



**CITY OF HUGHSON
CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
MONDAY MAY 9, 2016 – 7:00 P.M.**

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL: Mayor Matt Beekman
Mayor Pro Tem Jeramy Young
Councilmember Jill Silva
Councilmember George Carr
Councilmember Harold Hill

FLAG SALUTE: Mayor Matt Beekman

INVOCATION: Reverend Tim Gravatt

RULES FOR ADDRESSING CITY COUNCIL

Members of the audience who wish to address the City Council are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

- 2.1:** A Proclamation of the Hughson City Council Declaring the Month of May as Older Americans Month.
- 2.2:** A Proclamation of the Hughson City Council Declaring May 15 through May 21, 2016, as National Public Works Week, and recognition of the Hughson Public Works Staff for Ten (10) years of No Loss Time Injuries.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1:** Approve the Minutes of the Regular Meeting of April 25, 2016.
- 3.2:** Approve the Warrants Register.
- 3.3:** Approve the City of Hughson Treasurer's Report for Report for March 2016.
- 3.4:** Adopt Resolution No. 2016-14, Supporting the Approval of the Fiscal Year 2016-2017 Annual Action Plan.

4. UNFINISHED BUSINESS: NONE.**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.****6. NEW BUSINESS:**

- 6.1:** Adopt Resolution No. 2016-15, a Resolution of the Hughson City Council Approving the Expenditure of Public Facilities Development Impact Fee Funds for the City of Hughson Council Chamber Upgrade.

7. CORRESPONDENCE:

- 7.1:** Hatch/Santa Fe Traffic Signal Project Update.

8. COMMENTS:

- 8.1:** Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Clerk:

Community Development Director:

Director of Finance:

Police Services:

City Attorney:

8.2: Council Comments: (Information Only – No Action)

8.3: Mayor’s Comments: (Information Only – No Action)

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

May 10	▪ Parks and Recreation Commission, City Hall Chambers, 6:00 P.M.
May 17	▪ Planning Commission, City Hall Chambers, 6:00 P.M.
May 23	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
May 5 – Sept 29	▪ Hughson Farmers’ Market (Thursday), 5:00 pm – 9:00 pm

AFFIDAVIT OF POSTING

DATE: May 5, 2016 **TIME:** 5:00 pm
NAME: Christine Tallman **TITLE:** City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
 NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk’s office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise noticed.

Council Agendas: The City Council agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



*Proclamation
May as Older Americans Month*

WHEREAS, Stanislaus County is a community that includes 97,119 citizens aged 60 and older; and,

WHEREAS, the older adult population in the City of Hughson is one of our most “treasured resources,” united by historical experiences, strengthened by diversity, and interpreting events through varied perspectives and backgrounds to bring wisdom and insight to our community; and,

WHEREAS, increasing numbers of adults are reaching retirement age and remaining strong and active for longer than ever before; and,

WHEREAS, the older adults in the City of Hughson deserve recognition for the contributions they have made and will continue to make to the culture, economy, and character of our community and our nation; and,

WHEREAS, our community can provide that recognition and respect by improving the quality of life for older Americans by: increasing their opportunities to remain active and engaged in community life; providing individualized services and support systems to maintain the dignity independence, and self-determination of older Americans as they age; and, combating ageist attitudes by honoring their past, present, and future contributions.

NOW, THEREFORE BE IT RESOLVED, the Hughson City Council proclaims May as Older Americans Month. We urge all residents to recognize and celebrate the many accomplishments of our seniors and their contributions made to our city. We encourage our community to give our older citizens the understanding and respect they are due, and lend them our support and assistance in maintaining their independence, thereby enabling them to continue their contributions to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hughson to be affixed this 9th day of May, 2016.

MATT BEEKMAN, Mayor



CITY OF HUGHSON AGENDA ITEM NO. 2.2

SECTION 2: PRESENTATIONS

Meeting Date: May 9, 2016
Presented By: Christine Tallman, Interim City Clerk
Subject: Declaring May 15 through May 21, 2016, as National Public Works Week, and Recognition of the Hughson Public Works Staff for 10 years of No Loss Time Injuries

Approved By: _____

Staff Recommendation:

Declare May 15 through May 21, 2016, as National Public Works Week, and recognition of the Hughson Public Works staff for 10 years of no loss time injuries.

Background and Overview:

The City of Hughson staff prides itself on its excellence in maintaining the City's streets, parks and public buildings as well as providing and delivering services such as water and sewer to Hughson residents.

As the American Public Works Association (APWA) states, "There would be no community without the quality of life public works provides. There would be no community to police and protect, no public to lead or represent. Public works allows the world as we know it to be".

This year's theme is "Public Works Always There". This theme showcases the pervasiveness of public works. Communities depend on public works and the men and the staff that are always there and always ready to serve. This is especially true in Hughson and in the last several weeks.

On another exciting note, the City of Hughson is proud to announce that the Public Works staff has reached 10 years of no loss time injuries. To honor them for their hard work and dedication, the City would like to present Sam Rush, Public Works Superintendent, and Jaime Velazquez, Utilities Superintendent, certificates of recognition to present to their staff for this amazing accomplishment.

The Public Works staff includes employees Sam Rush, Jaime Velazquez, Tony Fontana, Jose Vasquez, Sam Luna, Erik Lovejoy, Homer Garza and Neil Raya. The City also utilizes additional staffing through Express Employment Professionals, Randy Govia as well as temporary assistance through the Central

Valley Opportunity Center (CVOC)—Jorge Guerrero, Uriel Gonzalez and Gerardo Irigoyen.

Fiscal Impact:

There is no fiscal impact associated with approval of this item.



CITY OF HUGHSON AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR

Meeting Date: May 9, 2016
Subject: Approval of the City Council Minutes
Presented By: Christine Tallman, Interim City Clerk

Approved By: _____

Staff Recommendation:

Approve the Minutes of the Regular Meeting of April 25, 2016.

Background and Overview:

The draft minutes of the April 25, 2016 meeting are prepared for the Council's review.



