



**CITY OF HUGHSON
PARKS, RECREATION AND ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, SEPTEMBER 8, 2020 – 6:00 P.M.**

**SPECIAL NOTICE
Coronavirus COVID-19**

MEMBERS OF THE PUBLIC MAY REMOTELY OBSERVE THE MEETING AND/OR ADDRESS THE COMMISSION VIA WEBEX VIDEOCONFERENCE. THIS MEETING WILL NOT INCLUDE IN PERSON PUBLIC ATTENDANCE.

This meeting will be held in accordance with the Governor's Stay at Home Executive Order N-33-20 and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Commission as described below.

INFORMATION REGARDING ATTENDANCE AT THE COMMISSION MEETING IN RESPONSE TO THE LOCAL PUBLIC HEALTH EMERGENCY:

How to observe the Meeting:

- You can observe the meeting via WebEx, by accessing this link:

<https://cityofhughson.my.webex.com/cityofhughson.my/j.php?MTID=m247d02fb0d6690c2a97e553a123f913b>

Meeting #/Access Code: 126 209 5717

Password: VjbPCUHC222 (85272842 from phones and video systems)

How to submit Public Comment:

- Call Deputy City Clerk Ashton Gose at 209-883-4054 by 4:30 PM on September 8, 2020
- Email will be available prior to 5:00 PM on September 8, 2020, to provide public comment for the Public Comment Period, or for a specific agenda item. Please email agose@hughson.org
- The WebEx Chat Feature will be available during the meeting to provide public comment for the Public Comment Period, or for a specific agenda item.

CALL TO ORDER: Chair Billy Redding

ROLL CALL: Chair Billy Redding
Vice Chair Chris Barth
Commissioner Gina Oltman
Commissioner Donya Nunes

Staff to be Present: Lea Simvoulakis, Community Development Director
Ashton Gose, Deputy City Clerk
Jose Vasquez, Public Works Superintendent

FLAG SALUTE: Chair Billy Redding

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

- 2.1: City Clerk to Administer the Oath of Office to newly Appointed Commissioner Amy Hamill.
- 2.1a: Roll Call of the new Hughson Parks, Recreation and Entertainment Commission.

3. UNFINISHED BUSINESS:

- 3.1: Recommend that the City Council Direct Staff to Pursue the Development of a Dog Park at the Santa Fe Basin.

4. NEW BUSINESS:

- 4.1: Approve the Minutes of the Regular Meeting of July 14, 2020.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

Deputy City Clerk:

Public Works Superintendent:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

WAIVER WARNING

If you challenge a decision/direction of the Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

September 14	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.
September 15	▪ Planning Commission Meeting, City Hall Chambers, 6:00 P.M. Tentative
September 28	▪ City Council Meeting, City Hall Chambers, 7:00 P.M.

RULES FOR ADDRESSING THE COMMISSION

Members of the audience who wish to address the Parks, Recreation & Entertainment Commission are requested to complete one of the forms located on the table at the entrance of the Council Chambers and submit it to the City Clerk. **Filling out the card is voluntary.**

AFFIDAVIT OF POSTING

DATE: September 3, 2020 **TIME:** 10:00 AM
NAME: Ashton Gose **TITLE:** Deputy City Clerk

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA. 3

AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is now available for public review at the City's website at www.hughson.org and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054



PARKS, RECREATION AND ENTERTAINMENT COMMISSION

AGENDA ITEM NO. 3.1

SECTION 3: UNFINISHED BUSINESS

Meeting Date: September 8, 2020
Subject: Recommend that the City Council Direct Staff to Pursue the Development of a Dog Park at the Santa Fe Basin
Presented By: Lea Simvoulakis, Community Development Director
Jose Vasquez, Public Works Superintendent

Staff Recommendation:

Recommend that the City Council direct staff to pursue the development of a dog park at the Santa Fe Basin.

Background and Overview:

At the December 11, 2018 Parks, Recreation, and Entertainment Commission meeting, Commissioner Oltman asked the former City Manager, Raul Mendez, about the possibility of having a dog park in the City of Hughson. Former City Manager Mendez tabled the discussion until the new Community Development Director started in January 2019. At the January 17, 2019 PR&E Commission meeting, Commissioner Genzoli requested that staff identify a potential site for a dog park. Shortly after this meeting the City began the process of applying for a state grant for the improvement of Lebright Fields. This grant process required a lot of the Commission's time, so the dog park discussion was tabled until after the grant process was over.

