



CITY OF HUGHSON
CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

AGENDA
MONDAY, NOVEMBER 25, 2013 – 7:00 P.M.

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL: Mayor Matt Beekman
Mayor Pro Tem Jeramy Young
Councilmember Jill Silva
Councilmember George Carr
Councilmember Harold Hill

FLAG SALUTE: Mayor Matt Beekman

INVOCATION:

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

2.1: Certificates of Recognition to all of the Fire and Police staff for their assistance with National Night Out and the Trunk/Tent or Treat Event.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by **roll call vote**.

3.1: Approve the November 12, 2013 Regular Meeting Minutes.

3.2: Approve the Warrants Register.

3.3: Approve the Treasurer's Reports for July and August 2013.

4. UNFINISHED BUSINESS:

4.1: Accept the Progress Report on the City of Hughson Lighting and Landscaping Districts and Benefit Assessment Districts and Related Actions.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:

5.1: Consider Resolution No. 2013-34, approving the Supplemental Law Enforcement Services Funds (SLESF) 2013-2014 Funding Allocation and Expenditure Plan.

6. NEW BUSINESS: None.

7. CORRESPONDENCE: None.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Clerk:

Community Development Director:

Director of Finance:

Police Services:

City Attorney:

8.2: Council Comments: (Information Only – No Action)

8.3: Mayor's Comments: (Information Only – No Action)

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: None.

10. REPORT FROM CLOSED SESSION: None.

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

November 28-29	▪ Thanksgiving - Holiday- City Hall will be Closed.
November 30	▪ Downtown Christmas Festival & Parade, Hughson Avenue, 5-9pm,
November 30	▪ Hughson Historical Society Open House, after Parade, 6-8pm
December 9	▪ 2+2 School Subcommittee Meeting, City Hall, 5:30pm
December 9	▪ City Council Meeting, City Chambers, 7:00pm
December 11	▪ 2+2 Fire Subcommittee Meeting, Fire District Office, 5:30pm
December 24	▪ Christmas Eve - City Hall will be closed.
December 25	▪ Christmas Day – Holiday – City Hall will be Closed.
December 26-31	▪ City Hall Closed for the Holidays
January 1	▪ Happy New Year! Holiday – City Hall will be Closed

RULES FOR ADDRESSING CITY COUNCIL

Members of the audience who wish to address the City Council are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk’s office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

AFFIDAVIT OF POSTING

DATE: November 22, 2013 **TIME:** 5:00pm
NAME: Dominique Spinale **TITLE:** Deputy City Clerk

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise noticed.

Council Agendas: The City Council agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054.



CITY OF HUGHSON AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR

Meeting Date: November 25, 2013
Subject: Approval of the City Council Minutes
Presented By: Dominique Spinale, Deputy City Clerk

Approved By: _____

Staff Recommendation:

Approve the Regular Meeting Minutes of November 12, 2013 as presented.

Background and Overview:

The Draft Minutes of the November 12, 2013 meetings are prepared for the City Council's review.



CITY OF HUGHSON
CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
TUESDAY, NOVEMBER 12, 2013 – 7:00 P.M.

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL:

Present: Mayor Matt Beekman
Mayor Pro Tem Jeramy Young
Councilmember Jill Silva
Councilmember George Carr

Absent: Councilmember Harold Hill

Staff Present: Raul Mendez, City Manager
Thom Clark, Community Development Director
Daniel J. Schroeder, City Attorney
Darin Gharat, Chief of Police Services
Dominique Spinale, Management Analyst/Deputy City Clerk
Margaret Souza, Director of Finance
Lisa Whiteside, Finance Manager
Sam Rush, Public Works Superintendent

FLAG SALUTE: Mayor Matt Beekman

INVOCATION: Pastor Denice Leslie

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Pastor Denice Leslie with the Hughson United Methodist Church invited the City Council and staff to their grand opening celebration on Saturday, November 16.

2. PRESENTATIONS:

- 2.1: Certificate of Recognition to Community Development Director Thom Clark, for his services to City of Hughson.

Mayor Beekman presented a Certificate of Recognition to Thom Clark for his service to the City of Hughson as the Director of Community Development and Acting Public Works Director. Each Councilmember and City Manager Mendez thanked Thom for all of his work in Hughson, congratulated him, and wished him luck in his new position with the City of Oakdale as Public Services Director.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approve the October 28, 2013 Regular Meeting Minutes.
- 3.2: Approve the Warrants Register.

CARR/SILVA 4-0 (HILL – Absent) motion passes to approve the Consent Calendar.

4. UNFINISHED BUSINESS:

- 4.1: Accept the Progress Report on the City of Hughson Lighting and Landscaping Districts and Benefit Assessment Districts and Related Actions.