**CITY OF HUGHSON
CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**MINUTES
MONDAY, APRIL 25, 2016 – 7:00 P.M.**

CALL TO ORDER: Mayor Matt Beekman

ROLL CALL:

Present: Mayor Matt Beekman
Councilmember George Carr
Councilmember Harold Hill
Councilmember Jill Silva

Absent: Mayor Pro Tem Jeramy Young

Staff Present: Raul L. Mendez, City Manager
Christine Tallman, Interim City Clerk
Daniel J. Schroeder, City Attorney
Jaylen French, Community Development Director
Larry Seymour, Chief of Police Services
Shannon Esenwein, Finance Director
Lisa Whiteside, Finance Manager
Sam Rush, Public Works Superintendent
John Padilla, City Treasurer

FLAG SALUTE: Mayor Matt Beekman

INVOCATION: Reverend Ken Sartain

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Heather Bailey from the Hughson Public Library provided information on the upcoming summer reading program and events for Mother's Day and Cinco de Mayo. She also noted that the Library will have a booth at the Fruit and Nut

Festival and that there will be a raffle and the winner will receive the Percy Jackson book series.

2. PRESENTATIONS:

- 2.1: Director French recognized the City of Hughson Photo Contest Winner Karen Jensen and presented her with a check for \$100. Mrs. Jensen then chose to donate her prize money to the Hughson Fire Department as a thank you for their service to the community. Fire Captain Crabtree stated that the funds would go towards the purchase for fire equipment.**
- 2.2: A Hughson City Council Proclamation declaring April 25 through 29, 2016, as Administrative Professionals Week, and recognition of the City of Hughson Administrative Staff was presented to staff member Michelle Roberts who represented administrative staff.**

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approve the Minutes of the Regular Meeting of April 11, 2016.**
- 3.2: Approve the Warrants Register.**
- 3.3: Review and Approve the City of Hughson Treasurer's Report:
(a) Investment Portfolio Report for February 2016.**
- 3.4: Consideration to Approve a 60 Month Lease and Associated Maintenance Services with Ray Morgan Company for two new Copiers at City Hall and Authorize the City Manager to Execute the Lease Agreement.**
- 3.5: Accept the Phase II Environmental Site Assessment Prepared by Condor Earth Technologies for City Property Located on Leedom Road Near the Waste Water Treatment Facility and Approval to Direct City Staff to Issue a Request for Proposals (RFP) for Reuse Options and Lease of the Subject Property.**
- 3.6: Approve the Negotiated Three Year Employment Contract with Raul Mendez, City Manager.**
- 3.7: Accept the 2015 Annual General Plan Progress Report and the 2015 Annual Housing Element Progress Report.**

BEEKMAN/SILVA 4-0 (YOUNG – ABSENT) motion passes to approve the Consent Calendar as presented.

4. UNFINISHED BUSINESS: NONE.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS:

6.1: Adopt Resolution No. 2016-13, Approval of the Expenditure of Funds for the City of Hughson Office Remodel.

Finance Director Esenwein and City Manager Mendez presented the staff report on this item.

BEEKMAN/HILL 4-0 (YOUNG – ABSENT) motion passes to approve Resolution No. 2016-13, Approval of the Expenditure of Funds for the City of Hughson Office Remodel.

7. CORRESPONDENCE: No action was taken on these items.

7.1: Planning Commission Agenda for April 19, 2016.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Manager Mendez noted the success of Love Hughson and thanked the community and staff. He also thanked the Council for the renewal of his contract and committed himself to continuing to provide outstanding service to the City (organization and community) for the next three years.

City Clerk:

None.

Community Development Director:

Director French informed the Council of two potential new developments in the Euclid Avenue area and noted that sales in the Feather Glen subdivision were going well. He updated the Council on the

Farmers Market and informed them that the staff would be at the Legislative Action Day in Sacramento on April 27th.

Director of Finance: Director Esenwein advised the Council that the Auditors will be at City Hall the week of May 16, 2016 which is earlier than usual and thus the report would be completed sooner.

Police Services: Chief Larry Seymour provided the City Council with the Crime Statistic Report. He also updated the Council on his activities for the past month. He also discussed emphasizing Distracted Driver Awareness during the upcoming month and on the Hughson Police Facebook page

City Attorney: None.

8.2: Council Comments: (Information Only – No Action)

Councilmember Carr updated the Council on the recent Local Task Force on Solid Waste Management and their approval of a five year Plan. He was very pleased with the success of Love Hughson and all the work of the volunteers.

Councilmember Silva was impressed with the kickoff for Love Hughson and she noted all the work staff and volunteers did to make the event successful. She recently attended a StanCOG meeting where there was discussion of moving funds allocated to North County Corridor project to the Highway 132 project. She thanked City Manager Mendez for his commitment to the City of Hughson.

Councilmember Hill also thanked City Manager Mendez. He and the City Manager attended the last meeting of the Alliance and noted that the new nonprofit organization would be primarily made up of members from Industry.

8.3: Mayor's Comments: (Information Only – No Action)

Mayor Beekman updated the Council on his attendance at the monthly Mayor's meeting where Supervisor Chiesa spoke about the potential voter approval of recreational marijuana and how the agencies could coordinate to address it countywide. Allowing dispensaries in industrial areas could keep them from more family friendly areas of cities. He also noted that at the Mayor's meeting there was discussion about utilizing revenue from the dispensaries for law enforcement and mental health services including addiction programs. He noted

he liked the Economic Development Committee (EDC) approach process for that night's meeting; introducing new business owners to the EDC to share ideas.

9. CLOSED SESSION TO DISCUSS THE FOLLOWING:

Adjourned to Closed Session at 7:44 pm:

- 9.1:** CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: City of Hughson v. The Dow Chemical Company, et al., San Francisco County Superior Court, Case No. CGC-14-542221 ("Action"), which is coordinated as part of the "TCP Cases" in San Bernardino County Superior Court, Coordinated Case No. SCVSS 120627 (JCCP No. 4435).

ADJOURNMENT:

BEEKMAN/CARR 4-0 (YOUNG – ABSENT) motion passes to approve the motion passes to adjourn the meeting at 8:23 P.M.

