



CITY OF HUGHSON  
**CITY COUNCIL MEETING**  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA

**MINUTES**  
**MONDAY, MARCH 14, 2016 – 7:00 P.M.**

**CALL TO ORDER:** Mayor Beekman

**ROLL CALL:**

Present: Mayor Beekman  
Mayor Pro Tem Jeramy Young  
Councilmember George Carr  
Councilmember Harold Hill

Absent: Councilmember Jill Silva

Staff Present: Raul L. Mendez, City Manager  
Daniel J. Schroeder, City Attorney  
Jaylen French, Community Development Director  
Larry Seymour, Chief of Police Services  
Shannon Esenwein, Finance Director  
Lisa Whiteside, Finance Manager  
Sam Rush, Public Works Superintendent  
John Padilla, City Treasurer  
Jeff Montgomery, Management Intern

**FLAG SALUTE:** Mayor Beekman

**INVOCATION:** Mayor Beekman

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

**No Public Comments.**

## **2. PRESENTATIONS:**

- 2.1: Stanislaus Business Alliance/Small Business Development Center,  
Kurt Clark, SBDC Director

**Kurt Clark, SBDC Director presented the Annual Report from the Stanislaus Business Alliance/Small Business Development Center.**

- 2.2: Transportation Expenditure Plan for the Stanislaus Region, Rosa De León Park, Stanislaus Council of Government Executive Director

**Kendall Flint, StanCOG Outreach Project Manager provided a PowerPoint presentation on the Transportation Expenditure Plan for the Stanislaus Council of Government.**

## **3. CONSENT CALENDAR:**

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approve the Minutes of the Regular Meeting of February 22, 2016.
- 3.2: Approve the Warrants Register.
- 3.3: Approve the Treasurer's Reports for: January 2016.
- 3.4: Adopt Resolution No. 2016-04, Approving and Authorizing the Submission of the 2015/2016 Local Transportation Fund Claim to the Stanislaus Council of Governments (StanCOG).
- 3.5: Adopt Resolution No. 2016-05, Accepting the City of Hughson's Americans with Disabilities Act (ADA) Service Request/Complaint Process and Form.
- 3.6: Approve the Terms of the Interfund Loan from the Water Fixed Asset Replacement Fund to the Water Fund and Adopt Resolution No. 2016-06, Authorizing Full Payment of the Installment Purchase Agreement to the United States of America, Department of Agriculture, Rural Utilities Service.
- 3.7: Adopt Resolution No. 2016-07, Accepting the Hughson Avenue Improvement Project and Authorizing the City Clerk to File the Notice of Completion (NOC).

- 3.8: Approve a Fee Waiver for Hughson Youth Baseball/Softball (HYBS) Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for the 2016 Regular Season.

**BEEKMAN/HILL 4-0 (SILVA - ABSENT) motion passes to approve the Consent Calendar as presented.**

**4. UNFINISHED BUSINESS: NONE.**

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. NEW BUSINESS:**

- 6.1: Approve the Conversion of Two-Way Stops to Four-Way Stops at the Intersections of Fox Road/Charles Street and Whitmore Avenue/Tully Road.

**Director French presented the staff report on this item.**

**CARR/YOUNG 4-0 (SILVA - ABSENT) motion passes to approve the Conversion of Two-Way Stops to Four-Way Stops at the Intersections of Fox Road/Charles Street and Whitmore Avenue/Tully Road.**

- 6.2: Approve an Agreement with the Hughson Chamber of Commerce for Promotional and Notary Services and Authorize the Mayor to Execute the Said Agreement.

**City Manager Mendez presented the staff report on this item.**

**HILL/YOUNG 4-0 (SILVA - ABSENT) motion passes to approve an Agreement with the Hughson Chamber of Commerce for Promotional and Notary Services and Authorize the Mayor to Execute the Said Agreement.**

**7. CORRESPONDENCE: No action was taken on these items.**

- 7.1: Parks and Recreation Commission Agenda for March 8, 2016

**8. COMMENTS:**

- 8.1: Staff Reports and Comments: (Information Only – No Action)

**City Manager:** City Manager Mendez thanked Lisa Whiteside for serving as the City Clerk for the meeting. He also updated the Council on the personal services agreement with Christine

Tallman for Interim City Clerk services and indicated that she would begin on March 22, 2016. City Manager Mendez also mentioned that the Mayor had requested additional information from the Stanislaus Regional Water Authority regarding the letter soliciting participation in the Regional Surface Water Supply Project. He also provided his quarterly Grant Writing Report.

**City Clerk:** City Clerk Lisa Whiteside reminded the City Council that Form 700s are due by April 1.

**Community Development Director:** Director French updated the Council on the Hatch and Santa Fe Signal Project, the sidewalk in front of La Perla Tapatia, the Dollar General Construction Project and the update of the City website. He also reported that the City is losing our Code Enforcement Officer (Paula Redfern) who is taking a full-time position with Modesto and that staff was exploring both short and long term options.

**Director of Finance:** Director Esenwein advised the Council that she started working on the Fiscal Year 2016/2017 budget. She also reported that Gilton Solid Waste Management Services is changing pick up dates for some residential customers by adding an additional day (Wednesday) in order to more efficiently operate.

**Police Services:** Chief Larry Seymour provided the City Council with the Crime Statistic Report. He also updated the Council on the Every 15 Minutes Program that took place at the high school in partnership with the School

**District, Hughson Fire and the California Highway Patrol.**

**City Attorney: None.**

**8.2: Council Comments: (Information Only – No Action)**

**Councilmember Hill updated the Council on his attendance at the City/Fire 2+2 committee meeting.**

**Mayor Pro Tem Young updated the Council on his attendance of the Economic Development Committee (EDC) meeting.**

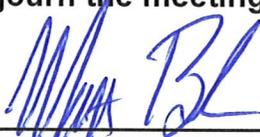
**8.3: Mayor’s Comments: (Information Only – No Action)**

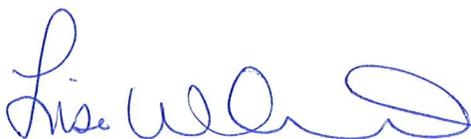
**Mayor Beekman advised that the City Manager’s contract ends in June. He requested a closed session at the next Council meeting to consider the renewal of the contract. The Mayor also updated the Council on his attendance of the Economic Development Committee (EDC) meeting.**

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.**

**ADJOURNMENT:**

**BEEKMAN/CARR motion passes to adjourn the meeting at 8:05 P.M.**

  
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**MATT BEEKMAN, Mayor**

  
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**LISA WHITESIDE, Temporary City Clerk**