



CITY OF HUGHSON  
**SPECIAL CITY COUNCIL MEETING**  
CITY COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA

**AGENDA**  
**MONDAY, NOVEMBER 21, 2022 – 9:00 A.M.**

**How to participate in, or observe the Meeting:**

- In person in the City Council Chambers and submit public comment when invited during the meeting.
- Remotely via WebEx by using the link below:

Meeting Link:

<https://cityofhughson.my.webex.com/cityofhughson.my/j.php?MTID=md25fef53e8dd4e30021e18ab5ee328e2>

Meeting Number: 2558 596 8814

Meeting Password: RkMsgFmW684

- Observe only via YouTube live, by accessing this link:

[https://www.youtube.com/channel/UC-PwkdIrkMmOJDzBSodu6A?view\\_as=subscriber](https://www.youtube.com/channel/UC-PwkdIrkMmOJDzBSodu6A?view_as=subscriber)

**Should technology problems cause issues providing access to the meeting via WebEx and/or YouTube, the in-person meeting will proceed as scheduled.**

- In addition, recorded City Council meetings are posted on the City's website the first business day following the meeting. Recorded videos can be accessed with the following link:  
<http://hughson.org/our-government/city-council/#council-agenda>

**CALL TO ORDER:** Mayor George Carr

**ROLL CALL:** Mayor George Carr  
Mayor Pro Tem Harold Hill  
Councilmember Ramon Bawan  
Councilmember Samuel Rush  
Councilmember Michael Buck

**FLAG SALUTE:** Mayor George Carr

**INVOCATION:** Hughson Ministerial Association

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS:** NONE.

**3. CONSENT CALENDAR:**

3.1: Approve the Minutes of the Regular Meeting of November 14, 2022.

**4. UNFINISHED BUSINESS:** NONE.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:** NONE.

**6. NEW BUSINESS:** NONE.

**7. CORRESPONDENCE:** NONE.

**8. COMMENTS:** NONE.

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING:** NONE.

**ADJOURNMENT:**

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language

**WAIVER WARNING**

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT  
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**UPCOMING EVENTS:**

<b>November 24-25</b>	▪ <b>Thanksgiving Day &amp; Thanksgiving Friday – City Hall Closed</b>
<b>November 28</b>	▪ Economic Development Committee Meeting - CANCELED
<b>November 28</b>	▪ City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM

**General Information:** The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., unless otherwise noticed.

**Council Agendas:** The City Council agenda is now available for public review at the City's website and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies

and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054.

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**AFFIDAVIT OF POSTING**

**DATE:** November 19, 2022      **TIME:** 12:00 PM  
**NAME:** Ashton Gose      **TITLE:** Deputy City Clerk



## CITY COUNCIL AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR

**Meeting Date:** November 21, 2022  
**Subject:** Approval of the City Council Minutes  
**Presented By:** Ashton Gose, Deputy City Clerk  
**Approved By:** Merry Mayhew  
City Manager

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### **Staff Recommendation:**

Approve the Minutes of the Regular Meeting of November 14, 2022.

### **Background and Overview:**

The draft minutes of the meeting on November 14, 2022 are prepared for the Council's review.



CITY OF HUGHSON  
**CITY COUNCIL MEETING**  
CITY COUNCIL CHAMBERS  
7018 PINE STREET, HUGHSON, CA

**MINUTES**

**MONDAY, NOVEMBER 14, 2022 – 6:00 P.M.**

**CALL TO ORDER:** Mayor George Carr

**ROLL CALL:**

Present: Mayor George Carr  
Mayor Pro Tem Harold Hill  
Councilmember Ramon Bawanan  
Councilmember Sam Rush  
Councilmember Mike Buck

Staff Present: Merry Mayhew, City Manager  
Eric Nims, Deputy City Attorney  
Ashton Gose, City Clerk  
Anna Nicholas, Director of Finance and Admin Services  
Fabian Ramos, Acting Accounting Manager  
Fidel Landeros, Chief of Police  
Jose Vasquez, Public Works Superintendent  
Jaime Velazquez, Utilities Superintendent

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Hughson resident Michael Mitchell provided comment regarding an alley within the City limits.