MATT BEEKMAN, Mayor

CHRISTINE TALLMAN, Interim City Clerk



CITY OF HUGHSON AGENDA ITEM NO. 3.2 SECTION 3: CONSENT CALENDAR

Meeting Date: May 9, 2016
Subject: Approval of Warrants Register
Enclosure: Warrants Register
Presented By: Shannon Esenwein, Director of Finance

Approved By: _____

Staff Recommendation:

Approve the Warrants Register as presented.

Background and Overview:

The warrants register presented to the City Council is a listing of all expenditures paid from April 26, 2016 through May 4, 2016.

Fiscal Impact:

There are reductions in various funds for payment of expenses.

REPORT.: May 05 16 Thursday
RUN.....: May 05 16 Time: 10:12
Run By.: Lisa Whiteside

City of Hughson
Cash Disbursement Detail Report
Check Listing for 04-16 Bank Account.: 0100

PAGE: 001
ID #: PY-DP
CTL.: HUG

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Payment Information Description
47682	4/26/2016	COS01	COSTCO WHOLESALE	\$ 218.60	B60426	SUPPLIES FOR LOVE HUGHSON EVENT
47683	4/26/2016	PIZ01	PIZZA FACTORY	\$ 58.00	B60426	EDC MEETING 4/25/16
47684	4/26/2016	SAV02	SAVE MART	\$ 258.21	B60502	UMBRELLAS/STANDS FOR FRUIT & NUT
47685	4/28/2016	FIN04	FINELINE STRIPING	\$ 2,250.00	1714	INSTALL STRIPING FOR CROSSWALK AT FOX & CHARLES ST
Cash Account Total:				\$ 2,784.81		
Total Disbursements:				\$ 2,784.81		

SE

REPORT.: May 05 16 Thursday
RUN....: May 05 16 Time: 10:16
Run By.: Lisa Whiteside

City of Hughson
Cash Disbursement Detail Report
Check Listing for 05-16 Bank Account.: 0100

PAGE: 001
ID #: PY-DP
CTL.: HUG

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
47686	5/4/2016	AFL01	AFLAC	\$ 862.37	B60429	AFLAC
47687	5/4/2016	ALV02	ALVAREZ, JUANA	\$ 640.00	B60429	CANCELLATION OF SR CENTER RENTAL
47688	5/4/2016	ATT02	AT&T MOBILITY	\$ 182.89	B60429	PHONE
47689	5/4/2016	ATT03	AT&T	\$ 5.32	B60503	PHONE
				\$ (4.99)	7984272C	PHONE
Check Total:				\$ 0.33		
47690	5/4/2016	AVA00	AVAYA, INC	\$ 199.40	B60502	PHONE
47691	5/4/2016	BAY02	BAY ALARM CO	\$ 157.11	B60502	MONITORING OF ALARMS
47692	5/4/2016	CAB05	CABRAL MOTORS	\$ 314.65	65003	BATTERY REPLACEMENT FOR E VEHICLE E-1
47693	5/4/2016	CEN14	CENTRAL SANITARY SUPPLY	\$ 303.80	692446	GARBAGE BAGS USED FOR STREET RECEPTACLES
47694	5/4/2016	CLA03	CLARK'S PEST CONTROL	\$ 102.00	18257100	PEST CONTROL
				\$ 57.00	18279068	PEST CONTROL
Check Total:				\$ 159.00		
47695	5/4/2016	ENV02	ENVIRONMENTAL SYSTEMS	\$ 1,788.93	27401	STREET SWEEPING APRIL
47696	5/4/2016	EXP00	EXPRESS PERSONNEL SERVICE	\$ 1,398.48	170044127	EXTRA HELP WEEK OF 2/28/16
				\$ 577.60	171447105	EXTRA HELP WEEK OF 4/3/16
Check Total:				\$ 1,976.08		
47697	5/4/2016	FAR03	FARMERS BROTHERS COFFEE	\$ 59.07	10683668	COFFEE
47698	5/4/2016	FRE03	FRENCH, JAYLEN	\$ 15.00	B60503	PARKING REIMB. FOR LEGISLATIVE ACTION DAY 2016
47699	5/4/2016	GEO01	GEOANALYTICAL LABORATORIE	\$ 215.78	C6D0620	LAB TESTING
				\$ 347.50	C6D1217	LAB TESTING
				\$ 215.78	C6D1218	LAB TESTING
Check Total:				\$ 779.06		
47700	5/4/2016	HAR07	HARRIS & ASSOCIATES	\$ 2,579.75	31148	ADMIN LLMD FEES-PROFESSIONAL SERVICES IN MARCH
47701	5/4/2016	HUG11	HUGHSON FARM SUPPLY	\$ 5.91	H172700	MISC. TOOLS & SUPPLIES
				\$ 63.37	H172788	MISC TOOLS AND SUPPLIES
				\$ 36.55	H172864	MISC. TOOLS & SUPPLIES
				\$ 62.18	H172865	MISC TOOLS AND SUPPLIES
				\$ 10.74	H173844	MISC. TOOLS & SUPPLIES
				\$ 37.12	H174097	MISC.TOOLS AND SUPPLIES
				\$ 45.08	H174910	MISC TOOLS AND SUPPLIES
Check Total:				\$ 260.95		

