



**CITY OF HUGHSON
PARKS & RECREATION COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, OCTOBER 13, 2015 – 6:00 P.M.**

CALL TO ORDER: Chair Matt House

ROLL CALL: Chair Matt House
Vice Chair Tamara Thomas
Commissioner Hans Picinich
Commissioner Billy Redding

Staff to be Present: Jaylen French, Community Development Director
Marilyn Castaneda, Interim City Clerk

FLAG SALUTE: Chair Matt House

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks and Recreation Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUISNESS:

3.1: Continue Discussion on Parks and Recreation Opportunities in the City

Any documents produced by the City and distributed to a majority of the Parks and Recreation Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA.

4. NEW BUSINESS:

4.1: Approve the Minutes of May 12, 2015

4.2: City’s Park Rental Methodology

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS:

6.1: Basketball Court in Starn Park Update

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

October 13	▪ Parks and Recreation Commission Meeting @ City Hall Chambers, 6:00 p.m.
October 14	▪ City/ Fire 2+2 Committee @ Hughson Fire Protective District Office, 5:30 p.m
October 20	▪ Planning Commission Meeting @ City Hall Chambers, 6:00 p.m.
October 24	▪ Southeast Stanislaus FRC Harvest of Promise, 6:00 p.m.
October 26	▪ City Council Meeting @ City Hall Chambers, 7:00 p.m.
October 31	▪ Hughson Tent, Trunk or Treat @ Lebright Fields, Time TBA
November 9	▪ City Council Meeting @ City Hall Chambers, 7:00 p.m.
November 10	▪ Parks and Recreation Commission Meeting @ City Hall Chambers, 6:00 p.m.
November 17	▪ Planning Commission Meeting @ City Hall Chambers, 6:00 p.m.

RULES FOR ADDRESSING CITY COUNCIL

Members of the audience who wish to address the City Council are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

AFFIDAVIT OF POSTING

DATE: October 9, 2015 **TIME:** 5:00pm
NAME: Marilyn Castaneda **TITLE:** Interim City Clerk

AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson Parks & Recreation Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



PARKS AND RECREATION COMMISSION

AGENDA ITEM NO. 3.1

SECTION 3: UNFINISHED BUSINESS

Meeting Date: October 13, 2015
Subject: Review and Consider Park and Recreational Opportunities in the City of Hughson
Presented By: Jaylen French, Community Development Director

Staff Recommendation:

Continue discussion regarding various park and recreational opportunities in the City of Hughson.

Background and Overview:

On February 23, 2015, the City Council voted to not move forward with the acquisition of the proposed 19.65 acre park site on 7th Street south of Whitmore Avenue. However, subsequently, Council charged the Parks and Recreation Commission in cooperation with staff in identifying opportunities for additional park opportunities in the City, utilizing the city's existing park development and park in-lieu fees.

On March 10, 2014, City staff updated the Parks and Recreation Commission on the proposed park acquisition status as well as Council's request for additional park opportunities. At that meeting, staff stated that we would provide a list of potential park opportunities for the Commission to review and consider. Additionally, the Commission raised concern about the number of basketball and tennis courts available to the general public.

This item is to share an initial draft of that park opportunities option list, including adding additional basketball and/or tennis courts, and to discuss with the Commission the benefits and/or constraints of each option. This item is intended as an introduction to a conversation/topic that will likely cover several meetings.

Staff has compiled past Parks and Recreation Commission, Planning Commission comments and City Council comments, reviewed a map of the City, reviewed prior parks plans and project lists and researched/reviewed other items to develop this initial list presented in May. Since then the City has followed up on a number of these options.

The list is intended for discussion purposes only and does not represent a proposal by City staff. The list is to explore all options, regardless of prior positions on each. The Commission in coordination with staff will develop a plan or proposal to City Council.

1. Add basketball and/or tennis courts in the City – Currently underway.
2. Allow public use on Hughson Unified School District facilities.
3. City to purchase LeBright Park.
4. City to lease or purchase portion of Church of Christ property.
5. City to purchase half/portion of Hughson Unified School District property.
6. Request/Require that future development in southern portion of city include a community park (10-15 acres)

Other Things to Consider

- A. Each new residential subdivision (of a certain size) will be required to install neighborhood park(s). For example, an approximately 2.5 acre park will be installed in the middle of the Euclid North and South subdivisions.
 - a. Staff can work with the Parks and Recreation Commission and coordinate with the developer to potentially provide amenities (i.e. basketball courts) that are needed citywide.
- B. During staff's research for this item, it was discovered that a Parks Master Plan was initiated in or around 2007 and never completed. Staff is considering updates to all major planning documents, and will consider a new Parks Master Plan.
- C. Through the research performed, as well as based on conversations with community members, Staff notes that there are three recreational improvements that continue to be raised. They are 1) Community swimming pool, 2) Skate park and 3) Basketball and tennis courts.

