



CITY OF HUGHSON
CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

AGENDA
MONDAY, MAY 12, 2014 – 7:00 P.M.

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL: Mayor Matt Beekman
Mayor Pro Tem Jeramy Young
Councilmember Jill Silva
Councilmember George Carr
Councilmember Harold Hill

FLAG SALUTE: Mayor Matt Beekman

INVOCATION:

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

- 2.1:** A Proclamation of the City Council of the City of Hughson Declaring May as Asthma Awareness Month.
- 2.2:** A Proclamation of the City Council of the City of Hughson Declaring the week of May 18-24, 2014 Public Works Week, and a Certificate of Recognition to the Public Works Staff for eight years of no loss time injuries.

- 2.3: A Proclamation of the City Council of the City of Hughson Declaring May as Older Americans Month.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approve the Special Meeting Minutes of the April 28, 2014 State of the City Address.
- 3.2: Approve the Warrants Register.
- 3.3: Approve the Application to the Active Transportation Program (ATP) as a source of funding assistance for infrastructure improvements on Fox Road, near Billy Joe Dickens Continuation School, and bike lane improvements on Seventh Street and Hughson Avenue.

4. UNFINISHED BUSINESS:

- 4.1: Adopt Resolution No. 2014-14, Directing the Filing of the Annual Reports for Fiscal Year 2014-2015 for the Special Assessment Districts (Benefit Assessment Districts and Landscape and Lighting Districts) in the City of Hughson.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS:

- 6.1: Direct Staff to Open a 30 Day Application Period for Interested Citizens to Apply to the Parks and Recreation Commission.

7. CORRESPONDENCE: NONE.

8. COMMENTS:

- 8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Clerk:

Community Development Director:

Director of Finance:

Police Services:

City Attorney:

8.2: Council Comments: (Information Only – No Action)

8.3: Mayor’s Comments: (Information Only – No Action)

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.

10. REPORT FROM CLOSED SESSION: NONE.

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

May 20	▪ Planning Commission Meeting, City Council Chambers, 6:00pm
May 27	▪ Economic Development Committee, City Council Chambers, 5:30pm
May 27	▪ City Council Regular Meeting, City Council Chambers, 7:00pm
June 9	▪ City Council Regular Meeting, City Council Chambers, 7:00pm
June 17	▪ Planning Commission Meeting, City Council Chambers, 6:00pm
June 21	▪ Come See the World Event, LeBright Park, 1:00-5:00pm
June 23	▪ Economic Development Committee, City Council Chambers, 5:30pm
June 23	▪ City Council Regular Meeting, City Council Chambers, 7:00pm

RULES FOR ADDRESSING CITY COUNCIL

Members of the audience who wish to address the City Council are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

AFFIDAVIT OF POSTING

DATE: May 9, 2014 **TIME:** 6:00pm
NAME: Dominique Spinale **TITLE:** Deputy City Clerk

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise noticed.

Council Agendas: The City Council agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA. 4



*PROCLAMATION
ASTHMA AWARENESS MONTH
MAY 2014*

WHEREAS, Asthma has reached epidemic proportions in the United States, with over 25 million people Americans suffering from chronic asthma;

WHEREAS, Asthma is the leading cause of childhood hospitalizations, long-term illness and school absenteeism, accounting for nearly 11 million missed school days and nearly 15 million missed days of work each year;

WHEREAS, each year nearly 2 million Americans are rushed to the emergency room, nearly a half million are hospitalized and nearly 3,500 die from Asthma;

WHEREAS, the 2011-2012 California Health Interview Survey estimates that approximately 62,000 people in Stanislaus County have been diagnosed with asthma, of which 14,000 are children (about 1 out of 10); nearly 40,000 residents, including nearly 9,000 children are currently coping with asthma;

WHEREAS, the Health Services Agency has established an Asthma Coalition with over 120 representatives from the community, providers, health plans, American Cancer Society, American Lung Association, County and City schools, and the Central California Asthma Project to implement the School-Based Asthma Program developed in the Coalition's 2004 Strategic Plan for Asthma in Stanislaus County;

WHEREAS, Stanislaus County ranks in the worst 25 counties in the US for some air quality measures;

WHEREAS, the mission of the Stanislaus County Asthma Coalition is "to create an Asthma-friendly community by promoting awareness, education, management and prevention" and;

WHEREAS, the Health Services Agency, the Asthma Coalition, and the U.S. Environmental Protection Agency are encouraging Americans to identify and reduce their exposure to environmental triggers in homes and schools, and incorporate environmental controls into their Asthma management plans;

WHEREAS, Stanislaus County recognizes the need to raise Asthma awareness;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hughson hereby unanimously proclaim **May as Asthma Awareness Month** and commends this observance to all our residents.