3E

47702	5/4/2016	HUG34	VALLEY PARTS WAREHOUSE, I	\$	69.99	166522	SMALL MATERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
				\$	45.05	166524	SMALL METERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
				\$	11.11	168584	SMALL MATERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
				\$	8.77	169001	SMALL MATERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
				\$	215.87	169542	SMALL MATERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
				\$	2.36	172188	SMALL MATERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
				\$	1,169.81	172652	SMALL MATERIAL NEEDED FOR
							VEHIC. MAINT & REPAIR
			Check Total:			-----	
				\$	1,522.96		
47703	5/4/2016	MEN23	MENDOZA, ERIKA	\$	145.00	B60429	DAMAGE DEPOSIT REFUND 4/9/16
47704	5/4/2016	NEU01	NEUMILLER & BEARDSLEE	\$	1,600.00	276514	LEGAL SVCS FOR MARCH
				\$	20,396.23	276979	LEGAL SVCS FOR MARCH
			Check Total:			-----	
				\$	21,996.23		
47705	5/4/2016	PGE01	PG & E	\$	82.58	B60429	UTILITIES SENIOR CENTER
				\$	64.28	B60430	UTILITIES-CNG
				\$	27.17	B60431	UTILITIES-CITY HALL
				\$	17.42	B60432	UTILITIES-3RD ST CENTER
			Check Total:			-----	
				\$	191.45		
47706	5/4/2016	PIN00	PINEDA, MAYRA	\$	100.00	B60429	PARK DEPOSIT REFUND
47707	5/4/2016	QUI03	QUICK N SAVE	\$	30.32	1-7932	FUEL
47708	5/4/2016	ROD09	RODRIGUEZ, RICHARD	\$	100.00	B60429	PARK DEPOSIT REFUND 4/16/16
47709	5/4/2016	RUI08	RUIZ, AGUSTINA & RODOLFO	\$	175.00	B60429	SR CENTER DEPOSIT REFUND
							4/10/2016
47710	5/4/2016	SAF01	SAFETLITE	\$	1.61	320427	SAFETY KIT
				\$	108.01	324169	RAILING PROTECTION IN FRONT
							OF LA PERLA TAPATIA
			Check Total:			-----	
				\$	109.62		
47711	5/4/2016	SEE01	SEEGER'S	\$	48.43	0120517IN	BUSINESS CARDS (CORTES &
							GOMEZ)
47712	5/4/2016	SHR02	SHRED-IT USA LLC	\$	135.81	941032680	SHREDDING
47713	5/4/2016	SUA00	SUAREZ, CARLOS	\$	100.00	B60429	PARK DEPOSIT REFUND
47714	5/4/2016	SUT00	SUTTER GOULD MEDICAL FOUN	\$	125.00	B60503	DRUG SCREENING
47715	5/4/2016	TID01	TURLOCK IRRIGATION DIST.	\$	13,616.36	B60429	ELECTRIC
47716	5/4/2016	TUR12	TURLOCK, CITY OF	\$	134.00	2016-0018	FUEL
47717	5/4/2016	UNI12	UNIVERSITY POLICE DEPARTM	\$	57.00	16-0420	LIVE SCAN FINGERPRINTING
47718	5/4/2016	UNU01	UNUM LIFE INSURANCE CO.	\$	1,283.64	B60504	LIFE INSURANCE WITHHOLDIN
47719	5/4/2016	WHI03	LISA WHITESIDE	\$	180.63	B60503	REIMB. FOR HUGHSON FRUIT
							& NUT & INTERVIEW EXPENSE

SE

47720	5/4/2016	WIL01	CORBIN WILLITS SYSTEM	\$	571.40	00B604151	ENHANCEMENT & SERVICE FEE
47721	5/4/2016	WIL14	WILLDAN ENGINEERING	\$	1,507.50	20160328	ENGINEERING SERVICES-FEB
				\$	108.75	20160331	ENGINEERING SERVICES- FEB
				\$	10,539.00	003-21339	ENGINEERING SERVICES FOR HUGHSON-FOX IMPROV. FEB

Check Total: \$ 12,155.25

Cash Account Total: \$ 63,056.49

Total Disbursements: \$ 63,056.49



CITY OF HUGHSON AGENDA ITEM NO. 3.3 SECTION 3: CONSENT CALENDAR

Meeting Date: May 9, 2016
Subject: Approval of the Treasurer's Reports – March 2016
Presented By: John Padilla, City Treasurer

Approved By: _____

Staff Recommendation:

Review and approve the City of Hughson Treasurer's Report for March 2016.

Summary:

The City Treasurer is required to review the City's investment practices and approve the monthly Treasurer's report. Enclosed is the City of Hughson's Treasurer's Report for March 2016. As of March 2016, the City of Hughson's total cash and investment balance is \$ \$14,257,618.58 and is in compliance with the City's investment policy. The City has sufficient cash flow to meet the City's expected expenditures for the next six months.

Background and Overview:

The Treasurer report for March 2016 reflects the most current representation of the City's funds and investments and provides a necessary outlook for both past, present, and future investment and spending habits. While investments and funds differ from time to time, it is the goal of the City to maintain safety and stability with its funds, while additionally promoting prudence and growth.

Enclosed is the City of Hughson Treasurer's Report for March 2016 along with supplementary graphs depicting the percentage of the City's total funds, a breakdown of the March 2016 Developer Impact Fees, and an additional line plot graph further demonstrating the Developer Impact Fees. This graph depicts the Developer Impact Fees' actual balance for the past five years, and continues with a projection based on the average rate of change for each fund over the next few years. After review and evaluation of the report, City staff has researched funds with a significant deficit balance and submit the following detailed explanation:

Public Facilities Development Streets Fund:

The Public Facilities Development Streets Fund currently reflects a negative balance of (\$208,698.63), reflecting a positive difference of \$168,976.92 or a 44.74% increase from the previous year. The deficit is a result of the Euclid Bridge Project, which was constructed in Fiscal Year 2006/2007, for approximately \$1.3 million. The project was completed in anticipation of funding from Developer Impact Fees collected from new development. Unfortunately, the housing market declined significantly and the new development never materialized. As the economy strengthens and new building continues, the City can recognize additional developer impact fees and reduce the deficit more quickly.

Water Developer Impact Fee Fund:

The Water Developer Impact Fee Fund currently reflects a negative balance of (\$299,718.44), reflecting a positive difference of \$153,742.61 or a 33.90% increase from the previous year. After extensive review, City staff discovered that the remaining deficit is attributable to settlement arrangements that were made in Fiscal Year 2008/2009 and Fiscal Year 2009/2010 for the Water Tank on Fox Road near Charles Street. The Project Cost of the Water Tower Project was \$2,400,000. During that period, the City paid out \$650,000 in settlements. This account will be in a deficit position until additional development occurs and developer impact fees are collected to cover those unanticipated settlement costs.