City Manager Mendez presented the progress report to the City Council and advised that he contacted each of the cities to find out how their Lighting and Landscaping Districts and Benefit Assessment Districts are currently handled and what other companies specialize in these services. He also provided the administrative costs the cities are paying for such services.

City Manager Mendez advised the Council that he will meet with both the Cities of Modesto and Turlock to see if their staff is open to providing Hughson these services. Modesto and Turlock handle these services in house and may express interest in working with Hughson on the Lighting and Landscaping Districts and Benefit Assessment Districts processes.

BEEKMAN/CARR 4-0 (HILL – Absent) motion passes to accept the Progress Report on the City of Hughson Lighting and Landscaping Districts and Benefit Assessment Districts and Related Actions.

4.2: Review and Approve the 2012-2013 Year End Adjustments.

Director of Finance Margaret Souza reviewed the Year End adjustments with the Council. The Council reviewed with Director Souza the fund accounts on the utility costs for the waste water treatment plant and the Well No. 9 costs.

SILVA/YOUNG 4-0 (HILL – Absent) motion passes to approve the 2012-2013 Year End Adjustments.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: None.

6. NEW BUSINESS: None.

7. CORRESPONDENCE: None.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager: Update on the Grant Writing Program- City Manager Mendez provided the Council with an update on the grant writing program and reviewed the potential grants staff may consider applying for.

City Clerk:

Community Development Director: Director Clark provided an update on the PG&E Project and advised the Council of future projects currently being worked on by staff, including the new building codes update for 2014, The Hughson Climate Action Plan (CAP), and the Low Impact Development (LID) Project.

Director of Finance:

Police Services:

City Attorney:

8.2: Council Comments: (Information Only – No Action)

Councilmember Carr thanked Police, Fire, and City staff for their assistance at the Trunk or Treat Event on October 31.

Mayor Pro Tem Young reminded the Council and staff that the Christmas Festival and Parade is scheduled for November 30.

8.3: Mayor's Comments: (Information Only – No Action)

Mayor Beekman advised that the Trunk or Treat Event was a success and thanked everyone that assisted in it. He also advised that a Mayor's Meeting is scheduled for November 13.

The City Council each thanked Director Clark again at the closing of the meeting and wished him well at the City of Oakdale.

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: None.

10. REPORT FROM CLOSED SESSION: None.

ADJOURNMENT:

Councilmember Carr motioned to adjourn the meeting, followed by a second motion from Mayor Beekman. Meeting adjourned at 7:55 P.M.

MATT BEEKMAN, Mayor

DOMINIQUE SPINALE, Deputy City Clerk



CITY OF HUGHSON AGENDA ITEM NO. 3.2 SECTION 3: CONSENT CALENDAR

Meeting Date: November 25, 2013
Subject: Approval of Warrants Register
Enclosures: Warrant Register
Presented By: Lisa Whiteside, Finance Manager

Approved By: _____

Staff Recommendation:

Approve the Warrants Register as presented.

Background and Overview:

The warrant register presented to the City Council is a listing of all expenditures paid through November 21, 2013.

Fiscal Impact:

There are reductions in various funds for payment of expenses.

Lu

REPORT.: Nov 21 13 Thursday
RUN....: Nov 21 13 Time: 11:21
Run By.: MARTHA SERRATO

City of Hughson
Cash Disbursement Detail Report
Check Listing for 11-13 Bank Account.: 0100