Presented on this 12th day of May, 2014

MATT BEEKMAN, Mayor



Proclamation
May 18-24, 2014 as Public Works Week

WHEREAS, the Public Works Department provides services for our community and are a vital and integral part of our citizens' everyday lives; and

WHEREAS, the support of the community is vital to the efficient operation of public works systems and programs such as water, sewers, streets, fleet maintenance, building maintenance, wastewater treatment, solid waste collection, and airport operations; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the efficiency and effectiveness of the qualified and skilled staff contribute to the quality of life that residents and visitors alike enjoy and rely upon from the City of Hughson;

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council that we recognize and extend appreciation to our dedicated and skilled staff and hereby proclaim the week of May 18- 24, 2014 as "**National Public Works Week**".

AND, BE IT FURTHER PROCLAIMED that the Hughson City Council requests that all citizens and civic organizations acquaint themselves with the issues involved in providing public works services to our community and to recognize the contributions which our public works employees make every day to our health, safety, comfort and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hughson to be affixed this 12th day of May, 2014.

MATT BEEKMAN, Mayor



CITY OF HUGHSON AGENDA ITEM NO. 2.3

SECTION 2: PRESENTATIONS

Meeting Date: May 12, 2014
Presented By: Dominique Spinale, Management Analyst/City Clerk
Subject: Certificates of Recognition to the Public Works Staff

Approved By: _____

The City of Hughson is proud to announce that the Public Works Staff has reached eight years of no loss time injuries. To honor them for their hard work and dedication, the City would like to present Sam Rush, Public Works Superintendent, a certificate recognizing his staff for this great accomplishment.

The Public Works staff includes employees Sam Rush, Ron Greenfield, Tony Fontana, Jaime Velazquez, Erik Lovejoy, Homer Garza, Sam Luna, and Uriel Mendoza.



*Proclamation
May as Older Americans Month*

WHEREAS, there is a need to realize now, more than ever, what a valuable source our older Americans are, and that their abilities as older Americans to invest in our City with their knowledge, creativity, and experience cannot be denied; and,

WHEREAS, never before in the history of our country have youth been in greater need of the wisdom of counseling from older American mentors; and,

WHEREAS, older Americans have devoted a lifetime to the well-being of communities throughout the United States; and,

WHEREAS, advances in preventive medicine, health promotion, and physical fitness, housing, transportation, independent and assisted living devices, access to information, and opportunities for employment has developed seniors into some of the healthiest, most educated, most active, and independent in the world; and,

WHEREAS, our community is joining the nation to recognize and honor older citizens for their continued contributions to our city, state, and nation and call attention to the issues that affect them most.

NOW, THEREFORE BE IT RESOLVED, the Hughson City Council proclaims May as Older Americans Month. We urge all residents to recognize and celebrate the many accomplishments of our seniors and their contributions made to our city. We encourage our community to give our older citizens the understanding and respect they are due, and lend them our support and assistance in maintaining their independence, thereby enabling them to continue their contributions to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hughson to be affixed this 12th day of May, 2014.

MATT BEEKMAN, Mayor



CITY OF HUGHSON AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR

Meeting Date: May 12, 2014
Subject: Approval of the City Council Minutes
Presented By: Dominique Spinale, Deputy City Clerk

Approved By: _____

Staff Recommendation:

Approve the Special Meeting Minutes of the April 28, 2014 State of the City Address.

Background and Overview:

The draft minutes of the April 28, 2014 special meeting are prepared for the Council's review.



CITY OF HUGHSON
SPECIAL CITY COUNCIL MEETING
SAMARITAN VILLAGE ALMOND ROOM
7700 Fox Road, Hughson, CA. 95326



STATE OF THE CITY ADDRESS

MINUTES

MONDAY, APRIL 28, 2014 – 6:00 P.M.

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL:

Present: Mayor Matt Beekman
Mayor Pro Tem Jeramy Young
Councilmember Jill Silva
Councilmember George Carr
Councilmember Harold Hill

Staff Present: Raul L. Mendez, City Manager
Daniel J. Schroeder, City Attorney
Jim Duval, Interim Community Development Director
Darin Gharat, Chief of Police Services
Dominique Spinale, Management Analyst/Deputy City Clerk
Lisa Whiteside, Finance Manager
Sam Rush, Public Works Superintendent

FLAG SALUTE: Mayor Matt Beekman

INVOCATION: Pastor Ken Sartain, First Baptist Church

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the Agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

2.1: State of the City Address, presented by Mayor Matt Beekman.

Mayor Beekman discussed the recent economic decline, including the history of assessed values and its impact to the City of Hughson in the area of property and sales tax revenue, staffing levels and the delivery of public services. The Mayor emphasized the City's successful efforts to remain fiscally prudent during the recent recession and the open and transparent form of government as evident by the monthly, quarterly and annually reporting (i.e., treasurer's report, budget, and unqualified audit) discussed by the City Council at its regular meetings.

The Mayor highlighted some of the tools utilized by the City to ensure the effective delivery of public services such as the law enforcement contract with the Stanislaus County Sheriff's Department that has made the City of Hughson one of the safest places to live in the Central Valley and the road maintenance program that has resulted in the City of Hughson having the highest Pavement Condition Index (PCI) rating in Stanislaus County. The conditions of the roads in Hughson have an 82 PCI rating (on a scale of 100) in comparison to others in the County that range from the low 60s to low 70s.