Based on a review of Water Development and Street funds, City staff expects development in the Feathers Glen (42 units) and Euclid South (69 units) subdivisions, or about 110 units to be built to see a positive balance in the Water and Street Development funds. The Euclid North (50 units) subdivision is expected to follow shortly thereafter. These units reflect the areas that are most likely to see development within the City limits—with construction in Feathers Glen already in progress and under construction.

Transportation Capital and CDBG Street Project Fund:

The Transportation Capital Project Fund currently reflects a negative balance of (\$550,538.96), reflecting a negative difference of \$253,003.41 or an 85.03% decrease from the previous year. The CDBG Street Project Fund currently reflects a negative balance of (\$53,496.06) reflecting a positive difference of \$163,275.21 or a 75.32% increase from the previous year. The City received \$148,271 in March for the Hughson Avenue project. Currently, the City is pending reimbursement for the Tully Road project. As the City continues to produce transportation and street projects, these funds will likely continue to show a negative balance. City staff will continue to monitor and report the status of these reimbursements as the funds become available.

Fiscal Impact:

As of March 2016, the total cash and investments balance for the City of Hughson is \$14,257,618.58. This compares to March 2015's total cash and investments balance of \$12,652,552.74 demonstrating a \$1,605,065.84 or a 12.69% increase.

**City of Hughson
Treasurer's Report
March 2016**

	MONEY MARKET	GENERAL	REDEVELOP MENT**	TOTAL
Bank Statement Totals	\$ 11,609,450.31	\$ 305,088.73	\$ -	\$ 11,914,539.04
Adjustment-Direct Deposit Payroll	\$ -			\$ -
Outstanding Deposits +		\$ -	\$ -	\$ -
Outstanding Checks/transfers -	\$ 14,801.48	\$ (276,493.49)	\$ -	\$ (261,692.01)
ADJUSTED TOTAL	\$ 11,624,251.79	\$ 28,595.24	\$ -	\$ 11,652,847.03
Investments: Various				\$ 1,053,492.21
Multi-Bank WWTP				\$ 1,472,370.10
Investments: L.A.I.F.		\$ 39,517.46	\$ 39,391.78	\$ 78,909.24

TOTAL CASH & INVESTMENTS **\$ 14,257,618.58**

	March 2015	March 2016	Difference	% of Variance
Books - All Funds				
2 Water/Sewer Deposit	55,264.06	59,248.37	3,984.31	7.21%
8 Vehicle Abatement	12,501.56	12,095.11	-406.45	-3.25%
11 Traffic Congestion Fund	125,022.33	130,363.50	5,341.17	4.27%
13 Redevelopment - Debt Service	145,064.31	125,358.55	-19,705.76	-13.58%
17 Federal Officer Grant	6,620.00	6,620.00	0.00	0.00%
18 Public Safety Realignment	28,476.76	35,722.01	7,245.25	25.44%
19 Asset Forfeiture	6,995.43	6,995.43	0.00	0.00%
25 Gas Tax 2106	-3,536.82	-20,472.00	-16,935.18	478.83%
30 Gas Tax 2107	15,094.07	17,195.93	2,101.86	13.93%
31 Gas Tax 2105	33,237.72	47,776.44	14,538.72	43.74%
35 Gas Tax 2107.5	2,672.14	672.14	-2,000.00	-74.85%
40 General Fund	1,430,085.27	1,657,929.61	227,844.34	15.93%
401 General Fund Contingency Reserve	673,896.06	675,293.87	1,397.81	0.21%
43 Trench Cut	75,611.40	76,443.60	832.20	1.10%
48 Senior Community Center	11,487.29	10,342.61	-1,144.68	-9.96%
49 IT Reserve	70,201.39	93,548.12	23,346.73	33.26%
50 U.S.F. Resource Com. Center	1,558.40	4,264.56	2,706.16	173.65%
51 Self-Insurance	73,703.49	73,303.49	-400.00	-0.54%
53 SLESF (Supplemental Law Enforcement Services Fund)	-14,889.28	46,078.10	60,967.38	-409.47%
54 Park Project	490,169.39	563,132.65	72,963.26	14.89%
60 Sewer O & M	3,175,029.95	2,396,657.82	-778,372.13	-24.52%
61 Sewer Fixed Asset Replacement	2,671,058.13	3,127,918.41	456,860.28	17.10%
66 WWTP Expansion 2008	9,263.45	864,005.09	854,741.64	9227.03%
69 LTF Non Motoriz	5,208.00	5,208.00	0.00	0.00%
70 Local Transportation	142,180.08	124,206.93	-17,973.15	-12.64%
71 Transportation	-297,535.55	-550,538.96	-253,003.41	85.03%
100/200 LLD's and BAD's	115,782.35	192,666.24	76,883.89	66.40%
80 Water O & M	220,944.82	220,470.98	-473.84	-0.21%
82 Water Fixed Asset Replacement	677,259.20	870,573.25	193,314.05	28.54%
88 PW CDBG Street Project	-216,771.27	-53,496.06	163,275.21	-75.32%
80 Water Reserve-USDA GRANT	21,524.50	21,524.50	0.00	0.00%
90 Garbage/Refuse	144,739.46	143,267.73	-1,471.73	-1.02%
91 Misc. Grants	0.00	0.00	0.00	0.00%
92 98-EDBG-605 Small Bus. Loans	93,595.60	93,595.60	0.00	0.00%
94 96-EDBG-438 Grant	403.43	403.43	0.00	0.00%
95 94-STBG-799 Grant	159,496.75	161,772.49	2,275.74	1.43%
96 HOME Program Grant (FTHB)	35,041.19	35,041.19	0.00	0.00%
97 96-STBG-1013 Grant	194,873.15	197,446.17	2,573.02	1.32%
98 HOME Rehabilitation Fund	40,000.00	40,000.00	0.00	0.00%
Developer Impact Fees ***	2,221,224.53	2,744,983.68	523,759.15	23.58%
TOTAL ALL FUNDS:	12,652,552.74	14,257,618.58	1,605,065.84	12.69%
Break Down of Impact Fees ***				
10 Storm Drain	286,839.08	268,084.30	-18,754.78	-6.54%
20 Community Enhancement	77,941.40	87,949.79	10,008.39	12.84%
41 Public Facilities Development	1,328,004.78	1,471,336.81	143,332.03	10.79%
42 Public Facilities Development-Streets	-377,675.55	-208,698.63	168,976.92	-44.74%
55 Parks DIF	401,804.55	429,401.40	27,596.85	6.87%
62 Sewer Developer Impact Fees	957,771.32	996,628.45	38,857.13	4.06%
81 Water Developer Impact Fees	-453,461.05	-299,718.44	153,742.61	-33.90%
Break Down of Impact Fees ***	2,221,224.53	2,744,983.68	523,759.15	23.58%

I hereby certify that the investment activity for this reporting period conforms with the Investment Policy adopted by the Hughson City Council, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the City of Hughson's budgeted and actual expenditures for the next six months.

