



CITY OF HUGHSON
CITY COUNCIL MEETING
SENIOR COMMUNITY CENTER
2307 4th Street, Hughson, CA

AGENDA
MONDAY, FEBRUARY 14, 2022 – 6:00 P.M.

SPECIAL NOTICE
Coronavirus COVID-19

MEMBERS OF THE PUBLIC MAY REMOTELY OBSERVE THE MEETING AND ADDRESS THE COUNCIL VIA VIDEOCONFERENCE.

This meeting will be held in accordance with Assembly Bill 361 and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Council as described below.

How to participate in, or observe the Meeting:

- Interactively, via WebEx Videoconference, by accessing this link:

<https://cityofhughson.my.webex.com/cityofhughson.my/j.php?MTID=mc2df6bc54144318615cd286b9f768ff6>

Meeting Number: 2554 554 6105

Password: **Uv7pPppMj64**
(88777776 from phones and video systems)

Interactive attendees may submit public comment via WebEx when invited during the meeting.

- Observe only via YouTube live, by accessing this link:

https://www.youtube.com/channel/UC-PwkdIrKoMmOJDzBSodu6A?view_as=subscriber

- In addition, recorded City Council meetings are posted on the City's website the first business day following the meeting. Recorded videos can be accessed with the following link:

<http://hughson.org/our-government/city-council/#council-agenda>

How to submit written Public Comment:

- Email will be available prior to 5:00 PM on February 14, 2022, to provide public comment for the Public Comment Period, or for a specific agenda item. Please email agose@hughson.org. Written comment will be distributed to the City Council and kept on file as part of official record of the Council meeting.

CALL TO ORDER: Mayor George Carr

ROLL CALL: Mayor George Carr
Mayor Pro Tem Harold Hill
Councilmember Ramon Bawan
Councilmember Samuel Rush
Councilmember Michael Buck

FLAG SALUTE: Mayor George Carr

INVOCATION: Hughson Ministerial Association

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

3.1: Approve the Minutes of the Regular Meeting of January 24, 2022.

3.2: Approve the Warrants Register.

3.3: Adopt Resolution No. 2022-05, Making the Required AB 361 Findings for the Continuation of Teleconference Meetings for the Period February 15, 2022 – March 17, 2022.

3.4: Adopt Resolution No. 2022-06, Approving Professional Service Agreement with Harris & Associates for Assessment District Administration Services.

- 3.5: Approve the Treasurer’s Report for December 2021.
- 3.6: Approval to Contract for the Removal of 26 Redwood Screening Trees and One Tree Stump located at the Fox Road Water Tank Site, by Luis’ Gardening, in the amount of \$7,200.
- 3.7: Adopt Resolution No. 2022-07, Accepting Regional Early Action Planning Grant Funds.

4. UNFINISHED BUSINESS: NONE.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS: NONE.

7. CORRESPONDENCE: NONE.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

Deputy City Clerk:

Community Development Director:

Director of Finance and Administrative Services:

Police Services:

City Attorney:

Student Representative:

8.2: Council Comments: (Information Only – No Action)

8.3: Mayor’s Comments: (Information Only – No Action)

9. CLOSED SESSION TO DISCUSS THE FOLLOWING:

ADJOURNMENT:

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

UPCOMING EVENTS:

February 15	<ul style="list-style-type: none"> ▪ Planning Commission Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM Cancelled
February 21	<ul style="list-style-type: none"> ▪ President Washington's Birthday Observed – City Hall Closed
February 28	<ul style="list-style-type: none"> ▪ Hughson Economic Development Committee Meeting, City Council Chambers, 4:30 PM
February 28	<ul style="list-style-type: none"> ▪ City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM Cancelled
February 28	<ul style="list-style-type: none"> ▪ Hughson State of the City Address, Community Senior Center, 6:00 PM
March 8	<ul style="list-style-type: none"> ▪ Parks, Recreation and Entertainment Commission Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM
March 14	<ul style="list-style-type: none"> ▪ Budget and Finance Subcommittee Meeting, City Council Chambers, 1:30 PM
March 14	<ul style="list-style-type: none"> ▪ City/School 2+2 Committee Meeting, HUSD, 4:30 PM
March 14	<ul style="list-style-type: none"> ▪ City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM
March 15	<ul style="list-style-type: none"> ▪ Planning Commission Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM
March 28	<ul style="list-style-type: none"> ▪ Hughson Economic Development Committee Meeting, City Council Chambers, 4:30 PM
March 28	<ul style="list-style-type: none"> ▪ City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM

General Information: The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The City Council agenda is now available for public review at the City's website at and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the City Clerk at (209) 883-4054.

AFFIDAVIT OF POSTING

DATE: February 10, 2022 **TIME:** 4:00 PM
NAME: Ashton Gose **TITLE:** Deputy City Clerk



CITY COUNCIL AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR

Meeting Date: February 14, 2022
Subject: Approval of the City Council Minutes
Presented By: Ashton Gose, Deputy City Clerk

Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Approve the Minutes of the Regular Meeting of January 24, 2022.

Background and Overview:

The draft minutes of the January 24, 2022 meeting are prepared for the Council's review.



CITY OF HUGHSON
CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
7018 PINE STREET, HUGHSON, CA

MINUTES
MONDAY, JANUARY 24, 2022 – 6:06 P.M.

CALL TO ORDER: Mayor George Carr

ROLL CALL:

Present: Mayor George Carr
Mayor Pro Tem Harold Hill
Councilmember Sam Rush
Councilmember Ramon Bawan
Councilmember Michael Buck

Staff Present: Merry Mayhew, City Manager
Ashton Gose, Deputy City Clerk
Daniel Schroeder, City Attorney
Anna Nicholas, Director of Finance and Admin Services
Rachel Wyse, Community Development Director
Jose Vasquez, Public Works Superintendent
Jaime Velazquez, Utilities Superintendent
Sarah Chavarin, Accounting Manager
Fidel Landeros, Chief of Police

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

NONE.

2. PRESENTATIONS:

2.1: Upcoming Voter Education Workshops – Donna Linda, Stanislaus County Clerk-Recorder and Registrar of Voters.

Donna Linder provided a presentation regarding upcoming voter education workshops.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1:** Approve the Minutes of the Regular Meeting of January 10, 2022.
- 3.2:** Approve the Warrants Register.
- 3.4:** Approve the City of Hughson Treasurer’s Report for November 2021.
- 3.5:** Adopt the Travel Policy for City of Hughson Officials and Employees.
- 3.6:** Adopt Resolution No. 2022-04, Making the Required AB 361 Findings for the Use of Teleconference Meetings for the Period January 24, 2022 – February 22, 2022.

Councilmember Rush requested to pull consent calendar item number 3.3 for special consideration.

HILL/BUCK 5-0-0-0 motion passes to approve the consent calendar excluding item 3.3, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	AYE	AYE	AYE

- 3.3:** Authorization for the City of Hughson to Apply for the Department of Resources, Recycling and Recovery SB 1383 Local Assistance Grant Program and Authorize the City Manager, or Designee, to Sign Documents Related to the Application and Receipt of the Grant.

BAWANAN/HILL 4-1-0-0 motion passes to approve consent calendar item 3.3, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	NO	AYE	AYE	AYE

4. UNFINISHED BUSINESS: NONE.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS:

6.1: Approval to Install a Bronze “Larger than Life” Memorial Bust of Dennis Wallace on City Property.

Luis Arroyo (Peace Officer Memorial Group of Stanislaus County) presented the staff report on this item.

Mayor Carr opened public comment at 6:25 PM.

Stanislaus County Sherrif Jeff Dirkse, and Mercedes Wallace commented on the item.

Mayor Carr closed public comment at 6:25 PM.

HILL/BUCK 5-0-0-0 motion passes to approve to install a bronze “larger than life” memorial bust of Dennis Wallace on City property, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	AYE	AYE	AYE

7. CORRESPONDENCE: NONE.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Manager Mayhew informed the City Council that the City has received the California Water and Wastewater Arrearage Payment Program funds for past due utility bills.

Community Development Director:

Director Wyse provided an update regarding code enforcement within the City.

Police Services:

Chief Landeros provided the City Council with the latest Crime Statistic Report.

8.2: Council Comments: (Information Only – No Action)

Councilmember Bawanan attended the Annual Knights of Columbus Crab Feed Dinner. He attended a drive-thru dinner fundraiser at Emilie J. Ross Middle School. He announced that he will be absent at the February 14, 2022 regular City Council

meeting. He thanked staff and Hughson Police Services for their continued hard work.

Councilmember Rush attended the Annual Knights of Columbus Crab Feed Dinner.

Councilmember Buck attended an Economic Development Committee meeting on January 24, 2022.

Mayor Pro Tem Hill attended an Economic Development Committee meeting on January 24, 2022. He expressed thanks for the donation of the Dennis Wallace bust.

8.3: Mayor’s Comments: (Information Only – No Action)

Mayor Carr attended the United States Conference of Mayors January 18-21, 2022. He expressed thanks for the donation of the Dennis Wallace bust.

9. CLOSED SESSION TO DISCUSS THE FOLLOWING:

9.1: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 (Paragraph (1) of subdivision (d) of Section 54956.9)
 Name of case: In the Matter of the Appeal of the Membership
 Determination of: Linda Abid-Cummings, OAH Case No. 2020090772,
 Office of Administrative Hearings.

No reportable action.

9.2: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 (Paragraph (1) of subdivision (d) of Section 54956.9)
 Name of case: In the Matter of the Appeal of the Membership
 Determination of: Margaret M. Souza, OAH Case No. 2020090931,
 Office of Administrative Hearings.

No reportable action.