PAGE: 001
ID #: PY-DP
CTL.: HUG

Check Number	Check Date	Vendor Number	Name	Gross Amount	Invoice #	-----Payment Information----- Description
44515	11/21/2013	ABS00	ABS PRESORT	679.99	90388	PRINTING OF UTILITY BILLS
44516	11/21/2013	AFL01	AFLAC	747.38	238961	AFLAC
44517	11/21/2013	AND02	ANDREWS ELECTRIC	1507.26	75785	REBUILD #2 PUMP MOTOR FOR TULLY WW LIFT STATION
44518	11/21/2013	ARR00	ARROWHEAD MOUNTAIN SPRING	44.07	03K002566	BOTTLED WATER
44519	11/21/2013	AVA00	AVAYA, INC	72.22	732843563	PHONE SERVICES PD
44520	11/21/2013	BLU00	BLUE SHIELD	12394.00	B31120	HEALTH PREMIUMS
44521	11/21/2013	BUD00	BUDGET TIRE	387.45	5829	TIRES FOR PW-4 2001 FORD PICKUP
44522	11/21/2013	CAL08	CALAVERAS MATERIALS, INC.	563.18	1410310	ASPHALT REPAIR ON WHITMORE AVE @ SANTA FE MKT
44523	11/21/2013	CNA00	CNA SURETY	182.72	B31120	PUBLIC EMPLOYEE BLANKET BOND
44524	11/21/2013	CON14	CONDOR EARTH TECHNOLOGIES	2810.68	67363	MONITORING AND REPORTING FOR OCTOBER
44525	11/21/2013	ENV02	ENVIRONMENTAL SYSTEMS	1788.93	26711	STREET SWEEPING FOR 11/15/13
44526	11/21/2013	EXP00	EXPRESS PERSONNEL SERVICE	1027.50 942.78	132404831 132714965	WEEK ENDING 10/27/13 EXTRA HELP WEEK ENDING 11/3/13
			Check Total:	1970.28		
44527	11/21/2013	FAR03	FARMERS BROTHERS COFFEE	54.57	58917281	COFFEE
44528	11/21/2013	GEO00	GEORGE REED, INC	7239.18 10159.51	1488 B31121	4TH ST SIDEWALK INFILL RETENTION FOR 4TH ST SIDE WALK INFILL
			Check Total:	17398.69		
44529	11/21/2013	GEO01	GEOANALYTICAL LABORATORIE	55.00 200.00 442.50 55.00 30.00 55.00 225.00 30.00 55.00 30.00	Z3J0108 Z3J0804 Z3J0816 Z3J1504 Z3J2201 Z3J2203 Z3J2803 Z3J2902 Z3J2907 Z3K0501	MONITORING OF WW PERMIT MONITORING OF WASTEWATER PRMT LAB TESTING MONITORING OF WW PERMIT LAB TESTING MONITORING OF WW PERMIT LAB TESTING LAB TESTING MONITORING OF WW PERMIT LAB TESTING
44529	11/21/2013	GEO01	GEOANALYTICAL LABORATORIE	30.00	Z3K0501	LAB TESTING
			Check Total:	1177.50		

44530	11/21/2013	GIB00	GIBBS MAINTENANCE CO	1075.00	15338	JANITORS SERVICES FOR OCT 2013
44531	11/21/2013	HUG03	HUGHSON CHRONICLE	79.60	102438687	SLESF WEEK OF 11/12/13
				149.25	102438688	WELL #6 IMPROVEMENT
				129.35	102438689	CEQA EXEMPTION REFERRAL WEEK OF 11/12/13
			Check Total:	358.20		
44532	11/21/2013	HUG08	CITY OF HUGHSON	1373.76	B31120	LLD WATER SERVICE
44533	11/21/2013	HUG11	HUGHSON FARM SUPPLY	73.93	0486837IN	REPAIR OF CHAINSAW
44534	11/21/2013	JUA01	JUAREZ, TERESA	210.00	B31120	SR CENTER DEPOSIT REFUND
44535	11/21/2013	LEA01	LEAGUE OF CALIF. CITIES	625.00	B31120	MEETING REGISTRATION FEES
44536	11/21/2013	LEG01	LEGAL SHIELD	51.80	B31120	LEGAL SERVICES
44537	11/21/2013	MCR01	MCR ENGINEERING, INC	15420.00	9844	ENGINEERING SERVICES
44538	11/21/2013	MOD04	CITY OF MODESTO	1231.19	58223	PLANNING SERVICES FOR OCT OBER 1-15TH
44539	11/21/2013	NBS00	NBS LOCAL GOVERNMENT SOLU	3282.19	11130024	FINAL BILL LMD & BAD ADMIN. FEES 10/01/13-11/30/13
44540	11/21/2013	NEU01	NEUMILLER & BEARDSLEE	1200.00	259203	LEGAL SERVICES OCT 2013
				7130.90	259204	LEGAL SERVICES OCT 2013
			Check Total:	8330.90		
44541	11/21/2013	PAC05	PACIFIC PLAN REVIEW	4420.00	B31121	CONTRACT SRVCS PLANNING/B
				200.58	H1032-13	CONTRACT SRVCS PLANNING/B
				193.83	H1034-13	CONTRACT SRVCS PLANNING/B
				252.62	H1036-13	CONTRACT SRVCS PLANNING/B
				178.63	H1037-13	CONTRACT SRVCS PLANNING/B
				199.11	H1038-13	CONTRACT SRVCS PLANNING/B
				199.88	H1039-13	CONTRACT SRVCS PLANNING/B
				173.30	H1040-13	CONTRACT SRVCS PLANNING/B
				207.49	H1041-13	CONTRACT SRVCS PLANNING/B
				186.23	H1042-13	CONTRACT SRVCS PLANNING/B
				122.32	H1043-13	CONTRACT SRVCS PLANNING/B
				179.41	H1044-13	CONTRACT SRVCS PLANNING/B
				193.06	H1045-13	CONTRACT SRVCS PLANNING/B
				186.23	H1046-13	CONTRACT SRVCS PLANNING/B
44541	11/21/2013	PAC05	PACIFIC PLAN REVIEW	212.76	H1047-13	CONTRACT SRVCS PLANNING/B
				195.66	H1048-13	CONTRACT SRVCS PLANNING/B
				186.23	H1049-13	CONTRACT SRVCS PLANNING/B
				157.38	H1050-13	CONTRACT SRVCS PLANNING/B
			Check Total:	7644.72		
44542	11/21/2013	QUE00	QUEZADA, FRANCISCO	240.00	1486	DETAIL FOR TWO CROWN VICTORIA'S
44543	11/21/2013	QUI03	QUICK N SAVE	16.67	1-3324	DIESEL FUEL
				197.42	1-6466	DIESEL FUEL
				158.10	1-7104	DIESEL FUEL