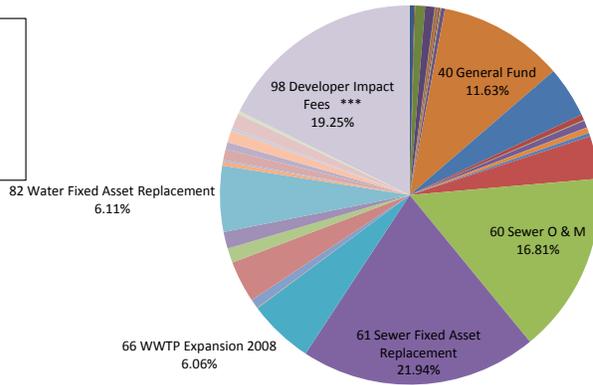
John Padilla, Treasurer

Date

Treasurer's Report - Charts and Graphs
March 2016

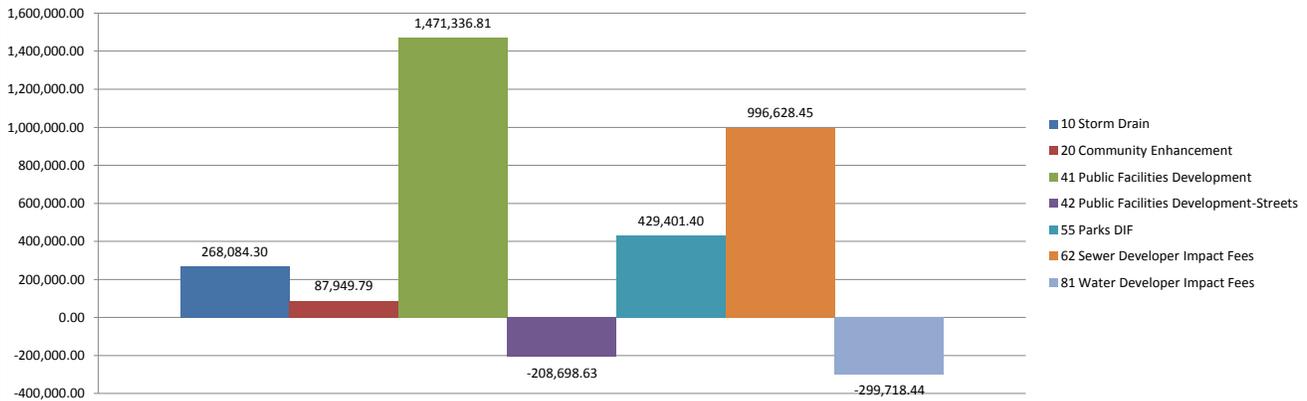
Percentage of all Funds for March 2016

Note:
Data displayed represents largest percentage of City funds. All other funds represent less than 5% of the City's total Cash and Investments.



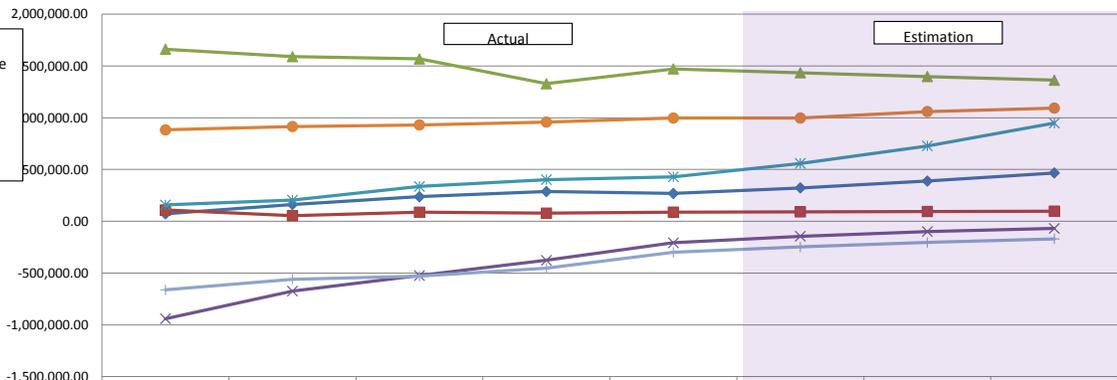
- 2 Water/Sewer Deposit
- 8 Vehicle Abatement
- 11 Traffic Congestion Fund
- 13 Redevelopment - Debt Service
- 17 Federal Officer Grant
- 18 Public Safety Realignment
- 19 Asset Forfeiture
- 25 Gas Tax 2106
- 30 Gas Tax 2107
- 31 Gas Tax 2105
- 35 Gas Tax 2107.5
- 40 General Fund
- 401 General Fund Contingency Reserve
- 43 Trench Cut
- 48 Senior Community Center
- 49 IT Reserve
- 50 U.S.F. Resource Com. Center
- 51 Self-Insurance
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- 54 Park Project
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- 91 Misc. Grants
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- 94 96-EDBG-438 Grant
- 95 94-STBG-799 Grant
- 96 HOME Program Grant (FTHB)
- 97 96-STBG-1013 Grant
- 98 HOME Rehabilitation Fund
- 98 Developer Impact Fees ***

March 2016 Breakdown of Developer Impact Fees



5 Year Trend & Estimate for Developer Impact Fees for the Month of March

Note:
Calculated estimations are based on each fund's average annual rate of change.



