



**CITY OF HUGHSON
PARKS, RECREATION AND ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, APRIL 10, 2018 – 6:00 P.M.**

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Chris Barth
Commissioner Gina Oltman
Commissioner Trenton Whitman
Commissioner Karen Genzoli

Staff to be Present: Jaylen French, Community Development Director
Susana Diaz, Deputy City Clerk

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the minutes of the regular meeting of December 12, 2017.

4.2: Approve the minutes of the regular meeting of March 13, 2018.

4.3: Review and Discuss Park and Recreation Opportunities.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

April 17	▪ Planning Commission, City Hall Chambers, 6:00 P.M.
April 20	▪ Hughson Family Resource Center Open House, 6940 Hughson Ave., 11:00 A.M.
April 21	▪ Love Hughson Breakfast & Rally, Hughson Community Senior Center, 7:00 A.M.
April 23	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
April 26	▪ Hughson Chamber of Commerce Sponsor Dinner, Hughson Ave., 6:30 P.M.
April 28 & 29	▪ Hughson Fruit & Nut Festival, Hughson Ave, 10:00 A.M.
April 28 & 29	▪ Hughson City Wide Yard Sale

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA.

May 4	<ul style="list-style-type: none"> ▪ Duarte Nursery Annual Friends Day, 1555 Baldwin Road, 9:00 A.M.
May 5	<ul style="list-style-type: none"> ▪ Hughson City Wide Clean-Up, 7:30 A.M., Tully Road & Walker Lane

AFFIDAVIT OF POSTING

DATE: 4/6/2018 **TIME:** 6:00pm
NAME: Susana Diaz **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
 NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054

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CITY OF HUGHSON
PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
TUESDAY, DECEMBER 12, 2017 – 6:00 P.M.

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Tamara Thomas
Commissioner Gina Oltman
Commissioner Chris Barth

ABSENT: Commissioner Matt House

STAFF PRESENT: Jaylen French, Community Development Director
Susana Diaz, Deputy City Clerk

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Regular Meeting of April 11, 2017.

THOMAS/BARTH (4-0-1-0) motion passes to approve minutes as presented.

4.2: Nominate a Chair and Vice Chair for 2018.

THOMAS/BARTH (5-0-0-0) motion passes to appoint Commissioner Billy Redding as Chair and Commissioner Tamara Thomas as Vice Chair for 2018.

4.3: Discussion on Park and Recreational Opportunities (Verbal Only)

Community Development Director Jaylen French provided an update on Lebright Field development options (owned by the Hughson Unified School District).

4.4: Discussion on Park and Facilities Rental Fees (Verbal Only)

Community Development Director Jaylen French provided an update on the current facility rental fees for the City owned facilities. A future agenda item will address a recommendation to adjust the current City's facility rental rate structure and rental process.

Items 4.3 and 4.4 were informational and no action was taken.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

Community Development Director Jaylen French provided an update on the new Planning/Building Assistant employee, Carla Jauregui, which will provide a full time staff member dedicated to Planning and Building activities.

Community Development Director Jaylen French provided an update on the Water/Sewer Infrastructure Workshop on December 11, 2017.

Community Development Director Jaylen French provided an update on the City Council's decision to open the recruitment for the three expiring terms on the Parks, Recreation & Entertainment Commission.

Community Development Director Jaylen French provided an update on the Farmer's Market goals and objectives.

7.2: Commissioner Comments; (Information only- No Action) **NONE.**

ADJOURNMENT:

Chair Billy Redding adjourned this meeting at 6:58 P.M.

BILLY REDDING, Chair

SUSANA DIAZ, Deputy City Clerk



**CITY OF HUGHSON
PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**MINUTES
TUESDAY, MARCH 13, 2018 – 6:00 P.M.**

CALL TO ORDER: Commissioner Barth

ROLL CALL: Chair Billy Redding
Commissioner Chris Barth
Commissioner Gina Oltman
Commissioner Trenton Whitman
Commissioner Karen Genzoli

ABSENT: Chair Billy Redding

STAFF PRESENT: Jaylen French, Community Development Director
Susana Diaz, Deputy City Clerk

FLAG SALUTE: Commissioner Barth

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

Julie Strain, Hughson resident and Planning Commissioner stepped up to the podium to congratulate and welcome the newly appointed Parks, Recreation & Entertainment Commissioners.

2. PRESENTATIONS:

2.1: Hughson Parks, Recreation & Entertainment Commission Overview and New Member Orientation.

