



CITY OF HUGHSON  
**PARKS & RECREATION COMMISSION MEETING**  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA

**AGENDA**  
**TUESDAY, MARCH 8, 2016 – 6:00 P.M.**

**CALL TO ORDER:** Chair Matt House

**ROLL CALL:** Chair Matt House  
Vice Chair Tamara Thomas  
Commissioner Hans Picinich  
Commissioner Billy Redding

**Staff to be Present:** Jaylen French, Community Development Director

**FLAG SALUTE:** Chair Matt House

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the Parks and Recreation Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS: NONE.**

**3. UNFINISHED BUSINESS: NONE.**

**4. NEW BUSINESS:**

- 4.1: Approve the Minutes of October 13, 2015
- 4.2: Nominate a Chair and Vice-Chair for 2016
- 4.3: Review and Approve a Waiver Request for Park Rental Fees for Starn Park from Hughson Youth Baseball/Softball

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:        NONE.**

**6. INFORMATION ITEMS:**

- 6.1: Proposed Starn Park Basketball Court Update
- 6.2: Future Parks and Recreation Commission led Meeting with Representatives from Each Local Recreational Sports Program and Hughson Unified School District to discuss Facilities and Needs
- 6.3: Update on City of Hughson Parks and Recreation Commission
- 6.4: Update on Proposed Running Path Guide and Map

**7. COMMENTS:**

- 7.1: Staff Reports and Comments: (Information Only – No Action)

**Community Development Director:**

- 7.2: Commissioner Comments; (Information only- No Action)

**ADJOURNMENT:**

**WAIVER WARNING**

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**UPCOMING EVENTS:**

<b>March 14</b>	▪ Economic Development Committee, City Hall Chambers, 5:30 P.M.
<b>March 14</b>	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
<b>March 15</b>	▪ Planning Commission, City Hall Chambers, 6:00 P.M.
<b>March 26</b>	▪ IOOF Easter Egg Hunt, Emilie J. Ross Middle School, 9:00 A.M.
<b>March 28</b>	▪ City Council Meeting, City Hall Chambers, 7:00P.M.
<b>April 2</b>	▪ Opening Day of Hughson Youth Baseball/Softball
<b>April 11</b>	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
<b>April 23</b>	▪ Love Hughson Event, Breakfast & Rally Start at 7:00 A.M.
<b>May 5</b>	▪ Hughson Farmers' Market

**RULES FOR ADDRESSING CITY COUNCIL**

Members of the audience who wish to address the City Council are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**AFFIDAVIT OF POSTING**

**DATE:** March 4, 2016 **TIME:** 5:00 pm  
**NAME:** Martha Serrato **TITLE:** Accounting Technician II

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT  
 NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

Any documents produced by the City and distributed to a majority of the Parks and Recreation Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA.

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**General Information:** The Hughson Parks & Recreation Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

**Council Agendas:** The Commission agenda is now available for public review at the City's website at [www.hughson.org](http://www.hughson.org) and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054



**CITY OF HUGHSON  
PARKS & RECREATION COMMISSION MEETING  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA**

**MINUTES  
TUESDAY, OCTOBER 13, 2015 – 6:00 P.M.**

**CALL TO ORDER:** Chair Matt House

**ROLL CALL:** Chair Matt House  
Vice Chair Tamara Thomas  
Commissioner Hans Picinich  
Commissioner Billy Redding

**Present:** Chair Matt House  
Vice Chair Tamara Thomas  
Commissioner Hans Picinich

**Staff Present:** Jaylen French, Community Development Director  
Marilyn Castaneda, Interim City Clerk

**FLAG SALUTE:** Chair Matt House

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS: NONE.**

**3. UNFINISHED BUSINESS: NONE.**

**3.1:** Continue Discussion on Parks and Recreation Opportunities in the City

Director French provided the staff report on this item, which was followed by general discussion by the Parks and Recreation Commission. Vice Chair Thomas, recommended implementing a running path guide and map for residents.

