



City of Hughson Payment Options

Residents can register online to view their utility bill every month. Please go to hughson.org and click on, "Our Government" tab. On the right, please click on, "Utilities" towards the bottom of the page. From there, click on, "Access Your Account" link and register to view your bill online.

Payment Options:

1. Online Payments:

- a. Visit hughson.org and click on the city logo in the top left corner to ensure you are directed to the home page.
- b. Scroll towards the bottom of the page until the green laptop appears that says, "Pay Your Bills"
- c. A second webpage will open titled, "GovPay Net." The information for the account may be filled out on the first page. If you do not have your account number, please just enter your physical address in this section.
- d. Proceed to the next page to enter the amount. From here, an approximate 4% service charge that varies based upon amount of bill will be automatically added. Service charge is paid to third-party, not the City of Hughson.
- e. On the last page, please enter your payment information and submit your payment. Your receipt may be emailed to you if you chose to input your email address or you can print your receipt for your records from this page.



2. Dropbox Payments:

- a. Payments may be dropped off in the green dropbox located outside of City Hall. Payments will continuously be collected and applied to your account.
- b. During the time the City is Closed, we will accept cash payments in the dropbox. If there are concerns about leaving cash, you can get a money order at the post office or the bank.
- c. Checks and Money Orders can also be placed in the dropbox. Please include the bill or a paper showing the account number or address that the payment should be applied to.
- d. If the amount owed needs change, an overpayment can be made, and the credit will be applied to the account.

3. Mail or Bill Pay Payments:

- a. Payments can be mailed to the City of Hughson's mailing address: P.O. Box 9 Hughson, CA 95326
- b. Residents also have the option of utilizing the bill pay services offered free online through their bank.
- c. For all mail and bill pay payments, please allow at least 7 - 10 business days prior to the due date for the payment to be received by City Hall