A status of the Hughson Municipal Water System was also provided by City Manager Raul Mendez who shared both the ongoing challenges and the strategic approach for developing a responsible plan of action. The City of Hughson is working with the State of California Department of Public Health to secure funding to make necessary improvements to the water system that will provide a treatment facility that ensures the City's drinking water supply complies with stringent State standards. The City is also exploring several other avenues for obtaining the funding, including a portion in the form of a grant to minimize the impact to ratepayers.

Mayor Beekman concluded the Address by sharing some of the City's efforts in the area of economic development including the array of programs available to existing and new businesses. These include the City's business incentive program, business incubator center and small business development center to name a few. The City is also actively working with the Stanislaus Economic Development and Workforce Alliance on several fronts to market the programs and bring exciting new business opportunities to Hughson and its residents.

At the conclusion of the State of the City Address, attendees had an opportunity to interact with Mayor Beekman and the rest of the City Council (Mayor Pro Tem Jeremy Young, Councilmember Jill Silva, Councilmember George Carr and Councilmember Harold “Bud” Hill) in a short reception. Other officials in attendance included County Supervisor Vito Chiesa, County Assessor Don Gaekle, Stanislaus Animal Services Agency Director Annette Patton, Hughson Planning Commissioners Karen Minyard, Ken Sartain and Julie Ann Strain, Hughson Parks and Recreation Commissioner Juan Hernandez-Codallos, Hughson Police Chief Darin Gharat, Hughson School Board Trustee Jim Hudelson and Hughson School Superintendent Brian Beck. Daron McDaniel representing Congressmen Jeff Denham, Randy Gregg representing State Senator Tom Berryhill, and Brett McBay representing State Assemblymember Kristin Olsen were also present to demonstrate their continued support of the City of Hughson.

Jean Henley-Hatfield provided an update at the meeting on the following upcoming events; May Day on May 1 at Hughson Elementary, Hughson Historical Society Meeting on May 6, and the Hughson Historical Society’s Longstanding Citizen Ceremony and Dinner on August 15.

ADJOURN TO A RECESS AND REFRESHMENTS – Approx. 30 Minutes 7:10 P.M.

RECONVENE TO THE CITY COUNCIL MEETING – 7:45 P.M.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approve the April 14, 2014 Regular Meeting Minutes and the April 21, 2014 Special Meeting Minutes.
- 3.2: Approve the Warrants Register.

Deputy City Clerk Spinale pulled Item 3.2 from the Consent Calendar for amendments.

SILVA/CARR 5-0 motion passes to approve Item 3.1 of the Consent Calendar.

Deputy City Clerk presented an amendment to be applied to the Warrants Register.

BEEKMAN/YOUNG 5-0 motion passes to approve Item 3.2 of the Consent Calendar as amended.

4. UNFINISHED BUSINESS: NONE.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS: NONE.

7. CORRESPONDENCE: NONE.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Manager Mendez provided an update to the Council on his attendance at Legislative Action Day in Sacramento, reminded the Council about Duarte Nursery’s Friends Day on May 2 and Clean-up Day on May 3. He also introduced Jaylen French as the City’s new Community Development Director.

Jaylen introduced himself to the Council and expressed his excitement in working for the City of Hughson. He will start May 12.

City Clerk:

Community Development Director:

Director of Finance:

Police Services:

City Attorney:

8.2: Council Comments: (Information Only – No Action)

Councilmember Carr updated the Council on his attendance at the Turlock Mosquito Abatement District Meeting and reminded Council of the Relay for Life Event at the High School on May 2-3.

Mayor Pro Tem Young expressed that the State of the City Address was a great meeting and that it is important to have community involvement and receive citizen feedback.

8.3: Mayor’s Comments: (Information Only – No Action)

Mayor Beekman was pleased by the State of the Address community involvement and turnout, and thanked Mayor Pro Tem Young for the idea.

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: 7:56 P.M.

9.1: CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6.

Agency Negotiator: Raul L. Mendez, City Manager

Employee Organizations: Operating Engineers Local No. 3
(Skilled Trades, Professional and Technical)

Management

10. REPORT FROM CLOSED SESSION: 9:07 P.M.

No reportable action was taken.

ADJOURNMENT:

HILL/CARR motion passes to adjourn the meeting at 9:07 P.M.

MATT BEEKMAN, Mayor

DOMINQUE SPINALE, Deputy City Clerk



CITY OF HUGHSON AGENDA ITEM NO. 3.2 SECTION 3: CONSENT CALENDAR

Meeting Date: May 12, 2014
Subject: Approval of Warrants Register
Enclosure: Warrants Register
Presented By: Lisa Whiteside, Finance Manager

Approved By: _____

Staff Recommendation:

Approve the Warrants Register as presented.

Background and Overview:

The warrant register presented to the City Council is a listing of all expenditures paid from May 2 through May 8, 2014.