**2. PRESENTATIONS: NONE.**

**3. CONSENT CALENDAR:**

**All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special**

**consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.**

- 3.1:** Approve the Minutes of the Regular Meeting of October 24, 2022.
- 3.2:** Approve the Warrants Register.
- 3.3:** Re-appoint Chris Barth and Alina Combs to the Parks, Recreation and Entertainment Commission.
- 3.4:** Adopt Resolution No. 2022-51, Removing Director of Finance and Administrative Services Anna Nicholas, and Adding Community Development Director Carla Jauregui as a Signatory on the City of Hughson Bank Accounts at Bank of the West, Effective November 18, 2022.
- 3.5:** Adopt Resolution No. 2022-52, Approving the Addition of a Second Customer Service Clerk to the Annually Budgeted Positions, Effective Immediately.
- 3.7:** Adopt Resolution No. 2022-53, Approving the Revised Salary Schedules for Fiscal Years 2022-23 and 2023-24.
- 3.8:** Adopt Resolution No. 2022-54, Approving the Position Title Change and Job Description Revision from Assistant to the City Manager/City Clerk to Executive Assistant/City Clerk; the Amended Salary Range for Said Position from Range 134 to Range 143; and the Reclassification of the Current Management Analyst to the Executive Assistant/City Clerk Position.
- 3.9:** Adopt Resolution No. 2022-55, Supporting the Approval of the First Amendment to the Intergovernmental Cooperation Agreement for the Stanislaus Urban County Community Development Block Grant Program and an Update on the Stanislaus Urban County Requalification Process and the Formation of a New HOME Consortium, and Authorize the City Manager to Sign the First Amendment to Intergovernmental Cooperation Agreement for the Stanislaus Urban County Community Development Block Grant Program.

**Councilmember Rush requested that Consent Calendar item 3.6 be pulled for special consideration.**

**CARR/HILL 5-0-0-0 motion passes to approve the Consent Calendar excluding item 3.6, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>BUCK</b>	<b>HILL</b>	<b>CARR</b>
<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

**3.6:** Approve Extending Bilingual Pay to Management and Part-time Employees, Effective November 16, 2022.

**HILL/BUCK 4-0-0-1 motion passes to approve Consent Calendar item 3.6, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>BUCK</b>	<b>HILL</b>	<b>CARR</b>
<b>AYE</b>	<b>NO</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

**4. UNFINISHED BUSINESS: NONE.**

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. NEW BUSINESS:**

**6.1:** Adopt Resolution No. 2022-56, Awarding the Driveway Improvements to Starn Park to Dirt Dynasty in the not to Exceed Amount of \$42,000, and Authorizing a 10% Construction Contingency, and Authorize the City Manager to Execute the Construction Contract with the Lowest Responsible Bidder, Inclusive of any Final Edits by the City Attorney.

**City Manager Mayhew presented the staff report on this item.**

**Mayor Carr opened public comment at 6:07PM. There was no public comment. Mayor Carr closed public comment at 6:07PM.**

**CARR/HILL 5-0-0-0 motion passes to adopt Resolution No. 2022-56, Awarding the Driveway Improvements to Starn Park to Dirt Dynasty in the not to Exceed Amount of \$42,000, and Authorizing a 10% Construction Contingency, and Authorize the City Manager to Execute the Construction Contract with the Lowest Responsible Bidder, Inclusive of any Final Edits by the City Attorney, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>BUCK</b>	<b>HILL</b>	<b>CARR</b>
<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

**6.2:** Adopt Resolution No. 2022-57, Approving the Professional Services Agreement with JB Anderson Land Use Planning and CSG for on-call contract City Planning Services, and Authorize the City Manager to Execute the Professional Services Agreement with JB Anderson Land Use Planning and CSG Inclusive of Any Final Edits by the City Attorney.