ADJOURNMENT:

BAWANAN/BUCK 5-0-0-0 motion passes to adjourn the regular meeting of January 24, 2022, at 7:16 PM with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	AYE	AYE	AYE

APPROVED:

GEORGE CARR, Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk



CITY COUNCIL AGENDA ITEM NO. 3.2

SECTION 3: CONSENT CALENDAR

Meeting Date: February 14, 2022
Subject: Approval of Warrants Register
Enclosure: Warrants Register
Presented By: Anna Nicholas, Director of Finance

Approved By: 
City Manager

Staff Recommendation:

Approve the Warrants Register as presented.

Background and Overview:

The warrants register presented to the City Council is a listing of all expenditures paid from January 19, 2022, through February 8, 2022.

Fiscal Impact:

There are reductions in various funds for payment of expenses.



Hughson

Check Report

By Check Number

Date Range: 01/19/2022 - 02/08/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Payable Bank-Payable Bank						
01257	1ST SECURITY & SOUND INC	01/19/2022	Regular	0.00	149.85	54850
0194228	Invoice	01/20/2022	MONITORING	0.00	149.85	
00005	A&A PORTABLES, INC	01/19/2022	Regular	0.00	80.78	54851
114-12729683	Invoice	12/31/2021	Well 7 Fence Rental	0.00	80.78	
00032	AFLAC	01/19/2022	Regular	0.00	461.01	54852
799928	Invoice	01/12/2022	AFLAC - Jan 2022	0.00	461.01	
01603	Amazon Capital Services, Inc.	01/19/2022	Regular	0.00	380.10	54853
1MT6-XPL7-9KKW	Invoice	01/18/2022	dog waste bags	0.00	326.22	
1TQT-7XV3-117N	Invoice	01/18/2022	heater switch for corp yard	0.00	53.88	
00109	BADGER METER, INC	01/19/2022	Regular	0.00	138.43	54854
80087772	Invoice	01/18/2022	HOST SERVICE	0.00	138.43	
01570	CSG Consultants	01/19/2022	Regular	0.00	1,495.00	54855
F210756	Invoice	11/01/2021	Contract Services Planning/Building	0.00	1,495.00	
01689	Energy Inc	01/19/2022	Regular	0.00	135.00	54856
INV0006447	Invoice	01/11/2022	Refund of Building Permit MECR21-0634	0.00	135.00	
01689	Energy Inc	01/19/2022	Regular	0.00	-135.00	54856
00527	GIBBS MAINTENANCE CO	01/19/2022	Regular	0.00	760.00	54857
10207	Invoice	12/31/2021	JANITOR SERVICES - Dec	0.00	760.00	
00528	GILTON SOLID WASTE MANAGE	01/19/2022	Regular	0.00	1,895.07	54858
HUGHSS-065	Invoice	12/30/2021	STREET SWEEPING Dec 2021	0.00	1,895.07	
01322	GOSE, ASHTON	01/19/2022	Regular	0.00	57.10	54859
INV0006446	Invoice	11/23/2021	Reimbursements: Notary - Postage. State W...	0.00	57.10	
01612	GreatAmerica Financial Svcs.	01/19/2022	Regular	0.00	397.63	54860
30769918	Invoice	12/30/2021	LEASE	0.00	397.63	
00594	HINDERLITER, dELLAMAS &	01/19/2022	Regular	0.00	798.91	54861
SIN003635	Invoice	09/11/2020	Contract Services- Sales Tax Q1 2020	0.00	798.91	
01254	HUGHSON AUTOMOTIVE	01/19/2022	Regular	0.00	90.00	54862
5024	Invoice	01/18/2022	pw11 wheel alignment	0.00	90.00	
00614	HUGHSON FARM SUPPLY	01/19/2022	Regular	0.00	261.97	54863
H401843	Invoice	12/03/2021	Blanket PO (hughson farm supply)	0.00	7.54	
H402545	Invoice	12/10/2021	Blanket PO (hughson farm supply)	0.00	106.45	
H403253	Invoice	12/17/2021	Blanket PO (hughson farm supply)	0.00	61.77	
H403656	Invoice	12/21/2021	Blanket PO (hughson farm supply)	0.00	53.88	
H403733	Invoice	12/22/2021	Blanket PO (hughson farm supply)	0.00	32.33	
01690	Janet Vierra	01/19/2022	Regular	0.00	80.00	54864
001220	Invoice	12/20/2021	Website Photo - Chavarin	0.00	80.00	
01688	Joshua & Laura Merriam	01/19/2022	Regular	0.00	115.82	54865
INV0006445	Invoice	01/14/2022	Unclaimed Property	0.00	115.82	
00682	KAISER FOUNDATION HEALTH	01/19/2022	Regular	0.00	8,396.05	54866
691534636430	Invoice	12/27/2021	MEDICAL SERVICES- Feb 2022	0.00	8,396.05	
00738	LUNA, SAM	01/19/2022	Regular	0.00	100.00	54867

Check Report

Date Range: 01/19/2022 - 02/08/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006449	Invoice	01/13/2022	Refund for Tow of City Truck	0.00	100.00	
00755	MCR ENGINEERING, INC	01/19/2022	Regular	0.00	23,410.00	54868
16400	Invoice	10/25/2021	Well 7 Site Improvements	0.00	5,520.00	
16505	Invoice	11/29/2021	Well 7 Site Improvements	0.00	10,750.00	
16590	Invoice	12/21/2021	Well 7 Site Improvements	0.00	7,140.00	
01459	Merry Mayhew	01/19/2022	Regular	0.00	2,500.00	54869
INV0006448	Invoice	01/11/2022	Registration for George Carr to	0.00	2,500.00	
00775	MISSION UNIFORM SERVICE	01/19/2022	Regular	0.00	793.14	54870
516038097	Invoice	12/06/2021	Uniforms (Blanket PO)	0.00	43.29	
516043704	Invoice	12/06/2021	Uniforms (Blanket PO)	0.00	43.80	
516043705	Invoice	12/06/2021	Uniforms (Blanket PO)	0.00	124.62	
516043707	Invoice	12/06/2021	Uniforms (Blanket PO)	0.00	30.00	
516083855	Invoice	12/06/2021	Uniforms (Blanket PO)	0.00	43.29	
516090598	Invoice	12/13/2021	Uniforms (Blanket PO)	0.00	141.78	
516090599	Invoice	12/13/2021	Uniforms (Blanket PO)	0.00	62.92	
516090600	Invoice	12/13/2021	Uniforms (Blanket PO)	0.00	30.00	
516135209	Invoice	12/20/2021	Uniforms (Blanket PO)	0.00	43.80	
516135210	Invoice	12/20/2021	Uniforms (Blanket PO)	0.00	62.92	
516135211	Invoice	12/20/2021	Uniforms (Blanket PO)	0.00	30.00	
516179158	Invoice	12/27/2021	Uniforms (Blanket PO)	0.00	43.80	
516179159	Invoice	12/27/2021	Uniforms (Blanket PO)	0.00	62.92	
516179160	Invoice	12/27/2021	Uniforms (Blanket PO)	0.00	30.00	
00854	OPER.ENGR. LOCAL UNION #3	01/19/2022	Regular	0.00	324.00	54871
1/2022-1	Invoice	01/02/2022	LOCAL UNION #3 DUES	0.00	324.00	
01493	Salonen Electrical Inc dba Technical Electrical	01/19/2022	Regular	0.00	1,015.01	54872
3192	Invoice	01/18/2022	service site work	0.00	1,015.01	
00978	SAN JOAQUIN VALLEY	01/19/2022	Regular	0.00	1,477.00	54873
N5079	Invoice	01/18/2022	PERMIT GENSET WWTP	0.00	900.00	
N8180	Invoice	01/18/2022	PERMIT GENSET	0.00	577.00	
01066	STATE WATER RESOURCES CONTROL BOARD	01/19/2022	Regular	0.00	32,821.70	54874
LW-1036460	Invoice	01/18/2022	PERMIT WATER SYSTEM	0.00	5,712.70	
WD-0192217	Invoice	01/18/2022	wastewater permit	0.00	23,783.00	
WD-0192343	Invoice	01/18/2022	permits	0.00	3,326.00	
01090	SUTTER HEALTH PLUS	01/19/2022	Regular	0.00	15,460.39	54875
1914268	Invoice	01/03/2022	MEDICAL INSURANCE- Feb 2022	0.00	15,460.39	
01115	THE HOME DEPOT CRC	01/19/2022	Regular	0.00	232.59	54876
6947	Invoice	11/29/2021	Blanket PO (Home Depot)	0.00	232.59	
01176	USA BLUE BOOK	01/19/2022	Regular	0.00	232.09	54877
814251	Invoice	01/18/2022	pipe locator	0.00	184.29	
818689	Invoice	01/18/2022	parts	0.00	47.80	
01206	WARDEN'S OFFICE	01/19/2022	Regular	0.00	322.52	54878
2069404-0	Invoice	01/04/2022	MISC OFFICE SUPPLIES	0.00	66.86	
2069408-0	Invoice	01/04/2022	MISC OFFICE SUPPLIES	0.00	69.72	
2070206-0	Invoice	01/13/2022	MISC OFFICE SUPPLIES	0.00	185.94	
01225	WILLDAN ENGINEERING	01/19/2022	Regular	0.00	24,050.74	54879
00335655	Invoice	12/17/2021	City Engineering Services	0.00	2,775.00	
00335664	Invoice	12/17/2021	Parkwood	0.00	4,640.00	
00622236	Invoice	12/21/2021	Sewer Improvements	0.00	8,068.74	
00622244	Invoice	12/21/2021	Sewer Improvements	0.00	8,567.00	
00016	ABS PRESORT	01/27/2022	Regular	0.00	1,593.63	54880
93401	Invoice	01/18/2022	BILL PRINTING- Dec	0.00	1,374.71	