After the work for the Lebright park grant concluded, Commissioner Genzoli again requested follow-up information on a possible the dog park in the City at the June 11, 2019 PR&E Commission meeting. At that time the Community Development Director requested that this work wait until she returned from maternity leave. This request was granted by the Commission.

In early 2020, prior to the COVID-19 pandemic, the City's Public Health intern was asked to identify a location for the dog park and develop a cost analysis for the dog park. The intern identified the storm basin on Santa Fe as the potential dog park site. Her remaining work included conducting a survey to determine if a dog park would be supported by the community. Her final presentation is attached to this report. Her survey work concluded that the community is interested in a dog park within City limits.

The intern was never able to present her work to the Commission because of the closure of City Hall and the cancellation of public meetings due to the COVID-19 pandemic. Now that regular Commission meetings have resumed, staff is providing the Commission with the potential costs of developing a dog park at the Santa Fe basin. The Commission can use this information to recommend that City Council direct staff to pursue the development of a dog park at this site. The next steps would include identifying a funding source, conducting public outreach, and securing a design consultant to design the park.

Discussion:

It was determined that the storm basin on Santa Fe could be used as a dog park. However, because it is a storm basin, the park cannot be used when the basin is retaining water. This typically only occurs in the winter months. Any furniture and amenities (benches, dog waste stations) would not be placed directly in the basin to avoid water damage.

It will take 180 feet of fencing to enclose the basin. The cost for this would be approximately \$10,000. This fencing would match the existing fencing on site and would extend along the property edge south toward the basin property limit. A second fence would be installed across the park to create two separate play areas, one for large dogs and one for small dogs. This fence would be about 160 feet. The cost for this second fence would be \$8,800. The total fencing would cost \$18,800.

There is a variety of furniture that could go into a dog park. However, without knowing the funding source for the park, staff chose to price out the basic amenities needed to make a functional dog park. Other than the fencing, the basic amenities for a dog park would include benches, dog wasting stations, and trash cans. The City has two dog wasting stations to add to the park, but there should be an additional three stations to encourage the appropriate disposal of dog waste. These stations cost \$600 each for a total of \$1,800. There should be two garbage cans in the park. Garbage cans cost \$640 for a total of \$1,280. Ideally there would be three benches on both sides of the park for a total of 6 benches. The benches cost \$700 each for a total of \$4,200. Overall these basic amenities would cost approximately \$7,280.

There is some ground work that would need to be done to the basin floor to make sure that water drains appropriately during the summer after the grass is watered. To ensure adequate draining, the storm water inlets at the bottom of the basin need to be attached to drainage pipes. This involves concrete work and pipe installation. This work would take approximately three City staff two days to complete or about 72 hours of labor. To complete this work it would cost \$2,160 in labor and \$1,000 in materials for a total of \$3,160.

The overall cost estimate for the dog park is approximately \$29,240. Should Council direct staff to pursue the dog park, the City would likely hire a designer to prepare a formal plan set. A basic plan could cost between \$3,000 and \$5,000.

Parking would be limited to street parking as the vacant lot adjacent to basin is private property and not available for use.

The proposed plan of the park with fencing is below. The brown circles are trash cans; the red triangles are dog wasting stations; and the green squares are benches:



Staff would like to note that there is a dog park being proposed in the Parkwood Development project located at Hatch and Santa Fe. This project will be reviewed by the City Council at the September 14, 2020 City Council meeting. The Commission can defer a recommendation on this item until a determination of approval or denial is made on the project. Should the project be approved, a dog park will be a requirement of the development, as it is written into the Development Agreement. If the dog park is provided by the developer, the City would get a dog park at no cost. However, there is no real indication of when the project will be constructed should it get approved. The Commission may not wish to wait until the park is constructed by the developer. If this is the case they can make the proposed recommendation to Council.

