



CITY OF HUGHSON
PARKS & RECREATION COMMISSION MEETING
 CITY HALL COUNCIL CHAMBERS
 7018 Pine Street, Hughson, CA

AGENDA
TUESDAY, JANUARY 13, 2015 – 6:00 P.M.

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
 Commissioner Raymond Lopez
 Commissioner Matt House
 Commissioner Tamara Thomas
 Commissioner Hans Picinich

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. NEW BUSINESS:

- 3.1:** Approve the Minutes of the August 12, 2014 Parks and Recreation Meeting. (Continued from the last meeting)
- 3.2:** Approve the Minutes of the December 9, 2014 Parks and Recreation Meeting.
- 3.3:** Review and Discuss Options Regarding Enacting and Enforcing a Smoke-Free Parks Policy in the City of Hughson.

4. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

5. INFORMATIONAL ITEMS:

- 5.1: City/School District Open Gym Program (Basketball) Details.
- 5.2: Park Development Grant Opportunity, California LWCF.
- 5.3 Starn Park Playground Update.
- 5.4 7th Street Community Park Update.

5. COMMENTS:

- 5.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

- 5.2: Commissioner Comments: (Information Only – No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

January 19	▪ City Hall Closed - Dr. Martin Luther King Jr. Day
January 20	▪ Planning Commission Meeting, City Hall Council Chambers, 6:00 P.M.
January 26	▪ City Council Meeting, City Hall Council Chambers, 7:00 P.M.
February 9	▪ City Council Meeting, City Hall Council Chambers, 7:00 P.M.
February 10	▪ Parks & Recreation Commission Meeting, City Hall Chambers, 6:00 P.M.
February 17	▪ Planning Commission Meeting, City Hall Council Chambers, 6:00 P.M.
February 23	▪ City Council Meeting, City Hall Council Chambers, 7:00 P.M.

RULES FOR ADDRESSING THE COMMISSION

Members of the audience who wish to address the Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

AFFIDAVIT OF POSTING

DATE: January 9, 2014 **TIME:** 3:00pm
NAME: Dominique Spinale-Romo **TITLE:** City Clerk

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson Commission shall be in English and anyone wishing to address the Commission is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson Parks & Recreation Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Commission Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



**CITY OF HUGHSON
PARKS & RECREATION COMMISSION
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

MINUTES

TUESDAY, AUGUST 12, 2014 – 6:00 P.M.

CALL TO ORDER: Chair Billy Redding

ROLL CALL:

Present: Chair Billy Redding
Vice Chair Todd Brownell
Commissioner Raymond Lopez

Staff Present: Jaylen French, Community Development Director
Dominique Spinale, Assistant to the City Manager/City Clerk

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

NO PUBLIC COMMENTS.

2. NEW BUSINESS:

2.1: Conduct Nominations and Elect a Chair and Vice Chair.

This item was continued to the next meeting, as the Commission prefers to conduct nominations with a full Commission present.

3. INFORMATIONAL ITEMS:

3.1: Non-Potable Project and Municipal Water System Update.

Director French provided an update to the Commission on this item.

3.2: LWCF Grant/School District property.

Director French provided an update to the Commission on this item. The Commission discussed this item, including the school facilities available, access to the school facilities, and the sharing of the school's facilities (Sports and Fitness Complex).

3.3: Concerts in the Park Events.

Director French provided an update to the Commission on this item.

3.4: Status of Existing Facilities.

Director French provided an update to the Commission on this item.

3. COMMENTS:

3.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

3.2: Commissioner Comments: (Information Only – No Action)

Commissioner Brownell requested that Staff develop a recreation manager position and develop recreational activities, including the possibility of baseball and softball leagues.

ADJOURNMENT:

This meeting adjourned at 7:05 P.M.

BILLY REDDING, Chair

DOMINIQUE SPINALE, City Clerk



**CITY OF HUGHSON
 PARKS & RECREATION COMMISSION MEETING
 CITY HALL COUNCIL CHAMBERS
 7018 Pine Street, Hughson, CA**

**MINUTES
 TUESDAY, DECEMBER 9, 2014 – 6:00 P.M.**

CALL TO ORDER: Chair Billy Redding was absent and currently there is no Vice Chair seated. Commissioner House offered to Chair the meeting and Commissioners Thomas and Picinich agreed, as there was a quorum of the Commission present.

ROLL CALL:

Present: Commissioner Matt House
 Commissioner Tamara Thomas
 Commissioner Hans Picinich

Absent: Chair Billy Redding
 Commissioner Raymond Lopez

FLAG SALUTE:

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

No Public Comments.

2. PRESENTATIONS:

2.1: Stanislaus Advocacy Action Team (StAAT) and Protecting Health and Slamming Tobacco (PHAST), Ross Middle School Presentation on Smoke Free Parks.

Ken Fitzgerald, Regional Health & Safety Planning Coordinator with the Stanislaus County Office of Education presented a PowerPoint on Clean and Healthy Smoke-Free Parks, and then each of the Ross Middle School students spoke to the Commission on the dangers of smoking and the need for clean air at the parks.

Each of the Commissioners talked to the students about their participation in the program and its activities. The Commission was very supportive of Smoke Free Parks and advised Mr. Fitzgerald and the Ross Middle School students that they would continue to work with City staff in moving forward with establishing and implementing policies towards smoke free parks.