Community Development Director Jaylen French and Deputy City Clerk Susana Diaz provided an overview of the Hughson Parks, Recreation & Entertainment Commission.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the minutes of the regular meeting of December 12, 2017.

Quorum to approve minutes was not met. At least three commissioners in attendance at the December 12, 2017 meeting are required to approve the minutes. Item 4.1 is rescheduled to be approved at the next meeting.

4.2: Nominate and Appoint a Vice Chair to the Parks, Recreation & Entertainment Commission for 2018.

GENZOLI/WHITMAN (4-0-0-1) motion passes to appoint Commissioner Chris Barth as Vice Chair to the Parks, Recreation & Entertainment Commission for 2018.

4.3: Recommend that Hughson City Council Approve a Waiver Request for Hughson Youth Baseball/Softball for Park Rental Fees for Starn Park.

WHITMAN/OLTMAN (4-0-0-1) motion passes to Recommend that Hughson City Council Approve a Waiver Request for Hughson Youth Baseball/Softball for Park Rental Fees for Starn Park.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: Information Only – No Action

6.1: Discussion on Potential Parks and Recreational Partnerships and Opportunities – Lebright Fields and Hughson Arboretum and Gardens.

Director French provided the update on item 6.1. Julie Strain, Board Member of the Hughson Arboretum and Gardens was present to provide an overview of current initiatives. No action was sought or taken.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director: NO REPORT

City Clerk: NO REPORT

7.2: Commissioner Comments; (Information only- No Action) NO REPORT

ADJOURNMENT:

Commissioner Chris Barth adjourned this meeting at 6:44 P.M.

Chris Barth, VICE CHAIR

SUSANA DIAZ, Deputy City Clerk



PARKS AND RECREATION COMMISSION

AGENDA ITEM NO. 4.3

SECTION 4: NEW BUSINESS

Meeting Date: April 10, 2018

Subject: Review and Discuss Park and Recreation Opportunities

Presented By: Jaylen French, Community Development Director

Staff Recommendation:

Review and discuss various park and recreation opportunities for the City of Hughson.

Background and Overview:

Parks and recreational opportunities provide innumerable benefits to a City. Parks and recreation services are often cited as one of the most important factors in people's perception of a community. Parks provide intrinsic environmental, social, aesthetic and recreation benefits. They are a source of positive economic benefits by increasing property values, increasing municipal revenue, attract people and businesses choosing a community to locate and of course provide an amenity to current residents. In short, they are a key component in a city's overall quality of life.

The Parks, Recreation and Entertainment Commission (PR&EC) was created as an advisory body to the City Council in the matters of policies for the acquisition, development, maintenance and improvement of park facilities; fees schedules, policies, rules and regulations for park sites and other recreation facilities; promote, and stimulate public interest in parks, recreation and entertainment programs.

City staff's role is to research, explore and identify parks and recreational opportunities for the City and bring these before the PR&EC in an effort to bring to fruition.

The intent of this item is to share ideas on additional parks and recreation opportunities with the Commission and to initiate discussion. In a similar effort, the City was successful in adding an additional park/recreation opportunity—the first public outdoor basketball court in the City at Starn Park.

Discussion:

City staff's ideas are intended for discussion purposes. The ideas are to stimulate discussion and to share the work that City staff has undertaken in this regard. Ultimately, the Commission in coordination with staff may develop a plan or proposal to City Council.

1. Purchase and Redevelop Lebright Fields.
2. National Fitness Campaign - Fitness Court.
3. Downtown ½ Mile Walking Route
4. Trailhead on Hatch Road Canal; Trail Improvements on Canal and Connectivity to larger Trail System.
5. Utilize Railroad Right-of-Way Adjacent to Santa Fe for a Trail System.
6. Require Future Development Include Community Park (10-15 acres)

Other Things to Consider

- A. Each new residential subdivision (of a certain size) will be required to install at least a neighborhood sized park. For example, an approximately 2.5 acre park will be installed in the middle of the Euclid North and South subdivisions.
 - a. Staff can work with the Parks and Recreation Commission and coordinate with the developer to potentially provide amenities (i.e. basketball courts) that are needed citywide.
- B. During staff's research for this item, it was discovered that a Parks Master Plan was initiated in or around 2007 and never completed. Staff is considering updates to all major planning documents and will consider a new Parks Master Plan.
- C. There are two recreational improvements that continue to be raised: 1) Community swimming pool and 2) Skate park.