Fiscal Impact:

The cost of labor and materials and potential design work will cost between \$32,240-\$34,240. This estimate is in line with the cost of the Swanson Centennial Park in Turlock, California. This dog park is about 21,000 square feet in size, and was completed with a \$35,000 donation and a \$9,000 match of funds by the City for a total of \$44,000. Since the basin in Hughson is already constructed and landscaped, staff believes the development of the park will be less than the Swanson Centennial Park. The funding source for the above costs has not yet been determined. Staff can look for grants or use development impact fees to fund these improvements to the basin.



Hughson Community Dog Park

Natalie Mendoza

California State University, Stanislaus

B.A. Kinesiology: Health Promotion

City of Hughson

Preceptor: Lea Simvoulakis, Raul Mendez



Stanislaus State

Purpose

What is a Hughson Community Dog park?

The Hughson Community Dog Park, is an open landscape in which Hughson community members can utilize as a space to bring their pet dogs.

Purpose:

The purpose of this research is to analyzing the data and potential health benefits of constructing a dog park in the city of Hughson.

SMART Objectives

Process Objective: By the end of April 2020, 60% of the city of Hughson will agree on a Dog Park location for development.

Impact Objectives: By the end of April 2020, 70% of the Hughson community will be aware of the health benefits of utilizing a community dog park.

Outcome Objectives:

- By the end of April 2020, 70% of the Hughson community will gain knowledge of potential health benefits from being more active during dog park use.
- By the end of April 2021, 60% of community will have better health, due to the use of a dog park.

Assessment

Importance: A community dog park would increase opportunities for Hughson community members to get more exercise and improve health.

Priority Population: Hughson community due to the dog park location being in Hughson.

Primary Data:

- Survey on dog park utilization
- Observation of community members being physically active with a dog

Secondary Data:

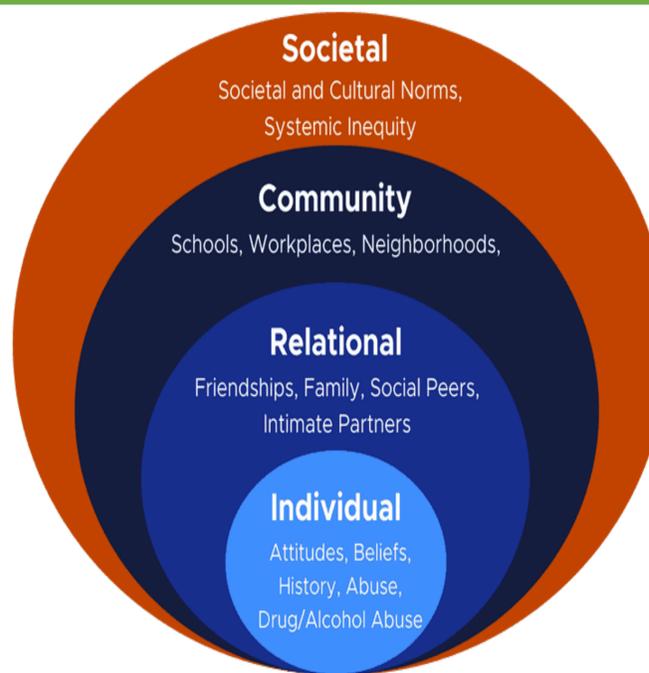
- Regardless of social economic status, parks are a space that enhance physical environments for improved physical activity⁽¹⁾
- According to the American Heart Association, dog owners are 54% more likely to get the recommended amount of exercise than their non-dog owning counterparts ⁽²⁾

Intervention

- A online dog park public survey was created for the City of Hughson Facebook, Instagram and Mynextdoor page for community feedback
- Personal observation of dog owners being physically active with their pets at Starn Park in Hughson

Intervention: To increase physical activity and improve health, dog parks should be incorporated in the City of Hughson to encourage better health behaviors

Theory



The social ecological model uses the theory that behavior is shaped by multiple influential environmental factors. For instance, by the city of Hughson providing a dog park for the community, individuals can experience health benefits by forming relationships with others in the community while being physically active with their dogs.

Refrences

1) "Role of Parks and Recreation on Health and Wellness: Position Statement: National Recreation and Park Association." *National Recreation and Park Association (NRPA)*, www.nrpa.org/our-work/Three-Pillars/role-of-parks-and-recreation-on-health-and-wellness.

