



**CITY OF HUGHSON  
PARKS & RECREATION COMMISSION  
MEETING  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA**

**AGENDA  
TUESDAY, FEBRUARY 10, 2015 – 6:00 P.M.**

**CALL TO ORDER:** Chair Matt House

**ROLL CALL:** Chair Matt House  
Vice Chair Tamara Thomas  
Commissioner Billy Redding  
Commissioner Hans Picinich  
Commissioner Raymond Lopez

**FLAG SALUTE:** Chair Matt House

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS: NONE.**

**3. UNFINISHED BUSINESS:**

**3.1:** Starn Park Play Structure

**4. NEW BUSINESS:**

4.1: Approve the Minutes of the January 13, 2015 Parks and Recreation Meeting.

4.2: Youth Flag Football League, Chair House (Verbal Only).

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.****6. INFORMATIONAL ITEMS:**

6.1: Smoke-Free Parks Update.

6.2: 7th Street Community Park Update.

**7. COMMENTS:**

7.1: Staff Reports and Comments: (Information Only – No Action)

**Community Development Director:**

7.2: Commissioner Comments: (Information Only – No Action)

**ADJOURNMENT:****WAIVER WARNING**

If you challenge a decision/direction of the Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**UPCOMING EVENTS:**

<b>February 11</b>	▪ 2+2 City/Fire Committee, Fire District Office, 5:30 P.M.
<b>February 12</b>	▪ City Hall Closed – Lincoln's Birthday
<b>February 16</b>	▪ City Hall Closed – Washington's Birthday
<b>February 17</b>	▪ Planning Commission Meeting, City Hall Council Chambers, 6:00 P.M.
<b>February 23</b>	▪ State of the City Address-Special Council Meeting, Samaritan Village, 6:00 P.M.
<b>March 7</b>	▪ Lorraine's Highs Tea, Hughson Family Resource Center, 883-2125
<b>March 9</b>	▪ City Council Meeting, City Hall Council Chambers, 7:00 P.M.
<b>March 10</b>	▪ Parks & Recreation Commission Meeting, City Hall Chambers, 6:00 P.M.
<b>March 14</b>	▪ Danielle's Gift St. Patrick's Day Celebration Fundraiser, <a href="http://www.daniellesgift.org">www.daniellesgift.org</a>
<b>March 17</b>	▪ St. Patrick's Day
<b>March 17</b>	▪ Planning Commission Meeting, City Hall Council Chambers, 6:00 P.M.
<b>March 23</b>	▪ City Council Meeting, City Hall Council Chambers, 7:00 P.M.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA.

**RULES FOR ADDRESSING THE COMMISSION**

Members of the audience who wish to address the Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT  
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**AFFIDAVIT OF POSTING**

**DATE:** February 5, 2015                      **TIME:** 6:00pm

**NAME:** Dominique Spinale Romo                      **TITLE:** City Clerk

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson Commission shall be in English and anyone wishing to address the Commission is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

**General Information:** The Hughson Parks & Recreation Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

**Commission Agendas:** The Commission agenda is now available for public review at the City's website at [www.hughson.org](http://www.hughson.org) and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054



## **PARKS & RECREATION COMMISSION**

### **AGENDA ITEM NO. 3.1**

### **SECTION 3: NEW BUSINESS**

**Meeting Date:** February 10, 2015  
**Subject:** Recommend that the City Council Approve the Installation of a New Play Structure at Rolland Starn Park  
**Presented By:** Sam T. Rush, Public Works Superintendent

**Approved By:** \_\_\_\_\_

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#### **Staff Recommendation:**

Recommend that the City Council approve the installation of a new play structure at Rolland Starn Park.

#### **Background and Overview:**

In late-Fall 2014, there was considerable damage to the play structure at Starn Park. City staff inspected the structure and discovered approximately 16 cracks to the main pillars, which hold the second floor of the structure. There was also considerable damage to the flooring on the second level of the structure.

Upon discovering the damage, staff 'closed' off the damaged areas with caution-tape to ensure the safety of users and to minimize additional damage, while looking into the cost to repair. However, unfortunately, the tape was not adhered to by park users. Ultimately, staff concluded that the play structure was not safe for future use to be use. Public Works staff removed and disposed of the structure in December 2014.

Since that time, staff has been developing a plan to fund and replace the structure as quickly as possible. This item is to provide the details of this plan to the Parks and Recreation Commission and to seek a recommendation onto the City Council to approve the installation of a new park structure.

