



**CITY OF HUGHSON
PARKS, RECREATION AND ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, MARCH 12, 2019 – 6:00 P.M.**

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Chris Barth
Commissioner Gina Oltman
Commissioner Trenton Whitman
Commissioner Karen Genzoli

Staff to be Present: Lea Simvoulakis, Community Development Director
Ashton Gose, Deputy City Clerk
Sam Rush, Public Works Superintendent

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the minutes of the regular meeting of February 13, 2019.

4.2: Recommend that City Council Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2019 Regular Season.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS:

6.1: Discuss Next Steps for the Lebright Fields Modernization Project.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

March 19	▪ Planning Commission, City Hall Chambers, 6:00 P.M.
March 25	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
March 30	▪ Hughson Youth Baseball/Softball, Opening Ceremony, Lebright Fields, 9:00 A.M.
April 4	▪ Community Engagement Meeting – Lebright Modernization Project, Hughson Community Senior Center, 6:00 P.M.
April 6	▪ Taste of Hughson, St. Anthony’s Church, 6:00 P.M.
April 13	▪ Love Hughson Breakfast & Rally, Hughson Community Senior Center, 7:00 A.M.

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk’s counter at City Hall located at 7018 Pine Street, Hughson, CA.

April 27-28

▪ Hughson Fruit & Nut Festival, Downtown Hughson

RULES FOR ADDRESSING CITY COUNCIL

Members of the audience who wish to address the Parks, Recreation & Entertainment Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

AFFIDAVIT OF POSTING

DATE: March 7, 2019 **TIME:** 4:10 P.M.
NAME: Ashton Gose **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



CITY OF HUGHSON
PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
WEDNESDAY, FEBRUARY 13, 2019 – 6:00 P.M.

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Chris Barth
Commissioner Gina Oltman
Commissioner Karen Genzoli
Commissioner Trenton Whitman

STAFF PRESENT: Lea Simvoulakis, Community Development Director
Ashton Gose, Management Analyst

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS:

3.1: Recommend that the City Council Approve the Preferred Design Path for the Lebright Fields Modernization Project to Pursue State Grant Funding.

Director Simvoulakis presented the staff report on this item.

Lourdes Perez, Public Health Advocates Program Manager, presented the technical assistance role that Public Health Advocates would have during the Lebright Fields Modernization Project to pursue State Grant Funding.

GENZOLI/REDDING 5-0-0-0 motion passes to Recommend that the City Council Approve the Public Health Advocates Design Path for the Lebright Fields Modernization Project to Pursue State Grant Funding.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Regular Meeting of January 17, 2019.

BARTH/WHITMAN 5-0-0-0 motion passes to approve the Minutes of the Regular Meeting of January 17, 2019.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action) NONE.

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

Chair Redding adjourned this meeting at 6:53 P.M.

BILLY REDDING, Chair

ASHTON GOSE, Deputy City Clerk



PARKS, RECREATION & ENTERTAINMENT COMMISSION AGENDA ITEM NO. 4.2

Meeting Date: March 12, 2019

Subject: Recommendation that City Council Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2019 Regular Season

Presented By: Lea C. Simvoulakis, Community Development Director

Staff Recommendation:

1. Recommend that the City Council waive the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2019 regular season.
2. Find that the waiver of the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2019 regular season is in the public interest.

Background and Overview:

The City Council previously adopted [Resolution No. 2008-42](#) to establish the fee schedule for renting Rolland Starn Park. The rental of Starn Park includes the use of the Keith Crabtree field. The fee for rental and uses by local nonprofit users is \$20 for three hours. The fee for use of the ball field lights is \$23 per hour. The fee schedule for Rolland Starn Park allows for the waiver of such fees through approval by the City Council and a finding that the request is in the public interest.

Hughson Youth Baseball and Softball (HYBS) and the Mexican American Baseball League are the predominant users of Rolland Starn Park during the baseball/softball season. In the offseason, the local youth football programs historically have used the park for practices during the week. General public use of the various amenities (baseball field, large covered picnic area, small covered picnic area and uncovered picnic areas) occurs throughout the year.

Discussion:

Starting in 2014, Hughson Youth Baseball/Softball (HYBS) inquired about the use of Keith Crabtree Field to allow HYBS to better accommodate the number of games planned for the season. HYBS also anticipated using the lights at Keith Crabtree Fields a few times during the season to showcase games at night—a unique experience for local youth.

HYBS requested a waiver for their inaugural use of Keith Crabtree Fields in exchange for improvements to the baseball diamond. The City Council approved the waiver in 2014 and has continued to do so each year since based on the public interest served and the fact that the planned improvements exceeded what would be generated in usage fees. The original agreement included the purchase of clay for the infield and related labor, three base pins welded and inserted, the pitching mound, and 20 yards of dirt for the field. In total, the cost of the improvements were estimated at over \$2,500.

City staff met with HYBS representatives last month to discuss the arrangement details for the 2019 season. Based on the registrations thus far, HYBS anticipates youth participation to match last year's totals. Opening day ceremonies for the 2019 season are scheduled for March 30, 2019. This year will also commemorate the 60-year anniversary of this local recreational program. The improvements to the park have already been completed for the year. The list of improvements is below:

Service	Supplies	Cost	Date Services were Completed
Infield cut out	Sod cutter	\$25.00	2/23/19
Infield Leveling	Sand and clay mix	\$901.54	2/23/19
Material Handling	Loader to move and scrape infield	\$125.00	2/23/19
Replace home plate	Home Plate	\$80.00	2/23/19
	Total Cost of Improvements:	\$1,131.64	

Keith Crabtree Field at Starn Park is maintained by the City. The partnership with HYBS will result in added improvements to the baseball diamond above and beyond what is typically done with existing City resources. Additionally, the completed improvements will be enjoyed by not only HYBS but other park users throughout the year. The improved condition of the baseball diamond should help generate additional revenue through expanded use of the park and also encourage long standing users to continue to use the field. The cost of the improvements more than cover the cost of the rental fee for the park. As such, it is in the public's interest to waive the park fees in exchange for the completed improvements provided by HYBS.

Fiscal Impact:

The revenue that would be generated through the use of Keith Crabtree Field by HYBS for the season is approximately \$580, not including usage for lights. This year, the proposed improvements are \$1,131.64 and exceed the revenue the City would have received without the fee waiver.