**City Manager Mayhew presented the staff report on this item.**

**Mayor Carr opened public comment at 6:11PM.**



**John Anderson provided comment on the item.**

**Mayor Carr closed public comment at 6:12PM.**

**BAWANAN/BUCK 5-0-0-0 motion passes to adopt Resolution No. 2022-57, Approving the Professional Services Agreement with JB Anderson Land Use Planning and CSG for on-call contract City Planning Services, and Authorize the City Manager to Execute the Professional Services Agreement with JB Anderson Land Use Planning and CSG Inclusive of Any Final Edits by the City Attorney, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>BUCK</b>	<b>HILL</b>	<b>CARR</b>
<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

- 6.3:** Adopt Resolution No. 2022-58, Approving the Hire of a Contract Finance Project Manager and Authorize the City Manager to Execute the Contract, Inclusive of Any Final Edits by the City Attorney.

**City Manager Mayhew presented the staff report on this item.**

**Mayor Carr opened public comment at 6:16PM. There was no public comment. Mayor Carr closed public comment at 6:16PM.**

**HILL/BUCK 5-0-0-0 motion passes to adopt Resolution No. 2022-58, Approving the Hire of a Contract Finance Project Manager and Authorize the City Manager to Execute the Contract, Inclusive of Any Final Edits by the City Attorney, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>BUCK</b>	<b>HILL</b>	<b>CARR</b>
<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

**7. CORRESPONDENCE: NONE.**

**8. COMMENTS:**

- 8.1:** Staff Reports and Comments: (Information Only – No Action)

**City Manager:**

City Manager Mayhew provided an update regarding ARPA Projects, the Well 7 Replacement Project, and the Tully Road Sewer Project. She also informed the City Council that the Hughson Volunteer Fire Association 2022 Santa Route is available.

**City Clerk:**

City Clerk Gose provided an update regarding the 2022 Trunk, or Tent and Treat. She also informed the City Council that the 2022 Election results will be on the December 12, 2022 agenda for certification.

**Director of Finance and Administrative Services:**

Director Nicholas provided an update regarding the internal Safety Committee, the FY 2021-2022 Financial Audit, the Measure L Audit, and the current open employment recruitments. She thanked the Mayor, Council, staff and Hughson community, and said her goodbyes.

**Police Services:**

Chief Landeros provided the City Council with the latest Crime Statistic Report.

**8.2: Council Comments: (Information Only – No Action)**

**Councilmember Bawanani volunteered at the Modesto Sunrise Rotary Crabfeed. He attended the Dennis Wallace Memorial on November 13, 2022. He thanked all veterans for their service. He thanked Anna for her service with the City of Hughson. He thanked City staff, and Hughson Police Services for their continued hard work.**

**Councilmember Rush congratulated the newly elected Councilmembers. He attended an active shooter training on November 14, 2022, the Trunk, or Tent and Treat on October 29, 2022, the Dennis Wallace Memorial on November 13, 2022, and the Hughson Arboretum Harvest Festival on November 5, 2022. He also announced that he will be absent at the next regular City Council meeting on November 28, 2022.**

**Councilmember Buck attended the Hughson Elementary Halloween Parade on October 31, 2022. He also attended a West Turlock Subbasin GSA meeting, and the Dennis Wallace Memorial on November 13, 2022. He thanked City staff for all of their hard work in regard to holiday events. He congratulated Director Nicholas on her new role as City Manager in the City of Gustine.**

**Mayor Pro Tem Hill congratulated Director Nicholas on her new role as City Manager in the City of Gustine. He attended a Stanislaus County Economic Development Action Committee meeting. He also attended the Dennis Wallace Memorial on November 13, 2022.**

**8.3: Mayor's Comments: (Information Only – No Action)**

**Mayor Carr attended a StanCOG presentation. He thanked City staff and the Sheriff's Department for the successful 2022 Trunk, or Tent and Treat. He congratulated Director Nicholas on her new role as City Manager in the City of Gustine. He attended the Dennis Wallace Memorial on November 13, 2022.**

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.****ADJOURNMENT:**

**HILL/BUCK 5-0-0-0 motion passes to adjourn the regular meeting of November 14, 2022, at 6:49PM with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>BUCK</b>	<b>HILL</b>	<b>CARR</b>
<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

**APPROVED:**

\_\_\_\_\_  
**GEORGE CARR, Mayor**

**ATTEST:**

\_\_\_\_\_  
**ASHTON GOSE, City Clerk**