



**CITY OF HUGHSON  
PARKS, RECREATION AND ENTERTAINMENT  
COMMISSION MEETING  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA**

**AGENDA  
TUESDAY, APRIL 11, 2017 – 6:00 P.M.**

**CALL TO ORDER:** Vice Chair Tamara Thomas

**ROLL CALL:** Vice Chair Tamara Thomas  
Commissioner Matt House  
Commissioner Billy Redding  
Commissioner Chris Barth

**Staff to be Present:** Jaylen French, Community Development Director  
Susana Diaz, Deputy City Clerk

**FLAG SALUTE:** Vice Chair Tamara Thomas

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS: NONE.**

**3. UNFINISHED BUSINESS: NONE.**

**4. NEW BUSINESS:**

**4.1: Approve the Minutes of the Regular Meeting of October 11, 2016.**

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA.

- 4.2: Nominate a Chair and Vice Chair for 2017.
- 4.3: Recommendation that City Council Approve a Road Closure and the Use of Alcohol and the Provisions of Live Music on a Public Street for the Proposed Hughson Sports Club’s Block Party in August 2017.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. INFORMATION ITEMS:**

- 6.1: Upcoming Events.
- 6.2: Initial Discussion Regarding Proposed Park/Facility Fee Update.

**7. COMMENTS:**

7.1: Staff Reports and Comments: (Information Only – No Action)

**Community Development Director:**

7.2: Commissioner Comments; (Information only- No Action)

**ADJOURNMENT:**

**WAIVER WARNING**

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**UPCOMING EVENTS:**

|                          |                                                                        |
|--------------------------|------------------------------------------------------------------------|
| <b>April 18</b>          | ▪ Planning Commission Meeting, City Hall Chambers, 6:00 P.M.           |
| <b>April 24</b>          | ▪ City Council Meeting, City Hall Chambers, 6:00 P.M.                  |
| <b>April 29 &amp; 30</b> | ▪ Hughson Fruit & Nut Festival, Hughson Avenue, 10:00 A.M. – 4:00 P.M. |

**RULES FOR ADDRESSING CITY COUNCIL**

Members of the audience who wish to address the Parks, Recreation & Entertainment Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

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**AFFIDAVIT OF POSTING**

**DATE:** 4/7/17 **TIME:** 6:00pm

**NAME:** Susana Diaz **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT**  
**NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

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**General Information:** The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

**Council Agendas:** The Commission agenda is now available for public review at the City's website at [www.hughson.org](http://www.hughson.org) and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054



CITY OF HUGHSON  
PARKS, RECREATION & ENTERTAINMENT  
COMMISSION MEETING  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA

**MINUTES**  
**TUESDAY, OCTOBER 11, 2016 – 6:00 P.M.**

**CALL TO ORDER:** Chair Hans Picinich

**ROLL CALL:** Chair Hans Picinich  
Vice Chair Tamara Thomas  
Commissioner Billy Redding

**ABSENT:** Commissioner Matt House

**STAFF PRESENT:** Jaylen French, Community Development Director  
Susana Diaz, Deputy City Clerk

**FLAG SALUTE:** Chair Hans Picinich

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS: NONE.**

**3. UNFINISHED BUISNESS: NONE.**

**4. NEW BUSINESS:**

4.1: Approve the minutes of the regular meeting of July 12, 2016

**REDDING/THOMAS (3-0) motion passes to approve minutes as presented.**

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. INFORMATION ITEMS:**

6.1: Basketball Court Construction Update and Ribbon Cutting Ceremony Discussion.

6.2: Recap of Farmers' Market and Concerts Series Season.

6.3: Process for Approval for Proposed High School Fund Raising Concert in Downtown Hughson, August 2017.

**Director French provided the update on each of the items above. No action was sought or taken.**

**7. COMMENTS:**

7.1: Staff Reports and Comments: (Information Only – No Action)

**Community Development Director: NONE.**

**City Clerk: NONE.**

7.2: Commissioner Comments; (Information only- No Action) **NONE.**

**ADJOURNMENT:**

**Chair Hans Picinich adjourned this meeting at 6:38 P.M.**

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**HANS PICINICH, Chair**

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**SUSANA DIAZ, Deputy City Clerk**



**PARKS, RECREATION & ENTERTAINMENT  
COMMISSION  
AGENDA ITEM NO. 4.3**

**Meeting Date:** April 11, 2017

**Subject:** Recommendation that City Council Approve a Road Closure and the Use of Alcohol and the Provisions of Live Music on a Public Street for the Proposed Hughson Sports Club's Block Party in August 2017

**Presented By:** Jaylen French, Community Development Director

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**Staff Recommendation:**

Recommend that the Parks, Recreation and Entertainment Commission recommend that the City Council approve a Road Closure for Hughson Avenue and approve the use of alcohol and the provision of live music on Hughson Avenue on August 12, 2017.

**Background and Overview:**

The City of Hughson does not have a codified process to approve such events, which include alcohol and music on a public right-of-way; however, the City has established a formal process for events such as the Chamber of Commerce's Italian Nite and others. In short, the City Council shall approve a road closure, and approve the use of alcohol and the provision of music past the normal noise ordinance hours.

In late-2016, the City was approached by the Hughson High School Sports Club regarding a potential downtown concert planned for August 2017. Since that time, City staff, in coordination with Hughson Fire Protection District and Stanislaus County Fire Prevention, Hughson Police Services and HHS Sports Clubs, has coordinated the details on this event.

**Discussion:**

The HHS Sports Club has a relationship with the band Flying Blind, which is from Hughson. The Sports Club has made arrangements for the band to play a concert (block party) on Hughson Avenue on Saturday, August 12, 2017 between 3<sup>rd</sup> Street and Charles Avenue. Both 3<sup>rd</sup> Street and Charles Avenue will be closed to through traffic starting mid-day on Saturday. The venue area will also include the

dirt lot located mid-block. Alcohol (Beer and Wine) will be for sale throughout the event, therefore, only those 21 or over will be admitted. All event areas, including the dirt lot, will be fenced off with one primary entrance gate located at the intersection of Hughson Avenue at Charles Avenue. This gate will be manned by Sports Club volunteers and security.

Stanislaus County Fire Prevention has reviewed the details of the event including total square footage and number of ingress/egress points and has determined that up to 1,500 people could occupy the area. Therefore, the Sports Club will make no more than 1,500 tickets (including all volunteers, security, band, etc.). In coordination with the Hughson Police Chief, the Sports Club will retain six (6) Stanislaus County Sheriff's Deputies to police the event and up to nine (9) outside security personnel to assist in the effort. The determined rate is one (1) officer per 100 attendees.

Additional exits will be located at the 3<sup>rd</sup> Street intersection and at the dirt lot. The fencing will be up and the gates manned at 6:30 pm. Ticketholders will be allowed in starting at 7:00 pm. The opening band will start playing at 7:15 pm. Flying Blind will begin playing right after 8:00 pm and will end just after 11:00 pm. The Sports Club will coordinate with the City on a traffic and parking plan leading up to the event.

Upon the recommendation by the PR&EC, this item will be brought before the City Council on April 24, 2017 for their consideration.