



**City of Hughson**

7018 Pine Street / P.O. Box 9

Hughson, CA 95326

Phone: (209) 883-4054 Fax: (209) 883-2638

**FACILITY RENTAL- SPECIAL EVENT APPLICATION FORM**

**Applicant:**

**Address:** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_

**Mailing address if different:** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Alt. Phone:** \_\_\_\_\_ **Alt. Contact name:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ **# of Attendance** \_\_\_\_\_

**Facility Requested:**

**Senior Community Center**  **Friday Night Set-up**  **United Samaritan Foundation Center (Meetings Only)**

**Starn Park Baseball Field** (3 hours increments) \$30/local \$60/other \$125/Local Tournament-\$250/out of town  
 Hours of Rental: \_\_\_\_\_ to \_\_\_\_\_ Total # of Hrs. \_\_\_\_\_ Lights Needed? Y / N \$23/hour # of Hrs \_\_\_\_\_

**Starn Park:**  Large Covered Area \$50  Small Covered Area \$35  Small Uncovered Area \$30  
 Concession Stand \$25/alone or \$15 with other rented area  
 Entire Park \$150/\$250 Include Field? Y / N Concession Stand needed? Y / N  
 No glass bottles of anykind are allowed at the park. No alcohol, unless a letter of use has been submitted and approved.

**Event date(s):** \_\_\_\_\_ **Day of the Week:** \_\_\_\_\_ **Event Hours:** \_\_\_\_\_ **Reservation Hours or Hours on Field** \_\_\_\_\_  
 Start: \_\_\_\_\_ End: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

Classification of Event	Profit Status:		Fundraiser:	Is Event for a Minor?	Street Closure:	
	General Public <input type="checkbox"/>	Non-Profit <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes No	Yes <input type="checkbox"/>	Permit Applied For:
Private <input type="checkbox"/>		No <input type="checkbox"/>	No <input type="checkbox"/>	Age:	No <input type="checkbox"/>	Permit Completed:

Type of Event Please Specify type: Wedding, Reception, Birthday, Quinceanera, Graduation, etc.	Event Type:		Food: circle one		Alcohol: circle one	
	Security & Event Insurance is needed for all events at the Community Center naming City of Hughson as Additional Insured & \$1,000,000 policy		Sold / Served / NO Food		Sold / Served / NO Alcohol	
	Entertainment Type: (Ex: DJ, Band, Concert, etc)		Food Prep: circle one		NO ALCOHOL is allowed at any minors event. Additional Security is required if Alcohol will be available at your event	
			On Site / Off Site / Pre-Packed			
Inflatables? Yes / NO		Booths? Yes / NO		BBQ's / Trailer: circle one		
Type: _____ Special Event Insurance is required. See Above		Type: _____		Provide Own / Use Parks		
		Tent: Yes <input type="checkbox"/> No <input type="checkbox"/>		Special Needs:		
		Size _____		Electrical access		
				Extra Lighting		
				Portable Restrooms		
				Street Closure		

**Notes:**

*I declare that the above stated information is true and correct to the best of my knowledge and understand my reservation is subject to cancellation if actual information differs significantly from above knowledge.*

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**\*\*\*Office Only\*\*\***

COMMUNITY/SENIOR CENTER RENTAL 2307 4th Street						OTHER FACILITY RENTAL:				
Rental Fee	RENT	Amt \$	Date Pd	By	Receipt #	COMPLETE	1914 Tully Rd	RENTP	Amt \$	Date Pd/Receipt #
\$275 in town							<b>Starn Park Fees</b> <b>\$150 / \$250</b> <b>\$50</b> <b>\$35</b> <b>\$30</b> <b>\$25/15</b>	Entire Park		
\$325 out of town						Lg Covered				
Friday Night	RENT	\$25.00				Sm Covered				
Mopping Fee	MOPFE	\$130.00				Uncovered				
Deposit	DDEP	\$200.00				Concession				
Key Deposit	KDEP	\$10.00								
Copy of Insurance	<input type="checkbox"/>	Name of Security Co. _____		Copy of Security Contract _____		Baseball Field	Field 3 hrs	\$30-\$60		
<b>Notes:</b>						Baseball Field Lights	\$23/Hourly			
						Park Deposit	DEPP			

Pre-Walk Through	PW Insp. Completed	Refund request	Refund Issued	United Samaritan	Non-Profit		
				RENTU DEPU	\$15.00		