Check Report

Date Range: 01/19/2022 - 02/08/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
93411	Invoice	01/18/2022	BILL PRINTING- SRWA Dec	0.00	218.92	
01603	Amazon Capital Services, Inc.	01/27/2022	Regular	0.00	527.51	54881
134C-KKV6-4PRT	Invoice	01/21/2022	SERVICE LOCATOR	0.00	527.51	
00284	CHARTER COMMUNICATION	01/27/2022	Regular	0.00	92.75	54882
0054047011022	Invoice	01/10/2022	IP ADDRESS- 1ST	0.00	92.75	
00305	CITY OF HUGHSON	01/27/2022	Regular	0.00	1,943.09	54883
INV0006469	Invoice	01/05/2022	LLDS & STARN PARK	0.00	1,943.09	
00310	CLARK'S PEST CONTROL	01/27/2022	Regular	0.00	180.00	54884
29807628	Invoice	01/05/2022	PEST CONTROL	0.00	113.00	
29820796	Invoice	01/05/2022	PEST CONTROL	0.00	67.00	
00332	CONDOR EARTH TECHNOLOGIES	01/27/2022	Regular	0.00	1,987.50	54885
86092	Invoice	01/21/2022	phase 2 ms4 support	0.00	1,987.50	
00365	CSMFO	01/27/2022	Regular	0.00	75.00	54886
200012292	Invoice	01/20/2022	Training - Chavarin	0.00	75.00	
01691	Elite Medical Training LLC	01/27/2022	Regular	0.00	1,445.00	54887
43587	Invoice	12/15/2021	ASHI Basic First Aid/CPR training	0.00	1,445.00	
01692	Esperanza Sanchez	01/27/2022	Regular	0.00	500.00	54888
INV0006465	Invoice	01/15/2022	Senior Center Rental Deposit Sanchez	0.00	500.00	
00538	GOVERNMENT FINANCE	01/27/2022	Regular	0.00	170.00	54889
2230658	Invoice	01/19/2022	Agency Membership Dues Renewal	0.00	170.00	
00623	HUGHSON TIRE	01/27/2022	Regular	0.00	25.00	54890
904238	Invoice	01/21/2022	Flat repair	0.00	25.00	
01473	Labor Law Compliance Center	01/27/2022	Regular	0.00	179.81	54891
1181356	Invoice	11/30/2021	Labor Law Posters 2022	0.00	179.81	
01694	Martha Duran	01/27/2022	Regular	0.00	500.00	54892
INV0006466	Invoice	01/15/2022	United Samaritans Rental Deposit Duran	0.00	500.00	
00611	Mid Valley Publications	01/27/2022	Regular	0.00	220.15	54893
338102	Invoice	01/18/2022	Unclaimed Property 2022	0.00	220.15	
00824	NEUMILLER & BEARDSLEE	01/27/2022	Regular	0.00	4,200.44	54894
323314	Invoice	01/13/2022	LEGAL SERVICES	0.00	1,600.00	
323779	Invoice	01/13/2022	LEGAL SERVICES	0.00	2,600.44	
00837	NORTHSTAR CHEMICAL	01/27/2022	Regular	0.00	1,650.76	54895
214319	Invoice	01/12/2022	Chemicals supply Blanket PO	0.00	1,650.76	
00879	PG & E	01/27/2022	Regular	0.00	166.11	54896
INV0006468	Invoice	01/10/2022	UTILITIES	0.00	166.11	
00901	PREFERRED ALLIANCE, INC.	01/27/2022	Regular	0.00	100.98	54897
171781-IN	Invoice	12/31/2021	OFF-SITE PARTICIPANT	0.00	100.98	
00906	PROVOST & PRITCHARD CONSU	01/27/2022	Regular	0.00	9,979.10	54898
89466	Invoice	12/29/2021	TCP Treatment Design	0.00	9,979.10	
00910	PURCHASE POWER	01/27/2022	Regular	0.00	516.14	54899
15030661	Invoice	01/13/2022	POSTAGE	0.00	516.14	
01000	SEEGER'S	01/27/2022	Regular	0.00	87.86	54900
0138148-IN	Invoice	01/13/2022	City Clerk Stamp	0.00	87.86	
01695	Smart Source LLC	01/27/2022	Regular	0.00	617.11	54901
006791	Invoice	12/31/2021	Blue Notice Paper	0.00	617.11	

Check Report

Date Range: 01/19/2022 - 02/08/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01069	STEELEY, JARED WATER & WA	01/27/2022	Regular	0.00	9,425.75	54902
9227	Invoice	01/21/2022	Monthly Professional Services Blanket PO	0.00	2,642.00	
9263	Invoice	01/21/2022	Water Meter Replacement Blanket PO	0.00	1,980.75	
9264	Invoice	01/21/2022	Monthly Professional Services Blanket PO	0.00	2,410.50	
9286	Invoice	01/21/2022	Water Meter Replacement Blanket PO	0.00	2,392.50	
01093	SYNAGRO WEST, LLC	01/27/2022	Regular	0.00	4,928.30	54903
26984	Invoice	01/10/2022	Sludge Disposal Blanket PO	0.00	4,928.30	
01149	TURLOCK IRRIGATION DIST.	01/27/2022	Regular	0.00	21,773.47	54904
INV0006470	Invoice	01/18/2022	ELECTRIC - Jan	0.00	21,773.47	
01192	VISION SERVICE PLAN	01/27/2022	Regular	0.00	529.83	54905
814212882	Invoice	01/19/2022	MEDICAL INSURANCE WITHHELD- February	0.00	529.83	
01206	WARDEN'S OFFICE	01/27/2022	Regular	0.00	84.83	54906
2070625-0	Invoice	01/20/2022	MISC OFFICE SUPPLIES	0.00	68.75	
2070694-0	Invoice	01/21/2022	MISC OFFICE SUPPLIES	0.00	16.08	
01420	CALIFORNIA STATE DISBURSEMENT UNIT	01/31/2022	Regular	0.00	270.12	54907
INV0006502	Invoice	02/01/2022	INCOME WITHHOLDING FOR CHILD SUPPORT	0.00	270.12	
	Void	01/31/2022	Regular	0.00	0.00	54908
01687	David E Tanner	01/31/2022	Regular	0.00	4,200.00	54909
180620	Invoice	09/24/2021	BALL TRAJECTORY STUDY	0.00	4,200.00	
00094	AT&T MOBILITY	02/07/2022	Regular	0.00	398.80	54910
287303621604X0..	Invoice	01/02/2022	PHONES	0.00	398.80	
00123	BAY ALARM CO	02/07/2022	Regular	0.00	199.50	54911
2256342220115M	Invoice	01/15/2022	alarm service	0.00	199.50	
00237	CARR, GEORGE	02/07/2022	Regular	0.00	1,982.23	54912
INV0006518	Invoice	01/18/2022	Travel and Expense Report	0.00	1,982.23	
00310	CLARK'S PEST CONTROL	02/07/2022	Regular	0.00	113.00	54913
29985414	Invoice	02/01/2022	PEST CONTROL	0.00	113.00	
00324	CODE PUBLISHING COMPANY	02/07/2022	Regular	0.00	456.75	54914
GC0006201	Invoice	01/31/2022	Web Update	0.00	456.75	
01601	Colantuono, Highsmith & Whatley, PC	02/07/2022	Regular	0.00	292.50	54915
48846	Invoice	09/08/2021	Professional Services	0.00	292.50	
01698	Energy Inc	02/07/2022	Regular	0.00	135.00	54916
INV0006519	Invoice	01/11/2022	Refund of Building Permit Fees	0.00	135.00	
00528	GILTON SOLID WASTE MANAGE	02/07/2022	Regular	0.00	44,884.61	54917
December 2021	Invoice	02/02/2022	GARBAGE SERVICE- Dec	0.00	42,989.54	
HUGHSS-066	Invoice	01/31/2022	STREET SWEEPING	0.00	1,895.07	
00546	GRANITE TELECOMMUNICATION	02/07/2022	Regular	0.00	1,400.56	54918
03479509	Invoice	01/01/2022	PHONES	0.00	1,400.56	
00718	LEAGUE OF CALIF. CITIES	02/07/2022	Regular	0.00	4,562.00	54919
641185	Invoice	01/01/2022	Membership for dues for calendar year 2022	0.00	4,562.00	
00744	MAIN STREET DELI & BAKERY	02/07/2022	Regular	0.00	56.70	54920
147797	Invoice	01/24/2022	Food for EDC Meeting 1/24	0.00	56.70	
01697	Makayla Brady	02/07/2022	Regular	0.00	500.00	54921
INV0006483	Invoice	01/22/2022	Senior Center Rental Deposit Brady	0.00	500.00	
00822	NESTLE WATERS	02/07/2022	Regular	0.00	152.41	54922
02A6703905050	Invoice	12/19/2021	water service	0.00	152.41	