Fiscal Impact:

There are reductions in various funds for payment of expenses.

REPORT.: May 09 14 Friday
 RUN.....: May 09 14 Time: 09:39
 Run By.: KATHY DAHLIN

City of Hughson
 Cash Disbursement Detail Report
 Check Listing for 05-14 Bank Account.: 0100

PAGE: 001
 ID #: PY-DP
 CTL.: HUG

Check Number	Check Date	Vendor Number	Name	Net Amount	-----Payment Information-----	
					Invoice #	Description
45050	5/2/2014	EMP01	STATE OF CALIFORNIA	\$ 1,103.64	B40502	PAYROLL TAXES 4/30/14
45051	5/2/2014	HAR02	THE HARTFORD	\$ 504.66	B40502	DEFERRED COMPENSATION
45052	5/2/2014	PER01	P.E.R.S.	\$ 7,548.61	B40502	RETIREMENT 4/14 TYPE 2
45053	5/2/2014	RUS01	RUSH, SAM	\$ 36.83	B40502	ICE FOR CLEAN UP DAY
45054	5/2/2014	STA23	CaPERS SUPPLEMENTAL INCO	\$ 182.50	B40502	DEFERRED COMPENSATION
45055	5/2/2014	SUN02	SUNSHINE DONUTS	\$ 69.99	B40502	DONUTS FOR CLEAN UP DAY
45056	5/2/2014	UNI07	UNITED WAY OF STANISLAUS	\$ 2.00	B40502	UNITED WAY
45057	5/2/2014	WHI03	LISA WHITESIDE	\$ 193.84	B40502	REIMB. FOR CLEAN UP DAY SUPPLIES
45058	5/2/2014	\B002	BRILLIANT NEST INC.,	\$ 80.00	000B40501	MQ CUSTOMER REFUND FOR BRI0012
45059	5/2/2014	\M005	MADRIGAL, BERTHA	\$ 128.62	000B40501	MQ CUSTOMER REFUND FOR MAD0059
45060	5/2/2014	\W003	WESTERN, STEFANIE	\$ 39.27	000B40501	MQ CUSTOMER REFUND FOR WES0008
45061	5/8/2014	ABS00	ABS PRESORT	\$ 1,223.55	92667	STATEMENTS-APRIL, CLEAN UP DAY & ARSENIC
45062	5/8/2014	ADK00	ADKINS ELECTRIC	\$ 520.46	210	WORK AT WELL #8
45063	5/8/2014	ALL05	ALLIED ADMINISTRATORS	\$ 2,109.86	B40508	DELTA DENTAL 6/14
45064	5/8/2014	AND02	ANDREWS ELECTRIC	\$ 2,392.17	75945	REBUILD PUMP MOTOR
45065	5/8/2014	ARF01	A.R.F.	\$ 300.00	B40508	ANNUAL FIRE EXTINGUISHER SERVICE BAL
45066	5/8/2014	ATT01	AT&T	\$ 20.85	B40508	PHONE
45067	5/8/2014	ATT02	AT&T MOBILITY	\$ 84.24	XO4272014	WIRELESS
45068	5/8/2014	ATT03	AT&T	\$ 18.68	5335538	PHONE
45069	5/8/2014	BAY02	BAY ALARM CO	\$ 363.87	B40508	MONITORING OF ALARMS AT WWTP
45070	5/8/2014	BRA00	BRANDING IRON	\$ 53.94	1180	EDC MEETING EXPENSE
45071	5/8/2014	CAL44	CALIFORNIA CONTRACTORS SU	\$ 130.54	20470	SAFETY GLASSES
45072	5/8/2014	CEN31	CENTRAL VALLEY ELECTRONIC	\$ 429.42	13642	REPAIRED SOUND SYSTEM IN THE COUNCIL CHAMBERS
45073	5/8/2014	CHA01	CHARTER COMMUNICATION	\$ 84.99	B40508	IP ADDRESS
45074	5/8/2014	CON14	CONDOR EARTH TECHNOLOGIES	\$ 832.64	68442	GROUNDWATER MONITORING
45074	5/8/2014	CON14	CONDOR EARTH TECHNOLOGIES	\$ 754.03	68457	MS4 SUPPORT
			Check Total:	\$ 1,586.67		
45075	5/8/2014	ENV02	ENVIRONMENTAL SYSTEMS	\$ 1,788.93	26806	STREET SWEEPING 4/14
45076	5/8/2014	EXP00	EXPRESS PERSONNEL SERVICE	\$ 2,548.18	B40508	EXTRA HELP 3/30, 4/13, 4/20, 4/27
45077	5/8/2014	EZN00	EZ NETWORK SOLUTIONS	\$ 2,359.08	27829	COMPUTER FOR COUNCIL CHAMBERS
				\$ 359.68	27919	OFF SITE DATA STORAGE
				\$ 2,551.70	TS27891	MONTHLY IT SERVICES 5/14

