



**CITY OF HUGHSON  
PARKS, RECREATION AND ENTERTAINMENT  
COMMISSION MEETING  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA**

**AGENDA  
TUESDAY, APRIL 9, 2019 – 6:00 P.M.**

**CALL TO ORDER:** Chair Billy Redding

**ROLL CALL:** Chair Billy Redding  
Vice Chair Chris Barth  
Commissioner Gina Oltman  
Commissioner Trenton Whitman  
Commissioner Karen Genzoli

**Staff to be Present:** Lea Simvoulakis, Community Development Director  
Ashton Gose, Deputy City Clerk  
Sam Rush, Public Works Superintendent

**FLAG SALUTE:** Chair Billy Redding

**RULES FOR ADDRESSING PARKS, RECREATION AND ENTERTAINMENT COMMISSION**

Members of the audience who wish to address the Parks, Recreation & Entertainment Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA. 1

**2. PRESENTATIONS:**

**2.1:** City of Hughson Health Promotion Projects – Presented by the City of Hughson Health Promotion Interns, Alicia Ramirez and Ruben Salas.

**3. UNFINISHED BUSINESS: NONE.**

**4. NEW BUSINESS:**

**4.1:** Approve the minutes of the regular meeting of March 12, 2019.

**4.2:** Recommend that City Council Accept the Donation of an Outdoor Park Bench by Private Citizens in Memory of Kelly Clawson.

**4.3:** Recommend that City Council Approve a Road Closure and the Use of Alcohol and the Provisions of Live Music on a Public Street for the Proposed Hughson Sports Club’s Block Party in August 2019.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. INFORMATION ITEMS:**

**6.1:** Discuss Next Steps for the Lebright Fields Modernization Project.

**7. COMMENTS:**

**7.1:** Staff Comments: (Information Only – No Action)

**Community Development Director:**

**Deputy City Clerk:**

**Public Works Superintendent:**

**7.2:** Commissioner Comments: (Information only- No Action)

**ADJOURNMENT:**

**WAIVER WARNING**

If you challenge a decision/direction of the Parks, Recreation and Entertainment Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

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**UPCOMING EVENTS:**

<b>April 13</b>	▪ Love Hughson Breakfast & Rally, Hughson Community Senior Center, 7:00 A.M.
<b>April 27-28</b>	▪ Hughson Fruit & Nut Festival, Downtown Hughson
<b>May 2</b>	▪ Community Engagement Workshop – Lebright Fields Modernization Project, Hughson Community Senior Center, 5:30 P.M. – 7:30 P.M.
<b>May 4</b>	▪ City Wide Clean-Up, Corner Lot - Tully Road and Walker Lane, 7:30 A.M. – 1:30 P.M.
<b>May 23</b>	▪ Community Engagement Workshop – Lebright Fields Modernization Project, Hughson Community Senior Center, 5:30 P.M. – 7:30 P.M.

**AFFIDAVIT OF POSTING**

**DATE:** April 5, 2019 **TIME:** 4:00 P.M.  
**NAME:** Ashton Gose **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT**  
**NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson Parks, Recreation and Entertainment Commission shall be in English and anyone wishing to address the Commission is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

**General Information:** The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA. 3

**Council Agendas:** The Commission agenda is now available for public review at the City's website at [www.hughson.org](http://www.hughson.org) and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054



**CITY OF HUGHSON  
PARKS, RECREATION & ENTERTAINMENT  
COMMISSION MEETING  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA**

**MINUTES  
TUESDAY, MARCH 12, 2019 – 6:00 P.M.**

**CALL TO ORDER:** Chair Billy Redding

**ROLL CALL:** Chair Billy Redding  
Vice Chair Chris Barth  
Commissioner Karen Genzoli  
Commissioner Trenton Whitman

**ABSENT:** Commissioner Gina Oltman

**STAFF PRESENT:** Lea Simvoulakis, Community Development Director  
Ashton Gose, Deputy City Clerk  
Sam Rush, Public Works Superintendent

**FLAG SALUTE:** Chair Billy Redding

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS: NONE.**

**3. UNFINISHED BUSINESS: NONE.**

**4. NEW BUSINESS:**

4.1: Approve the minutes of the regular meeting of February 13, 2019.

**GENZOLI/BARTH 4-0-0-1 motion passes to approve the Minutes of the Regular Meeting of February 13, 2019.**

4.2: Recommend that City Council Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2019 Regular Season.

**GENZOLI/REDDING 4-0-0-1 motion passes to approve the Recommendation that City Council Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2019 Regular Season.**

The Commission directed City staff to revisit the established fee schedule for Lebright Fields.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. INFORMATION ITEMS:**

6.1: Discuss Next Steps for the Lebright Fields Modernization Project.

**Director Simvoulakis provided an update on the Lebright Fields Modernization Project.**

**Commissioner Oltman arrived at the City Council Chambers at 6:10 P.M.**

No action was taken.