Check Report

Date Range: 01/19/2022 - 02/08/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00879 INV0006517	PG & E Invoice	01/25/2022	02/07/2022 Regular UTILITIES	0.00 0.00	2,608.54 2,608.54	54923
00972 379963	SAFE-T-LITE Invoice	01/28/2022	02/07/2022 Regular rain jacket	0.00 0.00	91.58 91.58	54924
00978 N148906	SAN JOAQUIN VALLEY Invoice	01/28/2022	02/07/2022 Regular PERMIT GENSET HATCH	0.00 0.00	143.00 143.00	54925
01599 1011636	SMILE BUSINESS PRODUCTS, INC Invoice	01/21/2022	02/07/2022 Regular COPIES	0.00 0.00	75.77 75.77	54926
01040 2122-HPS05 2122-HPS06	STANISLAUS COUNTY SHERIFF Invoice Invoice	12/28/2021 01/25/2022	02/07/2022 Regular LAW ENFORCEMENT SERVICES- NOV 21 LAW ENFORCEMENT SERVICES- DEC 21	0.00 0.00	234,593.67 115,817.45 118,776.22	54927
01696 INV0006482	Tanya Nichols Invoice	11/15/2021	02/07/2022 Regular Senior Center Rental Deposit Nichols	0.00 0.00	500.00 500.00	54928
01176 837691 840865	USA BLUE BOOK Invoice Invoice	01/28/2022 01/28/2022	02/07/2022 Regular service suppllies locks	0.00 0.00	1,072.21 935.15 137.06	54929

Bank Code Payable Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	118	79	0.00	480,620.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-135.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	118	81	0.00	480,485.97

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	118	79	0.00	480,620.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-135.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	118	81	0.00	480,485.97

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH/CONSOLIDATED CASH	1/2022	186,267.14
999	POOLED CASH/CONSOLIDATED CASH	2/2022	294,218.83
			480,485.97



Hughson

Refund Check Register

Refund Check Detail

UBPKT02115 - Refunds 01 UBPKT02113 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
11-0720-003	Tenorio, Samantha	2/1/2022	54930	151.23			151.23	Generated From Billing
13-0750-006	FRIAS, NICOLAS	2/1/2022	54931	109.27			109.27	Generated From Billing
13-3850-001	GARCIA, VICTORIA & JOSE	2/1/2022	54932	16.48			16.48	Generated From Billing
14-3110-003	WHITEHEAD, RASHELL	2/1/2022	54933	64.53			64.53	Generated From Billing
15-0520-002	BORRELLI, MIKE	2/1/2022	54934	7.53			7.53	Generated From Billing
15-1090-002	Kerlee, Erin	2/1/2022	54935	71.16			71.16	Generated From Billing
Total Refunds: 6			Total Refunded Amount:	420.20				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	420.20
Revenue Total:	420.20

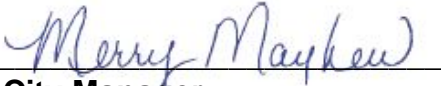
General Ledger Distribution

Posting Date: 02/01/2022

Account Number	Account Name	Posting Amount	IFT
Fund: 510 - WATER/SEWER DEPOSIT			
510-10001	CLAIM ON CASH-WATER/SEWER DEPOSIT	-420.20	Yes
510-11040	CUSTOMER CREDITS	420.20	
510 Total:		0.00	
Fund: 999 - POOLED CASH/CONSOLIDATED CASH			
999-10010	CASH IN BANK-MONEY MARKET	-420.20	
999-20000	DUE TO OTHER FUNDS (POOLED CASH)	420.20	Yes
999 Total:		0.00	
Distribution Total:		0.00	



CITY COUNCIL AGENDA ITEM NO. 3.3 SECTION 3: CONSENT

Meeting Date: February 14, 2022
Subject: Approval to Adopt Resolution No. 2022-05, Making the Required AB 361 Findings for the Continuation of Teleconference Meetings for the Period February 15, 2022 – March 17, 2022
Presented By: Dan Schroeder, City Attorney
Approved By: 
City Manager

Staff Recommendation:

Adopt Resolution No. 2022-05, making the required AB 361 findings for the continuation of teleconference meetings for the period February 15, 2022 – March 17, 2022.

Background:

On March 4, 2020, Governor Gavin Newsom issued a Proclamation of a State of Emergency in response to the outbreak of COVID-19, which remains in effect. Throughout the State of Emergency, the Governor issued a series of Executive Orders to reduce the spread of COVID-19.

On March 12, 2020, the Governor issued Executive Order N-25-20 waiving certain requirements of the Ralph M. Brown Act (Brown Act) making it easier for local agencies to hold public meetings via teleconference. On March 17, 2020, the Governor issued Executive Order N-29-20 which superseded a portion of Executive Order N-25-20 and identified the ability of local agencies to continue with teleconferenced meetings provided certain requirements for public participation were met. On June 11, 2021, the Governor issued Executive Order N-08-21 which continued the waiver of the teleconference provisions in the Brown Act through September 30, 2021.

With the expiration of the Executive Orders, the Legislature introduced Assembly Bill 361 (AB 361), which allows the continued use of teleconferencing if specific requirements are met. On September 16, 2021, the Governor signed AB 361 into law. AB 361 amends section 54953 of the Brown Act and allows a local agency to use teleconferencing without complying with certain provisions of the Brown Act under certain circumstances and if certain findings are made.

DISCUSSION:

AB 361 amends Section 54953 of the Government Code to allow a legislative body of a local agency to meet remotely without complying with the teleconference requirements imposed by the Brown Act such as agenda posting at teleconference locations, physical location access by the public, or establishing a quorum within the boundaries of the agency. The agency may do so if one of three scenarios exists, all of which requires the Governor has proclaimed a State of Emergency pursuant to Government Code section 8625:

- (A) State or local officials have imposed or recommended measures to promote social distancing;
- (B) The legislative body is holding a meeting for the purpose of determining, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees;
- (C) The legislative body is holding a meeting and has determined, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Any boards and committees that are required to comply with the Brown Act that holds a meeting under any of the scenarios identified above must continue to post an agenda within the time periods required by the Brown Act and ensure the public is able to address the board or committee directly through teleconference means. If a technological disruption prevents the board or committee from broadcasting the meeting or receiving public comments in real time, the board or committee cannot take further action until the technological function is restored.

If the proclaimed State of Emergency remains in effect, and if Hughson City Council wishes to continue meeting under the modified rules, then the Council must adopt a resolution containing the following findings: (1) the State of Emergency continues to directly impact the ability of the members to meet safely in person; or (2) state or local officials continue to impose or recommend measures to promote social distancing. The Council must reconsider and reconfirm the findings no later than every thirty (30) days.

If consecutive regular meetings fall outside the 30-day window, the Council should hold a special meeting to re-authorize the AB 361 findings. If the Council does not adopt a resolution making the findings required under AB 361, or if the authorization lapses, it will be required to comply with the traditional teleconference rules contained in the Brown Act for future meetings or until the Council utilizes AB 361 at a future date. In that scenario, the Council will be required to post an agenda at each teleconference location, teleconference locations will need to be identified on the agenda and accessible to the public, and a quorum of the Council will need to be established within the boundaries of the agency.

On January 24, 2022, the City Council held its regular meeting via teleconference under AB 361. In accordance with Government Code Section 54953(e)(1), the City Council made the AB 361 finding allowing teleconference meetings for 30 days thereafter. The resolution accompanying this staff report makes those findings to continue to hold teleconference meetings for the next 30 days. As a result, any City Council meetings occurring February 15, 2022, through March 17, 2022, use the teleconferencing option under AB 361.

For upcoming teleconference meetings, the City Council can continue to follow the AB 361 requirements by declaring every 30 days that it has reconsidered the circumstances of the state of emergency and either (1) the state of emergency continues to directly impact the ability of the members to meet safely in person, or (2) state or local officials continue to impose or recommend measures to promote social distancing. Resolutions making those findings will be presented at future meetings for consideration.

Fiscal Impact:

There is no direct fiscal impact in making the required AB 361 findings.

**CITY OF HUGHSON
CITY COUNCIL
RESOLUTION NO. 2022-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON DETERMINING
TO CONDUCT MEETINGS USING TELECONFERENCING PURSUANT TO
GOVERNMENT CODE 54953 AS AMENDED BY AB 361 FOR THE PERIOD
FEBRUARY 15, 2022 TO MARCH 17, 2022.**

WHEREAS, the City of Hughson (“City”) is committed to preserving and nurturing public access and participation in its meetings; and

WHEREAS, all meetings of the City legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), as amended by AB 361 (2021), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, Cal-OSHA adopted emergency regulations (Section 3205) imposing requirements on California employers, including measures to promote social distancing; and

WHEREAS, one or more of the counties within the City’s boundaries remain under a Local Health Emergency due to the COVID-19 pandemic, acknowledging that close contact to other persons increases the risk of transmission; and

WHEREAS, currently the dominant strain of COVID-19 in the country is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations, therefore, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, on January 24, 2022, the City held its regular meeting remotely by teleconference/video conference for the first time in accordance with Government Code Section 54953(e) and adopted a resolution within 30 days of that meeting as required by said section in order to continue to use remote teleconference/videoconference for the 30 days thereafter.

WHEREAS, the City Council desires to continue to have the ability to hold meetings remotely for 30 days from the date of this resolution in accordance with Government Code 54953.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hughson resolves as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Finding of Imminent Risk to Health or Safety of Attendees. The City Council does hereby find that the current dominant strain of COVID-19 in the country is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations has caused, and will continue to cause, conditions of peril to the safety of persons, thereby presenting an imminent risk to health and/or safety to City employees and other representatives, and attendees of City public meetings; and

Section 3. Teleconference Meetings. The City Council do hereby determine as a result of the State of Emergency proclaimed by the Governor, and the recommended measures to promote social distancing made by State and local officials that the City may conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e)(1)(A) and (B) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

Section 4. Direction to Staff. The City Manager and City staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect February 15, 2022 and cover the period through March 17, 2022.