		Check Total:	372.19		
44544	11/21/2013	REG00 REGIONAL GOVERNMENT SERVI	1537.46	3694	CONTRACT SERVICES
44545	11/21/2013	RIC04 RICOH USA, INC	1340.15	91179888	POSTAGE MACHINE RENTAL
44546	11/21/2013	SHR02 SHRED-IT CENTRAL CA	123.18	402808364	SHREDDING
44547	11/21/2013	STA19 STATE WATER RESOURCES CON	1940.00	WD0089356	ANNUAL PERMIT FEES
			13875.00	WD0090642	ANNUAL PERMIT FEES
		Check Total:	15815.00		
44548	11/21/2013	SYN02 SYNAGRO WEST, LLC	6064.13	30-102340	SLUDGE REMOVAL
44549	11/21/2013	TID01 TURLOCK IRRIGATION DIST.	98.27	B31120	2013 IRRIGATION WATER USE
44550	11/21/2013	TUR10 TURLOCK JOURNAL	39.00	B31120	YEARLY RENEWAL
44551	11/21/2013	TUR12 TURLOCK, CITY OF	243.20	2014-0009	DIESEL FUEL
44552	11/21/2013	UNI11 UNIVAR USA, INC	505.63	SJ585412	SODIUM HYPOCHLORITE FOR WELL #8
44553	11/21/2013	URB00 URBAN FUTURES INCORP	787.50	1113-018	PROFESSIONAL SERVICES
44554	11/21/2013	USA01 USA BLUE BOOK	296.79	187529	WATER TESTING SUPPLIES
44555	11/21/2013	WHI03 LISA WHITESIDE	138.00	B31120	REIMBURSEMENT FOR BASKET
		Cash Account Total:	109056.11		
		Total Disbursements:	109056.11		



CITY OF HUGHSON AGENDA ITEM NO. 3.3

SECTION 3: CONSENT CALENDAR

Meeting Date: November 25, 2013
Subject: Treasurer's Report – July and August 2013
Presented By: Lisa Whiteside, Finance Manager

Approved By: _____

Staff Recommendation:

Review and receive the enclosed City of Hughson Treasurer's Report for July and August 2013.

Background:

Enclosed is the City of Hughson Treasurer's Report for July and August 2013. After review and evaluation of the report, City staff has researched funds with a significant deficit balance and submit the following detailed explanation:

Public Facilities Development Streets Fund

The Public Facilities Development Streets Fund currently reflects a negative balance of (\$607,612.33). The deficit is a result of the Euclid Bridge Project, which was constructed in Fiscal Year 2006/2007, for approximately \$1.3 million. The project was completed in anticipation of funding from Developer Impact Fees collected from new development. Unfortunately, the housing market declined significantly and the new development never materialized. Once the economy strengthens and new building starts again, the City can recognize additional developer impact fees and reduce the deficit more quickly.

Water Developer Impact Fee Fund

The Water Developer Impact Fee Fund currently reflects a negative balance of (\$575,804.79). After extensive review, City staff discovered that the remaining deficit is attributable to settlement arrangements that were made in Fiscal Year 2008/2009 and Fiscal Year 2009/2010 for the Water Tank on Fox Road near Charles Street. During that period, the City paid out \$650,000 in settlements.

This account will be in a deficit position until additional development occurs and developer impact fees are collected to cover those costs.

Transportation Capital Project Fund

The Transportation Capital Project Fund currently reflects a negative balance of (\$350,951.83). The City currently has 4th Street, Pine Street and Hatch Road projects that are complete and awaiting reimbursement from CMAQ and CDBG funds.

Fiscal Impact:

As of August 2013, the total cash and investments balance for the City of Hughson was \$9,296,114.37 compared to August 2012, the total cash and investments balance was \$8,354,492.74.

