



City of Hughson

7018 Pine Street / P.O. Box 9

Hughson, CA 95326

Phone: (209) 883-4054 Fax: (209) 883-2638

FACILITY RENTAL- SPECIAL EVENT APPLICATION FORM

Applicant:

Address:

City/State/Zip

Mailing address if different:

City/State/Zip

Phone:

Alt. Phone:

Alt. Contact name:

E-mail Address:

of Attendance

Facility Requested:

Senior Community Center Friday Night Set-up United Samaritan Foundation Center (Meetings Only)

Starn Park Baseball Field (3 hours increments) \$30/local \$60/other \$125/Local Tournament-\$250/out of town

Hours of Rental: ____ to ____ Total # of Hrs. ____ Lights Needed? Y / N \$23/hour # of Hrs ____

Starn Park: Large Covered Area \$50 Small Covered Area \$35 Small Uncovered Area \$30

Concession Stand \$25/alone or \$15 with other rented area

Entire Park \$150/\$250 Include Field? Y / N Concession Stand needed? Y / N

No glass bottles of any kind are allowed at the park. No alcohol, unless a letter of use has been submitted and approved.

Event date(s):	Day of the Week:	Event Hours:	Reservation Hours or Hours on Field
		Start: End:	Start: End:
Classification of Event	Profit Status:	Fundraiser:	Is Event for a Minor? Street Closure:
General Public <input type="checkbox"/>	Non-Profit <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes No Yes <input type="checkbox"/>
Private <input type="checkbox"/>	<input type="checkbox"/>	No <input type="checkbox"/>	Age: No <input type="checkbox"/>
	Event Type:	Food: circle one	Alcohol: circle one

Type of Event Please Specify type: Wedding, Reception, Birthday, Quinceanera, Graduation, etc.	Security & Event Insurance is needed for all events at the Community Center naming City of Hughson as Additional Insured & \$1,000,000 policy		Sold / Served / No Food		Sold / Served / No Alcohol	
	Entertainment Type: (Ex: DJ, Band, Concert, etc)		Food Prep: circle one		NO ALCOHOL is allowed at any minors event. Additional Security is required if alcohol will be available at your event.	
	BBQ's / Trailer: circle one		On Site / Off Site / Pre-Packed		Provide Own / Use Parks	
	Inflatables? Yes / No		Booths? Yes / No		Tent:	
Type:	Type:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Size	Special Needs:		
Special Event Insurance is required. See Above				Electrical access	Portable Restrooms	
				Extra Lighting	Street Closure	

Notes:

I declare that the above stated information is true and correct to the best of my knowledge and understand my reservation is subject to cancellation if actual information differs significantly from above knowledge.

Signature of Applicant

Date

Office Only

COMMUNITY/SENIOR CENTER RENTAL 2307 4th Street						OTHER FACILITY RENTAL:				
Rental Fee	RENT	Amt \$	Date Pd	By	Receipt #	COMPLETE	1914 Tully Rd	RENTP	Amt \$	Date Pd/Receipt #
							Starn Park Fees			
							\$150 / \$250	Entire Park		
							\$50	Lg Covered		
							\$35	Sm Covered		
							\$30	Uncovered		
							\$25/15	Concession		
								Field 3 hrs		
								\$30-\$60		
								Baseball Field		
								Baseball Field Lights		
								Park Deposit		
								DEPP		
								United Samaritan		
								RENTU		
								DEPU		
								Non-Profit		
								\$15.00		

Notes:										
Pre-Walk Through	PW Insp. Completed	Refund request	Refund Issued							