PASSED AND ADOPTED by the Hughson City Council at a regular meeting thereof, held on February 14, 2022, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:

GEORGE CARR, Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk



CITY COUNCIL AGENDA ITEM NO. 3.4

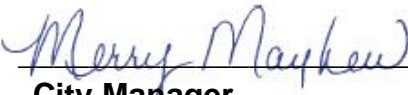
SECTION 3: CONSENT CALENDAR

Meeting Date: February 14, 2022

Subject: Adopt Resolution No. 2022-06, Approving Professional Service Agreement with Harris & Associates for Assessment District Administration Services

Enclosures: Harris Scope of Work and Fees
Harris Fee Schedule for Annual District Administration

Presented By: Merry Mayhew, City Manager

Approved By: 
City Manager

Staff Recommendations:

1. Approve a Professional Service Agreement with Harris & Associates for Assessment District Administration Services.
2. Authorize the City Manager to execute the Professional Service Agreement with Harris & Associates inclusive of any final edits by the City Attorney.

Background and Overview:

On March 28, 2016, the City Council approved a Professional Services Agreement with Harris & Associates for assessment district administration services. This agreement identified an expiration date of February 28, 2017. Since the signing of the original contract, the City exercised its right to extend the contract for additional years and the Agreement now expires February 28, 2022.

Prior to contracting with Harris & Associates, the City had worked with NBS Local Government Solutions and with the City of Turlock to oversee the administration of the City's assessment districts each year. When the City was notified that the City of Turlock would no longer be able to assist with the assessment districts, City staff sought bids from qualified firms to perform this important function. After review of the proposals received, Harris & Associates was determined to be more in-tune with the City's needs and was the lower cost option.

Discussion:

This item is to seek City Council approval of the negotiated Professional Service Agreement with Harris & Associates for Assessment District Administration services from March 1, 2022, through June 30, 2025.

- Rick Clark would continue to be the Project Manager and the City's primary point-of-contact. Mr. Clark has over many years of professional experience in public finance and assessment administration and is very familiar with the City's Assessment Districts.
- The proposed fee is \$13,605 per year and can increase by the northern California Consumer Price Index annually. The fee is based on \$550 per district and \$1.00 per parcel (22 districts and 1,505 parcels).
- The term is for three (3) years with the ability to renew by mutual consent.

Mr. Clark worked closely with the Community Development Director and the Finance and Administrative Services Director during the last filing season to review all the existing assessment district budgets. Continuing to work with Mr. Clark will provide the ease of consistency for both departments to ensure that funds are being used appropriately and that budgets accurately reflect the work done in each assessment district. Additionally, City staff and Harris & Associates have spent time reviewing what is needed to run a Council-approved Proposition 218 process. The Proposition 218 process will add an annual escalator to seven districts and a new rate assessment for two districts. This process was currently headed by Harris and Associates and was intended to be complete prior to the 2020-2021 fiscal year. However, City staff determined that it would be best to hold off on the Proposition 218 measure when the pandemic began, as there were many unknowns at the time. Continuing the Agreement with Harris and Associates will ensure that this process continues smoothly and that the work already completed and paid for is still usable.

The Draft Professional Services Agreement has not been attached as the attorneys are updating terms and conditions. The Agreement is in final review and, upon Council's approval, will be executed inclusive of any final edits by the City Attorney. City staff looks forward to working with Mr. Clark and the Harris & Associates team on the administration the City's assessment districts and to further understanding all aspects of the districts and the assessment levels.

Fiscal Impact:

The cost of \$13,605 annually provided by Harris & Associates for the administration of the 22 Assessment Districts shall be covered by the assessment in each district. The fee was determined by \$550 per district and \$1.00 per parcel. With this multi-year agreement, the annual lump sum fee will be subject to an annual increase based on the northern California Consumer Price Index. City staff will include this expense in the City of Hughson Fiscal Year 2022-2023 Final Budget.

**CITY COUNCIL
CITY OF HUGHSON
RESOLUTION NO. 2022-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON APPROVING
A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR
ASSESSMENT DISTRICT ADMINISTRATION SERVICES**

WHEREAS, on March 28, 2016 the City approved a Professional Services Agreement with Harris and Associates for assessment district administration services; and

WHEREAS, the City has exercised its right to extend the contract for the maximum additional years and the Agreement now expires February 28, 2022; and

WHEREAS, due to the familiarity, and professional experience with the City's Assessment Districts, the City wishes to continue to contract with Harris and Associates for assessment district administration services; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hughson does hereby approve the Professional Service Agreement with Harris & Associates for Assessment District Administration Services attached hereto as Attachment "A" and authorize the City Manager to sign the agreement.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regularly scheduled meeting on this 24th day of January 2022 by the following roll call vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:

GEORGE CARR Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk



Harris & AssociatesSM

*Shaping the Future, One Project at a Time*SM

December 7, 2021

Merry Mayhew
City Manager
City of Hughson
7018 Pine Street
Hughson, CA 95326

Subject: Proposal for Professional Services for Annual Administration of the City's Special Districts

Dear Merry,

The following is a proposal to continue the annual administration contract of the City of Hughson's (the "City") Landscape and Lighting Maintenance Districts, Benefit Assessment Districts and Community Facilities District, collectively (the Districts"). The existing contract is set to expire in February, 2022.

The proposal outlines our Scope of Work for the annual administration services as detailed below.

SCOPE OF WORK

Provisions of the Landscaping and Lighting Act of 1972, the Benefit Assessment Act of 1982, the Community Facilities District Act of 1982 and Article XIIIID of the California Constitution (Prop. 218) and the Prop 218 Omnibus Implementation Act (inclusively "Assessment Law") will be used in completing the work.

- 1. Initiation.** Review last year's assessments and create project timeline.
- 2. Review District Budgets.** Review City Budgets for the upcoming fiscal year to verify that all appropriate components have been included in the annual budgets.
- 3. Preliminary Assessment Calculations.** Determine assessment rates for each District based on the new budgets and any changes to the Districts.
- 4. Prepare Engineer's Report.** Prepare the Engineer's Report setting the annual assessment rates for the next fiscal year based on budget estimates from City. Furnish the draft Report for review and comment. (The Engineer's Report will be prepared and signed by a Registered Civil Engineer.)

5. **Resolution of Intention and Public Hearing.** Attend (if requested) to provide technical support and answer questions.
6. **County Submittal and Report.** After confirmation of assessments and special taxes, prepare an Assessment Roll in electronic format, as required by the Stanislaus County Auditor-Controller for inclusion of assessments on the ensuing year’s property tax bills. Submit the roll to the County and, after receipt of the County’s exception report, make any required corrections.

FEES

Based on our knowledge and understanding of the City’s District and the services outlined herein, Harris & Associates will provide the services for the following lump sum fee:

2022/23 District Administration **\$13,605**

A breakdown of the fees per District are shown on the following page. Fees will be revised as new Districts are formed or come “on-line”, as will be the case when the Euclid North Districts are developed and begin to be assessed.

If the City chooses to agree to a multi-year agreement with Harris for these services, the annual lump sum fee shall be subject to an annual increase based on the northern California Consumer Price Index.

Payments by the City may be made by electronic funds transfer (EFT). If payment is made by EFT, Harris will provide the City with its bank ABA number, account number and designation of the account to which such EFT shall be made. Harris will be responsible for notifying the City when or if Harris’ EFT information changes.

District Name	Parcel Count	District Fee	Parcel Fee	
Brittany Woods LLD	65	\$550.00	\$65.00	
Central Hughson LLD	47	\$550.00	\$47.00	
Euclid North LLD	0	\$550.00	\$0.00	
Euclid South LLD	69	\$550.00	\$69.00	
Feathers Glen LLD	42	\$550.00	\$42.00	
Fontana Ranch North LLD	91	\$550.00	\$91.00	
Fontana Ranch South LLD	56	\$550.00	\$56.00	
Rhapsody Unit No. 1 LLD	79	\$550.00	\$79.00	
Rhapsody Unit No. 2 LLD	59	\$550.00	\$59.00	
Santa Fe Estates Phase 1 LLD	55	\$550.00	\$55.00	
Santa Fe Estates Phase 2 LLD	51	\$550.00	\$51.00	
Starn Estates LLD	77	\$550.00	\$77.00	
Sterling Glen III LLD (Includes the 5 Annex parcels)	78	\$550.00	\$78.00	
Sun Glow Estates LLD	91	\$550.00	\$91.00	
Walnut Haven III LLD	<u>55</u>	<u>\$550.00</u>	<u>\$55.00</u>	
	915	\$8,250.00	\$915.00	\$9,165.00
Central Hughson LLD	215	\$550.00	\$215.00	
Euclid South LLD	69	\$550.00	\$69.00	
Feathers Glen LLD	42	\$550.00	\$42.00	
Fontana Ranch North LLD	91	\$550.00	\$91.00	
Fontana Ranch South LLD	56	\$550.00	\$56.00	
Sterling Glen III LLD (Includes the 5 Annex parcels)	<u>78</u>	<u>\$550.00</u>	<u>\$78.00</u>	
	551	\$3,300.00	\$551.00	\$3,851.00
Province Place CFD	39	\$550.00	\$39.00	\$589.00
Total District Administration Fee:				\$13,605.00

HOURLY RATES AS OF 1/1/2022

Principal-in-Charge Assessment Engineer \$265/hr	Project Supervisor \$205/hr	Project Manager \$190/hr	Admin Assistant \$140/hr
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CITY COUNCIL AGENDA ITEM NO. 3.5

SECTION 3: CONSENT CALENDAR

Meeting Date: February 14, 2022
Subject: Approval of the Treasurer's Report for December 2021
Presented By: Ashton Gose, Management Analyst

Approved By: *Merry Mayhew*
City Manager

Staff Recommendation:

Review and approve the City of Hughson Treasurer's Report for December 2021.