**4. NEW BUSINESS:**

**4.1:** Approve the minutes of the Regular meeting of May 12, 2015

**The May 12, 2015 Meeting Minutes were approved.**

**Picinich/Thomas (3-0) motion to Approve Item 4.1.**

**4.2:** City's Park Rental Methodology

Director French provided the staff report on this item, which was followed by general discussion and questions from the Parks and Recreation Commission. After considerable thought and discussion, it was the Commission's general consensus that since the City had two usable fields for the purposes of sports programs that there likely is not a more fair solution than First Come, First Served. In the cases of conflict, such conflicts shall be remedied by the City Manager.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. INFORMATION ITEMS:**

**6.1:** Basketball Court in Starn Park Update

**7. COMMENTS:**

**7.1:** Staff Reports and Comments: (Information Only – No Action)

**Community Development Director:** Director French provided an update on development activity in the City, including the Dollar General store and the Feathers Glen subdivision

7.2: Commissioner Comments; (Information only- No Action)

**ADJOURNMENT:**

**Chair Matt House adjourned this meeting at 7:13 P.M.**

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**Chair, Matt House**

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**Dominique Spinale Romo, City Clerk**



**PARKS AND RECREATION COMMISSION**  
**AGENDA ITEM NO. 4.3**  
**SECTION 4: NEW BUSINESS**

**Meeting Date:** March 8, 2016

**Subject:** Recommendation that the City Council Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for the Hughson Youth Baseball/Softball for the 2016 Regular Season

**Presented By:** Jaylen French, Community Development Director

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**Staff Recommendation:**

1. Recommend that the City Council waive the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2016 regular season.
2. Find that the waiver of the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2016 regular season is in the public interest.

**Background and Overview:**

The City Council previously adopted Resolution No. 2008-42 to establish the fee schedule for rental of use of Rolland Starn Park. This includes use of the baseball diamond named in memoriam of Keith Crabtree, a long standing member of the Hughson Parks and Recreation Commission. The fee for rental and use of Keith Crabtree Field by local nonprofit users is \$20 for three hours. The fee for use of the ball field lights is \$22 per hour. The fee schedule for Rolland Starn Park allows for the waiver of such fees through approval by the City Council and a finding that the request is in the public interest. Exclusive use of the ball fields have priority scheduling over other uses including public use on a first come first basis.

Hughson Youth Football and the Mexican American Baseball League are the predominant users of the Rolland Starn Park. General public use of the various amenities (baseball field, large covered picnic area, small covered picnic area and uncovered picnic areas) also occurs.

**Discussion:**

In preparation for the 2014 season, Hughson Youth Baseball/Softball (HYBS) inquired about the use of Keith Crabtree Field to allow HYBS to better accommodate the number of games planned for the season which has expanded over the years. HYBS also anticipated using the lights at Keith Crabtree Fields a few times during the season to showcase games at night—a unique experience for local youth. Historically, HYBS has used LeBright fields for their league games.

HYBS requested a waiver for their inaugural use of Keith Crabtree Fields in exchange for improvements to the baseball diamond. The City Council approved the waiver in 2014 and in 2015 on the basis of the public interest served and the fact that the value of the planned improvements exceeded what would be generated in the usage fees collected. Specifically, improvements made and costs incurred by HYBS were clay purchased for the infield and related labor, three base pins welded and inserted, the pitching mound and 20 yards of dirt for the field. In total, said improvements were estimated at over \$2,500.

The initial waiver request was for the 2014 season only. The Council has since approved a fee waiver for the 2015 season. City staff met with HYBS representatives last month to discuss the arrangement details for the 2016 season. Based on the registrations thus far (540), HYBS anticipates participation by local youth to exceed last year's totals. Opening day ceremonies for the 2016 season are scheduled for April 2, 2016.

HYBS is a local nonprofit which through its program teaches skills, mental and physical development, a respect for the rules of the game, and basic ideals of sportsmanship and fair play. HYBS has a long standing history in the City of Hughson and through an arrangement with both Hughson Unified School District and the City of Hughson utilizes LeBright Fields annually through the baseball/softball season (April to June). LeBright Fields is used at a reduced rate in exchange for a commitment by HYBS making annual improvements to the baseball fields.

Keith Crabtree Field at Starn Park is maintained by the City. The partnership with HYBS will result in added improvements to the baseball diamond above and beyond what is typically done with existing City resources. The improvements can be enjoyed by not only HYBS but other park users throughout the year. The improved condition of the baseball diamond should help generate additional revenue through expanded usage and also encourage long standing users to continue to utilize the field due to its improved condition.

**Fiscal Impact:**

The revenue that would be generated through the use of Keith Crabtree Field by HYBS for the season is approximately \$580.00 not including usage for lights. The improvements to be made by HYBS have not yet been determined—staff is currently working with the representatives to determine these improvements—but are expected to exceed the value of the park use fees that would be collected.