



THE CITY OF HUGHSON

INVITES YOU TO APPLY FOR
THE POSITION OF

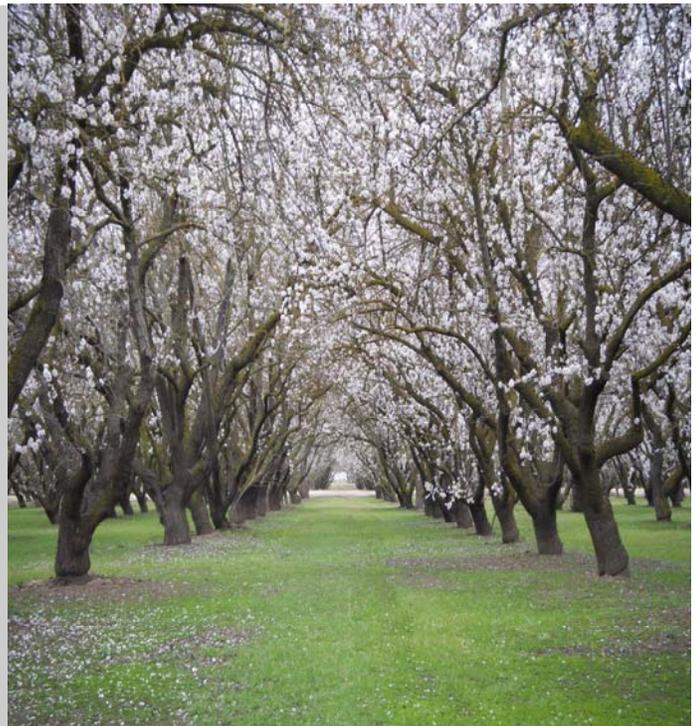
MAINTENANCE WORKER I

To apply visit our website:

www.hughson.org

Deadline for Filing:

July 26, 2021



Vision Statement – “To preserve Hughson’s unique spirit, heritage and character, while creating an undeniably great place to be.”

ABOUT THE CITY OF HUGHSON

The City of Hughson is a small (approx. 7,417) but prospering agricultural community nestled in the heart of California's Central Valley. Although Hughson is a growing community, it still maintains the unique small hometown feel that long time residents have always associated with the City.

The City of Hughson was incorporated as a General Law City on December 9, 1972. The City is governed by a five-member City Council, and Council Members are elected at-large.

The operating budget for Fiscal Year 2021-2022 is \$17,910,238. The City operates with the support of 17 staff in the delivery of sewer, water, and general government services. Fire service is provided by the Hughson Fire Protection District and police service is provided through a contract and partnership with the Stanislaus County Sheriff’s Department.

The City of Hughson is focused on building upon the successes of the past while learning from challenges previously faced. The City of Hughson is dedicated to enhancing the quality of life for residents by recognizing its agricultural heritage and maintaining the small town atmosphere. The City is also committed to providing a high level of public services, maintaining economic vitality and retaining the distinctiveness of the community through partnerships with other government agencies, non-profit organizations, businesses and local community groups.

THE POSITION

The City of Hughson is seeking to fill the position of Maintenance Worker I. This position is an entry level position in the Public Works Maintenance series, that allows the incumbent to develop journey level knowledge and abilities. Under immediate supervision, incumbents perform the more routine and less complex assignments within an established procedural framework, including a wide variety of maintenance and construction tasks.

QUALIFICATIONS

Education and/or Experience: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Maintenance Worker I. A typical way of obtaining the required qualifications is to possess the equivalent of:

Six months of work experience as a laborer in construction, maintenance or landscape work, and a high school diploma or equivalent.

License/Certificate: Possession of, or ability to obtain, a valid Class C California driver’s license. Possession of a Class B California driver’s license may be required for some positions.

