



THE CITY OF HUGHSON

INVITES YOU TO APPLY FOR
THE POSITION OF

**WATER TREATMENT/
DISTRIBUTION SYSTEM
OPERATOR I/II**



For more information, please visit:
www.hughson.org

Deadline for Filing:

April 10, 2018



ABOUT THE CITY OF HUGHSON

The City of Hughson is a small (approx. 7,400) but prospering agricultural community nestled in the heart of California's Central Valley. Although Hughson is a growing community, it still maintains the unique small hometown feel that long time residents have always associated with the City.

The City of Hughson was incorporated as a General Law City on December 9, 1972. The City is governed by a five-member City Council, and Council Members are elected at-large.

The operating budget for Fiscal Year 2017-2018 is \$18,394,943. The City operates with the support of 16 staff in the delivery of sewer, water, and general government services. Fire service is provided by the Hughson Fire Protection District and police service is provided through a contract and partnership with the Stanislaus County Sheriff's Department.

The City of Hughson is focused on building upon the successes of the past and is dedicated to enhancing the quality of life for residents by recognizing its agricultural heritage and maintaining the small town atmosphere. The City is also committed to providing a high level of public services, maintaining economic vitality and retaining the distinctiveness of the community through partnerships with other government agencies, non-profit

QUALIFICATIONS

Education and/or Experience: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Water Treatment/Distribution System Operator. A typical way of obtaining the required qualifications would be:

License/Certificate:

Treatment/Distribution System Operator I

One year of experience performing general water system operations and maintenance duties.

- Possession of, or ability to obtain, a valid Class C California drivers license.
- Possession of a Water Distribution 1 Certificate from the State Water Board
- Possession of a Water Treatment 1 Certificate from the State Water Board within 1 year of employment

Treatment/Distribution System Operator II

Three years of experience performing technical water system distribution and treatment duties, one year of which must have been while in possession of a Water Distribution 2 and Treatment 2 certificate.

- Possession of, or ability to obtain, a valid Class C California drivers license.
- Possession of a Water Distribution 2 Certificate from the State Water Board
- Possession of a Water Treatment 2 Certificate from the State Water Board

THE IDEAL CANDIDATE IS

- Hard working, detail oriented and motivated
- Knowledgeable in municipal water systems
- Able to thrive as a member of a team, but motivated & able to work independently
- Willing to continually learn in all areas of the water system and the City function
- Knowledge of, or ability to learn, the latest technology in water treatment and/or distribution systems
- Highly organized and diligent in completion of tasks
- Able to work with the public in a courteous and friendly manner
- Able to communicate clearly and effectively both verbally and in writing to customers, management, vendors, etc.
- Able to organize, prioritize and follow-up on work assignments
- Ability to work evenings and weekends on occasion
- Knowledge of power tools and equipment used for repairs and maintenance of treatment and distribution systems
- Able to comply with safety standards set by the City of Hughson and OSHA

THE POSITION

The City of Hughson is seeking to fill the position of Water Treatment/Distribution System Operator I/II. Under supervision of the Utilities Superintendent, the Water Treatment/Distribution System Operator will be responsible for a variety of operational and general maintenance tasks on the City's water treatment and distribution systems. The position will entail the proper operation of each of the City's well sites, laying and fitting pipelines, installing, reading, repairing water meters, maintaining records of water infrastructure, and other duties as required and assigned.

COMPENSATION AND BENEFITS PACKAGE

\$3,163.69 – \$4,164.11 MONTHLY
\$37,964.28 – \$49,969.32 ANNUALLY

- Participation in the Public Employees Retirement System at 2.7% @ 55 for current members (PERS 2.0% @ 62 for new members).
- Employer contribution to Medical, Dental and Vision plan for employee and dependents
- Life Insurance at \$50,000
- 11 paid holidays and 2 floating holidays
- 8 hours of sick leave monthly
- Vacation accrual of 8 hours monthly (less than 5 years), 11.32 hours (5-9 years), 14 hours (10-14 years), and 16 hours (15+ years)
- \$25/month match for PERS or Hartford 457 Deferred Compensation Plan

* The City does not participate in Social Security*



ESSENTIAL FUNCTIONS (include but are not limited to the following):

Maintains proper operation of well sites and distribution system including cross connection control; maintains complete records of the water system infrastructure; ensures system compliance with all Department of Health Services permits, rules, and regulations; Maintains preventative maintenance program.

Lay and fit pipelines, make water taps, install water services, fire hydrants, blow-offs, valves, meters, vaults, boxes, exercise valves, locate and mark services and mains for Underground Service Alert.

Flush water mains, and service to maintain potable water, respond to emergencies, repair and restore system operation, tactfully respond to consumer complaints, prepare consumer confidence report, collect meter readings, collect water samples and ensure proper sampling and reporting.

Read and update water distribution maps and as-built plans, identify and locate service and main leaks, operate pipe locaters and gas sensing equipment, excavate trenches and install shoring, backfill trenches with proper material and achieve correct compaction, operate construction equipment and power tools such as dump trucks, front-end loaders, tampers, tap machines, pavement saw, cutting torch and welder.

Install traffic controls, barricades, signs, cones, and flags to safely direct traffic. Utilize proper safety precautions related to all utility work performed.

Make daily rounds of the plant performing a variety of duties pertaining to water treatment and plant maintenance

Regularly monitor arsenic treatment plant functions through reading gauges, graphs, meters, and control panels; perform and evaluate physical/chemical tests. Adjust plant operations, using a computer, to adjust the changing processing needs; mix and add chemicals as needed to maintain appropriate water quality.

TENTATIVE SCHEDULE

Deadline for Filing:
5:00 pm, April 10 2018

Panel Interview: Week of April 23, 2018
Second Interview: Week of April 30, 2018

TO APPLY

**Submit Application, Resume
and Cover Letter to:**

CITY HALL

**7018 Pine Street | PO Box 9
Hughson, California 95326**