Background and Discussion:

The City Treasurer reviews the City's cash and investment practices and approves the monthly Treasury Reports and a quarterly Investment Portfolio Report. As of December 2021, the City of Hughson has a cash and investment balance total of \$26,739,679 with \$2,844,940 invested. All investment actions executed since the last report have been made in full compliance of the City of Hughson's Investment Policy. The City of Hughson will meet its expenditure obligations for the next six months as required by California Government Code Section 53646 (b) (2) and (3) respectively.

The Treasurer report for December 2021 reflects the most current representation of the City's funds and investments and provides a necessary outlook for both past, and present investment and spending habits. While investments and funds differ from time to time, it is the goal of the City to maintain safety and stability with its funds, while additionally promoting prudence and growth.

Attached is the City of Hughson Treasurer's Report for December 2021, along with supplementary graphs depicting the percentage of the City's total funds, a breakdown of the Developer Impact Fees, and an additional line plot graph further demonstrating the Developer Impact Fees. This graph depicts the Developer Impact Fees' actual balance for the past five years. After review and evaluation of the report, City staff has researched funds with a significant deficit balance and submit the following detailed explanation for December 2021:

Transportation Capital and CDBG Street Project Fund:

The Transportation Capital Project Fund currently reflects a negative balance of (\$241,860), which is a negative difference of \$6,255 from the previous year. The CDBG Street Project Fund currently reflects a negative balance of (\$55,330) reflecting a negative difference of \$25,294 from the previous year. As the City continues to produce transportation projects, the transportation fund will likely continue to show a negative balance. City staff will continue to monitor and report the status of these reimbursements as the funds become available.

Fiscal Impact:

As of December 2021, the City's cash, and investments total \$26,739,679. This compares to a December 2020 balance of \$20,377,952 and represents an increase of \$6,361,727.

**City of Hughson
Treasurer's Report
December 2021**

	MONEY MARKET	GENERAL	REDEVELOPMENT**	TOTAL
Bank Statement Totals	\$ 23,680,190.14	\$ 170,534.44	\$ -	\$ 23,850,724.58
Adjustment	\$ (47.49)	\$ 219.82		
Outstanding Deposits +	\$ 123,494.49	\$ -	\$ -	\$ 123,494.49
Outstanding Checks/transfers -	\$ (349.82)	\$ (79,130.77)	\$ -	\$ (79,480.59)
ADJUSTED TOTAL	\$ 23,803,287.32	\$ 91,623.49	\$ -	\$ 23,894,738.48
Investments: Various				\$ 1,142,664.73
Multi-Bank WWTP				\$ 1,617,225.61
Investments: L.A.I.F.	\$ 42,592.81	\$ 42,457.34	\$ -	\$ 85,050.15

General Ledger Adjustments

Wages Payable 0.00

TOTAL CASH & INVESTMENTS \$ 26,739,678.97

Books - All Funds	December 2020	December 2021	Difference	% of Variance
100 GENERAL FUND	2873459.2	3572395.98	698,936.78	24.32%
105 GENERAL FUND CONTINGENCY RESERVE	976756.94	1040042.6	63,285.66	6.48%
110 FIXED ASSETS	0	0	0.00	n/a
210 SEWER	2524713.9	3253434.22	728,720.32	28.86%
215 SEWER FIXED ASSET REPLACEMENT	4830577.11	5077401.16	246,824.05	5.11%
220 SEWER DEV IMPACT FEE	-1334061.67	2915166.45	4,249,228.12	318.52%
225 WWTP Expansion 2008	828630.23	-2896903.31	-3,725,533.54	-449.60%
240 WATER	243062.53	534816.66	291,754.13	120.03%
245 Water TCP123	-5464.47	2746483.67	2,751,948.14	50360.75%
250 WATER DEV IMPACT FEE	13188.1	316066.32	302,878.22	2296.60%
255 Water Fixed Asset Replacement	3597532.13	1294812.88	-2,302,719.25	-64.01%
270 COMMUNITY/SENIOR CENTER	10028.68	17807.96	7,779.28	77.57%
280 U.S.F. Resource Com. Center	-942.09	518.72	1,460.81	155.06%
310 Garbage/Refuse	90293.69	107161.45	16,867.76	18.68%
320 GAS TAX 2103	166193.86	206868.6	40,674.74	24.47%
321 GAS TAX 2105	67806.6	81886.71	14,080.11	20.77%
322 GAS TAX 2106	13682.59	-8063.23	-21,745.82	-158.93%
323 GAS TAX 2107	47739.91	46367.8	-1,372.11	-2.87%
324 GAS TAX 2107.5	3172.14	4172.14	1,000.00	31.52%
325 Measure L SALES TAX-ROADS	517637.77	951952.34	434,314.57	83.90%
326 SB-1 ROADS MAINTENANCE REHABILITATION	240982.28	380927.09	139,944.81	58.07%
340 LANDSCAPE LIGHTING DISTRICT	-8.59	-1399.52	-1,390.93	-16192.43%
350 BENEFIT ASSESSMENT DISTRICT	-2.67	-380.67	-378.00	-14157.30%
360 COMMUNITY FACILITIES DISTRICT	7255.15	7255.15	0.00	0.00%
370 COMMUNITY ENHANCEMENT DEV IMPACT FEE	154984.09	227243.76	72,259.67	46.62%
371 TRENCH CUT FUND	3093.6	3093.6	0.00	0.00%
372 IT RESERVE	101423.03	113984.33	12,561.30	12.39%
373 SELF-INSURANCE	73303.49	73303.49	0.00	0.00%
374 DIABILITY ACCESS AND EDUCATION	2382.88	3509.88	1,127.00	47.30%
380 CLAIM ON CASH-CLFRF/ARPA	0	904854	904,854.00	#DIV/0!
381 AB109 PUBLIC SAFETY	35722.29	35722.29	0.00	0.00%
382 ASSET FORFEITURE	1660.43	1660.43	0.00	0.00%
383 VEHICLE ABATEMENT	30118.48	35557.68	5,439.20	18.06%
384 SUPPLEMENTAL LAW ENFORCEMENT SERVICE I	346771.97	504708.47	157,936.50	45.54%
385 FEDERAL FUNDED OFFICER FUND	6620	6620	0.00	0.00%
390 98-EDBG-605 BUSINESS ASSISTANCE	93595.6	93595.6	0.00	0.00%
391 96-EDBG-438 Grant	403.43	403.43	0.00	0.00%
392 94-STBG-799 HOUSING REHAB	227552.59	228999.04	1,446.45	0.64%
393 HOME Program Grant (FTHB)	35043.29	35043.29	0.00	0.00%
394 96-STBG-1013 Grant	211101.78	211303.04	201.26	0.10%
395 CALHOME REHAB	40000	40000	0.00	0.00%
410 LOCAL TRANSPORTATION	51671.34	51671.34	0.00	0.00%
415 LOCAL TRANSPORTATION NON MOTORIZED	13219	13219	0.00	0.00%
420 TRANSPORTATION STREET PROJECTS	-235605.14	-241860.15	-6,255.01	-2.65%
425 PUBLIC WORKS STREET PROJECTS-CDBG	-30035.98	-55330.1	-25,294.12	-84.21%
450 STORM DRAIN DEV IMPACT FEE	500631.53	728572	227,940.47	45.53%
451 PUBLIC FACILITY DEV IMPACT FEE	1374765.66	1635871.1	261,105.44	18.99%
452 PUBLIC FACILITY STREET DEV IMPACT FEE	66530.76	393129.94	326,599.18	490.90%
453 PARK DEV IMPACT FEE	537035.67	740625.41	203,589.74	37.91%
454 PARKLAND IN LIEU	419677.22	578089.92	158,412.70	37.75%

510 WATER/SEWER DEPOSIT	75813.01	99081.73	23,268.72	30.69%
520 RDA SUCCESSOR AGENCY	195121.07	224177.36	29,056.29	14.89%
521 RDA FIXED ASSETS	-	-	0.00	n/a
530 LANDSCAPE LIGHTING DISTRICT	5935.04	3902.75	-2,032.29	n/a
531 LANDSCAPE LIGHTING DISTRICT	46759.49	52266.1	5,506.61	n/a
532 LANDSCAPE LIGHTING DISTRICT	21814.63	23327.93	1,513.30	n/a
533 LANDSCAPE LIGHTING DISTRICT	30295.18	36787.43	6,492.25	n/a
534 LANDSCAPE LIGHTING DISTRICT	-39117.15	-34693.16	4,423.99	n/a
535 LANDSCAPE LIGHTING DISTRICT	7364.62	7849.92	485.30	n/a
536 LANDSCAPE LIGHTING DISTRICT	16382.28	23592.85	7,210.57	n/a
537 LANDSCAPE LIGHTING DISTRICT	-52011.08	-63261.24	-11,250.16	n/a
538 LANDSCAPE LIGHTING DISTRICT	-29271.29	-37883.49	-8,612.20	n/a
539 LANDSCAPE LIGHTING DISTRICT	24571.91	26199.17	1,627.26	n/a
540 LANDSCAPE LIGHTING DISTRICT	40209.56	46006.56	5,797.00	n/a
541 LANDSCAPE LIGHTING DISTRICT	27653.6	27687.27	33.67	n/a
542 LANDSCAPE LIGHTING DISTRICT	2631.18	1067.43	-1,563.75	n/a
543 LANDSCAPE LIGHTING DISTRICT	-1071.79	15173.48	16,245.27	n/a
550 BENEFIT ASSESMENT DISTRICT	64917.82	68642.24	3,724.42	n/a
551 BENEFIT ASSESMENT DISTRICT	8478.1	9398.65	920.55	n/a
552 BENEFIT ASSESMENT DISTRICT	111782.87	128582.9	16,800.03	n/a
553 BENEFIT ASSESMENT DISTRICT	-3110.58	-6542.48	-3,431.90	n/a
554 BENEFIT ASSESMENT DISTRICT	43284.9	50558.76	7,273.86	n/a
555 BENEFIT ASSESMENT DISTRICT	-1806.5	13064.7	14,871.20	n/a
560 COMMUNITY FACILITIES DISTRICT	7424.35	12310.15	4,885.80	n/a
Developer Impact Fees ***	1,313,074.14	6,956,674.98	5,643,600.84	
TOTAL ALL FUNDS:	20,377,951.55	26,739,678.97	6,361,727.42	

I hereby certify that the investment activity for this reporting period conforms with the Investment Policy adopted by the Hughson City Council, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the City of Hughson's budgeted and actual expenditures for the next six months.

