



CITY OF HUGHSON
ECONOMIC DEVELOPMENT COMMITTEE MEETING
 HUGHSON CITY HALL
 7018 Pine Street, Hughson, CA

AGENDA
MONDAY, APRIL 23, 2018 - 5:30 P.M.

CALL TO ORDER:

ROLL CALL:

Mayor Jeramy Young
 Councilmember George Carr
 Councilmember Harold "Bud" Hill
 Councilmember Mark Fontana (Alternate)
 Business Member Marie Assali
 Business Member Jim Duarte

Staff to be Present:

Raul L. Mendez, City Manager
 Jaylen French, Community Development Director

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. NEW BUSINESS:

- 2.1:** Approval of Minutes of the January 22, 2018 EDC Regular Meeting.
- 2.2:** Update on Stanislaus County Comprehensive Economic Development Strategy – Hughson Element 2017-2022.
- 2.3:** Update on Business Development Activity in Downtown Hughson.
 -Alley Improvement Project, Hughson Downtown CPAT Project, etc.

- 2.4: Review of Hughson Economic Development Committee – Purpose & Structure.
- 2.5: Update by Opportunity Stanislaus/Hughson SBDC.
- 2.6: Update on City’s Business Planning/Development/Attraction Efforts.

3. EDC COMMENTS:

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

RULES FOR ADDRESSING ECONOMIC DEVELOPMENT COMMITTEE

Members of the audience who wish to address the Economic Development Committee are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the Committee. **Filling out the card is voluntary.**

AFFIDAVIT OF POSTING

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk’s office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

DATE:	<u>April 20, 2018</u>	TIME:	<u>5:30pm</u>
NAME:	<u>Susana Diaz</u>	TITLE:	<u>Deputy City Clerk</u>

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Economic Development Committee meets in the Council Chambers on the fourth Monday of each month at 5:30 p.m., unless otherwise noticed.

EDC Agendas: The Economic Development Committee agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



CITY OF HUGHSON
ECONOMIC DEVELOPMENT COMMITTEE MEETING
 HUGHSON CITY HALL
 7018 Pine Street, Hughson, CA

MINUTES
MONDAY, JANUARY 22, 2018 - 5:30 P.M.

CALL TO ORDER:

ROLL CALL:

Mayor Jeramy Young
 Councilmember George Carr
 Councilmember Harold "Bud" Hill
 Councilmember Mark Fontana (Alternate)
 Business Member Marie Assali - Absent
 Business Member Jim Duarte - Absent

Staff to be Present:

Raul L. Mendez, City Manager
 Jaylen French, Community Development Director
 Jim Homer, Hughson SBDC

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. NEW BUSINESS:

2.1: Approval of Minutes of the October 30, 2017 EDC Regular Meeting.

Motion by Councilmember Hill, seconded by Mayor Young (3-0).

2.2: United Pavement Maintenance, 7010 Hughson Avenue, Façade Improvement Proposal.

The Community Development Director shared that United Pavement Maintenance (UPM) was the new owner of the former Rancho Market property located at 7010 Hughson Avenue. The owner plans to make improvements to the building to use ½ of the square footage for UPM's corporate office and reserve the rest for other offices or uses. He also mentioned that a façade improvement proposal may be forthcoming.

2.3: Update on Business Development Activity in Downtown Hughson.

The Community Development Director shared the status of two properties in the downtown—the George House Building owned by Mr. Michael Brooks and the site of the former CA Luxury Auto Detailing that had recently closed its doors.

2.4: Review of Hughson Economic Development Committee – Purpose & Structure.

This discussion was tabled for a future meeting and one where the business member representatives were present. City staff was directed to research the structure of similar committees in other cities.

2.5: Update on City Policy Opposing Commercial Cannabis Business Activity in Hughson Sphere of Influence (SOI) or Within a ½ Mile of the SOI

The City Manager provided an update on the recent City Council discussion on this topic and its ultimate decision to prohibit this type of business activity in Hughson's Sphere of Influence or within a ½ mile radius consistent with current regulation in the City limits.

2.6: Update by Opportunity Stanislaus/Hughson SBDC.
-Opportunity Stanislaus New Location and VOLT Institute.
-Hughson Business Management Overview and Marketing Essentials Seminar @ Samaritan Village on February 21, 2018 (8am – 10am).

Jim Homer, Hughson SBDC, provided an update on his work with local and prospective business owners. The upcoming training at Samaritan Village was also highlighted. The EDC inquired about Opportunity Stanislaus assisting with a new gap analysis for the City of Hughson. The Hughson SBDC would look into this request by contacting Opportunity Stanislaus.

2.7: Update on City's Business Planning/Development/Attraction Efforts.

City staff shared information regarding other efforts including an effort to develop a strategy for the downtown.

2.8: February Meeting Cancelled Due to Mayor's State of the City Address @ Samaritan Village on February 26, 2018 (6:00pm)

The date of the upcoming State of the City Address was highlighted.

3. EDC COMMENTS:

ADJOURNMENT: 6:55pm