



**CITY OF HUGHSON
PARKS, RECREATION AND ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, MARCH 13, 2018 – 6:00 P.M.**

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Commissioner Chris Barth
Commissioner Gina Oltman
Commissioner Trenton Whitman
Commissioner Karen Genzoli

Staff to be Present: Jaylen French, Community Development Director
Susana Diaz, Deputy City Clerk

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

2.1: Hughson Parks, Recreation & Entertainment Commission Overview and New Member Orientation.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the minutes of the regular meeting of December 12, 2017.

4.2: Nominate and Appoint a Vice Chair to the Parks, Recreation & Entertainment Commission for 2018.

4.3: Recommend that Hughson City Council Approve a Waiver Request for Hughson Youth Baseball/Softball for Park Rental Fees for Starn Park.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS:

6.1: Discussion on Potential Parks and Recreational Partnerships and Opportunities – Lebright Fields and Hughson Arboretum and Gardens.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

March 20	▪ Planning Commission, City Hall Chambers, 6:00 P.M.
March 26	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
March 31	▪ Hughson Youth Baseball/Softball, Opening Ceremony, Lebright Fields, 9:00 A.M.
April 21	▪ Love Hughson Breakfast & Rally, Hughson Community Senior Center, 7:00 A.M.

RULES FOR ADDRESSING CITY COUNCIL

Members of the audience who wish to address the Parks, Recreation & Entertainment Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

AFFIDAVIT OF POSTING

DATE: March 9, 2018 **TIME:** 6:00pm
NAME: Susana Diaz **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
 NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA.

General Information: The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



CITY OF HUGHSON
PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
TUESDAY, DECEMBER 12, 2017 – 6:00 P.M.

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Tamara Thomas
Commissioner Gina Oltman
Commissioner Chris Barth

ABSENT: Commissioner Matt House

STAFF PRESENT: Jaylen French, Community Development Director
Susana Diaz, Deputy City Clerk

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Regular Meeting of April 11, 2017.

THOMAS/BARTH (4-0-1-0) motion passes to approve minutes as presented.

4.2: Nominate a Chair and Vice Chair for 2018.

THOMAS/BARTH (5-0-0-0) motion passes to appoint Commissioner Billy Redding as Chair and Commissioner Tamara Thomas as Vice Chair for 2018.

4.3: Discussion on Park and Recreational Opportunities (Verbal Only)

Community Development Director Jaylen French provided an update on Lebright Field development options (owned by the Hughson Unified School District).

4.4: Discussion on Park and Facilities Rental Fees (Verbal Only)

Community Development Director Jaylen French provided an update on the current facility rental fees for the City owned facilities. A future agenda item will address a recommendation to adjust the current City's facility rental rate structure and rental process.

Items 4.3 and 4.4 were informational and no action was taken.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

Community Development Director Jaylen French provided an update on the new Planning/Building Assistant employee, Carla Jauregui, which will provide a full time staff member dedicated to Planning and Building activities.

Community Development Director Jaylen French provided an update on the Water/Sewer Infrastructure Workshop on December 11, 2017.

Community Development Director Jaylen French provided an update on the City Council's decision to open the recruitment for the three expiring terms on the Parks, Recreation & Entertainment Commission.

Community Development Director Jaylen French provided an update on the Farmer's Market goals and objectives.

7.2: Commissioner Comments; (Information only- No Action) **NONE.**

ADJOURNMENT:

Chair Billy Redding adjourned this meeting at 6:58 P.M.

BILLY REDDING, Chair

SUSANA DIAZ, Deputy City Clerk



**PARKS, RECREATION & ENTERTAINMENT
COMMISSION
AGENDA ITEM NO. 4.3**

Meeting Date: March 13, 2018

Subject: Recommendation that City Council Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2017 Regular Season

Presented By: Jaylen French, Community Development Director

Staff Recommendation:

1. Recommend that the City Council waive the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2017 regular season.
2. Find that the waiver of the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2017 regular season is in the public interest.

Background and Overview:

The City Council previously adopted Resolution No. 2008-42 to establish the fee schedule for rental of use of Rolland Starn Park. This includes use of the baseball diamond named in memoriam of Keith Crabtree, a long-standing member of the Hughson Parks and Recreation Commission. The fee for rental and use of Keith Crabtree Field by local nonprofit users is \$20 for three hours. The fee for use of the ball field lights is \$22 per hour. The fee schedule for Rolland Starn Park allows for the waiver of such fees through approval by the City Council and a finding that the request is in the public interest. Exclusive use of the ball fields have priority scheduling over other uses including public use on a first come first basis.

Hughson Youth Football and the Mexican American Baseball League are the predominant users of Rolland Starn Park during the baseball/softball season. General public use of the various amenities (baseball field, large covered picnic area, small covered picnic area and uncovered picnic areas) also occurs.

Discussion:

In preparation for the 2014 season, Hughson Youth Baseball/Softball (HYBS) inquired about the use of Keith Crabtree Field to allow HYBS to better accommodate the number of games planned for the season which has expanded over the years. HYBS also anticipated using the lights at Keith Crabtree Fields a few times during the season to showcase games at night—a unique experience for local youth. Historically, HYBS has used LeBright fields for their league games.

HYBS requested a waiver for their inaugural use of Keith Crabtree Fields in exchange for improvements to the baseball diamond. The City Council has approved the waiver since 2014 on the basis of the public interest served and the fact that the planned improvements exceeded what would be generated in the usage fees. The original agreement included the purchase of clay for the infield and related labor, three base pins welded and inserted, the pitching mound and 20 yards of dirt for the field. In total, said improvements were estimated at over \$2,500.

The initial waiver request was for the 2014 season only. The Council has since approved a fee waiver for the 2015, 2016 and 2017 seasons. City staff met with HYBS representatives last month to discuss the arrangement details for the 2018 season. Based on the registrations thus far, HYBS anticipates youth participation to match last year's totals. Opening day ceremonies for the 2018 season are scheduled for March 31, 2018.

HYBS is a local nonprofit which through its program teaches skills, mental and physical development, a respect for the rules of the game, and basic ideals of sportsmanship and fair play. HYBS has a long-standing history in the City of Hughson and through an arrangement with both Hughson Unified School District and the City of Hughson utilizes LeBright Fields annually through the baseball/softball season (April to June). LeBright Fields is used at a reduced rate in exchange for a commitment by HYBS making annual improvements to the baseball fields.

Keith Crabtree Field at Starn Park is maintained by the City. The partnership with HYBS will result in added improvements to the baseball diamond above and beyond what is typically done with existing City resources. The improvements can be enjoyed by not only HYBS but other park users throughout the year. The improved condition of the baseball diamond should help generate additional revenue through expanded usage and also encourage long standing users to continue to utilize the field due to its improved condition.

Fiscal Impact:

The revenue that would be generated through the use of Keith Crabtree Field by HYBS for the season is approximately \$580 not including usage for lights. This year, the proposed improvements are expected to exceed \$2,000.