Break Down of Impact Fees ***				
220 SEWER DEV IMPACT FEE	-1,334,061.67	\$2,915,166.45	4,249,228.12	318.52%
250 WATER DEV IMPACT FEE	13,188.10	\$316,066.32	302,878.22	2296.60%
370 COMMUNITY ENHANCEMENT DEV IMPACT FEE	154,984.09	\$227,243.76	72,259.67	46.62%
450 STORM DRAIN DEV IMPACT FEE	500,631.53	\$728,572.00	227,940.47	45.53%
451 PUBLIC FACILITY DEV IMPACT FEE	1,374,765.66	\$1,635,871.10	261,105.44	18.99%
452 PUBLIC FACILITY STREET DEV IMPACT FEE	66,530.76	\$393,129.94	326,599.18	490.90%
453 PARK DEV IMPACT FEE	537,035.67	\$740,625.41	203,589.74	37.91%
Break Down of Impact Fees ***	1,313,074.14	6,956,674.98	5,643,600.84	429.80%

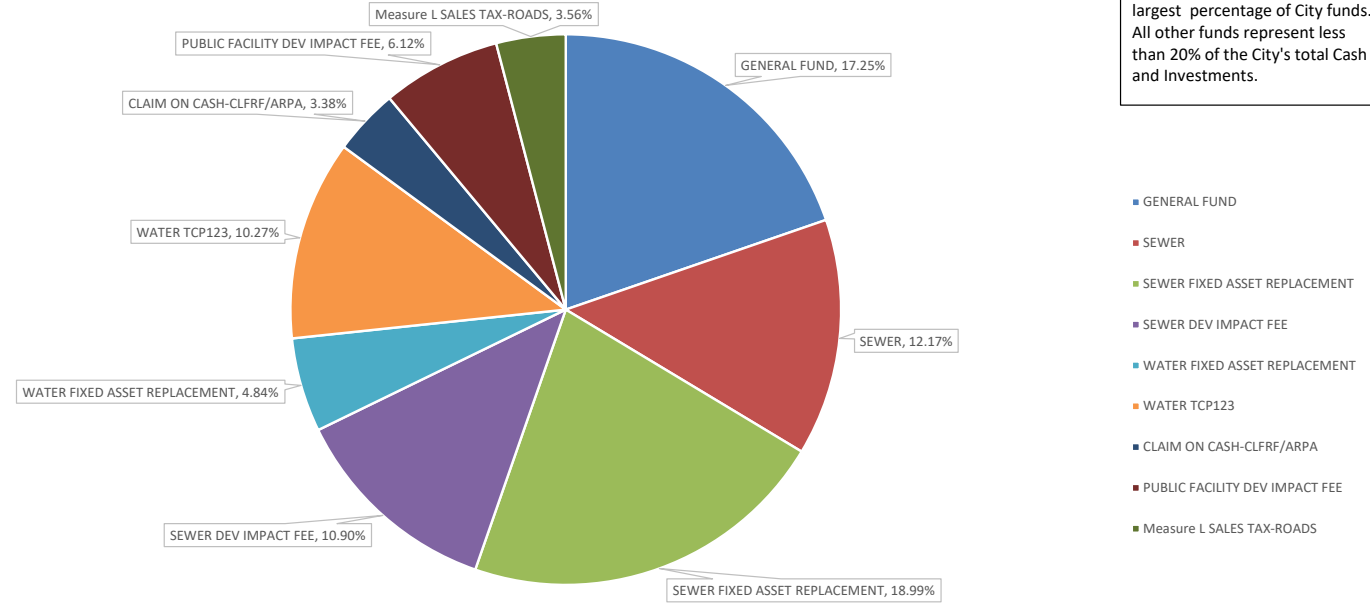
Reviewed By: Anna Nicholas

February 9, 2022

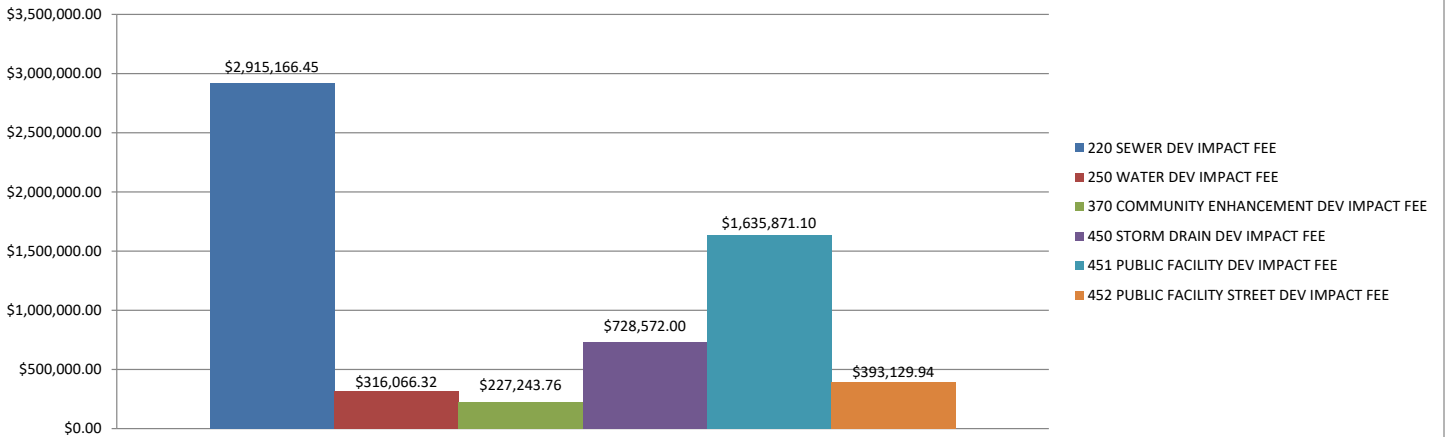
Date

Treasurer's Report - Charts and Graphs December 2021

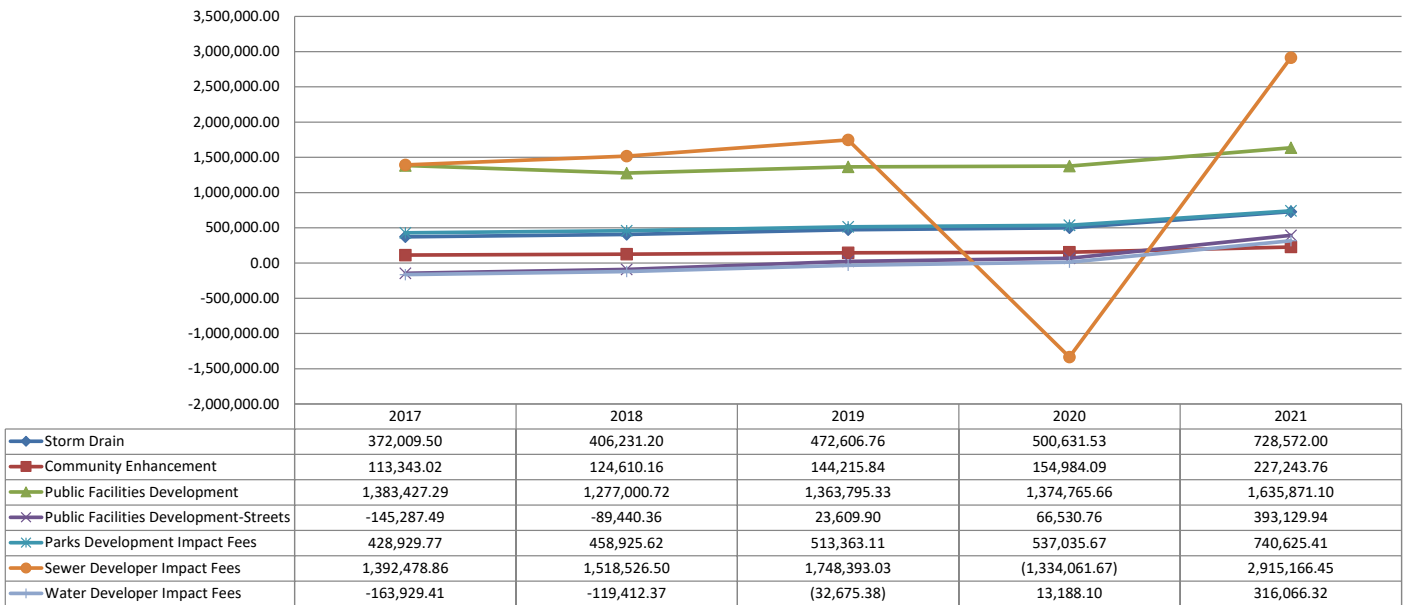
Percentage of Fund - December 2021



December 2021 Breakdown of Developer Impact Fees



5 Year Trend for Developer Impact Fees for the Month of December





CITY COUNCIL AGENDA ITEM NO. 3.6

SECTION 3: CONSENT CALENDAR

Meeting Date: February 14, 2022
Subject: Approval to Contract for the Removal of 26 Redwood Screening Trees and One Tree Stump located at the Fox Road Water Tank Site, by Luis' Gardening, in the amount of \$7,200
Presented By: Rachel Wyse, Community Development Director
Approved By: Merry Mayhew
City Manager

Staff Recommendations:

Approve awarding a contract to Luis' Gardening for the removal of 26 redwood trees, one stump, and the removal of tree waste from the Fox Road Water Tank site in the amount of \$7,200.