**City of Hughson
Treasurer's Report
July 2013**

	MONEY MARKET	GENERAL	REDEVELOPMENT**	TOTAL
Bank Statement Totals	\$ 6,188,843.36	\$ 647,238.50	\$ 206,385.52	\$ 7,042,467.38
Adjustment-Direct Deposit Payroll	\$ -			\$ -
Outstanding Deposits +	\$ -	\$ -	\$ -	\$ -
Outstanding Checks/transfers -	\$ 8,973.43	\$ (504,625.52)	\$ -	\$ (495,652.09)
ADJUSTED TOTAL	\$ 6,197,816.79	\$ 142,612.98	\$ 206,387.20	\$ 6,546,815.29
Investments: Various				\$ 1,000,266.72
Multi-Bank WWTP				\$ 1,397,471.55
Investments: L.A.I.F.		\$ 39,252.09	\$ 39,127.26	\$ 78,379.35
TOTAL CASH & INVESTMENTS				\$ 9,022,932.91

<u>Books - All Funds</u>	<u>July 2012</u>	<u>July 2013</u>
2 Water/Sewer Deposit	27,669.09	33,003.02
4 Sale of Vehicle	0.00	0.00
5 AB939 Source Reduction	0.00	0.00
7 Public Safety Augmentation	0.00	0.00
8 Vehicle Abatement	10,510.17	12,317.85
11 Traffic Congestion Fund	150,328.96	151,196.29
13 Redevelopment - Debt Service	370,392.49	114,078.33
14 Redevelopment - Housing	-2,713.17	0.00
15 Redevelopment - Capital Projects	-359,718.21	0.00
17 Federal Officer Grant	6,620.00	6,620.00
18 Public Safety Realignment	0.00	8,328.63
19 Asset Forfeiture	1,660.43	6,995.43
25 Gas Tax 2106	30,104.90	4,965.20
30 Gas Tax 2107	9,675.06	13,828.65
31 Gas Tax 2105	45,022.22	692.73
35 Gas Tax 2107.5	12,672.14	14,672.14
40 General Fund	396,056.18	539,828.52
401 General Fund Contingency Reserve	670,260.40	671,603.83
43 Trench Cut	0.00	70,560.00
48 Senior Community Center	2,858.82	9,167.23
49 IT Reserve	28,393.50	37,919.21
50 U.S.F. Resource Com. Center	5,143.29	2,613.69
51 Self-Insurance	107,036.31	87,032.49
53 SLESF (Supplemental Law Enforcem	222,551.91	88,939.02
54 Park Project	366,223.14	385,918.10
60 Sewer O & M	315,015.09	1,167,696.53
61 Sewer Fixed Asset Replacement	1,391,534.10	1,854,297.28
66 WWTP Expansion 2008	2,608,132.27	1,261,478.57
70 Local Transportation	127,578.37	190,981.55
71 Transportation	-223,190.65	-306,311.43
100/200 LLD's and BAD's	67,041.54	65,639.94
80 Water O & M	218,730.93	89,743.92
82 Water Fixed Asset Replacement	112,184.83	307,117.35
88 PW CDBG Street Project	9,340.00	-1,155.00
80 Water Reserve-USDA GRANT	21,524.50	21,524.50
90 Garbage/Refuse	-66,389.70	-11,263.38
91 Misc. Grants	-135,297.45	0.00
92 98-EDBG-605 Small Bus. Loans	93,585.12	93,585.12
94 96-EDBG-438 Grant	403.43	403.43
95 94-STBG-799 Grant	158,242.18	157,410.99
96 HOME Program Grant (FTHB)	36,586.86	35,041.19
97 96-STBG-1013 Grant	18,402.24	130,547.39
98 HOME Rehabilitation Fund	-2,084.71	0.00
Developer Impact Fees ***	1,638,486.12	1,705,914.60
TOTAL ALL FUNDS:	8,490,572.70	9,022,932.91

I hereby certify that the investment activity for this reporting period conforms with the Investment Policy adopted by the Hughson City Council, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the City of Hughson's budgeted and actual expenditures for the next six months.

Break Down of Impact Fees ***		
10 Storm Drain	127,763.29	183,818.25
20 Community Enhancement	112,859.53	55,639.77
41 Public Facilities Development	1,551,157.94	1,482,137.95
42 Public Facilities Development-Streets	-723,835.33	-636,331.33
55 Parks DIF	193,015.21	240,055.97
62 Sewer Developer Impact Fees	912,737.86	929,012.39
81 Water Developer Impact Fees	-535,212.38	-548,418.40
Break Down of Impact Fees ***	1,638,486.12	1,705,914.60

