



**CITY OF HUGHSON
PARKS, RECREATION AND ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, FEBRUARY 11, 2020 – 6:00 P.M.**

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Chris Barth
Commissioner Gina Oltman
Commissioner Karen Genzoli
Commissioner Donya Nunes

Staff to be Present: Lea Simvoulakis, Community Development Director
Ashton Gose, Deputy City Clerk
Jose Vasquez, Public Works Superintendent

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

2.1: City Clerk to administer the Oath of Office to Newly Appointed Commissioner Donya Nunes.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

- 4.1: Approve the Minutes of the Regular Meeting of January 14, 2020.
- 4.2: Advise the City Council on the request from the Hughson Unified School District for City funding for the Hughson Sports and Fitness Complex Parking Lot Improvement Project.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

Deputy City Clerk:

Public Works Superintendent:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

February 12	▪ President Lincoln’s Birthday (City Hall Closed)
February 17	▪ President Washington’s Birthday (City Hall Closed)
February 18	▪ Planning Commission Meeting, City Hall Chambers, 6:00 PM
February 24	▪ State of the City Address, Samaritan Village, 6:30 P.M.

RULES FOR ADDRESSING THE COMMISSION

Members of the audience who wish to address the Parks, Recreation & Entertainment Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

AFFIDAVIT OF POSTING

DATE: February 7, 2020 **TIME:** 11:45 AM

NAME: Ashton Gose **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



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PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**MINUTES
TUESDAY, JANUARY 14, 2020 – 6:00 P.M.**

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Chris Barth
Commissioner Gina Oltman
Commissioner Karen Genzoli

ABSENT: Commissioner Danya Nunes

STAFF PRESENT: Lea Simvoulakis, Community Development Director
Ashton Gose, Deputy City Clerk
Jose Vasquez, Public Works Superintendent

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Parks, Recreation & Entertainment Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks & Recreation Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

2.1: City Clerk to administer the Oath of Office to newly re-appointed Commissioners Karen Genzoli and Gina Oltman.

Deputy City Clerk Gose administered the Oath of Office to newly re appointed Commissioners Karen Genzoli and Gina Oltman.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Regular Meeting of December 10, 2019.

BARTH/REDDING 4-0-0-1 motion passes to approve the minutes of the regular meeting of December 10, 2019, as amended.

4.2: Nominate a Chair and Vice Chair for 2020.

GENZOLI/OLTMAN 4-0-0-1 motion passes to appoint Commissioner Billy Redding as Chair of the Parks, Recreation and Entertainment Commission and Commissioner Chris Barth as Vice Chair of the Parks, Recreation and Entertainment Commission.

4.3: Recommend that the City Council Accept the Donation of a Flagpole by the Hughson Lions Club for Lebright Fields.

GENZOLI/REDDING 4-0-0-1 motion passes to recommend that the City Council accept the donation of a flagpole by the Hughson Lions Club for Lebright Fields.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Director Simvoulakis provided the Commission with an update on Lebright Fields.

Superintendent Vasquez requested clarification on a fence at Starn Park.

7.2: Commissioner Comments; (Information only- No Action)

None.

ADJOURNMENT:

Chair Redding adjourned this meeting at 6:17 P.M.

BILLY REDDING, Chair

ASHTON GOSE, Deputy City Clerk



PARKS, RECREATION AND ENTERTAINMENT COMMISSION

AGENDA ITEM NO. 4.2

SECTION 4: NEW BUSINESS

Meeting Date: February 11, 2020
Subject: Consideration of Request from the Hughson Unified School District for City Funding for the Hughson Sports and Fitness Complex Parking Lot Improvement Project
Presented By: Raul L. Mendez, City Manager
Lea Simvoulakis, Community Development Director

Staff Recommendation :

Advise the City Council on the request from the Hughson Unified School District for City funding for the Hughson Sports and Fitness Complex Parking Lot Improvement Project.

Background and Overview:

The Hughson Sports and Fitness Complex (HSFC) is located on Locust Street behind the Hughson High School campus and owned by the Hughson Unified School District. Over the last decade, the Hughson Unified School District has worked with local partners to develop the facility. Some of the amenities at the HSFC include sports fields for soccer, softball and other uses, walking trail to the Hughson Arboretum and Gardens, fitness stations, tribute benches, a veteran's memorial wall, a donor's wall and a tribute to fallen officer Deputy Dennis Wallace. The Hughson Sports and Fitness Complex Steering Committee has been instrumental in the construction of many of these elements through active fundraising and outreach.

Councilmember Buck is the City Council designee on the HSFC Steering Committee and City Manager Mendez also attends their monthly meeting regularly. The City of Hughson has been an active partner in the development of the Hughson Sports and Fitness Complex since inception. In 2012, the City Council approved an agreement with the Hughson Unified School District to supply non-potable water at a reduced rate to the HSFC for irrigation purposes. The Hughson Unified School District contributed \$45,000 in funding for improvements to the well system supplying the non-potable water to the site. Additionally, as part of the agreement, the Hughson Sports and Fitness Complex is open for public use when not being used by the HUSD for sport activities and programs.