Category	2012	2013	2014	2015	2016	2017 (Estimation)	2018 (Estimation)	2019 (Estimation)
Storm Drain	71,425.27	161,848.36	236,740.88	286,839.08	268,084.30	322,502.24	387,966.38	466,718.96
Community Enhancement	109,036.12	53,627.77	87,193.07	77,941.40	87,949.79	91,028.75	94,215.49	97,513.80
Public Facilities Development	1,661,026.89	1,589,434.78	1,567,110.32	1,328,004.78	1,471,336.81	1,433,893.63	1,397,403.31	1,361,841.62
Public Facilities Development-Streets	-941,363.33	-674,623.33	-524,208.05	-377,675.55	-208,698.63	(144,353.66)	(99,847.23)	(69,062.80)
Parks DIF	157,366.18	203,999.33	335,907.89	401,804.55	429,401.40	559,059.69	727,868.48	947,649.28
Sewer Developer Impact Fees	881,981.73	914,583.24	930,329.89	957,771.32	996,628.45	996,629.48	1,059,504.61	1,092,414.95
Water Developer Impact Fees	-662,275.91	-559,830.40	-528,788.23	-453,461.05	-299,718.44	(247,894.77)	(205,031.82)	(169,580.22)



CITY OF HUGHSON AGENDA ITEM NO. 3.4

SECTION 3: CONSENT CALENDAR

Meeting Date: May 9, 2016
Subject: Adoption of Resolution No. 2016-14, Supporting the Approval of the Fiscal Year 2016-2017 Annual Action Plan
Presented By: Jaylen French, Community Development Director
Approved By: _____

Staff Recommendation:

Adopt Resolution No. 2016-14, a resolution of the Hughson City Council supporting the approval of the Fiscal Year 2016-2017 Annual Action Plan.

Background and Overview:

Stanislaus County along with the cities of Ceres, Newman, Oakdale, Patterson, Waterford, and Hughson form what is known as the Stanislaus County Community Development Block Grant (CDBG) Consortium.

Stanislaus County reviews and solicits input on the Annual Action Plan (AAP) each year. The Urban County cities are no longer required to hold public hearings and approve a Draft AAP; however, they are required to submit a resolution of concurrence and support of the plans to Stanislaus County, so it may be submitted as documentation to the Department of Housing and Urban Development (HUD). On April 26, 2016, the Board of Supervisors of Stanislaus County approved closing the 30-day public comment period and conducted a public hearing to consider approval of the Fiscal Year 2016-2017 Annual Action Plan (AAP). This was approved by a 5-0 vote. The Fiscal Year 16/17 AAP is available on Stanislaus County's [website](#).

The City of Hughson's 2016-2017 project included in the AAP is as follows:

2nd Street (between Walker Lane to Fox Road)

Install curb, gutter and sidewalk and pedestrian and ADA improvements. The project is part of a multi-year effort to complete sidewalk infill projects to improve connectivity, mobility and access for non-motorized users of the City.

This project is part of a multi-year effort to install sidewalks in all areas currently without sidewalks to improve connectivity, mobility and access for those with non-motorized forms of transportation.

Fiscal Impact:

There is no fiscal impact associated with this item. The City receives annual Community Development Block funding for eligible projects. For the upcoming year, such funds will be directed to the 2nd Street Sidewalk Infill Project (\$121,058) and for program administration (\$15,027).

**CITY OF HUGHSON
CITY COUNCIL
RESOLUTION 2016-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON
SUPPORTING THE APPROVAL OF THE FISCAL YEAR 2016-2017 ANNUAL
ACTION PLAN (AAP)**

WHEREAS, Stanislaus County, in partnership with the cities of Ceres, Hughson, Newman, Oakdale, Patterson and Waterford form the Stanislaus Urban County for purposes of receiving federal Housing and Urban Development (HUD), Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Program funding; and

WHEREAS, the Urban County worked together to develop the Fiscal Year 2016-2017 Annual Action Plan (AAP); and

WHEREAS, Fiscal Year 2015-2016 Annual Action Plan was made available to the public as an opportunity to review and provide comments starting on March 16, 2016 and ending on April 26, 2016, prior to the public hearing which was held by the Stanislaus County Board of Supervisors on April 26, 2016 to consider their adoption ;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hughson hereby supporting the approval of the Stanislaus County Fiscal Year 2016-2017 Annual Action Plan.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regularly scheduled meeting on this 9th day of May 2016, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MATT BEEKMAN, Mayor

ATTEST:

CHRISTINE TALLMAN, Interim City Clerk



CITY OF HUGHSON AGENDA ITEM NO. 6.1

SECTION 6: NEW BUSINESS

Meeting Date: May 9, 2016
Subject: Consideration to Adopt Resolution No. 2016-15,
Approving the Expenditure of Public Facilities
Development Impact Fee Funds for the City of Hughson
Council Chambers Upgrade
Presented By: Raul L. Mendez, City Manager
Approved By: _____

Staff Recommendation:

Adopt Resolution No. 2016-15, a Resolution of the Hughson City Council approving the expenditure of Public Facilities Development Impact Fee Funds for the City of Hughson Council Chambers Upgrade.

Background and Overview:

On April 25, 2016, the City Council approved the expenditure of Public Facilities Development Impact Fee Funds for the City of Hughson Office Remodel. The project is intended to address issues with an aging building as well as accommodating the current staffing level and that anticipated in the short term.

At that time, City staff indicated that it was also exploring options to upgrade the City Council Chambers. The intent is to improve the functionality of the Chambers for public meetings, trainings, and usage in general.

Improvements include installation of equipment and technology such as video display monitors, video cameras for recording and streaming purposes, control and other supportive devices. Per prior direction, City staff has spent considerable time exploring ways to improve the Chambers for use during meetings and to improve transparency.