**Cash Held by Fiscal Agent-2006 Bond Issue

**City of Hughson
Treasurer's Report
August 2013**

	MONEY MARKET	GENERAL	REDEVELOPMENT**	TOTAL
Bank Statement Totals	\$ 5,941,419.75	\$ 798,407.24	\$ 206,387.20	\$ 6,946,214.19
Adjustment-Direct Deposit Payroll	\$ -			\$ -
Outstanding Deposits +	\$ 17,657.47	\$ -	\$ -	\$ 17,657.47
Outstanding Checks/transfers -	\$ (2,444.32)	\$ (141,355.09)	\$ -	\$ (143,799.41)
ADJUSTED TOTAL	\$ 5,956,632.90	\$ 657,052.15	\$ 206,387.20	\$ 6,820,072.25
Investments: Various				\$ 1,000,276.51
California Bank Trust				\$ -
Multi-Bank WWTP				\$ 1,397,386.26
Investments: L.A.I.F.		\$ 39,252.09	\$ 39,127.26	\$ 78,379.35
TOTAL CASH & INVESTMENTS				\$ 9,296,114.37

Books - All Funds	August 2012	August 2013
2 Water/Sewer Deposit	27,788.80	33,283.39
4 Sale of Vehicle	1,890.00	0.00
5 AB939 Source Reduction	0.00	0.00
7 Public Safety Augmentation	0.00	0.00
8 Vehicle Abatement	10,510.17	12,317.85
11 Traffic Congestion Fund	161,188.25	147,196.11
13 Redevelopment - Debt Service	380,189.35	112,983.60
14 Redevelopment - Housing	-2,713.17	0.00
15 Redevelopment - Capital Projects	-362,118.21	0.00
17 Federal Officer Grant	6,620.00	6,620.00
18 Public Safety Realignment	0.00	8,328.63
19 Asset Forfeiture	1,660.43	6,995.43
25 Gas Tax 2106	29,310.98	6,983.92
30 Gas Tax 2107	10,393.68	15,342.15
31 Gas Tax 2105	31,594.25	2,596.05
35 Gas Tax 2107.5	14,672.14	16,672.14
40 General Fund	158,405.64	535,042.66
401 General Fund Contingency Reserve	670,291.51	671,603.83
43 Trench Cut	0.00	70,560.00
48 Senior Community Center	1,610.73	7,724.40
49 IT Reserve	27,788.05	36,642.63
50 U.S.F. Resource Com. Center	4,952.50	1,969.61
51 Self-Insurance	106,583.49	87,032.49
53 SLESF (Supplemental Law Enforcem)	210,213.16	88,948.81
54 Park Project	366,240.14	400,070.05
60 Sewer O & M	467,199.26	1,370,798.76
61 Sewer Fixed Asset Replacement	1,391,598.69	1,865,184.12
66 WWTP Expansion 2008	2,606,762.96	1,261,393.28
70 Local Transportation	127,578.37	167,994.88
71 Transportation	-240,170.65	-328,850.03
100/200 LLD's and BAD's	46,385.42	56,927.52
80 Water O & M	290,617.05	128,153.04
82 Water Fixed Asset Replacement	57,971.23	316,132.07
88 PW CDBG Street Project	9,340.00	-57,224.24
80 Water Reserve-USDA GRANT	21,524.50	21,524.50
90 Garbage/Refuse	-30,275.34	26,223.80
91 Misc. Grants	-135,297.45	0.00
92 98-EDBG-605 Small Bus. Loans	93,585.12	93,585.12
94 96-EDBG-438 Grant	403.43	403.43
95 94-STBG-799 Grant	157,714.19	157,418.32
96 HOME Program Grant (FTHB)	36,103.14	35,041.19
97 96-STBG-1013 Grant	32,827.25	131,130.12
98 HOME Rehabilitation Fund	-2,084.71	0.00
Developer Impact Fees ***	1,565,638.39	1,781,364.74
TOTAL ALL FUNDS:	8,354,492.74	9,296,114.37

I hereby certify that the investment activity for this reporting period conforms with the Investment Policy adopted by the Hughson City Council, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the City of Hughson's budgeted and actual expenditures for the next six months.

Break Down of Impact Fees ***		
10 Storm Drain	127,769.22	194,924.32
20 Community Enhancement	86,287.93	64,639.77
41 Public Facilities Development	1,551,229.94	1,509,093.71
42 Public Facilities Development-Streets	-723,835.33	-607,612.33
55 Parks DIF	193,024.17	267,068.41
62 Sewer Developer Impact Fees	912,780.23	929,055.65
81 Water Developer Impact Fees	-581,617.77	-575,804.79
Break Down of Impact Fees ***	1,565,638.39	1,781,364.74

Lisa Whiteside, Treasurer

Date



CITY OF HUGHSON AGENDA ITEM NO. 4.1

SECTION 4: UNFINISHED BUSINESS

Meeting Date: November 25, 2013
Subject: Progress Report on the City of Hughson Lighting and Landscaping Districts and Benefit Assessment Districts
Presented By: Raul L. Mendez, City Manager
Approved By: _____

Staff Recommendation:

Accept the progress report on the City of Hughson Lighting and Landscaping Districts and Benefit Assessment Districts.