		Check Total:	\$	5,270.46		
45078	5/8/2014 FAR03	FARMERS BROTHERS COFFEE	\$	55.82	60077756	COFFEE
45079	5/8/2014 FED02	FED EX	\$	59.29	262752082	SHIPPING FOR SCADA COMPUTER
45080	5/8/2014 FRO01	FRONTLINE SAFETY	\$	520.00	93	CPR TRAINING CITY STAFF
45081	5/8/2014 GHX00	GHX MODESTO	\$	156.64	12945572	AIR COMPRESSOR PARTS
45082	5/8/2014 GIB00	GIBBS MAINTENANCE CO	\$	1,075.00	16135	4/14 JANITOR SERVICES
45083	5/8/2014 GRI00	GRIFFIN, ERIC	\$	800.00	E2014-01	APPRAISAL REVIEW
45084	5/8/2014 HOM01	THE HOME DEPOT CRC	\$	103.49	3013300	UTILITY KNIFE, SNAIL BAIT, ETC
			\$	20.05	7023867	CONDUIT, OUTLETS, ETC
		Check Total:	\$	123.54		
45085	5/8/2014 HUG03	HUGHSON CHRONICLE	\$	179.10	104311	LEGAL #8628 ORD #2014-01
			\$	268.65	104312	LEGAL #8625 ORD #2014-02
			\$	278.60	104313	LEGAL #8626 DRINKING WATER INFO
			\$	124.37	104314	LEGAL #8627 ORD #2014-03
		Check Total:	\$	850.72		
45086	5/8/2014 HUG11	HUGHSON FARM SUPPLY	\$	32.27	HFS008122	SNAIL BAIT
			\$	19.22	HFS008940	PVC PARTS
			\$	8.04	HFS008965	PVC PARTS
			\$	187.12	HGS010074	LINKBELT ASSY
		Check Total:	\$	246.65		
45087	5/8/2014 KUB00	KUBWATER RESOURCES, INC	\$	3,264.87	3980	POLYMER
45088	5/8/2014 MCR01	MCR ENGINEERING, INC	\$	1,485.00	10143	ENGINEERING WORK 3/14
45089	5/8/2014 MIS01	MISSION UNIFORM SERVICE	\$	666.80	B40508	UNIFORM SERVICE
45090	5/8/2014 NEU01	NEUMILLER & BEARDSLEE	\$	1,200.00	262032	LEGAL SVCS 3/14
			\$	3,073.99	262033	LEGAL SVCS 3/14
		Check Total:	\$	4,273.99		
45091	5/8/2014 NUN00	NUNO, ANA	\$	210.00	B40508	REFUND DEPOSIT 3/22/14
45092	5/8/2014 OFF05	OFFICE TEAM	\$	628.32	40218040	EXTRA HELP - OFFICE 4/18
			\$	318.78	40294109	EXTRA HELP - OFFICE 4/25
		Check Total:	\$	947.10		
45093	5/8/2014 OPE01	OPERATING ENGINEERS LOCAL	\$	414.00	B40508	LOCAL UNION #3 DUES
45094	5/8/2014 PAC05	PACIFIC PLAN REVIEW	\$	3,594.75	B40508	BLD DEPT & PLAN CHECK 4/14
45095	5/8/2014 PGE01	PG & E	\$	261.55	B40508	UTILITIES
45096	5/8/2014 PUR01	PURCHASE POWER	\$	1,064.67	B40508	POSTAGE MACHINE POSTAGE
45097	5/8/2014 QUI03	QUICK N SAVE	\$	85.54	1-1488	DIESEL
45098	5/8/2014 RIC05	RICOH USA, INC	\$	81.62	104680650	STAPLES FOR COPY MACHINE
45099	5/8/2014 SAF01	SAFETLITE	\$	(121.15)	302053C	RETURN
			\$	4,927.78	303712	STREET SIGNS
			\$	244.57	304026	POLE SIGN SOCKETS & GATORADE
			\$	92.42	304206	STREET SIGNS
			\$	74.26	304255	RIVET
			\$	13.45	304476	PARKING SIGN

		Check Total:	\$	5,231.33		
45100	5/8/2014 SAM01	SAMARITAN VILLAGE	\$	861.00	42214	MEETING EXPENSE FOR CITY COUNCIL
45101	5/8/2014 SHR02	SHRED-IT CENTRAL CA	\$	123.18	940356107	SHREDDING
45102	5/8/2014 STA47	STANISLAUS COUNTY SHERIFF	\$	5,523.13	1314-203	SLESF - RECORDS & LAW ENFORCEMENT 2/14
			\$	7,939.31	1314-206	SLESF - DEPUTY 2/14
			\$	62,512.62	1413-222	LAW ENFORCEMENT SVCS 3/14
			\$	79,951.25	1413-226	LAW ENFORCEMENT SVCS 4/14