The planned improvements will better equip the Chambers for use at City Council, Planning Commission and Parks and Recreation Commission meetings for presentations. Furthermore, video recording of meetings will be made possible and be able to be viewed via the City's website (also going through an upgrade) and other mediums such as the City's face book and Next Door applications. This will allow residents the opportunity to be kept better informed of City initiatives,

projects and programs. Furthermore, it will assist City staff with public outreach and education efforts. The Chambers will also be better able to support staff training events.

This item is to formally seek approval of the expenditure of funds, a large portion of which were identified in the City of Hughson Fiscal Year 2015-2016 Final Budget adopted on October 12, 2015.

Discussion:

In Fiscal Year 2013-2014, the City Council approved as part of the adoption of the annual budget, \$20,000 for Council Chamber improvements. At that time, City staff identified audio and video needs that would make the Chambers more functional for usage. That fiscal year, City staff was able to make improvements to the audio equipment (recording device, control device, and microphones) to improve reliability and quality during meetings. The video needs required more evaluation and thus that project was integrated into Fiscal Year 2014-2015.

During Fiscal Year 2014-2015, City staff explored the Chambers video needs and received some initial quotes for necessary improvements that would install equipment for presentations and to allow meetings to be video recorded for broadcasting. Although some progress on this project was initiated, due to other priorities and staffing challenges, the project was held until the current fiscal year.

Earlier this year, City staff solicited proposals from a variety of firms for the Council Chamber improvements. The proposal from Final Cut Media was found to be the most responsive and cost-effective. Furthermore, Final Cut Media has considerable experience working with local government on such improvements.

Specifically, they have helped jurisdictions like Stanislaus County and the City of Newman with similar projects. The City Manager worked with the Interim City Clerk, upon her arrival and utilizing her expertise, to refine the project scope. This includes benchmarking the set up at the City of Newman which has been proven to work well.

As such, the Final Cut Media proposal will install necessary video equipment at the City Council Chambers to improve presentations and provide the capability for internet streaming. This includes 1 NewTec Tricaster with streaming output, 2 VIZIO 70" 1080p full array LED HDTVs, 2 Sony PTZ color video cameras, 1 ITV camera remote controller, 1 DELVCAM preview and program monitor, 2 articulating arm wall mounts, and miscellaneous equipment, cables, connectors and interface assembly.

The following is the detail of the Final Cut Media proposal:

FINAL CUT MEDIA PROPOSAL					
Video Install & Internet Streaming					
Project Name: Hughson City Council Chambers					5-5-2016
QTY	MFG	MODEL #	DESCRIPTION	EACH	PRICE EXT.
1	NewTec		Newtec TriCaster with streaming output	\$7,000.00	\$7,000.00
2	VIZIO	D70-D3	70"1080p Full Array LED HDTV	\$1,500.00	\$3,000.00
2	Sony	EVI-D100	PTZ Color Video Camera	\$1,150.00	\$2,300.00
1	ITV	Telemetrics	Cmera's Remote Controller	\$1,400.00	\$1,400.00
1	DELVCAM	RCLCD	Preview and Program Monitor	\$500.00	\$500.00
2			Articulating Arm Wall Mount	\$300.00	\$600.00
1	FCM	Misc	Misc. cables, connectors and Interface Assy	\$900.00	\$900.00
			Sub Total Materials		\$15,700.00
			Tax	\$0.08	\$1,216.75
			Sub Total with Tax		\$16,916.75
50	FCM	LABOR	Labor Rate Per Hour	\$75.00	\$3,750.00
	FCM		Shipping and Handling	\$0.10	\$1,570.00
			Proposal Total		\$22,236.75

Upon City Council approval, City staff will work with Final Cut Media to initiate the work to be completed before the end of the fiscal year. Training will be provided to City staff and the City Council alike once everything is installed and operational with the goal of having everything in place by July 1, 2016.

Fiscal Impact:

City staff is proposing to use Public Facilities - Development Impact Fees for the Chambers upgrade. These fees are collected as part of development projects to help fund public facilities improvements required by the City to serve the residents. The City of Hughson Fiscal Year 2015-2016 Final Budget adopted on October 12, 2015 identified \$18,000 in Public Facilities Impact Fees (Fund 41) for the second phase of the planned improvements to the Council Chambers. The proposal from Final Cut Media for the Chambers upgrade is for \$22,237. Although the Final Cut Media proposal is more than what was budgeted, City staff recognized that the budgeted amount was a rough estimate and has done its due diligence to ensure that the proposal is cost effective. There is also adequate funding in Fund 41 to support this increase. If approved, as part of the year end process City staff will review and make the necessary adjustment to budget at that time.

CITY COUNCIL
CITY OF HUGHSON
RESOLUTION NO. 2016-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON
APPROVING THE EXPENDITURE OF PUBLIC FACILITIES DEVELOPMENT
IMPACT FEE FUNDS FOR THE CITY OF HUGHSON COUNCIL CHAMBERS
UPGRADE**

WHEREAS, the current City Hall City Council Chambers have audio/video infrastructure needs that will improve functionality of the Chambers for meetings, trainings, and usage in general; and

WHEREAS, planned improvements to the City Council Chambers will provide equipment to better support presentations; and

WHEREAS, planned improvements to the City Council Chambers will provided equipment to allow meetings to video recorded for broadcasted for greater transparency and outreach; and

WHEREAS, City staff has explored various options to address the needs of the City Council Chambers; and

WHEREAS, City staff has evaluated necessary improvements and recommends the proposal from Final Cut Media as the most responsive and cost effective; and

WHEREAS, City staff is proposing to use Public Facilities Development Impact Fees, which are collected as part of development projects to help funds public facilities required of the City to serve the public; and

WHEREAS, it is estimated that the City Hall Chambers Upgrade will cost \$22,237, of which \$18,000 was included in the City of Hughson 2015-2016 Final Budget and the balance will be funded through an budget adjustment at year end.

NOW, THEREFORE, BE IT RESOLVED that the Hughson City Council does hereby approve the expenditure of Public Facilities Development Impact Fee funds for the City of Hughson Chambers Upgrade.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regularly scheduled meeting on this 9th day of May 2016 by the following roll call vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MATT BEEKMAN, Mayor

ATTEST:

CHRISTINE TALLMAN, Interim City Clerk