On November 12, 2019, the City Council accepted the completion of the Locust Street Improvement Project by Ross F. Carroll (RFC). The project, which fronts the Hughson Sports and Fitness Complex, was previously awarded by the City Council to RFC, the lowest responsible bidder, in the amount of \$168,300. This project was the result of the Joint Project Improvement Agreement between the City and Hughson Unified School District which stated that the City would project manage the improvements on behalf of the School District, and the School District would use the funds from the sale of Lebright Fields to pay for the project. Upon completion of the improvements, Locust Street was dedicated to the City for acceptance.

Construction and other costs (engineering, legal, and advertising) were entirely funded by the Hughson Unified School District using the proceeds from the sale of Lebright Fields to the City of Hughson in the amount of \$295,000. The total Locust Street Improvement Project costs were approximately \$200,000. Shortly after the completion of the project, the Hughson Unified School District discussed a funding plan for the undeveloped Hughson Sports and Fitness Complex parking lot. To assist with this discussion, a preliminary estimate was prepared a few years ago that determined that the cost of the project would be approximately \$400,000.

Discussion:

At the November 12, 2019, the Hughson Unified School District Board of Trustees discussed the Hughson Sports and Fitness Complex Parking Lot and agreed to set aside \$50,000 to formally develop a funding plan for this improvement. Additionally, the Hughson Sports and Fitness Complex Steering Committee agreed to allocate \$50,000 from its fundraising efforts for this project. Part of the funding strategy is to approach other local public partners. As such, the Hughson Unified School District Superintendent and City Manager previously met with Stanislaus County Board of Supervisor Vito Chiesa who indicated that he would be supportive of a \$50,000 allocation and would approach the rest of the Board with that recommendation at the appropriate time.

The City of Hughson has also contemplated its participation in the funding plan. Shortly after the November 12, 2019 HUSD Board meeting, the Superintendent formally reached out to the City Manager to determine if the City was interested in supporting the project financially, at any level. The Superintendent indicated that the District would like to approach other local private donor(s) once the support from public agencies is determined. The hope is that the private donor(s) would help close the funding gap and make the Parking Lot a viable project to deliver in the short term.

This request was discussed by the City/School 2+2 Committee during its January 13, 2020 meeting. At that time, the Council designees (Councilmembers Bawanan and Buck) had an opportunity to ask questions. At the meeting, Councilmember Bawanan also asked the Superintendent to approach the Hughson Chamber of Commerce to formally request financial support for the project.

Per the Hughson Municipal Code Chapter 2.14, the Parks, Recreation and Entertainment Commission "shall advise the City Council regarding policies for the acquisition, development, maintenance and improvement of park facility." City staff

is bringing the formal funding request from the Hughson Unified School District for the Hughson Sports and Fitness Complex Parking Lot Improvement Project to the Commission for consideration. City staff will then bring this item to the City Council formally with any recommendation from the Parks, Recreation and Entertainment Commission.

The Parks, Recreation and Entertainment Commission has several options it can consider in its recommendation to the City Council and the funding request for the Hughson Sports and Fitness Complex Parking Lot Improvement Project.

The Commission may advise the Council to:

1. Not contribute any funding for the subject project on the basis that the City has limited funding in this area and any funding allocated will take away from the City's ability to improve and maintain its existing parks (Lebright Fields, Starn Park, Fontana Park, etc.) and new parks/recreation facilities.
2. To contribute an amount (\$5,000, \$10,000, \$25,000, etc.) less than the the amount currently designated/pledged by the Hughson Unified School District, Hughson Sports and Fitness Committee, and Stanislaus County and find that the allocation serves a public benefit.
3. To match the \$50,000 amount currently designated/pledged by the Hughson Unified School District, Hughson Sports and Fitness Steering Committee, and Stanislaus County and find that the allocation serves a public benefit.

The Commission also has the option to advise the Council any other way it seems appropriate after considering all the information presented.

Fiscal Impact:

If it is determined that the City Council would like to provide funding for the Hughson Sports and Fitness Complex Parking Lot Improvement Project, the City Council will have the option to designate an appropriate funding source. Historically, the City Council has not approved use of the general fund for such requests. Currently, the City's Park Development Impact Fee Fund has approximately \$500,000 available for city park development. Further, the City is eligible to receive a one-time grant from the State of California Proposition 68 Per Capita Program. There is a 20% match requirement associated with this funding since Hughson is not a severely disadvantaged community. If interested in using this funding source for this project, City staff would need to package an application to the program to the State of California. It is anticipated that based on its size, Hughson would be eligible for a minimum of \$200,000 in Per Capita grant funding.