		Check Total:	\$	155,926.31		
45103	5/8/2014 STE07	STEELEY, JARED WATER & WA	\$	1,000.00	35604	WWTP VACATION RELIEF COVERAGE
45104	5/8/2014 TEL02	TEL NET COMMUNICATIONS.US	\$	142.50	2014043	REPAIR WELL SITE 8 WIRELESS COMM
45105	5/8/2014 TID01	TURLOCK IRRIGATION DIST.	\$	342.68	B40508	IRRIGATION FIXED WATER PARCEL #018064026
45106	5/8/2014 UNI11	UNIVAR USA, INC	\$	505.63	SJ615056	SODIUM HYPOCHLORITE
45107	5/8/2014 USA02	USA MOBILITY	\$	11.64	X0190776E	PAGER SERVICE
45108	5/8/2014 VSP01	VISION SERVICE PLAN	\$	399.39	B40508	VISION INSURANCE 5/14
45109	5/8/2014 WAR00	WARDEN'S OFFICE	\$	540.48	1819270-0	OFFICE SUPPLIES
			\$	246.54	1823968-0	OFFICE SUPPLIES

		Check Total:	\$	787.02		
45110	5/7/2014 USA03	USA WASTE OF CALIFORNIA,	\$	101,054.23	B40508	GARBAGE LESS FRANCHISE FEE/JAN,FEB,MAR 14

		Cash Account Total:	\$	315,439.23		

		Total Disbursements:	\$	315,439.23		
				=====		



CITY OF HUGHSON AGENDA ITEM NO. 3.3

SECTION 3: CONSENT CALENDAR

Meeting Date: March 10, 2014
Subject: Approval of Application to the Active Transportation Program for Improvements on Fox Road, Near Billy Joe Dickens Continuation School and Bike Lane Improvements on Seventh Street and Hughson Avenue
Presented By: Dominique Spinale, Management Analyst

Approval: _____

Staff Recommendation:

Approve the application to the Active Transportation Program (ATP) as a source of funding assistance for infrastructure improvements on Fox Road, near Billy Joe Dickens Continuation School, and bike lane improvements on Seventh Street and Hughson Avenue.

Background and Overview:

The Active Transportation Program (ATP) was established by Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking. Prior to the ATP, the City pursued Safe Routes to School (SRTS) funding, under both the Federal and State programs, however was unsuccessful in the allotment of such funds. ATP consolidates funding for programs such as SRTS programs with other active transportation plans that promote increased proportions of walking and biking trips, increased safety and mobility of non-motorized users, enhanced public health, benefits to disadvantaged communities, and a broad spectrum to benefit many types of active transportation user.

General parameters of ATP include:

- Eligible Agencies – cities, counties, metropolitan planning organizations (MPOs), regional transportation agencies, Caltrans, transit agencies, natural resource or public land agencies, public schools or school districts, tribal governments, private nonprofit tax-exempt organizations, and any other entity

with responsibility oversight of transportation or recreational trails that the California Transportation Commission (Commission) determines to be eligible.

- Amount of Funds Available – ATP requires a minimum request of \$250,000 to be considered in order to maximize the effectiveness of program funds and encourage small projects into a comprehensive bundle of projects. This minimum does not apply to non-infrastructure projects, Safe Routes to Schools projects and Recreational Trails projects. Use of a minimum project size greater than \$500,000 must be approved by the Commission prior to an MPO's call for projects.
- Match Requirement – ATP guidelines require matching funds of 11.47% for all projects except stand-alone non-infrastructure projects, Safe Routes to School projects, and projects that benefit disadvantaged communities.
- Eligible Projects – The first priority for ATP funding will be for cities, counties, county transportation commissions, regional transportation planning agencies, MPOs, school districts, or transit districts that have neither a bicycle plan, a pedestrian plan, a Safe Routes to School plan, nor an active transportation plan. These projects include:
 - Projects for disadvantaged communities – demonstrates benefit to communities with a median household that is less than 80% of the statewide median based on the most current census tract level data from the American Community Survey, areas identified as among the most disadvantaged 10% in the State according to latest versions of the California Communities Environmental Health Screening Tool (CalEnviroScreen), and/or has at least 75% of public school students in the project area eligible to receive free or reduced price meals under the National School Lunch Program.
 - Safe Routes to School Projects – infrastructure projects are within a two mile radius of a public school or within the vicinity of a public school bus stop, and directly increases safety and convenience for public school students to walk and/or bike to school.
 - Recreational Trails Projects – meet Federal requirements of the Recreational Trails Program, and may not be eligible for funding from other sources.
 - Technical Assistance Resource Center – non-infrastructure Safe Routes to School projects such as providing educational materials to local communities.

Proposed Projects for the City Hughson:

City staff would like to pursue Safe Routes to School projects and a bicycle lane project as its primary focus for this round of Active Transportation Projects. Infrastructure improvements such as sidewalks on Fox Road fulfill the ATP requirements under its Safe Routes to School provisions due to its proximity to the Billy Joe Dicken's Continuation School and other local schools (Fox Elementary School and Ross Middle School). City staff would also like to implement additional bike lane improvements as a way to encourage safe and healthy transportation for its citizens and children. Through the pursuit of such projects, Hughson's community would benefit by having safer walking and bicycle routes, especially for its children, while additionally providing an outlet for healthier and efficient

transportation activity. While such goals are always a priority for the City of Hughson, funds provided by ATP would provide a speedier, cost-effective approach to those attaining goals.

