



CITY OF HUGHSON
CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

Minutes
MONDAY, OCTOBER 12, 2015 – 7:00 P.M.

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL: Mayor Matt Beekman
Mayor Pro Tem Jeramy Young
Councilmember Jill Silva
Councilmember George Carr
Councilmember Harold Hill

Staff Present: Raul L. Mendez, City Manager
Dan Schroeder, City Attorney
Jaylen French, Community Development Director
Shannon Esenwein, Finance Director
Lisa Whiteside, Finance Manager
Jaime Velazquez, Utilities Superintendent
Sam Rush, Public Works Superintendent
Marilyn Castaneda, Management Intern

FLAG SALUTE: Mayor Matt Beekman

A Moment of Silence for Morgan Thornsberry

INVOCATION: Mayor Matt Beekman

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

2. PRESENTATIONS:

2.1: A Proclamation Declaring October 18-24, 2015 As "Freedom From Workplace Bullies Week"

City Management Intern, Marilyn Castaneda read the Proclamation declaring October 18-24 as "Freedom From Workplace Bullies Week", out loud to the City Council, City staff and members of the public in the audience.

- 2.2:** Stanislaus Animal Services Agency Annual Report – Annette Patton, SASA Executive Director

Annette Patton, SASA Executive Director, presented to the City Council the Stanislaus Animal Services Agency Annual Report.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1:** Approve the Minutes of the Regular Meeting of September 28, 2015.
- 3.2:** Approve the Warrants Register.
- 3.3:** Review and approve the City of Hughson Treasurer's Report: Investment Portfolio Report for June 2015.
- 3.4:** Review and approve the City of Hughson Treasurer's Report: Investment Portfolio Report for July 2015.
- 3.5:** Approve the City of Hughson Economic Development Committee's (EDC) recommendation to award \$1,000 in Business Incentive Funds, in the form of a grant, for a new business (The Good Life – Life Coaching) located at 6719 Charles Street.
- 3.6:** Approve the request made by the Hughson Athletic Boosters to have and sell alcohol at the Italian Nite Dinner event, located on Hughson Avenue on November 7, 2015.
- 3.7:** Approve an application period for the current vacancy on the Hughson Planning Commission of October 13th to November 12th with City Council interviews scheduled for November 23, 2015.
- 3.8:** Waive the second reading of Ordinance No. 2015-11, an Ordinance of the City Council of the City of Hughson adopting the Development Agreement by and between the City of Hughson and DG-Hughson, CA-1-UT, LLC.

(Dollar General / Embree Group) relating to the development of the Dollar General retail store at Hughson Avenue and 4th Street.

3.9: Review and approve the Fiscal Year 2014-2015 Year End Adjustments.

BEEKMAN/YOUNG 5-0 motion passes to approve Consent Calendar.

4. UNFINISHED BUSINESS:

4.1: Adoption of the Fiscal Year 2014-2015 Final Budget

Finance Director Shannon Esenwein presented the staff report on this item.

Finance Director Esenwein provided the City Council with additional information on Funds 71 and Fund 88, as well as background information on the Fiscal Year 2014-2015 Final Budget.

Mayor Beekman requested more information on the budget for the IT Reserve fund from public facilities fees. Finance Director indicated that she would be contacting the City Auditor to ensure that such a transfer was appropriate.

Councilmember Silva indicated that in the County such funds can't be transferred right away and that a specific project needs to be identified before transferring over funds collected from development impact fees.

City Manager Mendez also provided clarification to Mayor Beekman request for additional information and questions. He shared that the Capital Improvement Plan in progress would identify projects and address the use of public facilities fees along with other sources of funds.

Mayor Beekman opened the Public Hearing at 7:43 P.M. There were no Public Comments. The Public Hearing was closed at 7:44 P.M.

BEEKMAN/YOUNG 5-0 motion passes to approve the adoption of the Fiscal Year 2014-2015 final budget.

Mayor Beekman directed staff to produce a comprehensive plan for a current and long term (3 year) use of the public facility fees.

BEEKMAN/YOUNG 5-0 motion passes to direct staff to produce a comprehensive plan for a current and long term (3 years) use of the public facility fees.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:

6. NEW BUSINESS: None.

7. CORRESPONDENCE: None.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Manager Mendez announced the quarterly staff meeting is on October 16, 2015 where Mr. Serpa will be coming at 10:30 A.M. to teach a hands only CPR/Automated External Defibrillator Training. City Manager Mendez also announced he will be attending the Southeast Stanislaus FRC Harvest of Promise on October 24, 2015 @ 6 P.M. (St. Anthony Church). He also reminded City Council and City staff the Halloween Tent, Trunk or Treat is fast approaching on October 31, 2015 @ 5 P.M. (Lebright Fields). He also wanted to thank Magnolia Farmhouse Market for supplying the Lime green ribbons in remembrance of Morgan Thornsberry.

City Clerk:

Community Development Director:

Director French updated the City Council on the Tully Road project. There was a line leak early October 8, 2015 from old and corroded pipes. Director French thanked staff for their hard work and long working hours to get the leak under control. He also noted that PG&E called in response to the two damaged Utility Vaults

within the construction project limits and stated because of safety reasons they won't allow further construction. City staff will move forward with the other 90% of the project and will leave the 10% alone until instructed by PG&E. Director French added that he would work with PG&E to have them cover the expenses related to the delay of the 10% of construction that is paused. Based on discussions with PG&E, Director French indicated that the delay will range from 4-9 months but the 90% of construction will be finished October 22, 2015. Also, it was shared that Dollar General will start their offsite construction on October 13, 2015. Director French will working with the City Engineer to conduct a speed survey to tell whether a 4 way stop light will be necessary at Fox/ Charles and for other sections of the City. Lastly, he reported that Hughson's water usage year to date is currently down by 28.3% from 2013 levels.

Director of Finance:

Director of Finance Essenwein announced to the City Council and staff that 246 pink notices accounting for \$47,790 were sent out to residences for past due balances. She shared that this will be a focus for her Department for the upcoming months. Director Essenwein also indicated that she would return back to Council with recommendations on the City's Investment Portfolio based on Council direction to consider paying down debt service rather than

rolling forward investments whose terms expire.

Police Services:

Chief Larry Seymour provided the City Council with the Crime Statistic Report. He also shared that some of the public safety issues brought to his attention by residents (and the City Manager) on NextDoor, Hughson’s social media, are under investigation.

City Attorney:

8.2: Council Comments: (Information Only – No Action)

Councilmember Carr updated the City Council and staff that due to the high temperatures, citizens are still at risk for West Nile Virus through mosquitos. He recently found a dead bird on October 1, 2015 and called Turlock Mosquito Abatement District for further instructions. He reported that the bird had tested positive for West Nile.

Councilmember Silva shared that she had received an email along with other members of the City Council regarding a house for sale near Hughson High School. She reported that the City Manager would be following up on the email on the City’s behalf.

Councilmember Hill reminded the City Council of the City/Fire 2+2 committee meeting on October 14, 2015 @ 5:30pm (Hughson Fire Protection District)

8.3: Mayor’s Comments: (Information Only – No Action)

Mayor Beekman updated the City Council on his attendance at the Stanislaus Farm Bureau where he sat on a panel on the topic of American Farmland Trust.

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: None.

ADJOURNMENT:

Mayor Beekman motion passes to adjourn the meeting at 8:21 P.M.



Matt Beekman, Mayor



Dominique Spinale Romo, City Clerk