**7. COMMENTS:**

7.1: Staff Reports and Comments: (Information Only – No Action) **NONE.**

7.2: Commissioner Comments; (Information only- No Action)

**Vice Chair Barth requested a time line schedule for the Lebright Fields Modernization Project.**

**ADJOURNMENT:**

**Chair Redding adjourned this meeting at 6:15 P.M.**

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**BILLY REDDING, Chair**

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**ASHTON GOSE, Deputy City Clerk**



## **PARKS, RECREATION AND ENTERTAINMENT COMMISSION AGENDA ITEM NO. 4.2**

**Meeting Date:** April 9, 2019  
**Subject:** Recommend that the City Council Accept the Donation of an Outdoor Park Bench by Private Citizens in Memory of Kelly Clawson  
**Presented By:** Lea C. Simvoulakis, Community Development Director

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### **Staff Recommendation:**

Recommend that the City Council accept the donation of an outdoor park bench to the City by private citizens in memory of Kelly Clawson.

### **Background and Overview:**

Commissioner Genzoli, who is also co-chairing this year's Love Hughson, has communicated to City staff that there is a group of Hughson area residents that have a desire to donate a park bench to the City of Hughson in memory of Kelly Clawson, a former business owner in Downtown Hughson and beloved community member who passed away unexpectedly last September 2018. Kelly was Chair of the Love Hughson event for several years and was an active member of the Hughson Chamber of Commerce, participating in the planning of the Hughson Fruit and Nut Festival, the Hughson Annual Christmas Festival, and many other events. She also owned and operated a local massage spa on Hughson Avenue (near Fourth Street). The bench will be placed near her former place of business on Hughson Avenue, which will add to the recently improved streetscape in this area of Downtown. The selected park bench is 6 feet in length and will cost \$805. The cast bronze bench plaque that will include an inscription in memory of Kelly Clawson will cost \$83.

According to Section 2.12.090.D. of the Hughson Municipal Code, the Parks, Recreation and Entertainment Commission shall, "Advise the city council regarding the acceptance or rejection of offers of donations of money, personal and/or real property to the city for recreation, park purposes and use and make recommendations where appropriate."

If the Commission chooses to recommend this donation to the City Council, it will be heard by the City Council on April 22, 2019.

**Discussion:**

The outdoor park bench to be donated will match the existing park benches in the downtown (Georgetown Benches), located at Hughson Avenue and Charles Street, at Hughson Avenue and 4th Street and at the Hughson Community Senior Center. Previously on July 25, 2016, the Hughson City Council accepted a similar private donation of an outdoor park bench just outside of the Hughson Family Resource Center on Hughson Avenue. The bench was donated in memory of Lorraine Cunningham and Margaret Sturtevant—two long standing members of the Hughson community.

Each year, the City of Hughson receives a \$5,000 California Recycle grant which is to be used on items derived from recycled materials. In past years, the City has used these funds to purchase ground cover (bark) for parks and playgrounds, signage, bumper stops, and street furniture such as park benches, picnic tables and garbage cans.

**Fiscal Impact:**

The expected cost is approximately \$900 including tax and shipping and handling. City staff handles the installation and maintenance of the benches as well as securing the bench to the sidewalk.



## **PARKS, RECREATION & ENTERTAINMENT COMMISSION AGENDA ITEM NO. 4.3**

**Meeting Date:** April 9, 2019

**Subject:** Recommendation that City Council Approve a Road Closure and the Use of Alcohol and the Provisions of Live Music on a Public Street for the Proposed Hughson Sports Club's Block Party in August 2019

**Presented By:** Lea C. Simvoulakis, Community Development Director

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### **Staff Recommendation:**

Recommend that the Parks, Recreation and Entertainment Commission recommend that the City Council approve a Road Closure for Hughson Avenue and approve the use of alcohol and the provision of live music on Hughson Avenue on August 03, 2019.

### **Background and Overview:**

The City of Hughson does not have a codified process to approve such events, which include alcohol and music on a public right-of-way; however, the City has established a formal process for events such as the Chamber of Commerce's Italian Nite and others. The City Council shall approve a road closure, and approve the use of alcohol and the provision of music past the normal noise ordinance hours.

In late-2016, the City was approached by the Hughson High School Sports Club regarding a potential downtown concert planned for August 2017. Since that time, City staff, in coordination with Hughson Fire Protection District and Stanislaus County Fire Prevention, Hughson Police Services and HHS Sports Clubs, has coordinated the details on this event.

### **Discussion:**

The Sports Club has made arrangements for various bands to play a concert (block party) on Hughson Avenue on Saturday, August 03, 2019 between 3<sup>rd</sup> Street and Charles Avenue. Both 3<sup>rd</sup> Street and Charles Avenue will be closed to through traffic starting mid-day on Saturday. The venue area will also include the dirt lot located mid-block. Alcohol (beer and wine) will be for sale throughout the event, therefore, only those 21 or over will be admitted. All event areas, including the dirt lot, will be fenced off with one primary entrance gate located at the intersection of Hughson

Avenue at Charles Avenue. This gate will be manned by Sports Club volunteers and security.

Upon the recommendation by the PR&EC, this item will be brought before the City Council on April 22, 2019 for their consideration.