Background and Overview:

The Fox Road Water Tank was installed in 2007. There was some opposition by the neighboring residents and the City agreed to screen the tank with trees and maintain a chain link fence with slats. Currently, one original neighbor resides adjacent to the well site. All other properties have been sold with a disclosure added to the property documents revealing the presence of the tank.

The 27 redwood trees were installed and for a time were healthy; however, nematodes in the soil have destroyed the trees. The City attempted to get rid of the nematodes two years ago; however, treatment did not work and it was determined that the subject trees would continue to wither and should be removed before hotter weather and fireworks sales. City staff obtained three estimates listed as follows:

1. Luis' Gardening	\$7,200.00
2. Arborn Tree Care	\$7,670.00
3. Rumble Tree & Turf	\$14,000.00

These costs fall within the parameters of maintenance of the water storage facility as would any upgrades, repairs, and improvements to the site. Staff is not proposing to install replacement trees for three reasons:

1. The redwoods are the best option for physically screening the tank; however, the nematodes in the soil could not be eradicated despite the efforts of City staff and a pest control consultant.
2. Screening trees are limited to evergreens that do not provide fruit or nuts, or raptor habitat as evergreens do not shed their leaves seasonally and screen year around. Deciduous trees would increase staff costs due to the need to regularly maintain the site to prevent fire or vermin issues from occurring.
3. The nematodes could not be eradicated. As such, anything planted for screening will eventually die.

Staff sent a letter to the neighbors the week of January 24th to let them know of the City's intention to remove trees and that they would be notified 72 hours in advance of the work taking place. Two phone calls requesting clarification were received.


Fiscal Impact:

The cost to remove the trees will be paid for from the Water Fund (240). A mid-year budget adjustment will be made in the amount of \$7,200 for this project.



CITY COUNCIL AGENDA ITEM NO. 3.7

SECTION 3: CONSENT CALENDAR

Meeting Date: February 14, 2022
Subject: Adopt Resolution No. 2022-07, Accepting Regional Early Action Planning Grant Funds
Enclosure: REAP Suballocation
Presented By: Rachel Wyse, Community Development Director
Approved By: 
City Manager

Staff Recommendations:

1. Adopt Resolution 2022-07, accepting Regional Early Action Planning Grant funds.
2. Authorize the City Manager to sign documents associated with the Regional Early Action Planning Grant funds inclusive of any final edits by the City Attorney.

Background:

The Regional Early Action Planning (REAP) program is a State of California funded grant program to help regions and jurisdictions with planning activities to meet the sixth cycle of the regional housing needs assessment, and to spur affordable housing production. The 2019 Regional Early Action Planning grant program (REAP 1.0) provided an initial round of \$125 million in flexible planning funds to regional governments to accelerate housing production and facilitate compliance with the 6th cycle of the housing element, including the Regional Housing Need Assessment (RHNA) cycle.

REAP is similar to the LEAP (Local Early Action Planning) and SB2 planning grant programs. LEAP and SB2 were direct grant programs to jurisdictions from the State of California (HCD). The funding application period for LEAP and SB2 is now closed; however, the City of Hughson was awarded \$160,000 from those grant programs and are currently using the award to fund the current Comprehensive General Plan Update, including an update to the Housing Element which is required every five years.

The REAP funding is a one-time grant program that guarantees applicants a specific amount of money based on jurisdiction size. As a population of less than 20,000,

Hughson falls into the “very small” category and would be awarded up to \$35,000 in three installments.

Discussion:

Each regional planning agency is responsible, through their respective boards, to determine funding amounts and policies for RHNA planning, jurisdictional grants, and other related activities. Stanislaus Council of Governments (StanCOG) is the regional planning agency for Stanislaus County. The RHNA policies were approved by the Valley Visioning Steering Committee on February 7, 2022, and will be heard by the StanCOG Policy Board at a later date.

Funds can be used for technical assistance, establishing housing trust funds, RHNA/Housing Element planning, infrastructure planning, feasibility studies, staffing and consulting needs, and other uses. REAP funds cannot be used for housing construction activities.

City staff proposes to use the award of up to \$35,000 to assist in funding the comprehensive update of the 2005 Hughson General Plan. Experts advise local governments to examine their General Plan at least every 10 years.

City Council approval of City staff’s recommendation will allow for an application to be submitted deadline and will allow the City Manager to enter into the agreement with StanCOG to accept the funds.

Fiscal Impact:

There will be no negative fiscal impact, should the grant be awarded. If the award is granted, the City will apply the award directly to the costs associated with a comprehensive update to the General Plan with a housing policy focus.

**CITY OF HUGHSON
CITY COUNCIL
RESOLUTION NO. 2022-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON ACCEPTING
REGIONAL EARLY ACTION PLANNING GRANT FUNDS**

A. WHEREAS, the Stanislaus Council of Governments (StanCOG) is the Regional Transportation Planning Agency (RTPA) and Metropolitan Planning Organization (MPO) for the Stanislaus region, pursuant to State and Federal designation; and

B. WHEREAS, pursuant to California Health and Safety Code section 50515.02, the State of California Department of Housing and Community Development (“HCD”) made available \$125,000,000 in local government planning support grants to regional entities and working groups as outlined by the statute; and

C. WHEREAS, HCD released a Notice of Funding Availability (“NOFA”) for \$118,750,000 for the Regional Early Action Planning Grant Program (REAP) to councils of governments and other regional entities with said funds to be released in three packages of funding; and

D. WHEREAS, pursuant to section 50515.02 of the Health and Safety Code, a San Joaquin Valley Multi Agency Working Group was formed in accordance with subdivision (c), consisting of the Fresno Council of Governments, the Kern Council of Governments, the Kings County Association of Governments, the Madera County Transportation Commission, the Merced County Association of Governments, the San Joaquin Council of Governments, the Stanislaus Council of Governments, and the Tulare County Association of Governments, representing the Counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus, and Tulare (the “**SJV Working Group**”); and

E. WHEREAS, HCD is authorized to provide up to \$18,975,000 of REAP grant funds to the members of the SJV Working Group; and

F. WHEREAS, on August 14, 2020, HCD approved an allocation of \$10,218,830.75 in grant funds (the “**Initial Grant**”) to the members of the SJV Working Group; and

G. WHEREAS, a portion of the Initial Grant is available to the members of the SJV Working Group and the majority of the REAP Funds will be allocated to the local jurisdictions for compliance with Regional Housing Needs Allocation (“**RHNA**”) numbers that are developed to update the housing element of the local jurisdictions as well as other planning activities that would increase housing production; and

H. WHEREAS, the Initial Grant will be distributed in three separate funding packages and StanCOG is expected to receive approximately \$415,000 and \$1,065,000, as part of the first and third funding packages respectively, for a total of approximately \$1,480,000 to be distributed to the local agencies; and

[Type here]

I. WHEREAS, on March 17, 2021, the StanCOG Policy Board approved by Resolution 20-27 the Regional Early Action Planning (REAP) Suballocation Methodology of funding by percent of population adjusted for a minimum funding floor of \$35,000 dollars, effectively suballocating approximately \$1,480,097.57 of the REAP grant funds (“**Grant Funds**”) to StanCOG’s local member agencies for funding their planning activities that will accelerate housing production and facilitate compliance in implementing the sixth cycle of RHNA; and

J. WHEREAS, City of Hughson’s is to be suballocated an award of up to \$35,000 through the REAP Grant Funds as part of the first and third funding packages; and

K. WHEREAS, HCD will release the third funding package to the SJV Working Group when it has been demonstrated to HCD’s satisfaction, with proper invoicing and tracking results, that the local agencies have conducted activities to advance housing-related planning activities and have properly spent funds of the first funding package; and

L. WHEREAS, the Parties will amend this MOU or enter into a subsequent MOU to address the third funding package released by HCD; and

M. WHEREAS, StanCOG and its participating local member agencies (sub- recipients) will only conduct activities that advance their housing element update in compliance with the sixth cycle of RHNA and any other housing-related planning activities that accelerate housing production and are eligible according to HCD’s requirements; and

N. WHEREAS, technical assistance will be provided by StanCOG, or other members of the SJV Working Group; and

O. WHEREAS, the Sub-Recipient’s selected project manager, in coordination with StanCOG’s selected project manager, will ensure the Scope of Work is performed by the Sub-Recipient; and

P. WHEREAS, the conditions described in this MOU will begin on the Effective Date and shall be completed by June 30, 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUGHSON RESOLVES AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the REAP grant, if the Application is approved by the Department, the City Manager of the City of Hughson is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for an amount of up to \$35,000, and any and all other documents

[Type here]

required or deemed necessary or appropriate to evidence and secure the REAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regularly scheduled meeting on this 14th day of February 2022 by the following roll call vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:

GEORGE CARR, Mayor Pro Tem

ATTEST:

ASHTON GOSE Deputy City Clerk

[Type here]