Background:

On August 12, 2013, the City Council held a public hearing to consider the annual review of special assessment districts for Fiscal Year 2013-2014. After the public hearing, the City adopted resolutions approving the annual report, confirming the assessment and ordering the levy for the City of Hughson Lighting and Landscaping Districts and Benefit Assessment Districts for Fiscal Year 2013-2014.

The City of Hughson ("City") utilizes special financing districts to provide various services and improvements to the property owners within the City. These are currently comprised of two types of assessments, Lighting and Landscaping Districts and Benefit Assessment Districts. Each Lighting and Landscaping District (LLD) was formed and the annual assessments are levied pursuant to the Lighting and Landscaping Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "1972 Act"). Each Benefit Assessment District (BAD) was formed and the annual assessments are levied pursuant to the Benefit Assessment Act of 1982 (the "1982 Act"), Part 1 of Division 2 of the California Government Code.

During the August 12, 2013 public hearing and a subsequent special meeting held on September 16, 2013, the City Council expressed concerns regarding the condition of the City's special assessment districts. Specifically, those special assessment districts with low or negative reserve balances were discussed at length along with others with structural operating deficits. The Council directed staff to develop a short term and long term strategy to strengthen the fiscal stability of each district.

During the September 23, 2013 regular meeting, the City Council had an opportunity to discuss concerns with NBS Local Government Solutions who has been working with the City of Hughson since 2005. At that meeting, information was shared by NBS Local Government Solutions regarding the preparation and work needed to develop the required Engineer's Report and the process for establishing the annual assessments. The dialogue focused on the Engineer's Reports not only establishing the appropriate assessment level as provided for by State law but also being an accurate depiction of the fiscal condition of each respective district. The City Manager indicated that the special assessment districts would be a priority moving forward and staff would work on a variety of improvement areas. Technical administrative and engineering support was also discussed and City staff was directed to explore other options including working with Stanislaus County through a memorandum of understanding given their expertise with Lighting District, Landscape and Lighting Districts and County Service Areas.

Progress Report:

A progress report will be provided at each regular meeting until such time as the City Council directs otherwise. The following is a summary of the work done by staff on the City's special assessment districts since the last reporting.

Administrative and Engineering Assistance – As reported previously, the City Manager has explored how other municipalities in Stanislaus County handle administrative services related to the special assessment districts. Currently, the majority of cities (Ceres, Newman, Oakdale, Patterson, Riverbank and Waterford) have contractual agreements with NBS Local Government Solutions, Willdan Financial Services or Special District Services. All firms are located down south. The cities of Modesto and Turlock handle that expertise in house with a few exceptions. The City of Modesto utilizes Goodwin Consulting Group (Roseville, CA) for two Landscape Maintenance Assessment Districts and one Landscape and Lighting District resulting from a recent annexation of County territory (Shackelford). Administrative services costs for the cities annually range from \$1,000 to \$3,500 for each special assessment district. By comparison, Stanislaus County has indicated that administrative services for each of their districts costs them less than \$500 annually which would be more cost-effective for the City of Hughson than hiring a professional consulting firm. Per Council direction, the City Manager has also initiated discussions with the cities of Modesto and Turlock for such services and support. Although Modesto indicated that it was currently not in a position to provide the requested assistance, the City of Turlock seemed interested and is evaluating the services needed and developing a cost proposal for consideration. As of the preparation of this report, Turlock's response had yet to be received but it is expected in early December.

Utility Efficiencies – Following the approval of updated lighting inventory for Fontana Ranch North and South by the Turlock Irrigation District (TID) to ensure that charges are being applied appropriately based on wattage, City staff has begun validating information for other City lighting and landscaping districts. Sterling Glen is the district next in process and City staff plans to re-evaluate all respective districts over the winter months. In addition, City staff is monitoring the

instituted protocol to shut off water service in the fall/winter months to ensure the health of large turf areas. With the recent change in weather, turf areas that were starting to show signs of yellow due to the lack of water are being restored. City staff will continue to monitor the condition of the City's turf areas to ensure that this delicate balance is maintained.

Miscellaneous – The City Attorney has nearly completed the work to initiate the process to incorporate two new lots that were created as part of the sale of the park site back to the developer to the corresponding special assessment districts (Fontana Ranch North) since they are now receiving a special benefit like other lots. The notice will be published as required and it is anticipated that the related public hearing will be held during the January 27, 2014 City Council meeting. The notice will include the (1) the total amount of the assessment chargeable to the entire district; (2) the amount chargeable to the owner's parcel(s); (3) the duration of the payments; (4) the reason for the assessment and the basis upon which the amount of the assessment was calculated; and (5) the date, time and location of the public hearing. This change will also be incorporated into the Fiscal Year 2014-2015 Engineer's Report accordingly.