3. NEW BUSINESS:

- 3.1: Approve the Minutes of the August 12, 2014 Parks and Recreation Meeting. (Continued from the last meeting)

This item was continued to the next meeting.

- 3.2: Approve the Minutes of the November 12, 2014 Parks and Recreation Meeting.

HOUSE/PICINICH 3-0 (REDDING/LOPEZ – Absent) motion passes to approve the Minutes of November 12, 2014.

4. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

5. INFORMATIONAL ITEMS:

- 5.1: Community Park Update.

Director French presented the update on this item and discussed that staff will outreach to the public for feedback and assistance in designing the future park.

- 5.2: Starn Park Playground Update.

Director French presented the update on this item and discussed the City's plan for replacing the play structure at Starn Park.

- 5.3: Goals and Objectives Workshop, January 2015.

Director French advised that the City is looking towards conducting a workshop in January to review the Goals and Objectives of the City with the Council, Commissions, Committees, and other local agencies including the Fire District and School District.

5. COMMENTS:

- 5.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

5.2: Commissioner Comments: (Information Only – No Action)

ADJOURNMENT:

This meeting adjourned at 7:23 P.M.

BILLY REDDING, Chair

DOMINIQUE SPINALE-ROMO, City Clerk



**PARKS AND RECREATION COMMISSION
AGENDA ITEM NO. 3.1
SECTION 3: NEW BUSINESS**

Meeting Date: January 13, 2015

Subject: Review and Discuss Options Regarding Enacting and Enforcing a Smoke-Free Parks Policy in the City of Hughson

Presented By: Jaylen French, Community Development Director

Approved By: _____

Staff Recommendation:

Review and discuss various options regarding enacting and enforcing a smoke-free parks policy in the City of Hughson.

Background and Overview:

In December 2014, the Stanislaus Advocacy Action Team (StAAT)—a project of the Stanislaus County Office of Education (SCOE)—and the Protecting Health and Slamming Tobacco (PHAST) team from Ross Middle School provided the Commission with a presentation on “Clean and Healthy Smoke Free Parks”.

In short, the presentation spoke to the negative effects of smoking in parks, including secondhand smoke and its health impacts, as well as the aesthetic, environmental and other impacts from the associated litter. The team’s goal is to promote clean and healthy parks by organizing the community and advocating for local smoke free parks policies.

This item is to outline the various options regarding enacting and enforcing a smoke-free parks policy, should the commission ultimately choose to recommend this action. Subsequent to the review and discussion amongst the Parks and Recreation Commission (PRC), the PRC, in cooperating with staff, will decide on a direction and approach for this matter.

Discussion:

Implementation

There is a range of options (from unofficial City support to codifying in the Hughson Municipal Code) for formalizing or enacting a smoke-free parks policy. The Parks and Recreation Commission will set the direction on this matter—supported by City staff as necessary—and depending on course taken, the City Council will approve the final step. A summary of each option is provided below.

1. General Proclamation or Resolution of Support. For this option, the City Council would proclaim or approve a resolution of support, which generally states that the City supports smoke free parks. There would be no associated policy or enforcement with this option.
2. Ordinance. With this option, the City Council would adopt an Ordinance, in association with policies and would amend the Municipal Code to regulate and enforce smoking and/or tobacco use in parks.

Enforcement

There is also an associated range of options regarding enforcing smoke-free parks. A summary of each option is provided below.

1. Self-enforced. This option is applicable to either implementation option and would entail users of the parks enforcing the 'ban' on smoking within parks, i.e. approaching a smoker and informing them that smoking is discouraged in public parks.

Those park users, who would self-enforce, would be benefitted from posted signage in each park to support their position.

2. Code Enforcement. This option is only applicable to the Ordinance implementation option. The City currently employs a part-time Code Enforcement Officer (CEO). This option would entail the code enforcement officer, either proactively or on a complaint basis, enforce the amended code and cite/fine smokers within the City's parks.

There are downsides to this approach, including the fact that the CEO works during typical business hours and perhaps the majority of smoking in parks would not occur during business hours. In addition, as a part time position, the CEO has other higher priorities during their time.

The benefit of this approach is that park users do not have the responsibility to enforce rules and that there is a real deterrent to smoking.

3. Law Enforcement. This option is also only applicable to the Ordinance implementation option. The City contracts with the County for law enforcement services within the City. This would entail police services

either proactively or on a complaint basis enforce the amended code and cite/fine smokers with the City parks.

There are pros and cons to this approach as well. Would this be seen as a prudent use of law enforcement services as well as tax payer's dollars? Is law enforcement necessary for this issue? On the upside, law enforcement is not a part-time position and therefore is available all hours of the day to ensure the code is enforced. This option also relieves park users from the responsibility of enforcing this rule and there is a greater deterrent to smoking.

Fiscal Impact:

Depending on the implementation and the enforcement options chosen, there could be no or limited fiscal impact to approving a smoke-free parks policy. With the resolution of support and self-enforcement option, the fiscal impact would be very limited and would likely only include the cost of signage if desired. Should the Ordinance and Code/Law Enforcement option be chosen, there could be slight increases to staffing/contract costs, but likely these costs would be assumed as part of normal work hours or efforts; therefore there is likely no real impact.