Grant applications to ATP are reviewed and evaluated through a competitive process initially through the California Department of Transportation (Caltrans). The scoring criteria are as follows:

1. Potential for increased walking and bicycling, especially among students. (0 to 25 points)
2. Potential for reducing the number and/or rate of pedestrian and bicyclist fatalities and injuries. (0 to 25 points)
3. Public participation and planning. (0 to 15 points)
4. Cost-effectiveness. (0 to 10 points)
5. Improved public health. (0 to 10 points)
6. Benefit to disadvantaged communities. (0 to 10 points)
7. Use of the California Conservation Corps or a qualified community conservation corps. (0 to -5 points)
8. Applicant's performance on past grants. (0 to -10 points)

The deadline for project applications to Caltrans is May 21, 2014. Caltrans recommendations for statewide and rural/small urban portions of the program are made on August 8, 2014. On August 20, 2014, the California Transportation Commission and applications not programmed for distribution by Caltrans are referred to the local MPOs, or locally, the Stanislaus Council of Governments (StanCOG) for further consideration. StanCOG anticipates Policy Board approval of ATP programming recommendations on September 17, 2014. On September 30, 2014, StanCOG envisions submitting programming recommendations to the CTC for final approval.

The Active Transportation Program grant applications will be prepared by existing staff—consistent with the goal to bring the grant writing expertise in-house rather than rely on a grant writing firm like in the past that would come at an additional cost. Discussions with local public safety and school officials have already been initiated to ensure that the City's application meets the needs in all areas. If awarded funding, City staff will bring this item back for formal consideration.

Fiscal Impact:

The City Engineer is in the process of developing estimates for the City of Hughson's proposed projects to the Active Transportation Program. The projects will be within the \$250,000 - \$500,000 range as required by the application criteria. The City's application will not require match funding because they will meet the ATP guideline exceptions of stand-alone non-infrastructure projects, Safe Routes to School projects, and projects that benefit disadvantaged communities.



CITY OF HUGHSON AGENDA ITEM NO. 4.1 SECTION 4: UNFINISHED BUSINESS

Meeting Date: May 12, 2014
Subject: Approval to Adopt Resolution No. 2014-14, Directing the Filing of the Annual Reports for Fiscal Year 2014-2015 for the Special Assessment Districts (Benefit Assessment Districts and Landscape and Lighting Districts) in the City of Hughson
Presented By: Raul L. Mendez, City Manager
Approved By: _____

Staff Recommendations:

Adopt Resolution No. 2014-14, directing the filing of the Annual Reports for Fiscal Year 2014-2015 for the Special Assessment Districts (Benefit Assessment Districts and Landscape and Lighting Districts) in the City of Hughson.

Background:

On August 12, 2013, the City Council held a public hearing to consider the annual review of special assessment districts for Fiscal Year 2013-2014. After the public hearing, the City adopted resolutions approving the annual report, confirming the assessment and ordering the levy for the City of Hughson Benefit Assessment Districts and Landscape and Lighting Districts for Fiscal Year 2013-2014.

The City of Hughson ("City") utilizes special financing districts to provide various services and improvements to the property owners within the City. These are currently comprised of two types of assessments, Benefit Assessment Districts and Landscape and Lighting Districts. Each Benefit Assessment District (BAD) was formed and the annual assessments are levied pursuant to the Benefit Assessment Act of 1982 (the "1982 Act"), Part 1 of Division 2 of the California Government Code. Each Lighting and Landscaping District (LLD) was formed and the annual assessments are levied pursuant to the Lighting and Landscaping Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "1972 Act").

During the August 12, 2013 public hearing and a subsequent special meeting held on September 16, 2013, the City Council expressed concerns regarding the condition of the City's special assessment districts. Specifically, those special assessment districts with low or negative reserve balances were discussed at

length along with others with structural operating deficits. The Council directed staff to develop a short term and long term strategy to strengthen the fiscal stability of each district.

During the September 23, 2013 regular meeting, the City Council had an opportunity to discuss concerns with NBS Local Government Solutions who had been working with the City of Hughson since 2005. At that meeting, information was shared by NBS Local Government Solutions regarding the preparation and work needed to develop the required Engineer's Report and the process for establishing the annual assessments. The dialogue focused on the Engineer's Reports not only establishing the appropriate assessment level as provided for by State law but also being an accurate depiction of the fiscal condition of each respective district. The City Manager indicated that the special assessment districts would be a priority moving forward and staff would work on a variety of improvement areas. Technical administrative and engineering support was also discussed and City staff was directed to explore other options including partnering with the County or a local municipality.