Fiscal Impact:

The current Lighting and Landscaping Districts and Benefit Assessment Districts provide the City of Hughson with funding annually to provide specific services and improvements to properties within their respective approved boundaries. For Fiscal Year 2013-2014, annual assessments are expected to generate a total of \$199,295.42, an increase of 5% when compared to the prior fiscal year, for associated labor, administration, utilities, equipment, materials, and preparation of the annual Engineer's Report.



CITY OF HUGHSON AGENDA ITEM NO. 5.1

SECTION 5: PUBLIC HEARING

Meeting Date: November 25, 2013
Subject: Public Hearing to Consider Adoption of Resolution 2013-34, Approval of the Supplemental Law Enforcement Services (COPS) Funds 2013-2014 Funding Allocation and Expenditure Plan
Presented By: Darin Gharat, Chief of Police Services
Approved By: _____

Recommendation:

Hold public hearing and adopt Resolution No. 2013-34 to approve the Supplemental Law Enforcement Services (COPS) Funds 2013-2014 Funding Allocation and Expenditure Plan.

Background and Overview:

The purpose of this agenda item is to conduct a public hearing required by California Government Code 30061 regarding the planned expenditure of Supplemental Law Enforcement Services Funds (SLESF) for Law Enforcement Services within the City of Hughson.

The City of Hughson receives SLESF funding from the State of California through the California Citizens Option of Public Safety (COPS) program on an annual basis. Prerequisites for receiving this funding require a public hearing to discuss the proposed use of the funds. The funding must be utilized to enhance front line law enforcement services. Specifically, funding will be used for an active law enforcement presence at local schools, regional narcotic enforcement, directed patrols at citywide events, and general patrols throughout the city.

It is proposed that the City of Hughson's allocation of approximately \$100,000 be utilized in the 2013-2014 Fiscal Year to fund a Deputy Sheriff-Coroner position to increase the law enforcement presence and capacity within the City of Hughson; and to fund part-time enforcement to improve the quality of life within the City of Hughson by ensuring compliance with municipal and statutory codes. In addition to the annual allocation of approximately \$100,000, the City of Hughson has unspent SLESF revenue which it plans to use in the 2013-2014 fiscal year. SLESF funding

is required to be spent over the course of two fiscal years. Funds not spent during that time must be returned to the State of California for redistribution. To ensure that these funds are used to support local law enforcement efforts, approximately \$90,000 in SLESF funding from the prior year will also be included in the expenditure plan. Historically, the additional funding has assisted with enhanced code enforcement, traffic enforcement, drug enforcement and special patrols.

Fiscal Impact:

This funding source has already been established in appropriations and revenue in the Fiscal Year 2013-2014 Final Budget in the amount of \$100,000. California Government Code 30061 requires the City Council of the City of Hughson convene a public hearing to appropriate these funds for front line law enforcement. This hearing must be separate and apart from the process applicable to proposed allocations of the City General Fund. The amount of prior year SLESF funding utilized throughout the fiscal year will be incorporated into the annual budget as historically done during the final year-end adjustments.

CITY OF HUGHSON
CITY COUNCIL
RESOLUTION NO. 2013-34

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON
ADOPTING THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND
(SLESF) FOR FISCAL YEAR 2013-2014**

WHEREAS, the City of Hughson receives \$100,000 in Supplemental Law Enforcement Services Funding (SLESF) from the State through the California's Citizens Option for Public Safety (COPS) program on an annual basis to be utilized as recommended by the Chief of Police (SB736) to enhance front line enforcement services; and

WHEREAS, the SLESF must be spent within two fiscal years or must be returned to the State; to ensure the funding stays within the community the City of Hughson will utilize \$190,000 in SLESF allocations in the 2013-2014 Fiscal Year; and

WHEREAS, each year the Chief of Police must make a recommendation to the City Council on how the grant funding is utilized. It is proposed that \$190,000 of the funding be utilized in the 2013-2014 Fiscal Year to fund a Deputy Sheriff-Coroner position to increase law enforcement presence and capacity, and to fund part-time enforcement to improve the quality of life in the City; and

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hughson does hereby adopt Resolution No. 2013-34 and authorize the use of the Supplemental Law Enforcement Services Fund in the amount of approximately \$190,000 for a Deputy Sheriff-Coroner and School Resource Officer (SRO) position to increase law enforcement presence and capacity and part-time enforcement to improve the quality of life in the City of Hughson.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regular meeting held on this 25th day of November, 2013 by the following roll call votes:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MATT BEEKMAN, Mayor

ATTEST:

DOMINIQUE SPINALE, Deputy City Clerk