THE IDEAL CANDIDATE WILL POSSESS THE

- **Knowledge of** practices, techniques and materials used in maintenance, construction, mechanics and repair of streets, lighting, traffic signs and markings, buildings, parks, grounds, sewer collection and water distribution facilities; operational characteristics of standard construction and maintenance tools and equipment; practice and procedure used in weed abatement; safety requirements for operation of trucks and other equipment; methods and techniques of scheduling work assignments, methods and techniques for record keeping; occupational hazards and standard safety practices.
- **Ability to** perform maintenance, repair and installation of asphalt, signs, lighting, concrete and storm drains; operate a variety of tools and equipment used in maintenance and construction; operate hand and power tools competently and safely; perform heavy manual labor; work independently and as part of a team; make sound decisions within established guidelines; follow written and oral directions; respond to questions and concerns from the general public; provide information as is appropriate and resolves public service complaints.
- **Skill to** Safely and effectively operate a variety of maintenance equipment, tools and materials.

WORKING CONDITIONS

Requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. This outdoor position works in all weather conditions, including wet, hot and cold. The incumbent may use chemicals which may cause exposure to fumes, dust, and air contaminants. The nature of the work also requires climbing ladders, the use of power and noise producing tools. The incumbent may be required to respond to after hours emergency call-outs and perform routine stand-by duties.

COMPENSATION AND BENEFITS PACKAGE

\$3,040.25 – \$3,695.44 MONTHLY

- Participation in the Public Employees Retirement System at 2.7% @ 55 for current members (PERS 2.0% @ 62 for new members).
- Employer contribution up to \$1,650 per month for medical coverage and 100% employer paid dental and vision coverage. Opt-out option: If employee waives medical coverage, the employee shall be paid \$500 per month in additional taxable compensation, upon verification of other health insurance.
- Life Insurance at \$50,000
- 11 paid holidays and 2 floating holidays
- 8 hours of sick leave monthly
- Vacation accrual of 8 hours monthly (less than 5 years), 11.32 hours (5-9 years), 14 hours (10-14 years), and 16 hours (15+ years)
- \$50 match Deferred Compensation Plan

* The City does not participate in Social Security*

ESSENTIAL FUNCTIONS (include but are not limited to the following):

- Performs maintenance, repair, construction and installation work in streets and sewers, landscapes, parks, water and building maintenance.
- Streets and Sewer : Breaks, removes, crack seals, hydro patches, and repairs surfaces; digs, shovels, hauls, loads and unloads materials; operates jack hammers, tampers, pavement breakers, and other hand and power tools; rolls and irons asphalt; operates trucks, aerial lifts, and other construction vehicles and equipment; assists in the maintenance of City signs, road markings, striping, and delineators; paints street lines and crosswalks; performs concrete sidewalk curb, gutter and ramp installation and repair; installs bricks and pavers; installs, maintains and repairs street lights; installs shoring and trench plates; monitors underground service alert (USA's) and makes when necessary; sweeps streets and sidewalks; cleans storm drains and ditches; hydro flushes and rods; repairs and installs sewer collection lines; mows roadsides.
- Buildings, Grounds and Parks: Performs skilled and semi-skilled work in building and facility maintenance including carpentry, plumbing, mechanical, electrical, and painting; performs general cleaning of buildings, facilities, and grounds; repairs and installs electrical outlets, fixtures, switches, and wiring; performs interior and exterior painting and staining; stocks paper supplies and other supplies as needed; mows, edges and weeds landscaped areas; plants trees, flowers and shrubs; assists in the installation of new park areas; maintains and upgrades all City parks, pathways and landscape areas; repairs and installs landscape irrigation systems; assists in the application of herbicides and pesticides; inspects facilities, grounds and park play equipment for conditions needing repair and maintenance.
- Performs cement work, installation of bricks and pavers, minor carpentry, tree trimming and traffic control; operates trucks and other maintenance and construction equipment; inspects tools and equipment for safety and mechanical defects; assists with City sponsored functions; responds to after hours call-outs when assigned.
- Responds to questions and concerns from general public; provides information as is appropriate and resolves public service complaints.
- Establishes positive working relationships with representatives of community organizations, state/local agencies, City management and staff, and the public.

**Deadline For Filing:
5:00 pm, July 26, 2021**

Tentative Schedule

Panel Interviews:
August 4-6, 2021

Submit Application,
Resume & Cover Letter to:

Ashton Gose, Management Analyst
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agose@hughson.org