On April 14, 2014, the Hughson City Council approved entering into an agreement with the City of Turlock for necessary administrative and engineering services associated with its special assessment districts. Subsequently, the Turlock City Council took similar action. The annual assessments for the upcoming fiscal year will be considered for action by the Hughson City Council over three regular meetings to ensure reports are filed with Stanislaus County by August and the required deadline to be placed on the Stanislaus County Property Tax Roll:

- May 12, 2014 - Directing the filing of the annual report.
- June 9, 2014 - Considering intention to levy and collect the assessments.
- July 14, 2014 - Per Public Hearing confirm intention to levy and collect the assessments.

Respective staffs from both cities have met to complete the necessary work ahead. City staff has begun to prepare program budgets for each of the 13 lighting and landscaping districts and 5 benefit assessment districts. The program budgets will take into account the originating estimated costs for district per the formation engineer reports, actual charges and expenses based on the current fiscal year, the planned use of reserves for eligible projects, the fiscal condition of the district, and the determination of a general fund methodology. City staff is coordinating with the Turlock Municipal Services Department the development of these budgets for the upcoming fiscal year.

Fiscal Impact:

The Benefit Assessment Districts and Landscape and Lighting Districts provide the City of Hughson with funding annually to provide specific services and improvements to properties within their respective approved boundaries. For Fiscal Year 2013-2014, annual assessments were expected to generate a total of \$199,295.42, an increase of 5% when compared to the prior fiscal year, for associated labor, administration, utilities, equipment, materials, and preparation of the annual Engineer's Report. Although the City has not yet received its full

assessment allocation for the current year, as of the mid-year it was tracking accordingly. The final allocation is anticipated in the upcoming weeks and additional information will be provided in the subsequent meeting in June where the City Council will be recommended to consider intention to levy and collect the assessments and set the require public hearing.

CITY OF HUGHSON
CITY COUNCIL
RESOLUTION NO. 2014-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON
DIRECTING THE FILING OF THE ANNUAL REPORTS FOR FISCAL YEAR
2014-2015 FOR SPECIAL ASSESSMENT DISTRICTS IN THE CITY OF
HUGHSON**

WHEREAS, the City of Hughson has established Landscape and Lighting Districts and Benefit Assessment Districts as identified in Exhibit A; and

WHEREAS, these reports provide the costs to maintain and operate the street lights, landscape maintenance, drainage systems, detention basins irrigation and electrical facilities; and

WHEREAS, the Benefit Assessment Act of 1982 and the Landscaping and Lighting Act of 1972 require the filing of an annual report pursuant to §22622 of the Streets and Highways Code and §54703 of the California Government Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hughson does hereby direct the Engineer of Work to file the Annual Reports for Fiscal Year 2014-2015 for the Landscape and Lighting Districts and the Benefit Assessment Districts identified in Exhibit A with the Stanislaus County Recorder.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Hughson this 12th day of May 2014, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MATT BEEKMAN, Mayor

ATTEST:

DOMINIQUE SPINALE, Deputy City Clerk

EXHIBIT A

Landscape and Lighting Districts	Benefit Assessment Districts
Brittany Woods	Central Hughson
Central Hughson	Feathers Glenn
Feathers Glenn	Fontana Ranch North
Fontana Ranch North	Fontana Ranch South
Fontana Ranch South	Sterling Glenn III
Rhapsody Unit No. 1	
Rhapsody Unit No. 2	
Santa Fe Estates Phase 1	
Santa Fe Estates Phase 2	
Starn Estates	
Sterling Glenn III	
Sun Glow Estates	
Walnut Haven III	



CITY OF HUGHSON AGENDA ITEM NO. 6.1

SECTION 6: NEW BUSINESS

Meeting Date: May 12, 2014
Subject: Parks and Recreation Commission Appointments
Presented By: Dominique Spinale, Management Analyst

Approval: _____

Staff Recommendation:

Direct staff to open a 30 day application period for interested citizens to apply to the Parks and Recreation Commission.

Background and Overview:

The Parks and Recreation Commission is a vital asset to the City Council and the City of Hughson. This appointed body is responsible in providing recommendations to the City Council regarding policies for acquisition, development, maintenance, and improvement of park facilities. The Commission is also responsible for formulating and recommending appropriate fee schedules, policies, rules and regulations for park sites and other recreation facilities.

The City's current commissioners are Todd Brownell, Juan Hernandez-Codallos, Raymond Lopez, and Billy Redding. However, all of their terms have expired.

The Parks and Recreation Commission regularly meets every 2nd Tuesday, but have not met since 2011 due to the City having no parks or recreation projects. Now that the City is working towards acquiring 20 acres for the Seventh Street Park Project, as well as exploring other recreation/activities such as a concert in the park event and a farmers market, the City is well served by reinstating the Commission.

City staff will contact each of the existing Parks and Recreation Commissioners to inquire whether or not they are interested in continuing to serve. City staff would also like to advertise for applications for the Parks and Recreation Commission for 30 days to provide an opportunity to anyone in the City who may be interested. Upon closing of the application period, interviews will be scheduled with the City Council. Once the interviews are completed, the Council shall appoint/re-appoint Commissioners.

Fiscal Impact:

Per the Hughson Municipal Code, Parks and Recreation Commissioners are not compensated.