2) *Can our pet help you be healthier?* (n.d.), American Heart Association. Retrieved from <https://www.heart.org/en/healthy-living/healthy-lifestyle/mental-health-and-wellbeing/can-your-pet-help-you-be-healthier>

Results

Physical activity

- Of the 141 people observed, 78 had a dog and 63 did not.

Online Dog Park Survey

- 49% had 2 or more dogs
- 63.8% would utilize a Hughson dog park 2-3 times a week

Evaluation

- An online post survey was conducted with 195 responses, providing some feedback from the community on dog park need, utilization and preferences
- Personal observation of Starn park use helped increase awareness of park use by dog owners at one location

Opportunities

- Collaborate with the City of Hughson for community needs
- Promote outdoor activities
- Support safe pet practices
- Promote better health practices

Challenges

- Uncertain times
- Social distancing
- Communication barriers

Gratitude's

A sincere thank you:

- Raul Mendez, City of Hughson Manager
- Lea Simvoulakis, Community Development Director
- Heidi Santino, MPH: CSU Stanislaus Internship Coordinator
- Hughson Community



CITY OF HUGHSON
PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
TUESDAY, JULY 14, 2020 – 6:00 P.M.

CALL TO ORDER: Vice Chair Chris Barth

ROLL CALL: Vice Chair Chris Barth (via videoconference)
Commissioner Danya Nunes (via videoconference)
Commissioner Gina Oltman(via videoconference)

ABSENT: Chair Billy Redding

STAFF PRESENT: Lea Simvoulakis, Community Development Director
(via videoconference)
Ashton Gose, Deputy City Clerk (via
videoconference)
Jose Vasquez, Public Works Superintendent (via
videoconference)

FLAG SALUTE: Vice Chair Chris Barth

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

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NONE.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Regular Meeting of March 10, 2020.

Deputy City Clerk Gose acknowledged an amendment to the minutes of the regular meeting of March 10, 2020.

NUNES/BARCH 2-0-1-1 motion passes to approve the minutes of the regular meeting of March 10, 2020, as amended.

4.2: Recommend that the City Council approve the Amended Fee Schedule and updated Rules and Regulations for the United Samaritans Foundation Community Center, located at 2413 3rd Street, Hughson.

Deputy City Clerk Gose presented the staff report on this item.

Commissioner Oltman suggested two grammatical changes to the Rules, Regulations and Fees for the Unites Samaritan Foundation Community Center.

OLTMAN/NUNES 3-0-0-1 motion passes to recommend that the City Council approve the Amended Fee Schedule and updated Rules and Regulations for the United Samaritans Foundation Community Center, located at 2413 3rd Street, Hughson, including the grammatical changes to the document.

4.3: Recommend that the City Council Approve the Conversion of One of the Horseshoe Pits into a Bocce Ball Court at Fontana Park and Approve the Cost of \$383 in Labor and Materials to Complete the Work.

Director Simvoulakis presented the staff report on this item.

OLTMAN/BARTH 3-0-0-1 motion passes to recommend that the City Council approve the conversion of one of the horseshoe pits into a bocce ball court at Fontana Ranch Park and approve the cost of \$383 in labor and materials to complete the work.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS:

- 6.1:** Resignation of Karen Genzoli from the Hughson Parks, Recreation and Entertainment Commission.

Deputy City Clerk Gose informed the Commission that former Commissioner Karen Genzoli has resigned from her position effective immediately.

7. COMMENTS:

- 7.1:** Staff Reports and Comments: (Information Only – No Action)

Director Simvoulakis provided an explanation regarding recent field discing at Lebright Fields due to the COVID-19 Pandemic. She also informed the Commission that a dog park item would need to come before the Commission at a future regular meeting.

Superintendent Vasquez provided an update on the retention basin on Euclid Avenue.

- 7.2:** Commissioner Comments; (Information only- No Action)

NONE.

ADJOURNMENT:

Vice Chair Barth adjourned this meeting at 6:50 P.M.

CHRIS BARTH, Vice Chair

ASHTON GOSE, Deputy City Clerk