#### **Discussion:**

Staff has recommended, as part of the mid-year budget review process, that the City's Fiscal Year 2014-15 budget be amended to include \$80,000 for the replacement of the play structure. The identified funding source is Park Development Fees, which is an impact fee paid at the time of new development. The fund currently has a balance of \$403,000. The Council is scheduled to hear this item at their regularly scheduled meeting on Monday, February 9, 2015.

The budgeted amount includes material—the structure and hardware, labor, delivery and taxes. This item includes three (3) options for the PRC’s review and consideration. In addition, information for each option is presented, including design, cost, delivery and installation schedule and expected structure life span.

**Fiscal Impact:**

As described previously, staff has recommended that the current budget be amended to include funds in this fiscal year for the replacement of the play structure. Staff has budgeted \$80,000 for this effort, which is contingent on Council approval.



CITY OF HUGHSON  
**PARKS & RECREATION COMMISSION MEETING**  
 CITY HALL COUNCIL CHAMBERS  
 7018 Pine Street, Hughson, CA

**MINUTES**  
**TUESDAY, JANUARY 13, 2015 – 6:00 P.M.**

**CALL TO ORDER:** Chair Billy Redding approximately 6:05 P.M.

**ROLL CALL:**

Present: Chair Billy Redding  
 Commissioner Matt House  
 Commissioner Tamara Thomas  
 Commissioner Hans Picinich

Absent: Commissioner Raymond Lopez

**FLAG SALUTE:** Chair Billy Redding

**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

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**2. PRESENTATIONS: NONE.**

**3. NEW BUSINESS:**

**Director French advised that annual nominations for Chair and Vice Chair were mistakenly left off of the Agenda. With the Commission's approval, he would like to conduct nominations. All Commissioners agreed to hold nominations.**

**Chair Redding opened nominations for Chair, and Commissioner Thomas nominated Commissioner House. No other nominations were made.**

**REDDING/HOUSE 4-0 (LOPEZ- Absent) motion passes to appoint Commissioner House as Chair of the Commission.**

**Chair House continued the meeting and opened nominations for Vice Chair, and Commissioner Picinich nominated Commissioner Thomas. No other nominations were made.**

**HOUSE/REDDING 4-0 (LOPEZ- Absent) motion passes to appoint Commissioner Thomas as Vice Chair of the Commission.**

- 3.1:** Approve the Minutes of the August 12, 2014 Parks and Recreation Meeting. (Continued from the last meeting)

**REDDING/THOMAS 4-0 (LOPEZ- Absent) motion passes to approve the Minutes of the August 12, 2014 meeting.**

- 3.2:** Approve the Minutes of the December 9, 2014 Parks and Recreation Meeting.

**THOMAS/REDDING 4-0 (LOPEZ-Absent) motion passes to approve the Minutes of the December 9, 2014 meeting.**

- 3.3:** Review and Discuss Options Regarding Enacting and Enforcing a Smoke-Free Parks Policy in the City of Hughson.

**Director French reviewed the Staff Report with the Commission. The Commission was supportive of a smoke-free parks policy, but inquired about the implementation or enforcement details. Ultimately, the Commission directed staff to draft an ordinance with a self-enforcement component for their review.**

**The Commission also discussed providing signage throughout the park as a way to educate the citizens of the new policy, as well as advertising it in the Hughson Chronicle.**

**THOMAS/REDDING 4-0 (LOPEZ-Absent) motion passes to direct staff to bring back a draft Ordinance for their review that focuses on self-enforcement, but also provides the ability to administer administrative citations if necessary.**

**4. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**5. INFORMATIONAL ITEMS:**

**5.1:** City/School District Open Gym Program (Basketball) Details.

**Director French provided information on this item to the Commission.**

**5.2:** Park Development Grant Opportunity, California LWCF.

**Director French provided an update to the Commission on this item.**

**5.3** Starn Park Playground Update.

**Director French provided an update to the Commission on this item.**

**5.4** 7th Street Community Park Update.

**Director French provided an update to the Commission on this item.**

**5. COMMENTS:**

**5.1:** Staff Reports and Comments: (Information Only – No Action)

**Community Development Director:** Director French advised the Commission of the Goals and Objectives Workshop scheduled for January 17, and the LOVE Hughson Event scheduled for April 18.

**5.2:** Commissioner Comments: (Information Only – No Action)

**Chair House was interested in bringing a flag football league to Hughson and advised staff that he would share the information with them to discuss at the next meeting in February.**

**ADJOURNMENT:**

**Chair House adjourned the meeting at 7:15 P.M.**

\_\_\_\_\_  
**MATT HOUSE, Chair**

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**DOMINIQUE SPINALE ROMO, City Clerk**