The intent of this item is to continue discussions with the Parks and Recreation Commission on park opportunities as directed by the City Council, but also to begin discussion on how to provide additional and need recreational opportunities within the City. This will be the first of a series of discussions.

Discussion:

On May 12, 2015, the Parks and Recreation Commission (PRC) initiated this discussion and decided to address recreational opportunities that are not present in the community first. The Commission's idea was to install a basketball court in Starn Park. Since then, Staff has determined a viable location for the court,

received bids to install the court and is now working to finalize all details including additional amenities suggested by the PRC.



CITY OF HUGHSON
PARKS & RECREATION COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
TUESDAY, MAY 12, 2015 – 6:07 P.M.

CALL TO ORDER: Chair Matt House

ROLL CALL: Chair Matt House
Vice Chair Tamara Thomas
Commissioner Hans Picinich
Commissioner Billy Redding

Present: Chair Matt House
Vice Chair Tamara Thomas
Commissioner Hans Picinich
Commissioner Billy Redding

Staff Present: Jaylen French, Community Development Director
Dominique Spinale Romo, City Clerk

FLAG SALUTE: Chair Matt house

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

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2. PRESENTATIONS: NONE.

3. UNFINISHED BUISNESS: NONE.

4. NEW BUSINESS:

4.1: Approve the minutes of the Regular meeting of March 10, 2015

4.2: Review and Discuss Park Opportunities in City.

Chair Matt House recommended the purchase of Le-Bright. As well as remodeling Le-Bright into Starn Park.

REDDING/PICINICH (3-0) motion to Approve item 4.1.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS:

6.1: Smoke Free Parks Ordinance Update

6.2: Starn Park Play Structure Update.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

Chair Matt House adjourned this meeting at 6:55 P.M.

Chair, Matt House

Dominique Spinale Romo, City Clerk



PARKS AND RECREATION COMMISSION

AGENDA ITEM NO. 4.2

SECTION 4: NEW BUSINESS

Meeting Date: October 13, 2015
Subject: Discuss the City of Hughson's Park Rental Approach
Presented By: Jaylen French, Community Development Director

Staff Recommendation:

Initiate discussion regarding the City of Hughson's park rental approach.

Background and Overview:

Based on events that occurred in early- to mid- 2015, City staff, encouraged by the Hughson City Council, is reassessing the City's park rental approach. In the City's effort to accommodate multiple groups on one facility, it was discovered that a formal process or methodology was needed to better address any future similar occurrences.

In the past, the City's informal rule has been "first come, first served". This approach has worked for typical park and facility rentals, but does not adequately address long term uses, multiple users with perceived equal rights, or other unforeseen occurrences.

This item is intended to initiate the conversation with the Hughson Parks and Recreation Commission ("Commission") to review the approach and make any desired recommendation(s) to enhance said approach or to draft a formal Policy.

Discussion:

According to the Hughson Municipal Code (HMC) Section 12.24.040 Hughson Parks and Recreation Service Area – Policy – Fees, "The city council, with recommendation(s) from the parks and recreation commission, shall by resolution establish, adopt and amend guidelines and policies for the use of facilities within the boundaries of the city of Hughson for city-sponsored and co-sponsored recreational activities."

In comparison, the use of the Hughson Community/Senior Center is governed by a set of 'rules and regulations', which specifically address what group has use priority—seniors. This, however, is because the Community/Senior Center was constructed with funding from the State of California Senior Bond Act, therefore,

senior citizens (persons 55 years or older) shall have top priority for use of the facility and no other program shall displace a senior activity. The remainder of the rules and regulations are not dissimilar to the protocol that the City uses to rent Starn Park, outside of issues specific to use of a building, including keys, security, maximum capacity, etc.

However, the use of the park is not governed by a set of rules and regulations, apart from the items on the Facility Rental Form. The City's informal approach has been to give priority to local organizations and events. However, a circumstance arose recently in which two local youth sports organizations desired use of the same facility, for the same purpose at the same time. The City, without a set of formal rules and regulations to adhere to, attempted to find an amicable solution. Ultimately, through the work of the City Manager, in coordination with the two groups, a solution was found. However, this solution did not fully satisfy both groups. Please note, this was because of the situation, not the solution.

The question for the Parks and Recreation Commission is: Should a set of rules and regulations be developed for use of Starn Park and other future public parks, which specifically addresses the organization or type of organization that receives use priority or should the City continue to handle situations as they arise on a case-by-case basis?

This discussion will likely be the first of many discussions on the topic, and is intended to introduce the topic to the Commission for initial discussion. In subsequent months, based on the direction from the Commission, staff will bring more information and research other approaches to provide support to the Commission and this topic.