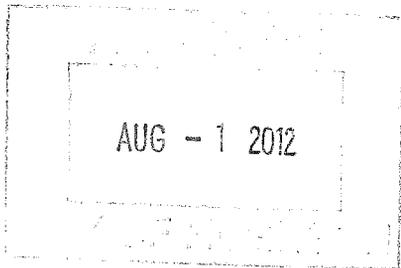
SINCE MOVING HERE FROM MODesto 3 YRS AGO, I HAVE TAKEN AN ACTIVE INTEREST IN CITY OPERATIONS. IT IS MY HOPE TO BECOME A PART OF CITY OPERATIONS AND PLANNING. IT IS MY BELIEF THAT I CAN POSSABLY BRING A NEW POSPECTIVE TO CITY OPERATIONAL PLANNING. I CONSIDER THE PLANNING COMMISSION THE BEST PLACE TO START.

SIGNATURE: Harold D Hill

DATE: 7/23/12

MY REGISTERED VOTER ADDRESS IS:

HUGHSON 95726



APPLICATION FOR  
PLANNING COMMISSION

NAME: Stephen Qualls  
HOME ADDRESS: \_\_\_\_\_ ZIP CODE: 95326  
EMAIL: \_\_\_\_\_ PHONE NUMB \_\_\_\_\_  
LIVE WITHIN CITY LIMITS? YES  NO \_\_\_\_\_ REGISTERED VOTER? YES  NO \_\_\_\_\_  
ARE YOU RELATED TO CURRENT CITY EMPLOYEE? no IF YES, PERSON'S NAME AND  
RELATIONSHIP: \_\_\_\_\_  
LENGTH OF TIME AT: RESIDENCE 11yrs IN HUGHSON 11yrs IN COUNTY 27yrs  
CURRENT OCCUPATION: Public Relations Manager  
BUSINESS ADDRESS 65 \_\_\_\_\_ PHONE: \_\_\_\_\_  
EDUCATION (Highest level of education, degree(s), etc.): AS Electronic Technology

EMPLOYMENT HIGHLIGHTS: Built Coalitions of Mayor and Council members to lobby  
State legislators and protect local governments funding.

PRIOR PUBLIC SERVICE (If any): Hughson Planning Commission and Hughson  
City Council

PRESENT AND PAST COMMUNITY ACTIVITIES (DO NOT LIST PARTISAN POLITICAL  
ACTIVITIES): Modesto Empire Baseball Softball Board of Directors 2/12-6/12

WHAT ARE THE MOST IMPORTANT ISSUES FACING HUGHSON? (Relative to the position being  
sought): I believe that we need to encourage businesses and  
investors to bring jobs to Hughson. We can do this by ensuring  
that there is adequate land and infrastructure available.

SIGNATURE: Stephen Qualls DATE: 7/29/12

DELIVER TO: CITY CLERK'S OFFICE, CITY HALL, 7018 PINE STREET, HUGHSON  
OR MAIL TO: CITY CLERK, P.O. BOX 9, HUGHSON, CA 95326

**CANDIDATE'S STATEMENT**

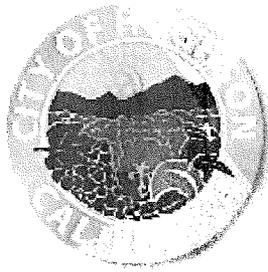
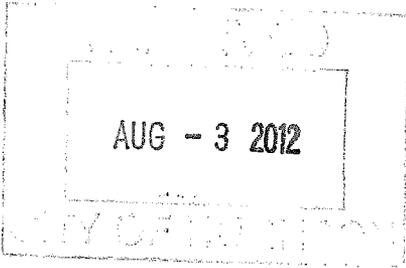
As a Candidate for the PLANNING COMMISSION of the City of Hughson, I submit the following statement:

My name is: Stephen Qualls

My education and qualifications are: I have an A.S. degree in computer science.  
I have served on both the Hughson Planning Commission and City Council  
As a member of the Hughson Planning Commission, I helped develop  
the city's current design expectations and building conditions.  
As a Hughson City Council Member, I sat on the Stanislaus County  
Economic Development Committee and the League of California Cities  
Housing and Community Economic Development Policy Committee.

SIGNATURE: Stephen Qualls DATE: 7/29/12

MY REGISTERED VOTER ADDRESS IS: \_\_\_\_\_



APPLICATION FOR PLANNING COMMISSION

NAME: Cheryl Cathcart
HOME ADDRESS:
EMAIL:
PHONE NUMBER:
LIVE WITHIN CITY LIMITS? YES X NO
REGISTERED VOTER? YES X NO
ARE YOU RELATED TO CURRENT CITY EMPLOYEE? NO

LENGTH OF TIME AT: RESIDENCE 8 mos IN HUGHSON 8 mos IN COUNTY 8 mos
CURRENT OCCUPATION: Educational Assistant
BUSINESS ADDRESS
PHONE:

EDUCATION (Highest level of education, degree(s), etc.): High School graduate, 2 yrs Community College, Vocational Colleges; Accounting/bookkeeping
EMPLOYMENT HIGHLIGHTS: 15 yrs tax preparer | Pharmacy Technician Private in home caregiver 2 years, in my 5th year at El Portal Middle School
PRIOR PUBLIC SERVICE (if any): NONE

PRESENT AND PAST COMMUNITY ACTIVITIES (DO NOT LIST PARTISAN POLITICAL ACTIVITIES): None

WHAT ARE THE MOST IMPORTANT ISSUES FACING HUGHSON? (Relative to the position being sought): After reviewing your minutes of the Oct 18, 2011 meeting and seeing that along with "A Plan for Tomorrow," ICMH did a presentation both projects of UN Agenda 21: To preserve and protect the individual rights of private landowners.

SIGNATURE: Cheryl Cathcart DATE: 8/3/2012

DELIVER TO: CITY CLERK'S OFFICE, CITY HALL, 7018 PINE STREET, HUGHSON OR MAIL TO: CITY CLERK, P.O. BOX 9, HUGHSON, CA 95326

DEADLINE FOR FILING:

CANDIDATE'S STATEMENT

As a Candidate for the PLANNING COMMISSION of the City of Hughson, I submit the following statement:

If your head is wax, don't walk in the sun.  
Benjamin Franklin

My name is Cheryl Cathcart

My education and qualifications are: Ah, my education: Sometimes I think it would have looked so impressive, to be able to put I have a B.S. in Genealogy of Geology finished my Masters and wrote my thesis titled "where do all the people go?" a study of highway traffic from the vantage of an overpass. But I did not. In stead I have had many experiences from reloading bullets in a two man operation to running Kenoin Tahoe. I completed vocational college for accounting/bookkeeping, then worked for several small businesses in the area. I worked 13 years in the tax preparation business for a national chain then went back to school and completed State and National training as a Pharmacy Technician. Currently I am employed as an "Educational Assistant" or as I call it "student containment"

The only qualification listed was to be a resident of Hughson. Well here I am. I love small towns and whereas some can be cliquish (Escalon) I have found Hughson a much friendlier place to newcomers. I do have long standing roots here and I'm glad to be a part of this community.

SIGNATURE: Cheryl Cathcart

DATE: 8/3/2012

MY REGISTERED VOTER ADDRESS IS:

Hughson, CA